



*Seat 1 - Steffan Franklin, Supervisor*  
*Seat 2 - Bill Ray, Chairman*  
*Seat 3 - Terry Biddle, Supervisor*  
*Seat 4 - Tilman Dean, Supervisor*  
*Seat 5 - Gail Lazenby, Vice Chairman*

***Monthly Board Meetings are held at:***

*Savannah Recreation Center*  
*1545 Buena Vista Blvd.*  
*The Villages, Florida 32162*

## **AGENDA**

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June 12, 2020

11:00 AM

*The District encourages citizen participation in the democratic process and recognizes and protects the right of freedom of speech afforded to all. As the Board conducts the business of the District, rules of civility shall apply. District Board Supervisors, Staff members, and members of the public are to communicate respectfully. It is preferred that persons speak only when recognized by the Board Chair and, at that time, refrain from engaging in personal attacks or derogatory or offensive language. Persons who are deemed to be disruptive and negatively impact the efficient operation of the meeting shall be subject to removal after two verbal warnings.*

**Notice to Public: Audience Comments on all issues will be received by the Board.**

1. Call to Order
  - A. Roll Call
  - B. Pledge of Allegiance
  - C. Observation of Moment of Silence
  - D. Welcome Meeting Attendees
  - E. Audience Comments

**NEW BUSINESS:**

2. Deed Compliance Statistics  
Comparison for deed compliance concerns.
3. Budget Resolution 20-02: Approve FY20-21 Proposed Budget  
Adoption of Resolution 20-02 to approve the Fiscal Year 2020-21 Proposed Budget and to set the public hearing to adopt the Fiscal Year 2020-21 Final Budget.

**OLD BUSINESS:**

4. Old Business Status Update  
Old Business Status Update - June 12, 2020

**INFORMATIONAL ITEMS ONLY:**

5. Financial Statement  
Financial Statement as of April 30, 2020
6. DPM Monthly Report

## **REPORTS AND INPUT:**

7. District Manager Reports
  - A. AAC After Agenda
  - B. Resident Academy
  - C. Districtgov.org Activity Overview
8. District Counsel Reports
9. Supervisor Comments
10. Adjourn

**HOSPITALITY \* STEWARDSHIP \* INNOVATION & CREATIVITY \* HARD WORK**

NOTICE

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based. Audio recordings of Board meetings, workshops or public hearings are available for purchase per Florida Statute 119.07 through the District Clerk for \$1.00 per CD requested. Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (352) 751-3939 at least five calendar days prior to the meeting.

**The Villages®**  
**Community Development Districts**  
**District 3**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 3

**FROM:** Candice N. Dennis, Community Standards Manager

**DATE:** 6/12/2020

**SUBJECT:** **Deed Compliance Statistics**

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**ISSUE:**

Comparison for deed compliance concerns.

**ANALYSIS/INFORMATION:**

At the May 26, 2020 budget workshop, staff was directed to provide a comparison of anonymous and name given concerns. From March 1, 2016 through April 30, 2020 there were 1,078 concerns called into the Community Standards Department for Village Community Development District No. 3. Of those 1,078 calls, 1,025 were anonymous and 53 were with a name given. There were 124 violations written; 119 anonymous and 5 with a name given and 2 public hearings; both anonymous.

**STAFF RECOMMENDATION:**

This is provided as an informational item only.

**MOTION:**

**ATTACHMENTS:**

Description	Type
▣ Deed Compliance Statistics	Cover Memo

District 3  
Deed Compliance Complaints  
3/1/16 through 4/30/20

		Complaints	Complaints		Written	Written	Public Hearing	Public Hearing
					Violations	Violations		
	Complaints	Name Given	Anonymous		Name Given	Anonymous	Name Given	Anonymous
2016	336	12	324		3	49	0	0
2017	236	4	232		1	28	0	0
2018	213	18	195		0	23	0	1
2019	231	14	217		1	17	0	1
2020 / 4mos	62	5	57		0	2	0	0
Total	1,078	53	1,025		5	119	0	2
<i>Percent of Total</i>		4.9%	95.1%					

**The Villages®**  
**Community Development Districts**  
**District 3**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 3

**FROM:** Barbara E. Kays, Budget Director

**DATE:** 6/12/2020

**SUBJECT:** **Budget Resolution 20-02: Approve FY20-21 Proposed Budget**

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**ISSUE:**

Adoption of Resolution 20-02 to approve the Fiscal Year 2020-21 Proposed Budget and to set the public hearing to adopt the Fiscal Year 2020-21 Final Budget.

**ANALYSIS/INFORMATION:**

In accordance with Chapter 190, the District must approve by June 15<sup>th</sup> a proposed budget, proposed maintenance assessment rates and adopt a resolution to set the public hearing for the budget adoption. Once approved, the Proposed Budget will be submitted to Sumter County for a 60-day review and comment period prior to the budget adoption. The approved Proposed Budget will also be made available on the District's website and at the Village Community Development District Administration Office.

The Board of Supervisors has completed a detailed review of the Fiscal Year 2020-21 Recommended Budget during the public budget workshop held on May 26, 2020. The attached Fiscal Year 2020-21 proposed operating budget of \$1,759,510 reflects a increase of \$348,495 or 25% mainly due to the replacement of the Buena Vista Boulevard pump station plus mill & overlay of Amelia and Fernandina Villas roads. The Proposed Budget includes an additional \$15,000 for the tunnel lighting project per direction by the Board of Supervisors during the budget workshop. The maintenance assessment rates will remain the same as current year with NO increase for Fiscal Year 2020-21.

Also attached is the proposed budget for the Debt Service Fund. This budget reflects the interest and principal along with other bond-related expenditures in addition to the revenue received from bond assessment payments.

**STAFF RECOMMENDATION:**

Staff recommends adoption of the resolution that approves the Proposed Budget and sets the public hearing to approve the Final Budget.

**MOTION:**

Move to adopt Resolution 20-02 to approve the Fiscal Year 2020-21 Proposed Budget and to set the public hearing to adopt the Fiscal Year 2020-21 Final Budget for September 11, 2020, 11:00 a.m. at the District Conference Room.

**ATTACHMENTS:**

Description	Type
□ FY 20-21 Proposed Budget	Cover Memo

**RESOLUTION 20-02**

**A RESOLUTION APPROVING THE DISTRICT'S PROPOSED BUDGET OF THE VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 3 FOR FISCAL YEAR 2020-21 IN ACCORDANCE WITH CHAPTER 190 F.S. AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW**

**WHEREAS**, the District Manager has heretofore prepared and submitted to the Board of Supervisors, the District's proposed operating budget and debt service budget for the forthcoming Fiscal Year 2020-21; and

**WHEREAS**, the Board of Supervisors has reviewed and discussed the budget during a public budget workshop held on May 26, 2020; and

**WHEREAS**, the Board of Supervisors has accepted said Proposed Budget and desires to set the required public hearing hereon;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 3;**

1. The operating budget proposed by the District Manager for Fiscal Year 2020-21 is hereby approved for the amount as listed below along with the proposed maintenance assessment rates based on the attached schedules:

<b>General Fund</b>	<b>\$ 1,759,510</b>
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2. The budget for the Debt Service Fund proposed by the District Manager for Fiscal Year 2020-21 is hereby approved for the amount as listed below:

<b>2013 – Debt Service Fund</b>	<b>\$ 334,567</b>
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3. A public hearing on said approved Budget is hereby declared and set for the following date, hour and place:

Date: September 11, 2020  
Time: 11:00 a.m.  
Place: District Conference Room  
Lake Sumter Landing  
984 Old Mill Run  
The Villages, Florida 32162

Adopted this 12th day of June, 2020.

VILLAGE COMMUNITY  
DEVELOPMENT DISTRICT NO. 3

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Bill Ray, Chair

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Richard J. Baier, Secretary

FY2020-21 BUDGET REPORT FOR THE VILLAGES COMMUNITY DEVELOPMENT DISTRICTS  
Fund: 03.001 GENERAL FUND

ACCOUNT DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 04/30/20	2020-21 PROPOSED BUDGET
ESTIMATED REVENUES					
325.211 MAINTENANCE ASSESSMENT	1,335,552	1,331,353	1,331,353	1,319,054	1,331,353
334.901 ST FEMA CLAIM REIM	0	0	0	66,060	0
337.401 SUMTER CO ROAD AGREEMENT	20,782	0	0	0	0
341.905 PROPERTY DAMAGE REIMBURSEMENTS	833	0	0	4,200	0
341.908 ELECTRIC REIMBURSEMENT	412	0	0	0	0
341.917 INSURANCE REIMBURSEMENT	330	0	0	0	0
341.999 MISCELLANEOUS REVENUE	567	400	400	738	400
361.101 INT INCOME - CFB	3,833	3,500	3,500	1,184	0
361.102 INT INCOME - CASH EQUIV	17,683	11,000	11,000	5,974	0
361.105 INTEREST INCOME-TAX COLLECTOR	1,009	700	700	603	0
361.306 FLGIT-UNREALIZED GAIN/LOSS	26,135	0	0	10,952	0
361.307 LTP UNREALIZED GAIN/LOSS	14,735	0	0	(22,019)	0
361.309 FLFIT-UNREALIZED GAIN/LOSS	(413)	0	0	908	0
361.404 FMIVT-REALIZED GAIN/LOSS	9	0	0	0	0
361.409 FLFIT-REALIZED GAIN/LOSS	16,763	0	0	7,048	0
381.002 TRANSFER IN - DEBT SERVICE	19,407	32,464	32,464	0	32,389
669.901 (ADD)/USE-WORKING CAPITAL	0	(46,426)	(46,426)	0	(298)
669.903 (ADD)/USE-GENERAL R&R	0	0	0	0	300,000
669.904 (ADD)/USE-ROADS R&R	0	85,861	85,861	0	0
669.907 (ADD)/USE-CAP PROJ PHASE I	0	24,627	24,627	0	0
669.909 (ADD)/USE-CAP PROJ PHASE II	0	(32,464)	(32,464)	0	95,666
TOTAL ESTIMATED REVENUES	1,457,637	1,411,015	1,411,015	1,394,702	1,759,510
APPROPRIATIONS					
111 EXECUTIVE SALARIES	14,000	16,000	16,000	4,800	16,000
211 SOCIAL SECURITY TAXES	868	992	992	250	992
212 MEDICARE TAXES	203	232	232	117	232
241 WORKER'S COMPENSATION	49	46	46	24	46
311M MANAGEMENT FEES	178,344	182,937	182,937	106,717	197,572
312 ENGINEERING SERVICES	4,016	22,600	22,600	920	22,600
313 LEGAL SERVICES	4,761	7,000	7,000	1,250	5,500
314 TAX COLLECTOR FEES	26,711	27,737	27,737	26,381	27,737
316 DEED COMPLIANCE SVCS	36,307	43,164	43,164	25,179	49,794
318 TECHNOLOGY SERVICES	5,094	6,443	6,443	3,758	6,958
319 OTHER PROFESSIONAL SVCS	5,436	16,846	24,346	6,623	6,573
322 AUDITING SERVICES	9,500	9,500	9,500	7,125	9,500
343 SYSTEMS MGMT SUPPORT	236	1,485	1,485	258	1,485
344 PAYROLL SERVICES	162	162	162	0	162
349 MISC CONTRACTUAL SVCS	15,833	0	0	3,168	0
412 POSTAGE	0	100	100	0	100
431 ELECTRICITY	128,334	42,307	34,807	10,636	27,882
434 IRRIGATION WATER	22,007	19,961	19,961	12,545	24,683
442 EQUIPMENT RENTAL	0	1,000	1,000	0	1,000
451 CASUALTY & LIABILITY INSUR	5,895	6,820	6,820	5,895	5,860
461 EQUIPMENT MAINTENANCE	225	2,000	2,000	0	2,000
462 BUILDING/STRUCTURE MAINT	65,193	59,888	59,888	13,185	139,102
463 LANDSCAPE MAINT-RECURRING	443,367	443,387	443,387	264,694	443,387
464 LANDSCAPE MAINT-NON RECURRING	32,267	102,000	102,000	25,423	61,500
468 IRRIGATION REPAIR	14,815	29,000	39,000	11,143	29,000
469 OTHER MAINTENANCE	50,089	104,870	94,870	66,339	97,740
471 PRINTING & BINDING	51	500	500	0	500
493 PERMITS & LICENSES	175	250	250	175	250
497 LEGAL ADVERTISING	1,142	1,300	1,300	441	1,300
499 MISC CURRENT CHARGES	0	500	500	0	500
522 OPERATING SUPPLIES	0	1,500	1,500	86	1,500
633 INFRASTRUCTURE	450,863	110,488	110,488	7,021	428,055
730 MISC BOND EXPENSES	10	0	0	0	0
911 TRANS TO GENERAL R&R	0	50,000	50,000	29,170	50,000
912 TRANS TO OTHER ROADS	0	100,000	100,000	58,335	100,000
TOTAL APPROPRIATIONS	1,515,953	1,411,015	1,411,015	691,658	1,759,510

# VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 3

## ANNUAL MAINTENANCE ASSESSMENT

Maintenance Assessments Billed:

\$1,386,826

\$1,386,826

\$1,386,826

15%

0%

0%

2018-19

2019-20

2020-21

Unit	Village Name	Acres	# of Lots					
<b>Phase #1</b>								
33	Glenbrook	73.23	357	\$	381.10	\$	381.10	\$ 381.10
33	Tract C Unit 33	0.47	1	\$	873.21	\$	873.21	\$ 873.21
34	Glenbrook	62.57	280	\$	415.17	\$	415.17	\$ 415.17
34	Tract C Unit 34	0.38	1	\$	706.00	\$	706.00	\$ 706.00
35	Polo Ridge	53.50	273	\$	364.09	\$	364.09	\$ 364.09
36	Polo Ridge	45.81	215	\$	395.86	\$	395.86	\$ 395.86
37	Glenbrook	38.46	172	\$	415.43	\$	415.43	\$ 415.43
38	Glenbrook	22.05	94	\$	435.81	\$	435.81	\$ 435.81
39	Glenbrook	58.61	273	\$	398.87	\$	398.87	\$ 398.87
40	Bellaire	20.11	75	\$	498.16	\$	498.16	\$ 498.16
41	Bellaire	57.09	276	\$	384.30	\$	384.30	\$ 384.30
41-A	Bellaire	14.32	63	\$	422.30	\$	422.30	\$ 422.30
42	Sunbury Place	36.75	53	\$	1,288.26	\$	1,288.26	\$ 1,288.26
43	Polo Ridge	12.10	55	\$	408.74	\$	408.74	\$ 408.74
608	Villa Berea	18.15	137	\$	246.14	\$	246.14	\$ 246.14
609	Villa Valdosta	14.07	110	\$	237.64	\$	237.64	\$ 237.64
610	Villa Natchez	6.42	55	\$	216.87	\$	216.87	\$ 216.87
611	Villa St. Simons	14.62	103	\$	263.71	\$	263.71	\$ 263.71
612	Villa Alexandria	10.47	88	\$	221.05	\$	221.05	\$ 221.05
<b>Total Phase #1</b>		559.18	2,681					
<b>Phase #2</b>								
67	Summerhill	71.41	374	\$	354.74	\$	354.74	\$ 354.74
	Tract B Unit 67	0.56	1	\$	1,040.42	\$	1,040.42	\$ 1,040.42
68	Summerhill	35.52	186	\$	354.80	\$	354.80	\$ 354.80
69	Summerhill	41.13	223	\$	342.67	\$	342.67	\$ 342.67
632	Villa Fernandina	7.77	75	\$	192.48	\$	192.48	\$ 192.48
633	Villa Amelia	7.92	76	\$	193.61	\$	193.61	\$ 193.61
634	Cottages at Summerchase	18.28	117	\$	290.28	\$	290.28	\$ 290.28
640	Carriage Houses at Glenview	4.68	32	\$	271.72	\$	271.72	\$ 271.72
<b>Total Phase #2</b>		187.27	1,084					
<b>Grand Total</b>		<b>746.45</b>	<b>3,765</b>					
<b>Budget- Revenue (96%)</b>								<b>\$ 1,331,353</b>
Tax Collector Fees - 2%								<b>\$ 27,737</b>

FY2020-21 BUDGET REPORT FOR THE VILLAGES COMMUNITY DEVELOPMENT DISTRICTS

Fund: 03.202 DEBT SERVICE - 2013 Assessment Refunding Bonds

GL NUMBE DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 04/30/20	2020-21 PROPOSED BUDGET
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ESTIMATED REVENUES

325.111 DEBT SERVICE ASSESSMENT(REG)	292,710	285,420	285,420	277,281	270,110
325.112 DEBT SERVICE ASSESSMENT(PRE-PAY)	114,503	75,000	75,000	56,004	40,000
361.103 INT INCOME - USB	4,200	2,500	2,500	1,680	0
669.901 (ADD)/USE-WORKING CAPITAL	0	15,857	15,857	0	24,457
TOTAL ESTIMATED REVENUES	411,413	378,777	378,777	334,965	334,567

APPROPRIATIONS

314 TAX COLLECTOR FEES	5,854	5,946	5,946	5,546	5,627
323 TRUSTEE SERVICES	5,615	5,615	5,615	0	5,615
710 PRINCIPAL	170,000	175,000	175,000	0	175,000
715 PRINCIPAL PREPAYMENT	105,000	75,000	75,000	60,000	40,000
720 INTEREST	89,528	83,752	83,752	40,888	74,936
730 MISC BOND EXPENSES	500	1,000	1,000	500	1,000
918 TRANS TO GENERAL FUND	19,368	32,464	32,464	0	32,389
TOTAL APPROPRIATIONS	395,865	378,777	378,777	106,934	334,567

# FOR INFORMATION ONLY

Board Supervisors,

Attached are additional items for your information:

- 1) The Budget Report with the Requested, Recommended and Proposed columns which reflects the changes made throughout the budget process thus far. Also shown are the dollar/percentage variance columns comparing the FY20-21 Proposed Budget column to the FY19-20 Original Budget column. The budget attachment with the resolution includes the Proposed column only.
- 2) Fiscal Year 20-21 Capital List
- 3) Working Capital and Reserve spreadsheet.

Please feel free to contact me if you have any questions!

Barbara

FY2020-21 BUDGET REPORT FOR THE VILLAGES COMMUNITY DEVELOPMENT DISTRICTS  
Fund: 03.001 GENERAL FUND

ACCOUNT DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 04/30/20	2020-21 REQUESTED BUDGET	2020-21 RECMD BUDGET	2020-21 PROPOSED BUDGET	2020-21 PROPOSED AMT CHANGE	2020-21 PROPOSED % CHANGE
<b>ESTIMATED REVENUES</b>									
325.211 MAINTENANCE ASSESSMENT	1,335,552	1,331,353	1,331,353	1,319,054	1,331,353	1,331,353	1,331,353	0	0%
334.901 ST FEMA CLAIM REIM	0	0	0	66,060	0	0	0	0	
337.401 SUMTER CO ROAD AGREEMENT	20,782	0	0	0	0	0	0	0	
341.905 PROPERTY DAMAGE REIMBURSEMENTS	833	0	0	4,200	0	0	0	0	
341.908 ELECTRIC REIMBURSEMENT	412	0	0	0	0	0	0	0	
341.917 INSURANCE REIMBURSEMENT	330	0	0	0	0	0	0	0	
341.999 MISCELLANEOUS REVENUE	567	400	400	738	400	400	400	0	0%
361.101 INT INCOME - CFB	3,833	3,500	3,500	1,184	0	0	0	(3,500)	(100)%
361.102 INT INCOME - CASH EQUIV	17,683	11,000	11,000	5,974	0	0	0	(11,000)	(100)%
361.105 INTEREST INCOME-TAX COLLECTOR	1,009	700	700	603	0	0	0	(700)	(100)%
361.306 FLGIT-UNREALIZED GAIN/LOSS	26,135	0	0	10,952	0	0	0	0	
361.307 LTP UNREALIZED GAIN/LOSS	14,735	0	0	(22,019)	0	0	0	0	
361.309 FLFIT-UNREALIZED GAIN/LOSS	(413)	0	0	908	0	0	0	0	
361.404 FMIVT-REALIZED GAIN/LOSS	9	0	0	0	0	0	0	0	
361.409 FLFIT-REALIZED GAIN/LOSS	16,763	0	0	7,048	0	0	0	0	
381.002 TRANSFER IN - DEBT SERVICE	19,407	32,464	32,464	0	32,389	32,389	32,389	(75)	(0)%
669.901 (ADD)/USE-WORKING CAPITAL	0	(46,426)	(46,426)	0	(15,298)	(15,298)	(298)	46,128	(99)%
669.903 (ADD)/USE-GENERAL R&R	0	0	0	0	300,000	300,000	300,000	300,000	
669.904 (ADD)/USE-ROADS R&R	0	85,861	85,861	0	0	0	0	(85,861)	(100)%
669.907 (ADD)/USE-CAP PROJ PHASE I	0	24,627	24,627	0	0	0	0	(24,627)	(100)%
669.909 (ADD)/USE-CAP PROJ PHASE II	0	(32,464)	(32,464)	0	95,666	95,666	95,666	128,130	(395)%
TOTAL ESTIMATED REVENUES	1,457,637	1,411,015	1,411,015	1,394,702	1,744,510	1,744,510	1,759,510	348,495	25%
<b>APPROPRIATIONS</b>									
111 EXECUTIVE SALARIES	14,000	16,000	16,000	4,800	16,000	16,000	16,000	0	0%
211 SOCIAL SECURITY TAXES	868	992	992	250	992	992	992	0	0%
212 MEDICARE TAXES	203	232	232	117	232	232	232	0	0%
241 WORKER'S COMPENSATION	49	46	46	24	46	46	46	0	0%
311M MANAGEMENT FEES	178,344	182,937	182,937	106,717	197,572	197,572	197,572	14,635	8%
312 ENGINEERING SERVICES	4,016	22,600	22,600	920	22,600	22,600	22,600	0	0%
313 LEGAL SERVICES	4,761	7,000	7,000	1,250	5,500	5,500	5,500	(1,500)	(21)%
314 TAX COLLECTOR FEES	26,711	27,737	27,737	26,381	27,737	27,737	27,737	0	0%
316 DEED COMPLIANCE SVCS	36,307	43,164	43,164	25,179	49,794	49,794	49,794	6,630	15%
318 TECHNOLOGY SERVICES	5,094	6,443	6,443	3,758	6,958	6,958	6,958	515	8%
319 OTHER PROFESSIONAL SVCS	5,436	16,846	24,346	6,623	6,573	6,573	6,573	(10,273)	(61)%
322 AUDITING SERVICES	9,500	9,500	9,500	7,125	9,500	9,500	9,500	0	0%
343 SYSTEMS MGMT SUPPORT	236	1,485	1,485	258	1,485	1,485	1,485	0	0%
344 PAYROLL SERVICES	162	162	162	0	162	162	162	0	0%
349 MISC CONTRACTUAL SVCS	15,833	0	0	3,168	0	0	0	0	
412 POSTAGE	0	100	100	0	100	100	100	0	0%
431 ELECTRICITY	128,334	42,307	34,807	10,636	27,882	27,882	27,882	(14,425)	(34)%
434 IRRIGATION WATER	22,007	19,961	19,961	12,545	24,683	24,683	24,683	4,722	24%
442 EQUIPMENT RENTAL	0	1,000	1,000	0	1,000	1,000	1,000	0	0%
451 CASUALTY & LIABILITY INSUR	5,895	6,820	6,820	5,895	5,860	5,860	5,860	(960)	(14)%
461 EQUIPMENT MAINTENANCE	225	2,000	2,000	0	2,000	2,000	2,000	0	0%
462 BUILDING/STRUCTURE MAINT	65,193	59,888	59,888	13,185	124,102	124,102	139,102	79,214	132%
463 LANDSCAPE MAINT-RECURRING	443,367	443,387	443,387	264,694	443,387	443,387	443,387	0	0%
464 LANDSCAPE MAINT-NON RECURRING	32,267	102,000	102,000	25,423	61,500	61,500	61,500	(40,500)	(40)%
468 IRRIGATION REPAIR	14,815	29,000	39,000	11,143	29,000	29,000	29,000	0	0%
469 OTHER MAINTENANCE	50,089	104,870	94,870	66,339	97,740	97,740	97,740	(7,130)	(7)%
471 PRINTING & BINDING	51	500	500	0	500	500	500	0	0%
493 PERMITS & LICENSES	175	250	250	175	250	250	250	0	0%
497 LEGAL ADVERTISING	1,142	1,300	1,300	441	1,300	1,300	1,300	0	0%
499 MISC CURRENT CHARGES	0	500	500	0	500	500	500	0	0%
522 OPERATING SUPPLIES	0	1,500	1,500	86	1,500	1,500	1,500	0	0%
633 INFRASTRUCTURE	450,863	110,488	110,488	7,021	428,055	428,055	428,055	317,567	287%
730 MISC BOND EXPENSES	10	0	0	0	0	0	0	0	
911 TRANS TO GENERAL R&R	0	50,000	50,000	29,170	50,000	50,000	50,000	0	0%
912 TRANS TO OTHER ROADS	0	100,000	100,000	58,335	100,000	100,000	100,000	0	0%
TOTAL APPROPRIATIONS	1,515,953	1,411,015	1,411,015	691,658	1,744,510	1,744,510	1,759,510	348,495	25%

**FY 2020-21  
DISTRICT 3  
CAPITAL PROJECTS**

<b>Account</b>	<b>Location</b>	<b>Description</b>	<b>Requested</b>	<b>Recom</b>	<b>Proposed</b>	<b>Funding Source</b>
633	BVB Pump Station	Replacement	\$ 300,000	\$ 300,000	\$ 300,000	Gen R&R
	Amelia Villas	Mill & Overlay	\$ 65,708	\$ 65,708	\$ 65,708	Restricted Ph II
	Fernandina Villas	Mill & Overlay	\$ 62,347	\$ 62,347	\$ 62,347	Restricted Ph II
	<b>Total District 3 Capital Projects</b>		<b>\$ 428,055</b>	<b>\$ 428,055</b>	<b>\$ 428,055</b>	

## DISTRICT # 3 - WORKING CAPITAL & R & R FUNDS BALANCES

<b>Working Capital</b>	<b>Amend 2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>
Beginning Balance	1,039,895	1,086,321	1,086,619	1,162,640	1,232,356	1,283,300
Deposits	1,346,953	1,331,753	1,331,753	1,331,753	1,331,753	1,331,753
Expenditures - Operating	581,617	640,828	647,236	653,708	660,245	666,848
**Landscape Contract & Pinestraw	443,387	443,387	447,821	447,821	447,821	447,821
Plant Replacement Non-recurring	102,000	61,500	0	0	0	0
Capital Improvement Plan Expenditures	23,523	35,740	10,675	10,509	22,743	51,922
Transfer/ Deposit to R & R	150,000	150,000	150,000	150,000	150,000	150,000
Ending Balance	1,086,321	1,086,619	1,162,640	1,232,356	1,283,300	1,298,462

1) A total of \$66,060.35 in claims for storm related costs has been received in FY2019-20 with a total of \$127,119.13 requested to be reimbursed at a future date.

## RESERVES

<b>General R &amp; R</b>	<b>Amend 2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>
Beginning Balance	426,298	476,298	226,298	271,298	316,298	361,298
Deposits	50,000	50,000	45,000	45,000	45,000	45,000
Capital Improvement Plan Expenditures	0	300,000	0	0	0	0
Ending Balance	476,298	226,298	271,298	316,298	361,298	406,298

<b>Road R &amp; R</b>	<b>Amend 2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>
Beginning Balance	197,708	211,847	311,847	230,210	230,371	330,371
Deposits	100,000	100,000	100,000	100,000	100,000	100,000
Capital Improvement Plan Expenditures	85,861	0	181,637	99,839	0	0
Ending Balance	211,847	311,847	230,210	230,371	330,371	430,371

<b>Cart Path Reserve</b>	<b>Amend 2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>
Beginning Balance	21,392	21,392	21,392	8,246	13,246	18,246
Deposits	0	0	5,000	5,000	5,000	5,000
Capital Improvement Plan Expenditures	0	0	18,146	0	0	0
Ending Balance	21,392	21,392	8,246	13,246	18,246	23,246

<b>Total Working Capital &amp; Reserves</b>	<b>1,795,858</b>	<b>1,646,156</b>	<b>1,672,395</b>	<b>1,792,271</b>	<b>1,993,215</b>	<b>2,158,378</b>
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<b>Restricted Capital Project 2012 Phase I Excess Revenue</b>	<b>Amend 2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>
Beginning Balance	22,240	0	0	0	0	0
Deposits	0	0	0	0	0	0
Capital Improvement Plan Expenditures	24,627	0	0	0	0	0
Ending Balance (2)	-2,387	0	0	0	0	0

2) FY19-20 Beginning Balance is less than forecasted. The budgeted St. Simons Mill & Overlay project is split between Restricted Phase 1 and Villa Road R&R. The Balance of funds needed for the project when completed, will come out of Villa Road R&R.

<b>Restricted Capital Project 2013 Phase II Excess Revenue</b>	<b>Amend 2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>
Beginning Balance	89,260	121,724	26,058	57,076	0	27,980
Deposits	32,464	32,389	31,018	29,522	27,980	26,297
Capital Improvement Plan Expenditures	0	128,055	0	86,598	0	0
Ending Balance	121,724	26,058	57,076	0	27,980	54,277

FY 19-20 Operating Budget	\$ 1,150,527
3 Months	\$ 287,632
4 Months	\$ 383,509

**DISTRICT #3 - DEBT SERVICE FUND - 2013 ASSESSMENT BONDS**

<b>2019-20 Amended Budget</b>	<b>2020-21 Requested Budget</b>	<b>2020-21 Recommnd. Budget</b>	<b>2020-21 Proposed Budget</b>
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**Debt Service**

Beginning Balance	101,499	85,642	85,642	85,642
Deposits	362,920	310,110	310,110	310,110
Expenditures	378,777	334,567	334,567	334,567
Ending Balance	85,642	61,185	61,185	61,185

**The Villages®**  
**Community Development Districts**  
**District 3**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 3

**FROM:** District Staff

**DATE:** 6/12/2020

**SUBJECT:** **Old Business Status Update**

---

**ISSUE:** Old Business Status Update - June 12, 2020

**ANALYSIS/INFORMATION:**

**STAFF RECOMMENDATION:**

**MOTION:**

**ATTACHMENTS:**

Description	Type
□ Old Business Status Update	Cover Memo

**Village Community Development District No. 3**  
**"Old Business" Status Update**

Item(s) to be addressed by Staff	Action Taken	Status Update (if applicable)	Completed (√)	Date Item Identified
Staff to prepare "Thank You" Letter for Sam Wartinbee.			√	5/8/2020
Non-District 3 Item(s)				
**Staff will provide future FEMA updates as they become available.**				

**The Villages®**  
**Community Development Districts**  
**District 3**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 3

**FROM:** Anne Hochsprung, Finance Director

**DATE:** 6/12/2020

**SUBJECT:** **Financial Statement**

---

**ISSUE:** Financial Statement as of April 30, 2020

**ANALYSIS/INFORMATION:**

**STAFF RECOMMENDATION:**

**MOTION:**

**ATTACHMENTS:**

Description	Type
□ Financial Statement	Cover Memo

# The Villages®

## Community Development Districts

### District 3

#### Financial Statement Summary

As of April 30, 2020

#### Revenues and Other Available Resources

Year-to-Date (YTD) Revenues of \$1,395,000 are greater than prior year-to-date (PYTD) revenues of \$1,376,000 and are at 101% of budgeted revenues of \$1,379,000.

- The District has collected 99% of the budgeted maintenance assessments in the amount of \$1,323,000. Sumter County collects the maintenance assessments on the annual tax bill and remits it to the District, net a 2% collection fee. The majority of assessments are collected from November through March. There was no increase in maintenance assessments levied in FY 2020.
- Other income includes a total of \$66,000 in FEMA receipts from Hurricane Irma; prior year income includes \$15,000 in Sumter County Road Agreement that ended in May 2019.
- Investment earnings of \$5,000 (\$15,000 realized gains and \$10,000 unrealized losses) compare unfavorably to prior year to date earnings of \$38,000, and are at 31% of annual budgeted earnings of \$15,000.

The District has received 99% of the budgeted revenues through the county tax collections while the expenses will be incurred ratably over the 12-months. *As of April 30, 58% of the year has lapsed.*

#### Expenses and Other Changes

Year-to-Date Operating Expenses of \$597,000 are less than prior year-to-date expenses of \$639,000. Year to date spending is 52% of budget.

- Management and Other Professional services include Management fees, Deed Compliance fees, Tax Collection fees and Technology Service fees. Management fees increased a budgeted 3% over prior year.
- Utility Services decreased from last year in part due to the termination of the Sumter County Agreement to maintain the District's street light operations and maintenance.
- Building, Landscape and Other Maintenance Expenses are slightly greater than prior year and are at 51% of budget.
- Capital Outlay includes a budget for a Mill and Overlay and Irrigation Upgrade. A total of \$7,000 has been incurred, and is at 6% of budget.
- A total of \$88,000 has been transferred to Committed Renewal and Replacement, a budgeted increase over prior year.

#### Change in Unrestricted Net Position

Year-to-Date Change in Net Position of \$703,000 compares favorably to prior year change of \$668,000. By year end, based on the anticipated revenues and expenditures, the District is expected to meet the budget decrease in Unrestricted Net Position of \$(32,000).

#### Investment Earnings

The following table outlines the current month and year to date earnings by investment category:

	CFB	FLCLASS	FL PALM	FL-FIT	FLGIT	LTIP
<b>Current Month</b>	0.00%	1.03%	0.98%	1.26%	8.20%	-8.11%
<b>Year-to-date</b>	0.91%	1.69%	1.68%	1.85%	3.90%	-12.48%
<b>Prior FY 2019</b>	1.53%	2.21%	2.26%	2.39%	4.22%	5.33%

**The Villages®**  
Community Development Districts  
**District 3**

**Statement of Activity**  
**For the Seven Months Ending April 30, 2020 (58% of budget year)**

Original Budget	Amended Budget	Budget % used		YTD Actual	PYTD Actual	Variance
			<b>REVENUES:</b>			
\$ 1,331,353	\$ 1,331,353	99%	Maintenance and Other Special Assessments	\$ 1,323,254	\$ 1,321,516	\$ 1,739
400	400	16700%	Other Income	66,798	16,153	50,645
<u>15,200</u>	<u>15,200</u>	<u>31%</u>	Investment Income	<u>4,649</u>	<u>38,162</u>	<u>(33,512)</u>
1,346,953	1,346,953	104%	<b>Total Revenues</b>	1,394,702	1,375,831	18,871
<u>32,464</u>	<u>32,464</u>	<u>0%</u>	Transfer In - Debt Service	<u>-</u>	<u>-</u>	<u>-</u>
\$ 1,379,417	\$ 1,379,417	101%	<b>Total Available Resources:</b>	\$ 1,394,702	\$ 1,375,831	\$ 18,871
			<b>EXPENSES:</b>			
17,270	17,270	30%	Personnel Services	5,192	7,369	(2,178)
317,874	325,374	56%	Management and Other Professional Services	181,378	180,548	830
62,268	54,768	42%	Utility Services	23,181	104,451	(81,270)
741,645	741,645	51%	Building, Landscape and Other Maintenance	380,785	340,178	40,607
<u>11,470</u>	<u>11,470</u>	<u>58%</u>	Other Expenses	<u>6,596</u>	<u>6,620</u>	<u>(24)</u>
1,150,527	1,150,527	52%	<b>Total Operating Expenses</b>	597,132	639,166	(42,034)
110,488	110,488	6%	Capital Outlay - Infrastructure and FFE	7,021	-	7,021
<u>150,000</u>	<u>150,000</u>	<u>58%</u>	Transfers out of Unrestricted Fund	<u>87,505</u>	<u>58,335</u>	<u>29,170</u>
<u>260,488</u>	<u>260,488</u>	<u>36%</u>	<b>Total Other Changes</b>	<u>94,526</u>	<u>68,905</u>	<u>25,621</u>
<u>1,411,015</u>	<u>1,411,015</u>	49%	<b>Total Expenses and Other Changes</b>	<u>691,658</u>	<u>708,071</u>	<u>(16,413)</u>
\$ (31,598)	\$ (31,598)		<b>Change in Unreserved Net Position</b>	\$ 703,044	\$ 667,759	\$ 35,284
			<b>Total Cash, Net of Bond Funds</b>	\$ 2,667,735	\$ 2,622,131	\$ 45,605
			<b>Fund Balance</b>			
			Unassigned	1,742,939	1,441,884	
			Restricted - Capital Project Ph I	22,239	62,792	
			Restricted - Capital Project Ph II	89,259	69,891	
			Committed R and R General	455,468	787,537	
			Committed R and R Cart Paths & Villa Roads	<u>277,435</u>	<u>219,100</u>	
			<b>Total Fund Balance</b>	\$ 2,587,341	\$ 2,581,204	\$ 6,137
			<b>Number of Homes Closed</b>	<b>3,762</b>	<b>3,762</b>	
			<b>% Homes Closed</b>	<b>100%</b>	<b>100%</b>	

**The Villages®**  
**Community Development Districts**  
**District 3**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 3

**FROM:** DPM Staff

**DATE:** 6/12/2020

**SUBJECT:** **DPM Monthly Report**

---

**ISSUE:**

**ANALYSIS/INFORMATION:**

**STAFF RECOMMENDATION:**

**MOTION:**

**ATTACHMENTS:**

Description	Type
□ DPM Report	Cover Memo

# The Villages®

## Community Development Districts

### Property Management

District 3

June 2020

#### LANDSCAPE

**New Projects: N/A**

**Prior Month Project Status:**

1. Getting PO for CDS planting throughout D3
2. PO issued for planting near polo players gate

**Completed Projects: N/A**

**General Maintenance:**

1. Regular Monthly Maintenance
  - Mowing
  - Edging
  - Trimming
  - Weeding
2. DPM continues to mow and create SOP furrow rows around the perimeter of the water retention areas. The height of cut has been raised to slow down water sheet flow and capture any nutrients

#### WALLS/FENCES & HARDSCAPES

**New Projects:**

1. Villa wall painting starting May 18<sup>th</sup> for;
  - Alexandria Villa wall sign
  - Amelia Villas
  - Fernandina Villas
  - Glenbrook Entry sign north
  - Glenbrook Entry sign south
  - St Simons Villa sign
  - Summerchase Villas

**Prior Month Project Status: N/A**

**Completed Projects: N/A**

**General Maintenance:**

1. Ongoing fence inspections and repairs as needed.

#### ROADWAYS

**New Projects: N/A**

**Prior Month Project Status: N/A**

**Completed Projects:**

1. Mill and overlay of roads in Villa St Simons completed

**General Maintenance:**

1. Inspections of roads and signs on going, replacing as needed

## MISCELLANEOUS ITEMS

**New Projects: N/A**

**Projects In Progress: N/A**

**Completed Projects: N/A**

**General Maintenance:**

1. Lighting inspections, and repairs monthly as needed

**The Villages®**  
**Community Development Districts**  
**District 3**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 3

**FROM:**

**DATE:**

**SUBJECT:** AAC After Agenda

---

**ISSUE:**

**ANALYSIS/INFORMATION:**

**STAFF RECOMMENDATION:**

**MOTION:**

**ATTACHMENTS:**

Description	Type
□ After Agenda	Cover Memo



*District 1 - Carl Bell  
District 2 - Ann Forrester, Chairman  
District 3 - John Wilcox, Vice Chairman  
District 4 - Don Deakin  
Lady Lake/Lake Co. - Lowell Barker  
VCCDD Board - IV Chandler*

***Amenity Authority Committee  
Monthly Board Meetings are held at:  
Savannah Recreation Center  
1545 Buena Vista Blvd.  
The Villages, Florida 32162***

## **AFTER AGENDA**

June 10, 2020

9:00 AM

*The District encourages citizen participation in the democratic process and recognizes and protects the right of freedom of speech afforded to all. As the Committee conducts the business of the District, rules of civility shall apply. District Committee Members, Staff members, and members of the public are to communicate respectfully. It is preferred that persons speak only when recognized by the Committee Chair and, at that time, refrain from engaging in personal attacks or derogatory or offensive language. Persons who are deemed to be disruptive and negatively impact the efficient operation of the meeting shall be subject to removal after two verbal warnings.*

### **Notice to Public: Audience Comments on all issues will be received by the Board.**

*The District Board welcomes participation during public meetings; however, in order to conduct business in an orderly fashion the Board of Supervisors requests you limit your comments to three (3) Minutes. If you have a general comment that is not included as an item on the agenda please come before the Board during the Audience Comments portion of the meeting. If your comment pertains to a specific on the agenda, the Chairman or Vice-Chairman will request public comments when the item is addressed. Thank you for attending the meeting and for your interest in your local government.*

1. Call to Order
  - A. Roll Call – **All present**
  - B. Pledge of Allegiance
  - C. Observation of Moment of Silence
  - D. Welcome Meeting Attendees
  - E. Audience Comments

**Audience comment was received from a representative of the lawn bowling club regarding the greens.**

### **NEW BUSINESS:**

2. Award of Invitation to Bid (ITB) #20B-012 – De La Vista Fairway Renovation

Review and approval to present a recommendation of award for Invitation to Bid (ITB) #20B-012 De La Vista Fairway Renovation to the Village Center Community Development District (VCCDD) Board – **The Committee approved recommendation to VCCDD.**

3. Recommend Approval: FY20-21 Proposed Budget - RAD Fund

Recommend approval of the Fiscal Year 2020-21 Proposed Budget for the Recreation Amenities Division Fund to the Village Center Community Development District Board. – **Staff overview was provided. Audience comment was received regarding the Recreation News and various line item inquires. The Committee approved recommendation to VCCDD.**

**OLD BUSINESS:**

4. Old Business Status Update

Old Business Status Update - June 10, 2020

- **A PowerPoint presentation regarding the Silver Lake Golf Course Renovations survey results was reviewed with the Committee. Following audience comment, a motion was made and passed to renovate the existing 9-hole Silver Lake Executive Golf Course.**
- **Staff to request the schedule of the striping to be completed at the Polo Ridge gate from Sumter County.**
- **Staff to forward the holiday decoration policy to the Committee as information.**

5. Discussion Item: Mulberry Dog Park Shade Structure – **Staff to include the item on the July agenda for discussion.**

**INFORMATIONAL ITEMS ONLY:**

6. Financial Statement

Financial Statement as of April 30, 2020

**REPORTS AND INPUT:**

7. District Manager Reports

- A. Resident Academy
- B. Districtgov.org Activity Overview

8. District Counsel Reports – **There were no District Counsel Reports.**

9. Supervisor Comments – **Mr. Wilcox announced he will not be running for re-election.**

10. Adjourn

**The Villages®**  
**Community Development Districts**  
**District 3**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 3

**FROM:**

**DATE:**

**SUBJECT:** Resident Academy

---

**ISSUE:**

**ANALYSIS/INFORMATION:**

**STAFF RECOMMENDATION:**

**MOTION:**

**ATTACHMENTS:**

Description	Type
□ Flyer	Cover Memo



# Resident ACADEMY

## UPCOMING DATES

*You are invited!*

**JOIN US AT AN UPCOMING RESIDENT ACADEMY.  
AN INTERACTIVE PROGRAM TO LEARN ABOUT YOUR LOCAL GOVERNMENT.**

- Help alleviate the confusion, questions and misinformation that exists regarding the responsibilities and functions of The Villages® Community Development Districts.
- Learn all about the history and benefits of special districts.
- Have the opportunity to tour the North Sumter Utility Plant.
- Obtain information on the following District departments – The Villages Public Safety Department, Property Management, Customer Service, Community Standards, Community Watch, Recreation & Parks, Executive Golf, Budget, Utilities, Finance and MORE!

**UPDATED FORMAT • UPDATED INFORMATION • NO WAITING LIST**

**CHOOSE FROM 5 CONVENIENT DATES TO FIT YOUR ACTIVE LIFESTYLE**

**JULY 22, 2020 • 8:30AM - 1:30PM • SAVANNAH RECREATION CENTER**

**OCTOBER 12, 2020 • 8:30AM - 1:30PM • ROHAN RECREATION CENTER**

**NOVEMBER 16, 2020 • 8:30AM - 1:30PM • ROHAN RECREATION CENTER**

**JANUARY 20, 2021 • 8:30AM - 1:30PM • SAVANNAH RECREATION CENTER**

**APRIL 21, 2021 • 8:30AM - 1:30PM • EISENHOWER RECREATION CENTER**

[www.DistrictGov.org](http://www.DistrictGov.org)

**www.DistrictGov.org**

# Resident ACADEMY

## EASY REGISTRATION

- Register online at [www.DistrictGov.org](http://www.DistrictGov.org) by clicking on the 'Resident Academy' link.
- Register in person at one of the District Customer Service Centers or at any Regional Recreation Center.
- For assistance, contact the District Customer Service Center at (352) 753-4508.

To keep up with what's happening, make sure you are signed up to receive e-Notifications! By signing up for these email notifications, we will notify you of future opportunities and other helpful community information.  
Need help signing up? Contact us at (352) 753-4508 for assistance.

## Follow these 4 simple steps to sign up for e-Notifications

**1** On the main page of [www.DistrictGov.org](http://www.DistrictGov.org) click on 'Sign up for e-Notifications'

**2** Enter your information

**3** Choose the specific notifications you would like to receive and click 'Sign Up'

**4** Check your email and confirm

## Follow these 4 simple steps to sign up for e-Notifications

**Submit Feedback, Inquiry, or Concern**

**Sign up for e-Notifications**

**Public Records Information**

**WebSite & Customer Communication and Support**

Business Certificate Development

Business Development

Business 1.0

Business 2.0

Business 3.0

Business 4.0

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**For additional information or to request an accommodation, please contact the District Customer Service Center at (352) 753-4508.**

**The Villages®**  
Community Development Districts

[www.DistrictGov.org](http://www.DistrictGov.org)

**The Villages®**  
Community Development Districts  
District 3

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 3

**FROM:** Richard J. Baier, District Manager

**DATE:** 6/5/2020

**SUBJECT:** Districtgov.org Activity Overview

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**ISSUE:**

**ANALYSIS/INFORMATION:**

**STAFF RECOMMENDATION:**

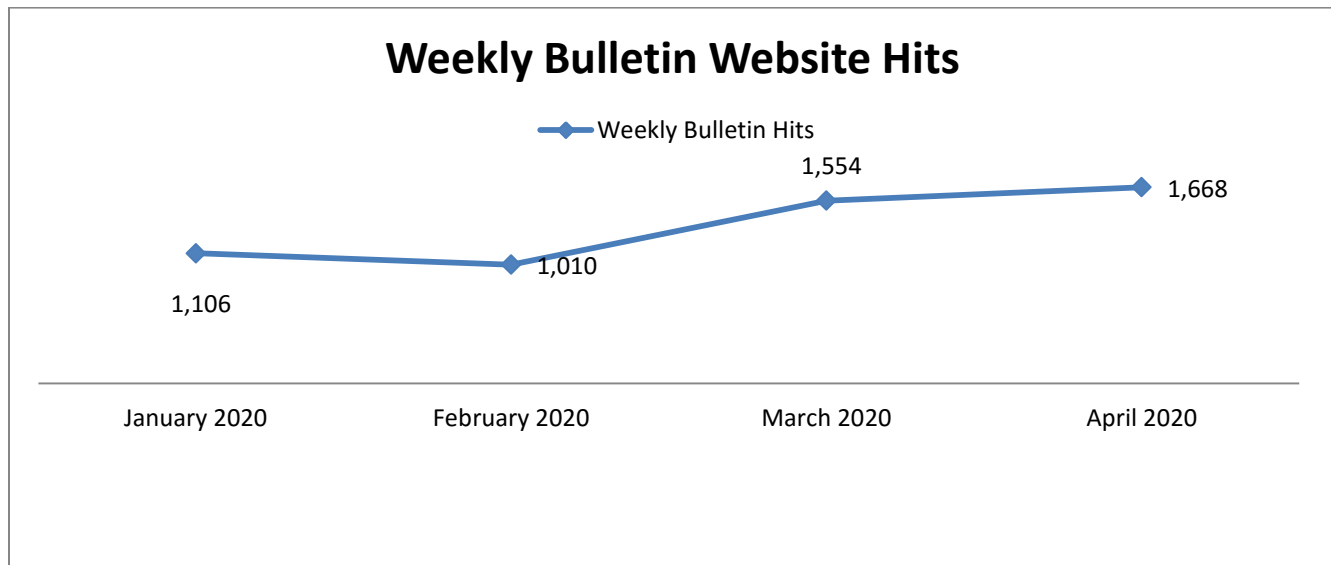
**MOTION:**

**ATTACHMENTS:**

Description	Type
□ Overview	Cover Memo

While COVID-19 has presented many challenges, it has also provided opportunities for the District to enhance communication with residents of The Villages. Throughout the first quarter of 2020, the amount of website hits for several pages and subscriptions increased drastically. In **March 2020**, there were **57,295 unique users** that visited the main District website, [www.DistrictGov.org](http://www.DistrictGov.org). This was an increase of over 24,000 users from the previous month.

Two of the main communication outlets for COVID-19 related updates to District activities and facilities include the Weekly Bulletin and e-Notifications. The number of website hits to the Weekly Bulletin page of the District website increased by over **500 views from January to April** as indicated in the graph.



E-Notifications allow the District to email subscribers information based on pre-determined subjects. During the COVID-19 pandemic, the District utilized this valuable tool to send District closure information, phased re-opening plans, as well as guidance issued by the Centers for Disease Control & Prevention, as well as other Local, State & Federal Health Agencies. The latest COVID-19 District Action Plan was sent via e-Notification on **May 28, 2020**. On this date, there were a total of **12,198 email addresses** subscribed to the various email notification subjects.

