



Seat 1 - Steffan Franklin, Supervisor
Seat 2 - Bill Ray, Chairman
Seat 3 - Terry Biddle, Supervisor
Seat 4 - Tilman Dean, Supervisor
Seat 5 - Gail Lazenby, Vice Chairman

Monthly Board Meetings are held at:
Savannah Regional Recreation Center
1545 Buena Vista Boulevard
The Villages, Florida 32162

AGENDA

May 8, 2020
11:00 AM

The District encourages citizen participation in the democratic process and recognizes and protects the right of freedom of speech afforded to all. As the Board conducts the business of the District, rules of civility shall apply. District Board Supervisors, Staff members, and members of the public are to communicate respectfully. It is preferred that persons speak only when recognized by the Board Chair and, at that time, refrain from engaging in personal attacks or derogatory or offensive language. Persons who are deemed to be disruptive and negatively impact the efficient operation of the meeting shall be subject to removal after two verbal warnings.

Notice to Public: Audience Comments on all issues will be received by the Board.

1. Call to Order
 - A. Roll Call
 - B. Pledge of Allegiance
 - C. Observation of Moment of Silence
 - D. Welcome Meeting Attendees
 - E. Audience Comments

NEW BUSINESS:

2. Approval of the Minutes
Approval of the Minutes for the Meeting held on February 14, 2020.
3. Renewal of Piggyback Agreement for Pest Control Services
The review and approval of the piggyback agreement Renewal One between Village Community Development District 3 and Florida Pest Control and Chemical Company

OLD BUSINESS:

4. Old Business Status Update
Old Business Status Update - May 8, 2020

INFORMATIONAL ITEMS ONLY:

5. Registered Voters as of April 15, 2020
As of April 15, 2020 there were 5,304 registered voters in the Villages Community Development District 3.

6. FEMA Reimbursement
FEMA Reimbursement Update
7. DPM Monthly Report
8. Financial Statement
Financial Statement as of March 31, 2020

REPORTS AND INPUT:

9. District Manager Reports
 - A. AAC After Agenda
 - B. District at Work
 - C. Right-of-Way email
10. District Counsel Reports
11. Supervisor Comments
12. Adjourn

HOSPITALITY * STEWARDSHIP * INNOVATION & CREATIVITY * HARD WORK

NOTICE

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based. Audio recordings of Board meetings, workshops or public hearings are available for purchase per Florida Statute 119.07 through the District Clerk for \$1.00 per CD requested. Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (352) 751-3939 at least five calendar days prior to the meeting.

The Villages®
Community Development Districts
District 3

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 3

FROM: Jennifer McQueary, District Clerk

DATE: 5/8/2020

SUBJECT: **Approval of the Minutes**

ISSUE: Approval of the Minutes for the Meeting held on February 14, 2020.

ANALYSIS/INFORMATION: Staff requests approval of the Minutes for the Meeting held on February 14, 2020.

STAFF RECOMMENDATION: Staff recommends approval of the Minutes for the Meeting held on February 14, 2020.

MOTION: Motion to approve the Minutes from the Meeting held on February 14, 2020.

ATTACHMENTS:

Description	Type
☐ Minutes - February 14, 2020	Cover Memo

**MINUTES OF MEETING
VILLAGE COMMUNITY
DEVELOPMENT DISTRICT NO. 3**

A Meeting of the Board of Supervisors of Village Community Development District No. 3 was held on Friday, February 14, 2020 at 11:00 a.m. in the District Office Large Conference Room, 984 Old Mill Run, The Villages Florida, 32162.

Board members present and constituting a quorum:

Bill Ray	Chairman
Gail Lazenby	Vice Chairman
Tilman Dean	Supervisor
Steffan Franklin	Supervisor
Terry Biddle	Supervisor

Staff Present:

Richard Baier	District Manager
Kenny Blocker	Assistant District Manager
Mark Brionez	District Counsel
Blair Bean	District Property Management Assistant Director
Barbara Kays	Budget Director
Anne Hochsprung	Finance Director
Brittany Wilson	Director of Technology and Board Services
Carrie Duckett	Director of Resident Services and Communication
Jennifer McQueary	District Clerk
Candice Harris	Deputy District Clerk

FIRST ORDER OF BUSINESS:

Call to Order

A. Roll Call

Chairman Ray called the meeting to order at 11:04 a.m. and stated for the record that all supervisors were present representing a quorum.

B. Pledge of Allegiance

The Chairman led the Pledge of Allegiance.

C. Observation of a Moment of Silence

The Board and residents observed a moment of silence acknowledging those who have served our Country and community.

D. Welcome Meeting Attendees.

No audience comments were received.

SECOND ORDER OF BUSINESS: Approval of the Minutes

On MOTION by Gail Lazenby, seconded by Terry Biddle, with all in favor, the Board approved the Minutes from the Meeting held on January 10, 2020.
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THIRD ORDER OF BUSINESS: Acceptance of Audit Report for Year Ending September 30, 2019

Ann Hochsprung, Finance Director, reviewed the Statement of Activities as well as the Balance Sheet of Governmental Funds with the Board. The following items were highlighted from the Fiscal Year 2018/2019 audit:

- Total assets of the District are \$20,031,000; the deferred outflows of the resources of the District are 29,000; total assets have decreased \$462,000 over prior year, a decrease of 2%.
- Total liabilities of the District are \$3,205,000; the deferred inflows of the resources of the District are \$0; total assets have decreased \$226,000 over prior year, a decrease of 7%.
- The assets and deferred outflows of the District exceeded its liabilities and deferred inflows as of September 30, 2019, by \$16,855,000 (net position). Of this amount, \$1,685,000 is unrestricted and can be used at the discretion of the Board of Supervisors.
- At September 30, 2019, fund balance for the General Fund was \$1,797,000, or 125% of total general fund operating revenues. Of this amount, \$111,000 is restricted for capital improvements and \$645,000 is committed for renewal and replacement.
- The current year's unassigned fund balance for the General Fund is \$1,040,000, or 72% of total general fund operating revenues.
- The total net position has decreased from a fiscal year 2018 balance of \$17,093,000 to a fiscal

year 2019 balance of \$16,855,000.

- The District's total revenues of \$1,818,000 exceeded the revenues of \$1,581,000 for governmental activities, providing a \$238,000 decrease in total net position.
- Depreciation expenses on existing capital assets for the current fiscal year amounted to \$626,000 to show the need for the gradual replacement of these assets over time.
- The District's total debt decreased by \$632,000 during the year ending September 30, 2019.

Mark White of Purvis & Gray, the District's Auditors, advised that an unmodified opinion has been issued and stated that the financial statements are fairly presented in accordance with generally accepted accounting principles and are free from material mistakes. Mr. White reviewed the Independent Auditors Report and thanked Staff for their cooperation in providing all necessary documents to them for the completion of their audit. Mr. White responded to the Board inquiries.

The Board thanked Staff for their continued diligent efforts on behalf of the residents.

On MOTION by Gail Lazenby, seconded by Tilman Dean, with all in favor, the Board accepted the Village Community Development District No. 3 Audit Report for Fiscal Year 2018 – 2019.

FOURTH ORDER OF BUSINESS: Revised District Investment Policy

Kenny Blocker, Assistant District Manager, advised Staff is requesting the Board adopt Resolution 20-01 approving the revised District Investment Policy to add an additional authorized investment to allow Fixed Income exchange traded funds (ETF's) within the policy. Mr. Blocker advised the Investment Advisory Committee (IAC) approved the change as indicated.

On MOTION by Tilman Dean, seconded by Terry Biddle, with all in favor, the Board adopted Resolution 20-01 approving the revised District Investment Policy effective the date of approval.

FIFTH ORDER OF BUSINESS: Request to Piggyback – FL DMS Contract #72102103-15-1 for Pest Control Services

Mark LaRock, Purchasing Director, advised that Staff is requesting that the Board approve to piggyback the Florida Department of Management Services (DMS) State of Florida Contract #72102103-15-1 with Florida Pest Control for Pest Control Services for an annual contract amount of \$377.71. Mr. LaRock stated with the continued growth of The Villages it has become necessary to consolidate all pest control services into one agreement. As a governmental entity, the District has the ability to piggyback off of an existing agreement solicited by another governmental agency to achieve efficiencies. The District previously utilized Massey Services for pest control services at an annual cost of \$671.00 which provides an annual savings of \$297.29.

On MOTION by Gail Lazenby, seconded by Tilman Dean with all in favor, the Board approved the piggyback of the Department of Management Services (DMS) State of Florida Contract #72102103-15-1 for Pest Control Services, awarded to Florida Pest Control and Chemical Company, for the furnishing and application of pest control services, on a monthly basis, at a cost of \$1.29 per 1,000 square feet (Exhibit A) authorizing the issuance of a purchase order and authorizing the Chairman/Vice Chairman to sign the piggyback agreement.

SIXTH ORDER OF BUSINESS:

Board Discussion: Consideration to add a Second ARC Alternate

Mr. Baier advised following the discussion at the January meeting, Staff has reviewed the number of alternates available on the Architectural Review Committee (ARC). The alternates are circulated on the committee to allow ongoing participation and interaction with the Committee to occur. Mr. Baier stated there are sufficient alternates available and the ARC has not been in a position to have a seat empty due to the lack of an alternate. Mr. Baier advised Staff is concerned that too many alternates will dilute individual ability to receive the creditable experience; therefore, Staff would not recommend the Board have a second alternate.

Supervisor Biddle stated he believes if it is needed, it would be initiated on behalf of the ARC.

Vice Chairman Lazenby stated when the positions are posted, it should be clear the Committee Member will be utilized on various Districts if needed.

The Board concurred not to take any further action on the item.

SEVENTH ORDER OF BUSINESS: Old Business Status Update

Mr. Baier advised the letter to the contractor for the work completed at the Belle Aire Postal Facility has been attached as information and stated the remaining item on Old Business was previously addressed on the agenda.

Mr. Baier advised the email regarding the AED locations was provided via email to the Board.

EIGHTH ORDER OF BUSINESS: Financial Statements

The Financial Statements as of December 31, 2019 were provided as information.

NINTH ORER OF BUSINESS: DPM Monthly Report

The District Property Management (DPM) Monthly Report was provided as information.

TENTH ORDER OF BUSINESS: District Manager Report

A. AAC After Agenda

Mr. Baier provided the following highlights from the Amenity Authority Committee (AAC) meeting held on February 12, 2020:

- The Committee approved recommendation of various contracts to the Village Center Community Development District (VCCDD) board for approval.
- An update regarding the First Responders Recreation Center will be provided to the Committee at the March meeting.
- Mr. Barker announced he will not be running for re-election when his term ends.

B. District Government Update Meeting

Mr. Baier advised that District Management will hold its annual District Government Update for the Board Supervisors and Committee Members during a meeting that will be held on Friday, February 28, 2020 at 8:00 a.m. at Laurel Manor Regional Recreation Center.

Mr. Baier reviewed a Community Watch memo comparing the duties and responsibilities to the programs at Sumter County and Wildwood. The Board requested the memo be provided via email as information.

C. Copying Board Members

Mr. Baier provided the reminder to the Supervisors if an email is received from Staff the Supervisors should not be replying all to the email.

ELEVENTH ORDER OF BUSINESS: District Counsel Reports

Mark Brionez, District Counsel, advised the Supervisor only training on Public Record, Sunshine Law and Ethics will be held on March 17, 2020 at 9:00 a.m. in the District Office Board Room.

ELEVENTH ORDER OF BUSINESS: Supervisor Comments

Vice Chairman Lazenby inquired how the maintenance repairs to the pond are being funded. Staff will provide the information to the Board.

Supervisor Franklin advised he will be out of town until the May meeting.

Vice Chairman Lazenby requested the broken letter on the Villa Alexandria signage be replaced.

TWELFTH ORDER OF BUSINESS: Adjourn

The meeting was adjourned at 11:55 a.m.

On MOTION by Gail Lazenby, seconded by Tilman Dean, with all in favor, the meeting was adjourned.
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Richard J. Baier
Secretary

William Ray
Chairman

The Villages®
Community Development Districts
District 3

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 3

FROM: Mark LaRock, Purchasing Director; Melissa Schaar, Purchasing Supervisor

DATE: 5/8/2020

SUBJECT: **Renewal of Piggyback Agreement for Pest Control Services**

ISSUE:

The review and approval of the piggyback agreement Renewal One between Village Community Development District 3 and Florida Pest Control and Chemical Company

ANALYSIS/INFORMATION:

On February 14, 2020, District 3 entered into a piggyback agreement based off the Department of Management Services (DMS) State of Florida Contract #72102103-15-1 with Florida Pest Control and Chemical Company for Pest Control Services. The initial term of the original agreement was from May 3, 2015 through May 2, 2020 with up to one (1) five (5) year renewal available at the renewal pricing. Effective as of May 3, 2020, the original Contract No. 72102103-15-1 was renewed between DMS and Florida Pest Control for an additional 5 year period ending on May 2, 2025. Upon this executed renewal of Contract #72102103-15-1, the District 3 piggyback agreement between FL Pest Control became eligible for the same extended service period.

The piggyback agreement listed below requires approval for Renewal One (1) for an additional 5 year term. The agreement type and annual agreement amount (there is no price change with this renewal, with pricing remaining firm through May 2, 2025) is listed for your information.

Supplier	Contract #	Type	Area/Service	Annual Agreement Amount
Florida Pest Control and Chemical Company	Piggyback Agreement of FL DMS Contract #72102103-15-1 Monthly Pest Control Services at Various District areas Renewal 1 of 1	Pest Control Services	District 3 (Exhibit B) Treatments on a monthly basis to include; Recreation Centers, Postal Facilities, Fire Stations, Pump Stations, Golf Starter Shacks and Restrooms, Gate Houses, Tunnels, Town Square (rodent bait stations) and Dog Parks (treat for flees/ticks)	Exhibit A The unit price at \$1.29 per 1,000 square feet will not change per the initial agreement Exhibit B The breakdown total which is approximately \$377.71/annually for District 3

STAFF RECOMMENDATION:

Staff requests approval of Renewal One (1) for an additional five (5) year period for the furnishing and application of

pest control services, on a monthly basis, at the initial agreed upon cost of \$1.29 per 1,000 square feet (Exhibit A).

MOTION:

Motion to approve Renewal One (1) for an additional five (5) year period as listed above; and authorize the Chairman / Vice Chairman to sign the renewal document

ATTACHMENTS:

Description	Type
☐ Renewal 1 of District 3 Pest Control Services	Exhibit
☐ Exhibit A	Exhibit
☐ Exhibit B	Exhibit

**RENEWAL ONE TO THE PIGGYBACK AGREEMENT BETWEEN
VILLAGE COMMUNITY DEVELOPMENT DISTRICT 3 AND
FLORIDA PEST CONTROL & CHEMICAL CO. PER THE FLORIDA DEPARTMENT OF
MANAGEMENT SERVICES CONTRACT #72102103-15-1**

THIS RENEWAL is entered into this 8th day of May 2020, by and between VILLAGE COMMUNITY DEVELOPMENT DISTRICT 3 (DISTRICT), whose mailing address is 984 Old Mill Run, The Villages, Florida 32162 and FLORIDA PEST CONTROL & CHEMICAL CO. (CONTRACTOR).

RECITALS

WHEREAS, CONTRACTOR was awarded Contract No. 72102103-15-1 on May 5, 2015 by the Department of Management Services through the State of Florida, and the DISTRICT desired to piggyback the terms and conditions of ITB No. 13-72102103-U;

WHEREAS, DISTRICT and CONTRACTOR entered into a Piggyback Agreement for scheduled pest control services for DISTRICT areas dated February 14, 2020; and

WHEREAS, CONTRACTOR renewed Contract No. 72102103-15-1 effective May 3, 2020 with the Department of Management Services through the State of Florida, and

WHEREAS, DISTRICT and CONTRACTOR desire to renew the existing Piggyback Agreement which expired on May 2, 2020; (there is no price change with this renewal, with pricing remaining firm through May 2, 2025); as set forth below.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, it is agreed as follows:

1. The above Recitals are true and correct and are hereby incorporated into this paragraph.
2. DISTRICT and CONTRACTOR hereby renew the Agreement and any amendments thereto for a term of May 8, 2020 and ending May 2, 2025. The Agreement and all amendments are hereby incorporated into this paragraph.
3. DISTRICT and CONTRACTOR agree that all other terms and conditions of the Agreement and Amendments thereto are hereby ratified and confirmed and shall continue in full force and effect except as renewed herein.

IN WITNESS WHEREOF, the parties hereto have duly executed this Renewal on the date set forth above.

**VILLAGE COMMUNITY
DEVELOPMENT DISTRICT 3**

FLORIDA PEST CONTROL & CHEMICAL CO.

By: _____

By: _____

Print Name

Print Name

Print Title

Print Title

Date

Date

Attest

Attest

Revised Attachment F - State of Florida Price Sheet

Bidders Name: FLORIDA PEST CONTROL & CHEMICAL CO.			
	Price per 1,000 sq. ft. per Month	Weighted Percentage	Evaluated Price
Region 1 Not Applicable			
Pest Control Services	\$ 1.29	40%	0.516
Integrated Pest Management	\$ 1.29	60%	0.774
		Total Evaluated Price	1.29
Region 2 Not Applicable			
Pest Control Services	\$ 1.29	40%	0.516
Integrated Pest Management	\$ 1.29	60%	0.774
		Total Evaluated Price	1.29
Region 3			
Pest Control Services	\$ 1.29	40%	0.516
Integrated Pest Management	\$ 1.29	60%	0.774
		Total Evaluated Price	1.29
Region 4 Not Applicable			
Pest Control Services	No bid	40%	#VALUE!
Integrated Pest Management	No bid	60%	#VALUE!
		Total Evaluated Price	#VALUE!
The total evaluated price for each Region is determined by price per 1,000 sq. ft. per month for each service multiplied by the weighted percentage. All areas where information is required is highlighted in yellow for each Region.			

EXHIBIT A

EXHIBIT B

District 3

						Data	
District	Type	Facilities	Address	Sq Ft	Cost Per 1,000 Sq Ft	Sum of Monthly Cost	Sum of Annual Cost
D3	Pump Station	Buena Vista Blvd Pump Station	3049 Talley Ridge Dr	1,000	\$1.29	\$1.29	\$15.48
	Tunnel	BUENA VISTA/BELLEAIRE/ALHAMBR A DISTRICT #3	1700 BUENA VISTA BLVD	7,800	\$1.29	\$10.06	\$120.74
		BUENA VISTA/HAWKES BAY/SADDLEBROOK DISTRICT# 3	770 BUENA VISTA BLVD	7,800	\$1.29	\$10.06	\$120.74
		CR 101/WOODRIDGE	11884 CR 101	7,800	\$1.29	\$10.06	\$120.74
		D3 Total					
Grand Total (District 3)						\$31.48	\$377.71

The Villages®
Community Development Districts
District 3

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 3

FROM: District Staff

DATE: 5/8/2020

SUBJECT: **Old Business Status Update**

ISSUE: Old Business Status Update - May 8, 2020

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description	Type
□ Old Business Status Update	Cover Memo

Village Community Development District No. 3
"Old Business" Status Update

Item(s) to be addressed by Staff	Action Taken	Status Update (if applicable)	Completed (√)	Date Item Identified
Advise how repair to District 3 pond is being funded..		At this time funds are available in current maintenance budget. Will monitor thru September and make budget adjustment if necessary.		2/14/2020
Repair broken letter on "Villa Alexandria" signage		Repair is in progress		2/14/2020
Non-District 3 Item(s)				
Staff will provide future FEMA updates as they become available.				

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Community Development Districts
District 3

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 3

FROM: Richard J. Baier, District Manager

DATE: 5/8/2020

SUBJECT: **Registered Voters as of April 15, 2020**

ISSUE:

As of April 15, 2020 there were 5,304 registered voters in the Villages Community Development District 3.

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

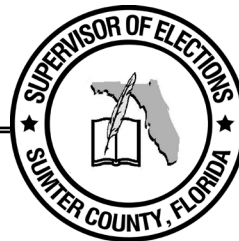
ATTACHMENTS:

Description	Type
▣ Registered Voters	Cover Memo

William “Bill” Keen, Supervisor of Elections

Sumter County, Florida

• www.sumterelections.org • info@sumterelections.org • (352) 569-1540 • Fax (352) 569-1541



TO: Jennifer McQueary
FROM: William “Bill” Keen, Sumter County Supervisor of Elections
DATE: April 15, 2020
RE: Villages Community Development District 3

As of April 15, 2020 there were 5,304 registered voters in the Villages Community Development District 3.

If we may be of further assistance, please feel free to contact our office.

The Villages®
Community Development Districts
District 3

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 3

FROM: Anne Hochsprung, Finance Director

DATE: 5/8/2020

SUBJECT: **FEMA Reimbursement**

ISSUE:

FEMA Reimbursement Update

ANALYSIS/INFORMATION:

During the month of April, 2020, the District has received a total \$66,060.35 in FEMA reimbursement for Hurricane Irma related expenses. A total \$127,119.13 of FEMA reimbursement for Hurricane Irma expenses is anticipated but no date has been given for receipt of the remaining funds. The funds received will be included in “Other Revenue” in the April financial statements.

STAFF RECOMMENDATION:

MOTION:

The Villages®
Community Development Districts
District 3

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 3

FROM: DPM Staff

DATE: 5/8/2020

SUBJECT: **DPM Monthly Report**

ISSUE:

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description	Type
□ DPM Report	Cover Memo

The Villages®

Community Development Districts

Property Management

District 3

May 2020

LANDSCAPE

New Projects:

1. Starting CDS evaluations for planting throughout D3
2. New plantings on BVB median near polo gates

Prior Month Project Status: N/A**Completed Projects:**

1. Replanting open areas north of circle on BVB median and on west side BVB completed

General Maintenance:

1. Regular Monthly Maintenance
 - Mowing
 - Edging
 - Trimming
 - Weeding
2. DPM continues to mow and create SOP furrow rows around the perimeter of the water retention areas. The height of cut has been raised to slow down water sheet flow and capture any nutrients

WALLS/FENCES & HARDSCAPES

New Projects: N/A**Prior Month Project Status: N/A****Completed Projects: N/A****General Maintenance:**

1. Ongoing fence inspections and repairs as needed.

ROADWAYS

New Projects: N/A**Prior Month Project Status:**

1. Schedule for mill and overlay of roads in:
 - Villa St Simons

Completed Projects: N/A**General Maintenance: N/A**

MISCELLANEOUS ITEMS

New Projects: N/A**Projects In Progress: N/A****Completed Projects: N/A****General Maintenance:**

1. Lighting inspections and repairs monthly

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Community Development Districts
District 3

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 3

FROM: Anne Hochsprung, Finance Director

DATE: 5/8/2020

SUBJECT: **Financial Statement**

ISSUE:

Financial Statement as of March 31, 2020

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description	Type
❏ Financial Statement	Cover Memo

The Villages®

Community Development Districts

District 3

Financial Statement Summary

As of March 31, 2020

Revenues and Other Available Resources

Year-to-Date (YTD) Revenues of \$1,318,000 are slightly less than prior year-to-date (PYTD) revenues of \$1,327,000 and are at 96% of budgeted revenues of \$1,379,000.

- The District has collected 97% of the budgeted maintenance assessments in the amount of \$1,291,000. Sumter County collects the maintenance assessments on the annual tax bill and remits it to the District, net a 2% collection fee. The majority of assessments are collected from November through March. There was no increase in maintenance assessments levied in FY 2020.
- Investment earnings of \$27,000 (\$13,000 realized gains and \$14,000 unrealized gains) are at prior year level and are at 176% of annual budgeted earnings of \$15,000.

The District has received 96% of the budgeted revenues through the county tax collections while the expenses will be incurred ratably over the 12-months. *As of March 31, 50% of the year has lapsed.*

Expenses and Other Changes

Year-to-Date Operating Expenses of \$486,000 are less than prior year-to-date expenses of \$540,000. Year to date spending is 42% of budget.

- Management and Other Professional services include Management fees, Deed Compliance fees, Tax Collection fees and Technology Service fees. Management fees increased a budgeted 3% over prior year.
- Utility Services decreased from last year in part due to the termination of the Sumter County Agreement to maintain the District's street light operations and maintenance.
- Building, Landscape and Other Maintenance Expenses are slightly greater than prior year and are at 40% of budget. This is in part due to unbudgeted expenses for the Summerhill Pipe repair.
- Capital Outlay includes a budget for a Mill and Overlay project. No expenses have been incurred to date.
- A total \$75,000 has been transferred to Committed Renewal and Replacement Fund, a budgeted increase over prior year.

Change in Unrestricted Net Position

Year-to-Date Change in Net Position of \$757,000 compares favorably to prior year change of \$736,000. By year end, based on the anticipated revenues and expenditures, the District is expected to meet the budget decrease in Unrestricted Net Position of \$(32,000).

Investment Earnings

The following table outlines the current month and year to date earnings by investment category:

	CFB	FLCLASS	FL PALM	FL-FIT	FLGIT	LTIP
Current Month	0.49%	1.44%	1.38%	1.56%	0.73%	-4.57%
Year-to-date	1.06%	1.80%	1.80%	1.95%	4.60%	-4.76%
Prior FY 2019	1.53%	2.21%	2.26%	2.39%	4.22%	5.33%

The Villages®
Community Development Districts
District 3

Statement of Activity
For the Six Months Ending March 31, 2020 (50.00% of budget year)

Original Budget	Budget % used		YTD Actual	PYTD Actual	Variance
		REVENUES:			
\$ 1,331,353	97%	Maintenance and Other Special Assessments	\$ 1,290,701	\$ 1,283,199	\$ 7,502
400	184%	Other Income	738	16,153	(15,415)
15,200	176%	Investment Income	26,795	27,308	(513)
<u>1,346,953</u>	98%	Total Revenues	1,318,233	1,326,660	(8,427)
<u>32,464</u>	0%	Transfer In - Debt Service	-	-	-
\$ 1,379,417	96%	Total Available Resources:	\$ 1,318,233	\$ 1,326,660	\$ (8,427)
		EXPENSES:			
17,270	30%	Personnel Services	5,192	6,508	(1,317)
317,874	50%	Management and Other Professional Services	158,703	155,243	3,460
62,268	33%	Utility Services	20,668	89,300	(68,632)
741,645	40%	Building, Landscape and Other Maintenance	295,338	282,573	12,765
<u>11,470</u>	57%	Other Expenses	6,522	6,549	(27)
1,150,527	42%	Total Operating Expenses	486,423	540,174	(53,751)
110,488	0%	Capital Outlay - Infrastructure and FFE	-	-	-
<u>150,000</u>	50%	Transfers out of Unrestricted Fund	75,006	50,002	25,004
<u>260,488</u>	29%	Total Other Changes	75,006	50,012	24,994
<u>1,411,015</u>	40%	Total Expenses and Other Changes	561,429	590,186	(28,757)
<u>\$ (31,598)</u>		Change in Unreserved Net Position	<u>\$ 756,805</u>	<u>\$ 736,475</u>	<u>\$ 20,330</u>
		Total Cash, Net of Bond Funds	<u>\$ 2,626,542</u>	<u>\$ 2,686,272</u>	<u>\$ (59,731)</u>
		Fund Balance			
		Unassigned	1,796,700	1,510,600	
		Restricted - Capital Project Ph I	22,239	62,792	
		Restricted - Capital Project Ph II	89,259	69,891	
		Committed R and R General	451,302	779,204	
		Committed R and R Cart Paths & Villa Roads	269,102	219,100	
		Total Fund Balance	<u>\$ 2,628,603</u>	<u>\$ 2,641,586</u>	<u>\$ (12,983)</u>
		Number of Homes Closed	3,762	3,762	
		% Homes Closed	100%	100%	

The Villages®
Community Development Districts
District 3

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 3

FROM:

DATE:

SUBJECT: AAC After Agenda

ISSUE: AAC After Agenda

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description	Type
□ After Agenda	Cover Memo



*District 1 - Carl Bell
District 2 - Ann Forrester, Chairman
District 3 - John Wilcox, Vice Chairman
District 4 - Don Deakin
Lady Lake/Lake Co. - Lowell Barker
VCCDD Board - IV Chandler*

Amenity Authority Committee
Monthly Board Meetings are held at:
Savannah Recreation Center
1545 Buena Vista Blvd.
The Villages, Florida 32162

AFTER AGENDA

May 6, 2020
9:00 AM

The District encourages citizen participation in the democratic process and recognizes and protects the right of freedom of speech afforded to all. As the Committee conducts the business of the District, rules of civility shall apply. District Committee Members, Staff members, and members of the public are to communicate respectfully. It is preferred that persons speak only when recognized by the Committee Chair and, at that time, refrain from engaging in personal attacks or derogatory or offensive language. Persons who are deemed to be disruptive and negatively impact the efficient operation of the meeting shall be subject to removal after two verbal warnings.

Notice to Public: Audience Comments on all issues will be received by the Board.

The District Board welcomes participation during public meetings; however, in order to conduct business in an orderly fashion the Board of Supervisors requests you limit your comments to three (3) Minutes. If you have a general comment that is not included as an item on the agenda please come before the Board during the Audience Comments portion of the meeting. If your comment pertains to a specific on the agenda, the Chairman or Vice-Chairman will request public comments when the item is addressed. Thank you for attending the meeting and for your interest in your local government.

1. Call to Order
 - A. Roll Call – **All present**
 - B. Pledge of Allegiance
 - C. Observation of Moment of Silence
 - D. Welcome Meeting Attendees
 - E. Audience Comments – **No audience comments were received.**

NEW BUSINESS:

2. Approval of the Minutes

Approval of the Minutes for the Meeting held on March 11, 2020. – **The Committee approved and no discussion occurred.**

3. Award of RFP #20P-011 HVAC Maintenance, Service & Repairs for Various District Areas

Review and approval to present a recommendation of award of Request for Proposals (RFP) #20P-011 HVAC Maintenance, Service & Repairs for Various District Areas to the Village Center Community Development District Board (VCCDD). - **The Committee approved and no discussion occurred.**

4. Renewal One and Amendment One of Piggyback Agreement for Pest Control Services

Review and approval to present a recommendation of approval of Renewal One and Amendment One of Piggyback Agreement between Village Center Community Development District (VCCDD) and Florida Pest Control and Chemical Company to the VCCDD Board. - **The Committee approved and no discussion occurred.**

5. Request to Piggyback – City of Sunrise Contract No. 19099 for Roofing Maintenance and Repairs

Review and approval to present a recommendation to piggyback the City of Sunrise Contract No. 19099 with Advanced Roofing, Inc. for Roofing Maintenance and Repairs to the Village Center Community Development District (VCCDD) Board. - **The Committee approved and no discussion occurred.**

6. FY20-21 Budget Review – **A PowerPoint presentation was provided by the various Department Heads and an extensive review of the budget was provided.**

OLD BUSINESS:

7. Old Business Status Update
Old Business Status Update - May 6, 2020

INFORMATIONAL ITEMS ONLY:

8. 2020 Landowner Election
Notification of Landowner Election - Amenity Authority Committee
A Landowner Election will be held on November 3, 2020 for the following Seats:

- Village Community Development District No. 3
- Village Community Development District No. 4

9. Financial Statement
Financial Statement as of March 31, 2020

REPORTS AND INPUT:

10. District Manager Reports – **An overview of the reports was provided.**
 - A. Clymer Farner Barley, Inc.
 - B. District at Work

C. Right-of-Way email

11. District Counsel Reports – There were no District Counsel Reports.
12. Supervisor Comments – There were no Supervisor Comments.
13. Adjourn – The meeting was adjourned at 12:45 p.m.

The Villages®
Community Development Districts
District 3

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 3

FROM:

DATE:

SUBJECT: District at Work

ISSUE:

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description	Type
□ PowerPoint	Cover Memo



The District at Work



Eisenhower Rec Center



Burnsed Rec Center Pool Restroom



District 6 Fence Repair



Duval Pool



District 2 Roadwork



Water Transfer Work Station 43 Paradise



Lake Sumter Landing Water Wheel



Tree Trimming District 10



Plantings Continue



Disinfecting Silver Lake Rec Center



Disinfecting Hilltop Starter Shack



Disinfecting Lake Miona Rec Center



Lake Sumter Landing Roadway Striping



Bacall Bridge Repair



Shay Gate Restroom Addition



The Villages®
Community Development Districts
District 3

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 3

FROM:

DATE:

SUBJECT: Right-of-Way email

ISSUE:

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description	Type
□ Email	Cover Memo

From: Arnold, Bradley [<mailto:Bradley.Arnold@sumtercountyfl.gov>]
Sent: Friday, March 06, 2020 8:57 AM
To: Baier, Richard
Cc: Snyder, Deborah
Subject: RE: Improvements

Richard,

Per Sumter County Code Section 20-87, only utilities and driveways would be the only appurtenances permitted in the county's maintained rights-of-way following the receipt of an application and review and approval of such. Stonework and stone edging and hardscape landscaping such as fountains would not meet the requirements of Section 20-87 for consideration of permitting within the maintained rights-of-way.

Bradley

Bradley Arnold
County Administrator
Board of Sumter County Commissioners
Tel: 352-689-4400
Fax: 352-689-4401
www.sumtercountyfl.gov

From: Baier, Richard
Sent: Thursday, March 05, 2020 2:57 PM
To: Arnold, Bradley
Subject: Improvements

Mr. Arnold,

I wanted to ascertain if the County would tolerate or permit improvements within the rights-of-ways which it maintains and, or operates. Such improvements may include but may not be limited to stonework and stone edging, paver style driveways, landscaping, and fountains.

Richard



Richard J. Baier, P.E., LEED AP
District Manager

984 Old Mill Run | The Villages, Florida 32162
Direct: 352.751.3939 | Fax: 352.753.6430

Richard.Baier@DistrictGov.org | www.DistrictGov.org

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Note: Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.