

Monthly Board Meetings are held at: Savannah Regional Recreation Center 1545 Buena Vista Boulevard The Villages, Florida 32162 Seat 1 - Bryan Lifsey, Chairman Seat 2 - James Cipollone, Supervisor Seat 3 - Candy Ginns, Supervisor Seat 4 - Bill Schikora, Vice Chairman Seat 5 - Bart Zoellner, Supervisor

AGENDA

May 8, 2020 9:30 AM

The District encourages citizen participation in the democratic process and recognizes and protects the right of freedom of speech afforded to all. As the Board conducts the business of the District, rules of civility shall apply. District Board Supervisors, Staff members, and members of the public are to communicate respectfully. It is preferred that persons speak only when recognized by the Board Chair and, at that time, refrain from engaging in personal attacks or derogatory or offensive language. Persons who are deemed to be disruptive and negatively impact the efficient operation of the meeting shall be subject to removal after two verbal warnings.

Notice to Public: Audience Comments on all issues will be received by the Board.

- 1. Call to Order
 - A. Roll Call
 - B. Pledge of Allegiance
 - C. Observation of Moment of Silence
 - D. Welcome Meeting Attendees
 - E. Audience Comments

NEW BUSINESS:

2. Approval of the Minutes

Approval of the Minutes for the Meeting held on February 14, 2020.

3. Renewal One of Piggyback for Pest Control Services

The review and approval of the piggyback agreement Renewal One between Village Community Development District 2 and Florida Pest Control and Chemical Company

OLD BUSINESS:

Old Business Status Update
 Old Business Status Update - May 8, 2020

PUBLIC HEARINGS:

5. Case No. D2-04-20 VCDD No. 2 vs. Robert Gaines, 1206 Arriago Way

Support documentation for this case can be obtained from the District Clerk's Office

- A. Swearing-In of Those Presenting Evidence/Testimony
- B. Open Public Hearing

- C. Staff Presentation of the Facts
- D. Owner/interested Party Presentation
- E. Close Public Hearing
- F. Board Discussion/Determination

INFORMATIONAL ITEMS ONLY:

6. Registered Voters as of April 15, 2020

As of April 15, 2020 there were 5,207 registered voters in the Villages Community Development District 2.

- 7. DPM Monthly Report
- 8. Financial Statement Financial Statement as of March 31, 2020

REPORTS AND INPUT:

- 9. District Manager Reports
 - A. AAC After Agenda
 - B. District at Work
 - C. Right-of-Way email
- 10. District Counsel Reports
- 11. Supervisor Comments
 - A. Chairman Lifsey: Temporary Parking Position Paper
 - B. Vice Chairman Schikora: Definition of Temporary Parking in Villa Units
- 12. Adjourn

HOSPITALITY * STEWARDSHIP * INNOVATION & CREATIVITY * HARD WORK

NOTICE

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based. Audio recordings of Board meetings, workshops or public hearings are available for purchase per Florida Statute 119.07 through the District Clerk for \$1.00 per CD requested. Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (352) 751-3939 at least five calendar days prior to the meeting.



SUBJECT:	Approval of the Minutes
DATE:	5/8/2020
FROM:	Jennifer McQueary, District Clerk
TO:	Board of Supervisors Village Community Development District 2

ISSUE:Approval of the Minutes for the Meeting held on February 14, 2020.

<u>ANALYSIS/INFORMATION</u>: Staff requests approval of the Minutes for the Meeting held on February 14, 2020.

<u>STAFF RECOMMENDATION</u>: Staff recommends approval of the Minutes for the Meeting held on February 14, 2020.

MOTION: Motion to approve the Minutes from the Meeting held on February 14, 2020.

ATTACHMENTS:

Description

□ Minutes - February 14, 2020

MINUTES OF MEETING VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 2

A Meeting of the Board of Supervisors of Village Community Development District No. 2 was held on Friday, February 14, 2020 at 9:30 a.m. in the District Office Large Conference Room, 984 Old Mill Run, The Villages Florida, 32162.

Board members present and constituting a quorum:

Bryan Lifsey Bill Schikora Bart Zoellner Jim Cipollone Candy Ginns Chairman Vice Chairman Supervisor Supervisor Supervisor

Staff Present:

Richard Baier Kenny Blocker Mark Brionez Blair Bean Barbara Kays Anne Hochsprung Carrie Duckett Jennifer McQueary Candice Harris District Manager Assistant District Manager District Counsel District Property Management Assistant Director Budget Director Finance Director Director of Resident Services and Communication District Clerk Deputy District Clerk

FIRST ORDER OF BUSINESS:

Call to Order

A. Roll Call

Chairman Lifsey called the meeting to order at 9:34 a.m. and stated for the record that all Supervisors were present representing a quorum.

B. Pledge of Allegiance

The Chairman led the Pledge of Allegiance.

C. Observation of Moment of Silence

VCDD 2 – Meeting Minutes February 14, 2020 Page 2

Chairman Lifsey led the Board and audience members in attendance in a moment of silence to observe those who have served our Country and community.

D. Welcome Meeting Attendees

The Board welcomed all those in attendance.

E. Audience Comments

There were no audience comments.

SECOND ORDER OF BUSINESS: Approval of the Minutes

Vice Chairman Schikora referred to Page 2 – Audience Comments and requested a clarification be made to reflect the truck idling within the parking spot, not the driveway.

Supervisor Cipollone inquired why the deed restrictions cannot be changed to eliminate commercial vehicles parking within the driveways. Mark Brionez, District Counsel, advised he has a memo on Old Business that will address temporary parking.

On MOTION by Bart Zoellner, seconded by Candy Ginns, with all in favor, the Board approved the Minutes from the Meeting held on January 10, 2020.

THIRD ORDER OF BUSINESS:

Acceptance of Audit Report for Year Ending September 30, 2019

Ann Hochsprung, Finance Director, reviewed the Statement of Activities as well as the Balance Sheet of Governmental Funds with the Board. The following items were highlighted from the Fiscal Year 2018/2019 audit:

- Total assets of the District are \$10,695,000; the deferred outflows of the resources of the District are \$0; total assets have decreased \$679,000 over prior year, a decrease of 6%.
- Total liabilities of the District are \$64,000; the deferred inflows of the resources of the District are \$0; total assets have decreased \$354,000 over prior year.
- The assets of the District exceeded its liabilities as of September 30, 2019, by \$10,631,000 (net position). Of this amount, \$1,520,000 is unrestricted and can be used at the discretion of the Board of Supervisors.

- At September 30, 2019, fund balance for the General Fund was \$1,720,000, or 140% of total general fund operating revenues. Of this amount, \$200,000 is restricted for capital improvements and \$904,000 is committed for renewal and replacement.
- The current year's unassigned fund balance for the General Fund is \$615,000, or 50% of total general fund operating revenues.
- The total net position has decreased from a fiscal year 2018 balance of \$10,956,000 to a fiscal year 2019 balance of \$10,631,000.
- The District's total revenues of \$1,567,000 exceeded the revenues of \$1,242,000 for governmental activities, providing a \$325,000 decrease in total net position.
- Depreciation expenses on existing capital assets for the current fiscal year amounted to \$395,000 to show the need for the gradual replacement of these assets over time.
- The District's total debt decreased by \$180,000 during the year ending September 30, 2019; the District has no outstanding debt as of September 30, 2019.

Mark White of Purvis & Gray, the District's Auditors, advised that an unmodified opinion has been issued and stated that the financial statements are fairly presented in accordance with generally accepted accounting principles and are free from material mistakes. Mr. White reviewed the Independent Auditors Report and thanked Staff for their cooperation in providing all necessary documents to them for the completion of their audit. Mr. White responded to the Board inquiries.

The Board thanked Staff for their continued diligent efforts on behalf of the residents.

On MOTION by Bart Zoellner, seconded by Bill Schikora, with all in favor, the Board accepted the Village Community Development District No. 2 Audit Report for Fiscal Year 2018 – 2019.

FOURTH ORDER OF BUSINESS: Revised District Investment Policy

Kenny Blocker, Assistant District Manager, advised Staff is requesting the Board adopt Resolution 20-02 approving the revised District Investment Policy to add an additional authorized investment to allow Fixed Income exchange traded funds (ETF's) within the policy. Mr. Blocker advised the Investment Advisory Committee (IAC) approved the change as indicated. On MOTION by Bill Schikora, seconded by Jim Cipollone, with all in favor, the Board adopted Resolution 20-02 approving the revised District Investment Policy effective the date of approval.

FIFTH ORDER OF BUSINESS:

Request to Piggyback – FL DMS Contract #72102103-15-1 for Pest Control Services

Mark LaRock, Purchasing Director, advised that Staff is requesting that the Board approve to piggyback the Florida Department of Management Services (DMS) State of Florida Contract #72102103-15-1 with Florida Pest Control for Pest Control Services for an annual contract amount of \$256.97. Mr. LaRock stated with the continued growth of The Villages it has become necessary to consolidate all pest control services into one agreement. As a governmental entity, the District has the ability to piggyback off of an existing agreement solicited by another governmental agency to achieve efficiencies. The District previously utilized Massey Services for pest control services at an annual cost of \$250.00 which results in a cost for the District 2 portion of pest control services at \$256.97 annually. Mr. LaRock advised the increase is attributable to the addition of the El Camino Pump Station, which was not serviced last fiscal year.

On MOTION by Candy Ginns, seconded by Bart Zoellner, with all in favor, the Board approved the piggyback of the Department of Management Services (DMS) State of Florida Contract #72102103-15-1 for Pest Control Services, awarded to Florida Pest Control and Chemical Company, for the furnishing and application of pest control services, on a monthly basis, at a cost of \$1.29 per 1,000 square feet (Exhibit A) authorizing the issuance of a purchase order and authorizing the Chairman/Vice Chairman to sign the piggyback agreement.

SIXTH ORDER OF BUSINESS: Old Business Status Update

Mr. Baier requested District Counsel address the items on Old Business.

Mark Brionez, District Counsel, advised he was previously requested to review the deed restrictions and provide the definition of "temporary" for parking in villa units. Mr. Brionez stated his opinion is that temporary means a number of things, such as an amount of time that is not definite, and is open to interpretation. The way to change that is for the Board to determine a definition of temporary.

VCDD 2 – Meeting Minutes February 14, 2020 Page 5

Mr. Brionez advised in reviewing the deed restrictions, it is stated, "no owner of the lot shall park, store, or keep any vehicle except wholly within his driveway or garage". Mr. Brionez stated he reads that to mean that vehicles are not allowed to park anywhere other than the driveway or garage. The Board could create a definition of temporary and enforce the definition equally; however, there are unintended consequences. Or, the Board could take no further action. Mr. Brionez advised his recommendation would be for the Board to create a definition of temporary and enforce the definition equally. The Board concurred. Mr. Baier suggested the Supervisors assist with communicating with residents in an effort to assist with getting the word out for further discussion to take place at the March meeting.

Supervisor Cipollone inquired if an update was available regarding the large commercial truck consistently parking in the temporary parking within Villa La Cresenta. Mr. Brionez advised as information the deed restrictions state no truck in excess of ³/₄ ton, camper, boat trailer, aircraft or vehicle other than a private non-commercial vehicle may be parked; therefore, the truck would not be permitted.

Don Simson, 1225 Carvello Drive, requested clarification on owner versus renter rights within The Villages, which was provided by Carrie Duckett, Director of Resident Services and Communication.

Mr. Brionez advised he was requested at the January 10, 2020 meeting to provide a definition of "neat and clean". The District adopted by resolution the definition of neat and clean. Mr. Brionez stated the following is included within the rules that were adopted by the District 2 Board: grass and weeds are considered overgrown in excess of eight (8) inches in height or when shrubbery is up to the rain gutters or shrubbery is obstructing entry to the front door.

Supervisor Cipollone inquired if it was possible to get a flag placed within the various squares. Mr. Baier advised that would need to be considered during the budget process and stated there are flags in all the government buildings and stated flags are not typically placed within open areas.

SEVENTH ORDER OF BUSINESS: Financial Statements

The Financial Statements as of December 31, 2019 were provided as information.

EIGHTH ORER OF BUSINESS: DPM Monthly Report

The District Property Management (DPM) Monthly Report was provided as information.

Supervisor Zoellner requested Staff review the furrow height around the ponds within Harmeswood.

Vice Chairman Schikora complimented DPM on the fast response to the concerns regarding the landscaping in the Ruiz cul-de-sac.

Chairman Lifsey inquired when the striping along the multi-modal paths would be repainted. Mr. Baier advised an update will be provided at the March meeting.

NINTH ORDER OF BUSINESS: District Manager Report

A. AAC After Agenda

Mr. Baier provided the following highlights from the Amenity Authority Committee (AAC) meeting held on February 12, 2020:

- The Committee approved recommendation of various contracts to the Village Center Community Development District (VCCDD) board for approval.
- An update regarding the First Responders Recreation Center will be provided to the Committee at the March meeting.
- Mr. Barker announced he will not be running for re-election when his term ends.
- B. District Government Update Meeting

Mr. Baier advised that District Management will hold its annual District Government Update for the Board Supervisors and Committee Members during a meeting that will be held on Friday, February 28, 2020 at 8:00 a.m. at Laurel Manor Regional Recreation Center.

Mr. Baier reviewed a Community Watch memo comparing the duties and responsibilities to the programs at Sumter County and Wildwood. The Board requested the memo be provided via email as information.

C. La Cresenta Villa Parking

The item was previously addressed.

D. Lago DeLeon Water Level

Mr. Baier advised Staff is monitoring the water level and stated the pond is holding water.

VCDD 2 – Meeting Minutes February 14, 2020 Page 7

E. Copying Board Members

Mr. Baier provided the reminder to the Supervisors if an email is received from Staff the Supervisors should not be replying all to the email.

TENTH ORDER OF BUSINESS:District Counsel Reports

Mark Brionez, District Counsel, advised the Supervisor only training on Public Record, Sunshine Law and Ethics will be held on March 17, 2020 at 9:00 a.m. in the District Office Board Room.

ELEVENTH ORDER OF BUSINESS: Supervisor Comments

A. Vice Chairman Schikora: Q&A Meeting Update

Vice Chairman Schikora advised the report from the Q&A meeting was provided as information.

TWELFTH ORDER OF BUSINESS: Adjourn

The meeting was adjourned at 10:51 a.m.

On MOTION by Bart Zoellner, seconded by Candy Ginns, with all in favor, the meeting was adjourned.

Richard J. Baier Secretary Bryan Lifsey Chairman



то:	Board of Supervisors Village Community Development District 2
FROM:	Mark LaRock, Purchasing Director; Melissa Schaar, Purchasing Supervisor
DATE:	5/8/2020
SUBJECT:	Renewal One of Piggyback for Pest Control Services

ISSUE:

The review and approval of the piggyback agreement Renewal One between Village Community Development District 2 and Florida Pest Control and Chemical Company

ANALYSIS/INFORMATION:

On February 14, 2020, District 2 entered into a piggyback agreement based off the Department of Management Services (DMS) State of Florida Contract #72102103-15-1 with Florida Pest Control and Chemical Company for Pest Control Services. The initial term of the original agreement was from May 3, 2015 through May 2, 2020 with up to one (1) five (5) year renewal available at the renewal pricing. Effective as of May 3, 2020, the original Contract No. 72102103-15-1 was renewed between DMS and Florida Pest Control for an additional 5 year period ending on May 2, 2025. Upon this executed renewal of Contract #72102103-15-1, the District 2 piggyback agreement between FL Pest Control became eligible for the same extended service period.

The piggyback agreement listed below requires approval for Renewal One (1) for an additional 5 year term. The agreement type and annual agreement amount (there is no price change with this renewal, with pricing remaining firm through May 2, 2025) is listed for your information.

Supplier	Contract #	Туре	Area/Service	Annual Agreement Amount
Florida Pest Control and Chemical Company	Piggyback Agreement of FL DMS Contract #72102103-15-1 Monthly Pest Control Services at Various District areas Renewal 1 of 1	Pest Control Services	District 2 (Exhibit B) Treatments on a monthly basis to include; Recreation Centers, Postal Facilities, Fire Stations, Pump Stations, Golf Starter Shacks and Restrooms, Gate Houses, Tunnels, Town Square (rodent bait stations) and Dog Parks (treat for flees/ticks)	Exhibit A The unit price at \$1.29 per 1,000 square feet will not change per the initial agreement Exhibit B The breakdown total which is approximately \$256.97/annually for District 2

STAFF RECOMMENDATION:

Staff requests approval of Renewal One (1) for an additional five (5) year period for the furnishing and application of pest control services, on a monthly basis, at the initial agreed upon cost of \$1.29 per 1,000 square feet (Exhibit A).

MOTION:

Motion to approve Renewal One (1) for an additional five (5) year period as listed above; and authorize the Chairman / Vice Chairman to sign the renewal document

ATTACHMENTS:

J

	Description
D	Renewal 1 for District 2 Pest Control Services
D	Exhibit A
D	Exhibit B

Type Exhibit Exhibit Exhibit

RENEWAL ONE TO THE PIGGYBACK AGREEMENT BETWEEN VILLAGE COMMUNITY DEVELOPMENT DISTRICT 2 AND FLORIDA PEST CONTROL & CHEMICAL CO. PER THE FLORIDA DEPARTMENT OF MANAGEMENT SERVICES CONTRACT #72102103-15-1

THIS RENEWAL is entered into this <u>8^h</u> day of <u>May 2020</u>, by and between VILLAGE COMMUNITY DEVELOPMENT DISTRICT 2 (DISTRICT), whose mailing address is 984 Old Mill Run, The Villages, Florida 32162 and FLORIDA PEST CONTROL & CHEMICAL CO. (CONTRACTOR).

RECITALS

WHEREAS, CONTRACTOR was awarded Contract No. 72102103-15-1 on May 5, 2015 by the Department of Management Services through the State of Florida, and the DISTRICT desired to piggyback the terms and conditions of ITB No. 13-72102103-U;

WHEREAS, DISTRICT and CONTRACTOR entered into a Piggyback Agreement for scheduled pest control services for DISTRICT areas dated February 14, 2020; and

WHEREAS, CONTRACTOR renewed Contract No. 72102103-15-1 effective May 3, 2020 with the Department of Management Services through the State of Florida, and

WHEREAS, DISTRICT and CONTRACTOR desire to renew the existing Piggyback Agreement which expired on May 2, 2020; (there is no price change with this renewal, with pricing remaining firm through May 2, 2025); as set forth below.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, it is agreed as follows:

1. The above Recitals are true and correct and are hereby incorporated into this paragraph.

2. DISTRICT and CONTRACTOR hereby renew the Agreement and any amendments thereto for a term of May 8, 2020 and ending May 2, 2025. The Agreement and all amendments are hereby incorporated into this paragraph.

3. DISTRICT and CONTRACTOR agree that all other terms and conditions of the Agreement and Amendments thereto are hereby ratified and confirmed and shall continue in full force and effect except as renewed herein.

IN WITNESS WHEREOF, the parties hereto have duly executed this Renewal on the date set forth above.

DEVELOPMENT DISTRICT 2	FLORIDA PEST CONTROL & CHEMICAL CO.
Ву:	Ву:
Print Name	Print Name
Print Title	Print Title
Date	Date
Attest	Attest

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	Price per 1,000 sq. ft. per Month		Weighted Percentage	Evaluated Price
Region 1 Not Applicable				
Pest Control Services	\$	1.29	40%	0.516
Integrated Pest Management	\$	1.29	60%	0.774
			Total Evaluated Price	1.29
Region 2 Not Applicable				
Pest Control Services	\$	1.29	40%	0.516
Integrated Pest Management	\$	1.29	60%	0.774
			Total Evaluated Price	1.29
Region 3				
Pest Control Services	\$	1.29	40%	0.516
Integrated Pest Management	\$	1.29	60%	0.774
			Total Evaluated Price	1.29
Region 4 Not Applicable				
Pest Control Services	No bid		40%	#VALUE!
Integrated Pest Management	No	bid	60%	#VALUE!
			Total Evaluated Price	#VALUE!

Revised Attachment F - State of Florida Price Sheet

The total evaluated price for each Region is determined by price per 1,000 sq. ft. per month for each service multiplied by the weighted percentage. All areas where information is required is highlighted in yellow for each Region.

EXHIBIT A

Village Community Development Districts Purchasing Department

EXHIBIT B DISTRICT 2

						Data	
District	Туре	Facilities	Address	Sq Ft	Cost Per 1,000 Sq Ft	Sum of Monthly Cost	Sum of Annual Cost
D2	Pump Station	El Camino Pump Station	2639 Privada Dr	1,000	\$1.29	\$1.29	\$15.48
	Tunnel	Tunnel B06 *DISTRICT #2	1530 BUENA VISTA BLVD (BV/SAVANNAH)	7,800	\$1.29	\$10.06	\$120.74
		el camino/ Alhamnra/ Savannah					
		DISTRICT #2	2890 EL CAMINO REAL	7,800	\$1.29	\$10.06	\$120.74
D2 Total						\$21.41	\$256.97
Grand To	Grand Total District 2					\$21.41	\$256.97



SUBJECT:	Old Business Status Update
DATE:	5/8/2020
FROM:	District Staff
TO:	Board of Supervisors Village Community Development District 2
TO:	Board of Supervisors

ISSUE: Old Business Status Update - May 8, 2020

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description

• Old Business Status Update

Village Community Development District No. 2 "Old Business" Status Update

Item(s) to be addressed by Staff	Action Taken	Status Update (if applicable)	Completed	Date Item Identified
Include "Definition of Temporary" on agenda.		On agenda.	V	2/14/2020
Review furrow height around the ponds in Harmeswood.		Status update to be provided	v	
Identify timeframe for re-striping to occur along District 2 portion of multi-modal paths.		Provided via email. Re-striping to occur in FY 20/21	V	2/14/2020
Non-District 2 Related Items:				
None				
Staff will provide future FEMA updates as they be	ecome available.			



SUBJECT:	Case No. D2-04-20 VCDD No. 2 vs. Robert Gaines, 1206 Arriago Way
DATE:	5/8/2020
FROM:	Richard J. Baier, District Manager
TO:	Board of Supervisors Village Community Development District 2

ISSUE:

ANALYSIS/INFORMATION:

When hearing and deciding alleged violations of the District's Deed Compliance Rule this Board is acting in a quasi-judicial capacity. You are acting in a similar capacity as a Judge. This means that Due Process shall govern all proceedings:

- A) Proper notice must be given to the alleged violator;
- B) The alleged violator must have an opportunity to be heard; and,
- C) The Board's decision must be made on substantial competent evidence.

Associated with quasi-judicial actions is the prohibition of ex-parte communications which means that Board Members shall not speak with the alleged violator, Staff or other interested parties or review evidence or materials related to the alleged violations outside the public hearing and without first providing notice to any adversely affected parties.

As a Board Member you should only hear and consider evidence that is presented to you at the hearing. Thus, you will note that you have not been provided with any back-up information concerning the cases that will be presented to you at the hearing. This is to avoid any allegations accusing you of receiving ex-parte communications which could result in a complaint being filed against you and the Circuit Court reversing the Board's order.

If, following the conclusion of a Public Hearing, a member of the public would like to obtain a copy of support documentation presented by Staff that information can be obtained from Community Standards Staff at (352) 751-3912.

STAFF RECOMMENDATION:

MOTION:



SUBJECT:	Registered Voters as of April 15, 2020
DATE:	5/8/2020
FROM:	Richard J. Baier, District Manager
TO:	Board of Supervisors Village Community Development District 2

ISSUE:

As of April 15, 2020 there were 5,207 registered voters in the Villages Community Development District 2.

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description

Registered Voters

William "Bill" Keen, Supervisor of Elections

Sumter County, Florida



• www.sumterelections.org • info@sumterelections.org • (352) 569-1540 • Fax (352) 569-1541

- TO: Jennifer McQueary
- FROM: William "Bill" Keen, Sumter County Supervisor of Elections
- DATE: April 15, 2020
- RE: Villages Community Development District 2

As of April 15, 2020 there were 5,207 registered voters in the Villages Community Development District 2.

If we may be of further assistance, please feel free to contact our office.



	PM Monthly Report
DATE: 5/	8/2020
FROM: D	PM Staff
	oard of Supervisors illage Community Development District 2

ISSUE:

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description

D DPM Report



District 2

May 2020

LANDSCAPE

New Projects: N/A

Prior Month Project Status:

1. Continuing new plants along El Camino cart path

Completed Projects: N/A

General Maintenance:

- 1. Regular Monthly Maintenance
 - Mowing
 - Edging
 - Trimming
 - Weeding
- 2. DPM continues to mow and create SOP furrow rows around the perimeter of the water retention areas. The height of cut has been raised to slow down water sheet flow and capture any nutrients

WALLS/FENCES & HARDSCAPES

New Projects: N/A

Prior Month Project Status:

- 1. Fence painting ongoing in the following areas:
 - Buena Vista Blvd ROW along Unit 32 Harmeswood
 - South side of El Camino from Unit 23 to Brookdale Place
 - Harold Schwartz Preserve partially complete

Completed Projects:

1. Ronald G. Hess Preserve fence painting completed

General Maintenance:

- 1. Inspecting entrance and wall features for pressure washing
- 2. Inspecting and repairing fencing as needed

ROADWAYS

New Projects: N/A

Prior Month Project Status:

- 1. Tunnel pressure washing rescheduled due to Covid19
- 2. Tunnel inspections ongoing
- 3. Tunnel pest maintenance ongoing

Completed Projects: N/A

General Maintenance: N/A

New Projects: N/A Projects In Progress: N/A Completed Projects: N/A General Maintenance: 1. Ongoing monthly lighting inspections and repairs



SUBJECT:	Financial Statement
DATE:	5/8/2020
FROM:	Anne Hochsprung, Finance Director
TO:	Board of Supervisors Village Community Development District 2

ISSUE:

Financial Statement as of March 31, 2020

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description

D Financial Statement



Financial Statement Summary As of March 31, 2020

Revenues

Year-to-Date Revenues (YTD) of \$1,086,000 are less than prior year-to-date (PYTD) levels of \$1,118,000 and at 97% of annual budgeted revenues of \$1,124,000.

- The District has collected 95% of the budgeted maintenance assessments in the amount of \$1,059,000.
 Sumter County collects the maintenance assessments on the annual tax bill and remits it to the District, net a 2% collection fee. The majority of assessments are collected from November through March. There was no increase in maintenance assessments levied in FY 2020.
- Investment earnings of \$26,000 (\$10,000 realized and \$16,000 unrealized gains) compare to the same earnings in prior year and are at 182% of annual budgeted earnings of \$14,000.

The District has received 95% of the anticipated revenues through the county tax collections while the expenses will be incurred ratably over the 12-months. *As of March 31, 50% of the year has lapsed.*

Expenses and Other Changes

Year-to-Date Operating Expenses of \$400,000 compare favorably to prior year-to-date expenses of \$643,000. Current total year to date spending is at 37% of budget.

- Management and Other Professional services include Management fees, Deed Compliance fees, Technology Service fees and unbudgeted expenses for administrative services to assist with FEMA matters. Management fees increased a budgeted 4% over prior year.
- Utility services include Electricity and Irrigation Water expenses and year to date spending is 35% of budgeted expenses of \$51,000.
- Building, Landscape and Other Maintenance Expenses are less than prior year to date and compare favorably to budget. A large portion of Year-to-Date expenses is for recurring Landscape Maintenance.
- Other Expenses include annual insurance expense, legal services and other miscellaneous expenses.
- A total \$40,000 has been transferred to the Committed Renewal and Replacement Fund.

Change in Unrestricted Net Position

Year-to-Date Change in Net Position of \$642,000 compare favorably to prior year to date change of \$475,000. Based on the anticipated expenditures through year end, the District expects to meet the budget reduction in Unrestricted Net Position of (\$48,000).

Investment Earnings:

The following table outlines the current month and year to date earnings by investment category:

	CFB	FLCLASS	FL PALM	FL-FIT	FLGIT	LTIP
Current Month	0.49%	1.44%	1.38%	1.56%	0.73%	-4.57%
Year-to-date	1.06%	1.80%	1.80%	1.95%	4.60%	-4.76%
Prior FY 2019	1.53%	2.21%	2.26%	2.39%	4.22%	5.33%

			Statement of Activity						
			For the Six Months Ending March 31, 2020 (50%	of the	e budget yea	r)		1	
	Original Budget	Budget % used		1	/TD Actual	P	YTD Actual	,	Variance
\$	1,109,583	95%	REVENUES: Maintenance and Other Special Assessments	\$	1,059,254	\$	1,063,263	\$	(4,009
Ş	1,109,565	0%	Other Income	Ş	1,039,234	Ş	28,378	Ş	(4,009)
	14,000	182%	Investment Income		25,522		26,161		(639
	1,123,583	97%	Total Revenues:		1,085,781		1,117,802		(32,021
	17.270	250/	EXPENSES:		4 2 2 7		F 217		(000
	17,270 319,057	25% 48%	Personnel Services Management and Other Professional Services	-	4,337		5,217 166,569		(880)
	50,623	35%	Utility Services		152,446 17,694		72,679		(14,123) (54,985)
	691,966		Building, Landscape and Other Maintenance						
	•	32%	U . 1	218,999					(172,776
	12,470	<u>51</u> %	Other Expenses		6,384		6,590		(206
	1,091,386	37%	Total Operating Expenses		399,860		642,830		(242,970
	-	0%	Capital Outlay - Infrastructure and FFE		3,700		-		3,700
	80,000	<u>50</u> %	Transfers out of Unrestricted Fund	40,004			-		40,004
	80,000	55%	Total Other Changes		43,704		-		43,704
	1,171,386	<u>38</u> %	Total Expenses and Other Changes:		443,564		642,830		(199,266
\$	(47,803)		Change in Unreserved Net Position	<u>\$</u>	642,217	<u>\$</u>	474,972	<u>\$</u>	167,245
			Total Cash, Net of Bond Funds	\$	2,411,566	\$	2,471,246	\$	(59,680
			Fund Balance						
			Unassigned		1,257,114		1,004,656		
			Restricted - Capital Project, Phase I		118,110		432,513		
			Restricted - Capital Project, Phase II		81,861		-		
			Committed R and R General		761,782		761,782		
			Committed R and R Villa Roads		183,052		230,384		
			Total Fund Balance	\$	2,401,918	\$	2,429,334	\$	(27,416



TO:	Board of Supervisors Village Community Development District 2
FROM:	
DATE:	

SUBJECT: AAC After Agenda

ISSUE: AAC After Agenda

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description

D After Agenda



Amenity Authority Committee Monthly Board Meetings are held at: Savannah Recreation Center 1545 Buena Vista Blvd. The Villages, Florida 32162 District 1 - Carl Bell District 2 - Ann Forrester, Chairman District 3 - John Wilcox, Vice Chairman District 4 - Don Deakin Lady Lake/Lake Co. - Lowell Barker VCCDD Board - IV Chandler

AFTER AGENDA

May 6, 2020 9:00 AM

The District encourages citizen participation in the democratic process and recognizes and protects the right of freedom of speech afforded to all. As the Committee conducts the business of the District, rules of civility shall apply. District Committee Members, Staff members, and members of the public are to communicate respectfully. It is preferred that persons speak only when recognized by the Committee Chair and, at that time, refrain from engaging in personal attacks or derogatory or offensive language. Persons who are deemed to be disruptive and negatively impact the efficient operation of the meeting shall be subject to removal after two verbal warnings.

Notice to Public: Audience Comments on all issues will be received by the Board.

The District Board welcomes participation during public meetings; however, in order to conduct business in an orderly fashion the Board of Supervisors requests you limit your comments to three (3) Minutes. If you have a general comment that is not included as an item on the agenda please come before the Board during the Audience Comments portion of the meeting. If your comment pertains to a specific on the agenda, the Chairman or Vice-Chairman will request public comments when the item is addressed. Thank you for attending the meeting and for your interest in your local government.

- 1. Call to Order
 - A. Roll Call All present
 - B. Pledge of Allegiance
 - C. Observation of Moment of Silence
 - D. Welcome Meeting Attendees
 - E. Audience Comments No audience comments were received.

NEW BUSINESS:

2. Approval of the Minutes

Approval of the Minutes for the Meeting held on March 11, 2020. – The Committee approved and no discussion occurred.

3. Award of RFP #20P-011 HVAC Maintenance, Service & Repairs for Various District Areas

Review and approval to present a recommendation of award of Request for Proposals (RFP) #20P-011 HVAC Maintenance, Service & Repairs for Various District Areas to the Village Center Community Development District Board (VCCDD). - The Committee approved and no discussion occurred.

4. Renewal One and Amendment One of Piggyback Agreement for Pest Control Services

Review and approval to present a recommendation of approval of Renewal One and Amendment One of Piggyback Agreement between Village Center Community Development District (VCCDD) and Florida Pest Control and Chemical Company to the VCCDD Board. - The Committee approved and no discussion occurred.

 Request to Piggyback – City of Sunrise Contract No. 19099 for Roofing Maintenance and Repairs

Review and approval to present a recommendation to piggyback the City of Sunrise Contract No. 19099 with Advanced Roofing, Inc. for Roofing Maintenance and Repairs to the Village Center Community Development District (VCCDD) Board. - The Committee approved and no discussion occurred.

6. FY20-21 Budget Review – A PowerPoint presentation was provided by the various Department Heads and an extensive review of the budget was provided.

OLD BUSINESS:

Old Business Status Update
 Old Business Status Update - May 6, 2020

INFORMATIONAL ITEMS ONLY:

8. 2020 Landowner Election

Notification of Landowner Election - Amenity Authority Committee A Landowner Election will be held on November 3, 2020 for the following Seats:

- Village Community Development District No. 3
- Village Community Development District No. 4
- 9. Financial Statement

Financial Statement as of March 31, 2020

REPORTS AND INPUT:

- 10. District Manager Reports An overview of the reports was provided.
 - A. Clymer Farner Barley, Inc.
 - B. District at Work

- C. Right-of-Way email
- 11. District Counsel Reports There were no District Counsel Reports.
- 12. Supervisor Comments There were no Supervisor Comments.
- 13. Adjourn The meeting was adjourned at 12:45 p.m.



то:	Board of Supervisors Village Community Development District 2
FROM:	
DATE:	
SUBJECT:	District at Work

ISSUE:

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description

D PowerPoint





The District at Work





Eisenhower Rec Center



Burnsed Rec Center Pool Restroom





District 6 Fence Repair



Duval Pool


District 2 Roadwork



Water Transfer Work Station 43 Paradise



Lake Sumter Landing Water Wheel





Tree Trimming District 10



Plantings Continue





Disinfecting Silver Lake Rec Center



Disinfecting Hilltop Starter Shack



Disinfecting Lake Miona Rec Center





Lake Sumter Landing Roadway Striping





Bacall Bridge Repair



Shay Gate Restroom Addition







AGENDA REQUEST

TO:	Board of Supervisors Village Community Development District 2
FROM:	
ЛАТЕ	

DATE:

SUBJECT: Right-of-Way email

ISSUE:

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description

Email

Type Cover Memo From: Arnold, Bradley [mailto:Bradley.Arnold@sumtercountyfl.gov]
Sent: Friday, March 06, 2020 8:57 AM
To: Baier, Richard
Cc: Snyder, Deborah
Subject: RE: Improvements

Richard,

Per Sumter County Code Section 20-87, only utilities and driveways would be the only appurtenances permitted in the county's maintained rights-of-way following the receipt of an application and review and approval of such. Stonework and stone edging and hardscape landscaping such as fountains would not meet the requirements of Section 20-87 for consideration of permitting within the maintained rights-of-way.

Bradley

Bradley Arnold County Administrator Board of Sumter County Commissioners Tel: 352-689-4400 Fax: 352-689-4401 www.sumtercountyfl.gov

From: Baier, Richard Sent: Thursday, March 05, 2020 2:57 PM To: Arnold, Bradley Subject: Improvements

Mr. Arnold,

I wanted to ascertain if the County would tolerate or permit improvements within the rights-of-ways which it maintains and, or operates. Such improvements may include but may not be limited to stonework and stone edging, paver style driveways, landscaping, and fountains.

Richard

The Villages

Community Development Districts Richard J. Baier, P.E., LEED AP District Manager 984 Old Mill Run | The Villages, Florida 32162 Direct: 352.751.3939 | Fax: 352.753.6430 Richard.Baier@DistrictGov.org | www.DistrictGov.org Hospitality · Stewardship · Innovation & Creativity · Hard Work

Note: Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.



AGENDA REQUEST

TO:	Board of Supervisors Village Community Development District 2
FROM:	District Staff
DATE:	5/7/2020
SUBJECT:	Chairman Lifsey: Temporary Parking Position Paper

ISSUE:This items has been added to the agenda at the request of Chairman Lifsey.

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description

D Position Paper

Type Cover Memo



POSITION PAPER VILLA TEMPORARY PARKING APRIL 8, 2020

To: VCDD 2 Board of Supervisors

From: Bryan Lifsey, VCDD 2 Supervisor

PURPOSE: Consternation and trepidation boiled over recently as exasperated VCDD2 Villa residents sought answers concerning the use of the "temporary" parking areas in villa neighborhoods. This position paper seeks to find a reasonable, fair and equitable method to enforce both the intent and the spirit of "temporary" as it applies to the temporary parking areas in our villa neighborhoods.

BACKGROUND: Before I get into a discussion of these issues, I need to acknowledge the extremely valuable contributions of a fellow Supervisor, Bill Schikora. Supervisor Schikora holds monthly Resident Meetings for District 2 and distributes a "newsletter" to an extensive list of our residents. One of my neighbors forwarded to me his April 2, 2020 newsletter. That issue of his newsletter addressed, among other issues, Temporary Villa Parking. I stole extensively from his newsletter when preparing this Position Paper because he had already done most of the 'scut work' on this issue and I, being naturally lazy, was not anxious to reinvent the wheel. Those that have read his April newsletter will see much of his material repeated here.

Throughout our District, residents who are adjacent to or in full view of a "temporary" Villa Parking Area can very seriously be affected by the apparent misuse of these areas. Commercial vehicles, utility trailers, poorly maintained automobiles parked for an extended period (etc. etc.) are unsightly, annoying, and significantly affect both our quality of life and the market value of affected residences. While the number of directly affected homes in each Villa community is relatively small, the actual effect (aesthetic and financial) can be very significant to affected homeowners. Additionally, keep in mind that temporary or overflow parking areas that are always full (with the same few vehicles) make the designated "temporary" guest parking unavailable to those residents who occasionally need the space. Our residents have been clamoring for their elected officials to address these issues and "fix" them.

DISCUSSION: Changes to the allowed usage of temporary Villa Parking Areas could affect an entire Villa community, but the actual number of residents who might be affected (or the degree to which they are affected) really is equal only to the number of parking spaces available in that parking area. In other words: Once the eight or ten parking places are in use, the rules/regulations are of little consequence to those remaining non-users. Therefore, the <u>actual effect/impact</u> on the overall community is quite limited. However the effect on those residents in/around the parking areas may be quite significant. And, as our legal advisor pointed out during our February meeting, diddling with the definition of "temporary" may (in all likelihood <u>WILL</u>) lead to 'unintended consequences' for our residents.

"What unintended consequences?" you may reasonably ask. Well, if we had any idea at all, they would not be "unintended", they would be intentional. The uncertainty of what these consequences may be is what concerns me the most. We can't plan for something we don't know about!

When our residents bought their homes near a temporary parking area they almost certainly considered its presence. Common sense told them that "temporary" meant short term, for a limited time, transient. They didn't think - nor should they be expected to think - of "temporary" meaning <u>not</u> permanent, <u>not</u> forever, but <u>maybe</u> for six months...or ninety-nine years! Certainly, in fairness and reasonableness, the fact that the original plat writers/designers failed to legally define the word "TEMPORARY" **should not be our justification** of why our current residents must continue to bear the burden of this omission.

Furthermore, common sense - and their faith in their new home-town government officials - also told home buyers that the rules about size restriction, trailers, and commercial vehicles that apply to parking in their OWN DRIVEWAYS certainly would apply to the designated temporary parking areas adjacent to their homes.

At our February 14, 2020 District Board meeting, our District Counsel, Mr. Mark Brionez, pointed out that the existing Amended Declaration Of Covenants, Conditions And Restrictions/Article VIII/Parking Restrictions may be utilized under the framework of our existing Deed Compliance procedures to compel owners to not park vehicles of any type in the temporary parking areas. He postulated that this may be a better solution than trying to define 'temporary' but that it may not resolve 100% of the problems. There may be some enforcement "holes" when it comes to renters or when the registered owner of the parked property lives in The Villages but is NOT a registered property owner. He did agree to look into that further and give a report at a future meeting.

Those rules vary little from villa to villa but, using the existing Amended Declaration Of Covenants, Conditions And Restrictions/Article VIII/Parking Restrictions currently in

place in the La Crescenta Villas within the Village of Santiago as an example, they state (in-part):

"No Owner of a lot shall park, store, or keep any vehicle except wholly within his driveway or garage. No truck in excess of 3/4 tons, camper, boat, trailer, or aircraft may be parked in a parking space except a boat may be kept in the garage with the garage door closed."

As was pointed out by Mr. Brionez, this rather straightforward, rather simple definition raises many issues in and of itself.

The 'key words' in the existing requirement (above) are "NO OWNER". My informal interpretation is that this means the most likely to occur parking restriction for the Temporary Parking Area will be that TITLED OWNERS will NOT be allowed to park in the Temporary Parking Areas. Guests, other invitees and non-owners are allowed to park. As it stands now, OWNERS (and others) will be able to park on their <u>own</u> property or to park (legally/appropriately) on the publicly accessible Villa streets.

As Mr. Brionez pointed out, they may NOT be titled owners of the property in which they reside but they may be the titled owners of a vehicle under scrutiny in a temporary parking spot. The same may apply to live-in relatives, adult children who move back in with their parents, or live-in guests of the property owner. If they park in temporary parking spaces and are living in The Villages but are not titled property owners, can temporary parking enforcement be effected through the Deed Compliance process against the owner of the home where they do live?

These rules apply to District 2 residents. What if a Villager, but not a resident of District 2, parks in a temporary parking space? Can District 2 use the Deed Compliance process to enforce temporary parking restrictions within our district against a Villages property owner who owns property that is not in District 2?

If they park in temporary parking spaces and are living in The Villages but ARE NOT property owners, can VCDD2 Temporary Parking Enforcement be affected through the Deed Compliance process against the owner of the home where they do live?

You would expect that the rules about size restrictions, trailers, and commercial vehicles that apply to parking in your own drive ways certainly would apply to the temporary parking spaces in our district. We may need our Legal Counsel's advice on whether this is true or not.

By the same token, you would expect that the rules that apply to property owners would apply to all residents of that property whether they are renters, live-in relatives, or live-in guests. For deed compliance issues, we need to define that the term "Owners" also included all residents of the property OR we can define that the owner(s) of a property are responsible to ensure that all residents of the property follow the deed restrictions and covenants.

SUMMARY: As members of the VCDD2 Board of Supervisors it is our responsibility our obligation - to do the work to find the ways to fix this longstanding conundrum with a resolution that is fair, reasonable, equitable, and in keeping with the best interests of our constituents.

It won't be easy!

All of the above issues will require expert input and advice from our District Counsel as well as the support of District management and staff. We also need to proceed very carefully (if at all) when it appears we may be delving into areas rife with 'unintended consequences'.

Bottom line, we may not be able to 100% solve all these issues. We must be ready to accept what is feasible and move on to other issues.

RECOMMENDATION:

I recommend that our primary means of parking enforcement, both in temporary spaces and home sites, be through VCDD Community Standards using the current methods of reporting, verification, notices of violation, enforcement, etc.

I recommend that we ask District Staff, and in particular our District Counsel, to address all the open issues, technicalities, and loopholes identified in this paper for possible solutions. Those solutions, once approved by this Board, should be incorporated into our Deed Compliance process as appropriate.

I recommend that we may want to relook at a District Towing Policy. When revisions to Chapter 190 were approved by the Florida legislature, each District was given an opportunity to implement a towing contract. VCDD2 opted NOT to implement a towing contract at that time. We may now want to reconsider that decision. I would further recommend that if we choose to use the Community Standards/Deed Compliance methodology to enforce parking regulations, that instead of each District having a towing policy, Community Standards have a towing policy that they could use each time a District approved towing as an appropriate remedy for a parking violation. That would seem to be much more efficient than each District having a towing policy.

I recommend that the District, possibly through Community Standards, implement a way to use law enforcement resources to verify ownership of vehicles involved in alleged parking violations. There may be a cost for such a service that we would need to budget for in our next budget.



AGENDA REQUEST

TO:	Board of Supervisors Village Community Development District 2
FROM:	District Staff
DATE:	3/13/2020
SUBJECT:	Vice Chairman Schikora: Definition of Temporary Parking in Villa Units

ISSUE:

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description

D B. Schikora Email Communication

Type Cover Memo

McQueary, Jennifer

Subject:

FW: TEMPORARY VILLA PARKING AREAS (PLEASE DISTRIBUTE)

Begin forwarded message:

From: Bill Schikora <<u>cdd2schikora@gmail.com</u>> Date: February 28, 2020 at 2:35:14 PM EST To: "Baier, Richard" <<u>Richard.Baier@districtgov.org</u>>, "McQueary, Jennifer" <<u>Jennifer.McQueary@districtgov.org</u>>, "Harris, Candice" <<u>Candice.Harris@districtgov.org</u>> Subject: TEMPORARY VILLA PARKING AREAS (PLEASE DISTRIBUTE)

District Board Supervisors:

A few thoughts about the Villa Parking issue that will appear In our 03-13-2020 meeting agenda:

Throughout our District, residents who are adjacent to or in full view of a "temporary" Villa Parking Area can <u>very seriously</u> be affected by the apparent misuse of these areas. Commercial vehicles, utility trailers, poorly maintained automobiles parked for an extended period (etc./etc.) are unsightly, annoying, and significantly affect both one's quality of life and the market value of these residences. While the number of directly affected homes in each Villa community is relatively small -- the actual effect (aesthetic and financial) can be very significant to these individual homeowners. Also of great importance, please keep in mind that overflow parking areas that are always full (with the same few vehicles) make the designated "temporary" guest parking unavailable to those residents who occasionally need the space.

Changes to the allowed usage of temporary Villa Parking Areas could affect an entire Villa community, but the actual number of residents who might be affected (or the degree to which they are affected) really is equal only to the number of parking spaces available in that parking area. In other words: Once the eight or ten parking places are in use, the rules/regulations are of little consequence to those remaining non-users. Therefore, the <u>actual</u> effect/impact on the overall community is quite limited.

When our residents bought their homes near a temporary parking area they certainly considered its presence. Common sense justifiably told them that "temporary" meant short term, for a limited time, transient. They didn't think --nor should they be expected to think-- of "temporary" meaning <u>not</u> permanent, <u>not</u> forever, but <u>maybe</u> six months...or ninety-nine years. Certainly, in fairness and reasonableness, the fact that the original plat writers/designers failed to legally define the word "TEMPORARY" <u>should not be our justification</u> of why our current residents must continue to bear the burden of this omission.

Furthermore, common sense --and their faith in their new home-town-- also told home buyers that the rules about size restriction and commercial vehicles that apply to parking in their OWN DRIVEWAYS certainly would apply to the designated temporary parking areas adjacent to their homes.

As members of the CDD-2 Board of Supervisors it is our responsibility --our obligation-- to do the work to find the way to fix this longstanding problem with a resolution that is fair, reasonable, and in keeping with the best interests of our constituents. It won't be easy!

Respectfully Submitted, Bill Schikora

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