

The Villages®  
Community Development Districts  
Recreation



# Village Center Community Development District

January 11, 2017

# Purpose

Establish and Develop the Business plan to Manage, Organize and Operate a Sustainable Community Educational Enrichment Program as part of The Villages Community Development Districts Recreation Department Lifestyle Services



# Initial Review Completed

- ▶ Budget
- ▶ Course Offerings
- ▶ Preliminary Facility Requirements
- ▶ Job Descriptions
- ▶ Administrative Support/Office Needs
- ▶ Adjustment/Revision of Rate Rules
- ▶ Registration Timelines
- ▶ Software/Technical Support

# Next Step

- ▶ Establish & Develop Timelines
- ▶ Budget – Projected Revenue/Expenses
- ▶ Identify Administrative Support – Hiring key staff
- ▶ Personnel Requirements
- ▶ Job Descriptions



# Next Step

- ▶ Marketing/Catalog
- ▶ Analyze and review core classes
- ▶ Review Facility needs, time slots, equipment and supplies
- ▶ Operating Guidelines
- ▶ ADA Considerations



# Administrative Review & Process

- ▶ Review and amend all current applications, agreements, documents and pertinent information including name branding for new program
- ▶ Review all operational expectations and responsibilities

# Start Up Program

- ▶ *Phase I* = Create a startup program reselecting core classes
- ▶ *Phase II* = Expand on Core Classes

# Timeline

- ▶ Program Development:  
February – June 2017
- ▶ Tentative Registration:  
August – September 2017
- ▶ Classes Begin  
October 2017



# Questions & Comments