

Monthly Board Meetings are held at:

Savannah Recreation Center 1545 Buena Vista Blvd. The Villages, Florida 32162 Seat 1 - Bryan Lifsey, Supervisor

Seat 2 - James Cipollone, Supervisor

Seat 3 - Candy Ginns, Supervisor

Seat 4 - Bill Schikora, Chairman

Seat 5 - Bart Zoellner, Vice Chairman

# **AGENDA**

June 11, 2021 9:30 AM

The District encourages citizen participation in the democratic process and recognizes and protects the right of freedom of speech afforded to all. As the Board conducts the business of the District, rules of civility shall apply. District Board Supervisors, Staff members, and members of the public are to communicate respectfully. It is preferred that persons speak only when recognized by the Board Chair and, at that time, refrain from engaging in personal attacks or derogatory or offensive language. Persons who are deemed to be disruptive and negatively impact the efficient operation of the meeting shall be subject to removal after two verbal warnings.

## Notice to Public: Audience Comments on all issues will be received by the Board.

- 1. Call to Order
  - A. Roll Call
  - B. Pledge of Allegiance
  - C. Observation of Moment of Silence
  - D. Welcome Meeting Attendees
  - E. Audience Comments

#### CONSENT AGENDA:

A motion to approve the Consent Agenda is a motion to approve all recommended actions. All matters on the Consent Agenda are considered routine and no discussion is required unless desired by a Board Supervisor or a Member of the Public.

- 2. Approval of the Minutes
  - Approval of the Minutes for the Meeting held on May 14, 2021.
- 3. Approval of Assignment of Agreement ITB #21B-015 for PROscape, Inc. to Juniper Landscaping of Florida, LLC for Preserve and Wetland Mowing
  - Review and approval of Assignment of Agreement ITB #21B-015 between Village Community Development District #2 and PROscape, Inc. for Preserve and Wetland Mowing to Juniper Landscaping of Florida, LLC.
- 4. Request for Approval of Assignment of Agreement RFP #18P-020 for Hamlet Underground, LLC to Miller Pipeline, LLC for Disaster Debris Removal and Disposal Services (Tertiary)
  - Review and approval of Assignment of Agreement RFP #18P-020 between Village Community Development District #2 (VCDD #2) and Hamlet Underground, LLC for Disaster Debris Removal and Disposal Services (Tertiary) to Miller Pipeline, LLC.

#### **NEW BUSINESS:**

Adoption of Resolution 21-04: FY2021-22 Proposed Budget
 Adoption of Resolution 21-04 to approve the Fiscal Year 2021-22 Proposed Budget and to set the public hearing to adopt the Fiscal Year 2021-22 Final Budget.

#### **OLD BUSINESS:**

- Old Business Status Update
   Old Business Status Update June 11, 2021
- 7. Discussion Item: Supervisor Comments

#### INFORMATIONAL ITEMS ONLY:

- 8. Financial Statements
  Financial Statements as of April 30, 2021
- 9. DPM Monthly Report

#### **REPORTS AND INPUT:**

- 10. District Manager Reports
  - A. COVID-19 Update
  - B. AAC After Agenda
- 11. District Counsel Reports
- 12. Supervisor Comments
- 13. Adjourn

# HOSPITALITY \* STEWARDSHIP \* INNOVATION & CREATIVITY \* HARD WORK

#### NOTICE

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based. Audio recordings of Board meetings, workshops or public hearings are available for purchase per Florida Statute 119.07 through the District Clerk for \$1.00 per CD requested. Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (352) 751-3939 at least five calendar days prior to the meeting.



#### **AGENDA REQUEST**

**TO:** Board of Supervisors

Village Community Development District 2

**FROM:** Jennifer Farlow, District Clerk

**DATE:** 6/11/2021

**SUBJECT:** Approval of the Minutes

**ISSUE:**Approval of the Minutes for the Meeting held on May 14, 2021.

**ANALYSIS/INFORMATION:** Staff requests approval of the Minutes for the Meeting held on May 14, 2021.

**STAFF RECOMMENDATION:** Staff recommends approval of the Minutes for the Meeting held on May 14, 2021.

**MOTION:** Motion to approve the Minutes for the Meeting held on May 14, 2021.

### **ATTACHMENTS:**

Description Type

□ May 14, 2021 Minutes Cover Memo

# MINUTES OF MEETING VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 2

A Meeting of the Board of Supervisors of Village Community Development District No. 2 was held on Friday, May 14, 2021 at 9:30 a.m. at the Savannah Regional Recreation Center, 1545 Buena Vista Blvd., The Villages Florida, 32162.

### Board members present and constituting a quorum:

Bill Schikora Chairman
Bart Zoellner Vice Chairman
Bryan Lifsey Supervisor
Jim Cipollone Supervisor
Candy Ginns Supervisor

#### **Staff Present:**

Kenny Blocker Deputy District Manager Carrie Duckett Assistant District Manager

Mark Brionez District Counsel

Bruce Brown District Property Management Director

Mark LaRock Purchasing Director
Anne Hochsprung Finance Director

Candy Dennis Community Standards Manager

Jennifer Farlow District Clerk

Katie Evans Assistant to the District Clerk

#### FIRST ORDER OF BUSINESS: Call to Order

#### A. Roll Call

Chairman Schikora called the meeting to order at 9:30 a.m. and stated for the record that all Supervisors were present representing a quorum.

#### B. Pledge of Allegiance

The Chairman led the Pledge of Allegiance.

C. Observation of Moment of Silence

Chairman Schikora led the Board and audience members in attendance in a moment of silence to observe those who have served our Country and community.

#### D. Welcome Meeting Attendees

The Board welcomed all those in attendance.

#### E. Audience Comments

Donna Conner, 2113 Sansore Street, advised that she was previously before this Board addressing a Deed Compliance violation pertaining to her Florida-Friendly Landscaping, which has been brought into compliance. Ms. Conner addressed the Board about negative comments that Supervisor Cipollone had made about her property, during a public meeting, which ended up being posted to the online newspaper and caused her great embarrassment. Ms. Conner requested that Supervisor Cipollone apologize for the comments that he made and requested that the Board consider asking Supervisor Cipollone to resign.

Supervisor Cipollone commended Ms. Conner for bringing her property into compliance.

#### SECOND ORDER OF BUSINESS: Law Enforcement Quarterly Update

Lieutenant Siemer, Sumter County Sheriff's Office, advised that there have been a large number of catalytic converters that have been stolen from vehicles in the tri-county area recently, and requested that if someone views someone under a vehicle to please report it to local law enforcement. Traffic enforcement is being increased for speeding and the unmanned SCSO cars have a speed sign which records vehicle speeds, and the time of day, which assists in the placement of manned SCSO vehicle to complete traffic enforcement. Lieutenant Siemer advised that the SCSO has been awarded a grant that only five (5) departments in the United States have received which provides either a GPS watch or GEO Bit that assists in locating loved ones who wander away from home, at no cost to the individual. With an estimated 10% of the population of The Villages having Alzheimer's or dementia, it is important to be able to locate residents quickly. Lt. Siemer responded to the Supervisors' inquiries.

#### **CONSENT AGENDA:**

Chairman Schikora advised the Board that a motion to approve the Consent Agenda is a motion to approve all recommended actions. All matters on the Consent Agenda are considered routine and no discussion is required unless desired by a Board Supervisor or a member of the public.

ON MOTION by Bryan Lifsey, seconded by Bart Zoellner, with all in favor, the Board took the following action on the items included on the Consent Agenda:

THIRD ORDER OF BUSINESS: Approval of the Minutes for the Board Meeting held on April 9, 2021.

FOURTH ORDER OF BUSINESS: Approval of the Annual Renewal Agreements with Asphalt Paving Systems, Inc., Pavement Technology, Inc. and Tri-State Asphalt Corp. and authorized the Chairman/Vice Chairman to execute the renewal documents.

# FIFTH ORDER OF BUSINESS: Old Business Status Update

Mark Brionez, District Counsel, advised that he would provide the requested Legislative Update under District Counsel Reports.

# SIXTH ORDER OF BUSINESS: Case No. D2-03-21 VCDD No. 2 vs. Joseph Cabasin, 2234 Margarita Drive

A. District Counsel Overview of Public Hearing Process

Mark Brionez, District Counsel, provided an overview of the Public Hearing process as information to the Board and residents in attendance.

B. Swearing In of Those Providing Evidence/Testimony

Jennifer Farlow, District Clerk, administered the swearing in of those individuals who identified that they would be providing evidence and/or testimony in this case.

C. Open Public Hearing

Chairman Schikora opened the Public Hearing at 9:51 a.m.

D. Staff Presentation of the Facts

Candy Dennis, Community Standards Manager, advised that Case No. D2-03-21, Village Community Development District (VCDD) No. 2 vs. Dorothy C. Cabasin, Estate of and Joseph Cabasin,

2234 Margarita Drive, Unit 23, Lot 54, is in violation of the District's Rule to Bring About Deed Compliance and specifically the Rule that states: "No Vehicle incapable of operation shall be stored on any Lot nor shall any junk vehicles or equipment be kept on any Lot." On February 16, 2021 a complaint was received regarding an inoperable vehicle and on February 17, 2021 the violation was verified and a Deed Restriction Reminder was written. Ms. Dennis advised that after following the Procedures of Compliance for External Deed Restrictions, a Notice of Public Hearing was sent regular mail and certified mail and the property was posted on April 14, 2021. The property owners are deceased, the utilities have been turned off and the property is in foreclosure with Bank of New York. Staff spoke with Celink, the property preservation department contractor, and has been advised that Celink does not have the authority to remove the vehicle from the property. Ms. Dennis advised that Staff recommends that the Board find the Owner in violation of the District's Deed Compliance Rule as cited by the Deed Compliance Staff; Owner has three (3) days to bring the property into compliance; if the property is brought into compliance within three (3) days of the Order of Enforcement, Case No. D2-03-21 shall be closed; if the property is not brought into compliance within three (3) days of the Order of Enforcement, impose a \$150 fine to be paid within ten (10) days of the invoice; and impose a \$50 daily fine until the property is brought into compliance; it is the Owner's responsibility to contact the Community Standards Department to request a Deed Compliance Office revisit the property to confirm compliance; if the fines reach \$1,500 and the foreclosure has been dismissed, the case shall be turned over to District Counsel to seek all available remedies which may include initiating a lawsuit, seeking an injunction against the Owner and placing a lien on the property; if the property transfers ownership as a result of a foreclosure or before the fines reach \$1,500 and the fines have not been paid within one (1) year of the transfer of ownership, the fines shall be waived and Case No. D2-03-21 shall be closed, and the Chairman shall execute the Order of Enforcement.

Mr. Brionez requested confirmation that the Notice of Public Hearing was sent regular mail and certified mail and the property was posted on February 16, 2021. Ms. Dennis confirmed the date the property was posted was April 14, 2021.

Supervisor Cipollone requested clarification of who owns the vehicle. Ms. Dennis stated that Staff cannot confirm who the owner of the vehicle is. Mr. Brionez stated that the issue before the Board was whether the car has been parked on the property too long, in accordance with the deed restrictions.

Vice Chairman Zoellner requested the definition of "too long". Carrie Duckett, Assistant District Manager, clarified the Deed violation was written for an inoperable vehicle due to the fact that the registration and expiration of the tags in March 2019. Mr. Brionez advised that it is illegal to drive a vehicle on the road was with expired registration and tags, which defines this vehicle as inoperable. Board discussion continued regarding the definition of inoperable, and Staff and Mr. Brionez responded to the Supervisors' inquiries.

E. Owner/Interest Party Presentation

No public comment was received.

F. Close Public Hearing

Chairman Schikora closed the Public Hearing at 10:06 a.m.

G. Board Discussion/Determination

On MOTION by Bryan Lifsey, seconded by Bart Zoellner, with all in favor, the Board found the Owner of 2234 Margarita Drive, Unit 23, Lot 54 in violation of the District's Deed Compliance Rule as cited by the Deed Compliance Staff; Owner has three (3) days to bring the property into compliance; if the property is brought into compliance within three (3) days of the Order of Enforcement, Case No. D2-03-21 shall be closed; if the property is not brought into compliance within three (3) days of the Order of Enforcement, impose a \$150 fine to be paid within ten (10) days of the invoice and impose a \$50 daily fine until the property is brought into compliance; it is the owner's responsibility to contact the Community Standards Department to request a Deed Compliance Officer revisit the property to confirm compliance, if the fines reach \$1,500 and the foreclosure has been dismissed, the case shall be turned over to District Counsel to seek all available remedies which may include initiating a lawsuit, seeking an injunction against the Owner and placing a lien on the property; if the property transfers ownership as a result of a foreclosure or before fines reach \$1,500 and the fines have not been paid within one (1) year of the transfer of ownership, the fines shall be waived and Case No. D2-03-21 shall be closed; and authorized the Chairman to execute the Order of **Enforcement.** 

#### SEVENTH ORDER OF BUSINESS: DPM Monthly Report

The DPM Monthly Report was provided to the Board as information.

#### **EIGHTH ORDER OF BUSINESS:** Financial Statement

The Financial Statement as of March 31, 2021 was provided to the Board as information.

#### NINTH ORDER OF BUSINESS: Budget Workshop Reminder

The District 2 Board will hold a Budget Workshop on Tuesday, May 25, 2021 at 9:30 a.m. at the Savannah Recreation Center.

#### **TENTH ORDER OF BUSINESS:** District Manger Reports

A. AAC After Agenda

Ann Forrester, District 2 Amenity Authority Committee (AAC) Representative, advised the Board that the After Agenda from the AAC meeting held on May 12, 2021 was provided to the Board and highlighted the following items addressed:

- Sandy Mott was welcomed as a new member to the AAC.
- The contract for tennis court resurfacing and bocce court re-carpeting will be completed per the maintenance plan established by DPM.
- The First Responders Groundbreaking Ceremony will be held on Wednesday, May 26, 2021 at 9:30 a.m.
- The projected completion date of the Silver Lake Executive Golf Course is October 2021.
- B. COVID-19 Update

Ms. Duckett advised that on May 13, 2021 the Centers for Disease Control (CDC) had updated its guidance as it pertains to individuals' wearing masks, which District Management is in the process of evaluating and anticipates providing an update pertaining to the District operations, social distancing guidelines and indoor capacity in the next week or two (2).

#### **ELEVENTH ORDER OF BUSINESS:** District Counsel Reports

A. June 15, 2021 – Supervisor Only Training for Ethics, Sunshine and Public Records Law

Mr. Brionez advised there will be a Supervisor only training for Ethics, Sunshine and Public Records Law on June 15, 2021 at 9 a.m. offered remotely via a phone or computer. Any Supervisors interested should notify the District Clerk.

Mr. Brionez advised that Governor DeSantis issued the COVID-19 Civil Liability Protection Law which protects local governmental entities from lawsuits being brought against a governmental entity by an individual who claims they contracted COVID-19 while visiting a governmental facility, so long as the governmental entity utilized good faith efforts to comply with governmental orders.

Mr. Brionez advised Senate Bill 60 which addresses anonymous complaints in municipalities, not Community Development Districts (CDDs), would prohibit Code Enforcement Officers from accepting anonymous complaints is still alive and making its way through the process. Additionally, House Bill 853 which proposed that CDD Supervisors complete four (4) hours of Ethics Training annually has died.

Mr. Brionez advised Senate Bill 378, the Prompt Payment Act is still alive which would increase the late payments from 1% to 2%. He advised the Sovereign Immunity Bill and the tree trimming regulation did not make it through.

# TWELFTH ORDER OF BUSINESS: Supervisor Comments

Supervisor Cipollone inquired about the Board's insurance policies. Mr. Brionez advised that there is an Elected Official Policy which will cover an individual Board Supervisor if they are acting within their role as a Supervisor. The Resolution adopted by the Board last month identified the Board's Indemnification Policy.

Supervisor Lifsey requested that an update on Automatic License Plate Recognition (ALPR) System project be provided. Ms. Duckett advised an update will be provided next month.

Supervisor Lifsey expressed frustration about the recent communication outages for the AED System, and inquired why communication had not been provided to the Supervisors. Kenny Blocker, Deputy District Manager, stated that there was a computer communication issue, which has since been corrected, and advised that all AED leaders were notified. Supervisor Lifsey stated that he believes that information about the communication outage should have been made with all District Supervisors.

Supervisor Zoellner requested that the Boards be advised of such issues in the future, so that they are able to respond to questions received from residents. Mr. Blocker stated that, in the future, Staff will provide notification to the Boards, as information.

Chairman Schikora requested Board input about scheduling a Special Meeting to review items included under Supervisor Comments.

Supervisor Cipollone stated that he believes holding a Special Meeting would be beneficial and would allow residents to provide input about issues that concern them. Ms. Duckett advised that it would be important to ensure that the items reviewed or discussed during a Special Meeting were items and issues that fall under the purview of the Board.

Chairman Schikora advised that he would want the meeting to focus on the Supervisor's Comments portion of the meeting and how it is conducted.

Supervisor Lifsey provided that previously there had been town hall meetings. Ms. Duckett advised the focus of town hall meetings is items that fall within the purview of the Board. Town Hall Meetings have previously included a Q&A, budget information and Community Standards information. Mr. Brionez advised the spending of public funds needs to be monitored when having additional meetings and that the focus on items that fall within the board's purview. Mr. Schikora advised he wanted to focus on the purpose of Supervisor Comments and the procedures for them. Supervisor Zoellner advised they needed to focus on facts and not personal opinions and could focus on enhancement and enrichment of the Supervisor comments. Supervisor Ginns advised she thought the items could be discussed at a general meeting. The board decided to discuss the Supervisor Comments at the next meeting.

#### THIRTEENTH ORDER OF BUSINESS: Adjourn

The meeting was adjourned at 10:56 a.m.

VCDD 2 -	- Meeting Minutes
May 14, 20	21
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On MOTION by Bart Z Board adjourned the mee	pellner, seconded by Bryan Lifsey, with all in favor, ting.
Richard J. Baier	Bill Schikora
Secretary	Chairman



#### **AGENDA REQUEST**

**TO:** Board of Supervisors

Village Community Development District 2

**FROM:** Mark LaRock, Purchasing Director; Janet Mrozowski, Purchasing Operations

Coordinator

**DATE:** 6/11/2021

SUBJECT: Approval of Assignment of Agreement ITB #21B-015 for PROscape, Inc.

to Juniper Landscaping of Florida, LLC for Preserve and Wetland

Mowing

#### **ISSUE:**

Review and approval of Assignment of Agreement ITB #21B-015 between Village Community Development District #2 and PROscape, Inc. for Preserve and Wetland Mowing to Juniper Landscaping of Florida, LLC.

#### **ANALYSIS/INFORMATION:**

On April 9, 2021 Village Community Development District #2 and PROscape, Inc. entered into Agreement ITB #21B-015 for Preserve and Wetland Mowing.

On April 27, 2021, PROscape, Inc. contacted the District regarding forthcoming acquisition of business and the necessity to assign their Village Community Development District #2 Agreement to the new entity, Juniper Landscaping of Florida, LLC.

This Assignment will be effective July 1, 2021 and continue through the initial term expiring September 30, 2024, with an option to renew for one (1), three (3) year period.

There is no price change with this Assignment.

#### **STAFF RECOMMENDATION:**

Staff requests approval of Assignment of Agreement ITB #21B-015 Preserve and Wetland Mowing with Juniper Landscaping of Florida, LLC.

#### **MOTION:**

Motion to approve Assignment of Agreement ITB #21B-015 Preserve and Wetland Mowing with Juniper Landscaping of Florida, LLC and authorize Chair/Vice Chair to sign the Assignment document.

#### **ATTACHMENTS:**

Description Type

VCDD2 Juniper Landscape Assign 21B-015
 Notice of Acquisition
 Juniper Customer Welcome Letter
 Exhibit
 Backup Material
 Backup Material

### AGREEMENT FOR CONSENT TO ASSIGNMENT BETWEEN VILLAGE COMMUNITY DEVELOPMENT DISTRICT #2, PROSCAPE, INC. AND JUNIPER LANDSCAPING OF FLORIDA, LLC FOR PRESERVE AND WETLAND MOWING ITB #21B-015

THIS AGREEMENT is entered into this 11th day of June 2021, by and between VILLAGE COMMUNITY DEVELOPMENT DISTRICT #2 (VCDD2) whose address is 984 Old Mill Run, The Villages, FL 32162, PROSCAPE, INC. (ASSIGNOR) and JUNIPER LANDSCAPING OF FLORIDA, LLC (ASSIGNEE), whose address is 5880 Staley Road, Fort Myers, FL 33905.

#### **RECITALS**

**WHEREAS**, VCDD2 and ASSIGNOR entered into the Agreement to provide Preserve and Wetland Mowing Services (AGREEMENT) dated April 9, 2021; and

**WHEREAS**, the ASSIGNEE desires to acquire the rights and is willing to assume the obligations of the ASSIGNOR thereunder; and

**WHEREAS**, the ASSIGNOR's obligations under the AGREEMENT is not delegable without the written consent of VCDD2, but VCDD2 is willing to give such consent on the terms set forth herein; and

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements contained herein and other valuable consideration the receipt and sufficiency of which are hereby acknowledged:

- 1. Subject to the conditions set forth herein, VCDD2 consents to the Assignment of the AGREEMENT by ASSIGNOR to ASSIGNEE.
- 2. The ASSIGNEE hereby assumes and covenants to perform all the obligations of the ASSIGNOR under the AGREEMENT and shall further be responsible for the prior acts of ASSIGNOR in connection with its performance or nonperformance under AGREEMENT. ASSIGNEE shall indemnify VCDD2 and hold VCDD2 harmless for any claims arising from the actions or inactions of ASSIGNOR in connection with the AGREEMENT. VCDD2, by its consent hereunder, does not intend to release ASSIGNOR from any obligation.
- 3. The ASSIGNEE represents that it is familiar with each and every representation of ASSIGNOR contained in the AGREEMENT (the "Agreement Representations"). The ASSIGNEE hereby represents that the Agreement Representations are true as to ASSIGNEE as of the date of this AGREEMENT.
- 4. The ASSIGNEE represents that it has insurance in place in the kinds and amounts required by the AGREEMENT and that the scope of coverage includes claims which may be made after the date of this AGREEMENT but which arise from the prior acts of ASSIGNEE or ASSIGNOR in connection with AGREEMENT. VCDD2 shall be immediately named as additional insured and certificates of insurance shall be provided to the District within 15 days of the execution of this Agreement.

## AGREEMENT FOR CONSENT TO ASSIGNMENT BETWEEN VILLAGE COMMUNITY DEVELOPMENT DISTRICT #2, PROSCAPE, INC. AND JUNIPER LANDSCAPING OF FLORIDA, LLC FOR PRESERVE AND WETLAND MOWING ITB #21B-015

5. This AGREEMENT shall be effective July 1, 2021 and continue through the initial term expiring September 30, 2024, with an option to renew for one (1) three (3) year period per language of original AGREEMENT.

**IN WITNESS WHEREOF**, said VCDD2 has caused this AGREEMENT to be executed in its name by the Chairman of the VILLAGE COMMUNITY DEVELOPMENT DISTRICT #2, attested by the clerk of said VCDD2, and PROSCAPE, INC. and JUNIPER LANDSCAPING OF FLORIDA, LLC has caused this AGREEMENT to be executed in its name by its authorized representative, attested to and has caused the seal of said corporation to be hereto attached (if applicable), all on the day and year written above.

VILLAGE COMMUNITY DEVELOPMENT DISTRICT #2	PROSCAPE, INC. (ASSIGNOR)
By:	Ву:
Print Name	Print Name
Print Title	Print Title
Date	Date
Attest	Attest
	JUNIPER LANDSCAPING OF FLORIDA, LLC (ASSIGNEE)
	Ву:
	Print Name
	Print Title
	Date

# REVISED SUPPLIER PRICING FORM

# Preserve and Wetland Mowing

Description		Unit Price	
Wetland Areas (5' wide)	LN FT	\$ 0.07	
Wetland Areas (10' wide)	LN FT	\$ 0.15	
Wetland Areas (15' wide)	LN FT	\$ 0.20	
Wetland Areas (Acres)		\$ 68.00	
Preserve Areas	Acre	\$ 63.00	
Harold S Schwartz Wildlife Preserve *90% Weed Whipping (District 2 Only)	Acre	\$ 158.00	
Weed Whipping	Hourly	\$ 32.00	

#### NOTE(S):

- Bid prices shall include all labor and materials needed to complete the project per specifications. Bid will be awarded to
  one Contractor based on the lowest responsible and responsive Bidder. Bid evaluation to determine the lowest and
  responsive Bidderwill include the Combined Bid Grand Total and Contractor's References.
- When completingyour bid, do not attach any forms which may contain terms and conditions that conflict with those listed
  in the District's bid documents. Inclusion of additional terms and conditions such as those which may be on your
  company's standard forms may result in your bid being declared non-responsive.
- All price information to be used in the Bid review must be on this Bid form
- District reserves the right to adjust any quantity upward or downward as may be warranted or necessary.
- The District maintains the right to utilize other Suppliers/sub-contractors to address any unforeseen conditions as they may arise.
- It shall be the responsibility of the BIDDER to perform whatever test and/or calculations as are necessary to determine quantities required for the performance of the work described herein.
- Suppliers hall confirm the quantity of materials needed for a complete project in conformance with the Scope of Services and specifications.
- Should certain additional work be required, or should the quantities submitted by the Supplier of certain classes of work
  be increased or decreased from those required by the Contract Documents, by authorization of the District, the unit prices
  shall, at the option of the District, be the basis of payment to the Supplier or credit to the Owner, for such increase or
  decrease in the work.
- The Unit Prices shall represent the exact net amount per unit to be paid by the District (in the case of additions or increases) or to be refunded by the Supplier (in the case of decrease). No additional adjustments will be allowed for overhead, profit, insurance, or to other direct or indirect expenses of the Supplier or Subcontractors, and no additional adjustments will be allowed.

"The undersigned, as Bidder, hereby declares that he/she has informed himself/herself fully in regard to all conditions to the work to be done, and that he/she has examined the ITB and Specifications for the work and comments hereto attached. The Bidder agrees, if this Bid is accepted, to contract with the Village Community Development District in the form of an Agreement, to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation, labor and service necessary to complete the work covered by the Bid and Agreement Documents for this Project. The Bidder agrees to accept in full compensation for each item the prices named in the schedules incorporated herein.

Bidder agrees to supply the products or services at the prices proposed above in accordance with the terms, conditions and specifications contained in this Bid.

Authorized Agent Name, Title (Print)

Name of Bidder's Firm:

This document must be completed and returned with your Submittal

Preserve Wetland and Mowing ITB #21B-015

#### **REVISED District 2 Bid Form**

Preserve Area Mowing						
Description (Tri-County Villages)	Туре	Unit Cost Acre (From Supplier Pricing Form)	*Frequency	Total Acres	T	otal Cost per Mow
Harold S Schwartz Wildlife Preserve * 90% Weed Whipping	Preserve Areas	\$ 158.00	1	40.00	\$	6,320.00
Jennifer L Parr Kestrel Preserve	Preserve Areas	\$ 63.00	1	5.93	\$	373.59
Ronald Hess Wildlife Preserve	Preserve Areas	\$ 63.00	1	12.29	\$	774.27
Sharon L Morse Owl Preserve	Preserve Areas	\$ 63.00	1	56.00	\$	3,528.00
	-to		*	Total	\$	10,995.86
			District 2 G	irand Total	\$	10,995.86

<sup>\*</sup>Weather Dependent - The "Frequency" per area may vary based on weather conditions consisting of; but not limited to, excessive rain or draught.

#### NOTE(S):

- Bid prices shall include all labor and materials needed to complete the project per specifications. Bid will be awarded to
  one Contractor based on the lowest responsible and responsive Bidder. Bid evaluation to determine the lowest and
  responsive Bidderwill include the Combined Bid Grand Total and Contractor's References.
- When completing your bid, do not attach any forms which may contain terms and conditions that conflict with those listed
  in the District's bid documents. Inclusion of additional terms and conditions such as those which may be on your
  company's standard forms may result in your bid being declared non-responsive.
- All price information to be used in the Bid review must be on this Bid form.
- District reserves the right to adjust any quantity upward or downward as may be warranted or necessary.
- The District maintains the right to utilize other Suppliers/sub-contractors to address any unforeseen conditions as they
  may arise.
- It shall be the responsibility of the BIDDER to perform whatever test and/or calculations as are necessary to determine
  quantities required for the performance of the work described herein.
- Supplier shall confirm the quantity of materials needed for a complete project in conformance with the Scope of Services and specifications.
- Should certain additional work be required, or should the quantities submitted by the Supplier of certain classes of work
  be increased or decreased from those required by the Contract Documents, by authorization of the District, the unit prices
  shall, at the option of the District, be the basis of payment to the Supplier or credit to the Owner, for such increase or
  decrease in the work.
- The Unit Prices shall represent the exact net amount per unit to be paid by the District (in the case of additions or increases) or to be refunded by the Supplier (in the case of decrease). No additional adjustments will be allowed for overhead, profit, insurance, or to other direct or indirect expenses of the Supplier or Subcontractors, and no additional adjustments will be allowed.

"The undersigned, as Bidder, hereby declares that he/she has informed himself/herself fully in regard to all conditions to the work to be done, and that he/she has examined the ITB and Specifications for the work and comments hereto attached. The Bidder agrees, if this Bid is accepted, to contract with the Villages Community Development District #2 in the form of an Agreement, to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation, labor and service necessary to complete the work covered by the Bid and Agreement Documents for this Project. The Bidder agrees to accept in full compensation for each item the prices named in the schedules incorporated herein.

Bidder agrees to supply the products or services at the prices proposed above in accordance with the terms, conditions and specifications contained in this Bid."

Mark Bradley, Business Developed

Authorized Agent Name, Title (Print)

Authorized Signature

Name of Bidder's Firm:

This document must be completed and returned with your Submittal



Dear Melissa, May 4th, 2021

PROscape, Inc. (herein referred to further as PROscape), a 26-year family-owned Central Florida landscape management company has been wholly acquired by Juniper Landscaping of Florida, LLC (herein referred to further as Juniper) and will henceforth start operating under the company name of Juniper effective start of business May 1<sup>st</sup> 2021. This acquisition will further the longstanding efforts of PROscape in the Central Florida landscape management marketplace and continue the outstanding momentum that has been made all these years. Our clients will continue to be served well by the same Orlando team of people they are familiar with. All contractual obligations, assets, personnel, and commitments that were made previously with PROscape remain the same and are in force with the new company Juniper. This includes all previously provided proposals and recently agreed to contractual services for landscaping services by PROscape, unless rescinded or agreed to otherwise. This also includes the specific project of Villages Preserve and Wetland Mowing, ITB#21B-015. Juniper remains committed to furthering the former efforts of PROscape and will continue to serve our clients and team well, along with continuing to lead more broadly in the Florida landscape management industry. I am personally excited and fully confident that Juniper will be fully supportive of me, my team, and our clients moving forward. Thank you, Melissa.

Best,

Mark Bradley

Mark Bradley

Juniper Landscaping of Florida, LLC



Dear Valued Customer,

We have exciting news! Juniper Landscaping, an award winning, privately held landscape service provider, has teamed up and purchased the assets of PROscape, Inc.! All contract terms will remain in effect and we anticipate retaining 100% of the staff for uninterrupted service.

We have partnered with Larry, Michele and Keith O'Dell, and the entire PROscape team to create an even stronger company and we could not be more excited. The transaction was completed on 4/30/2021.

Juniper was established in 2003 and has grown steadily to become one of the leading providers of landscaping services in Florida and one of the largest in the country with over 1200 team members and 14 locations in Florida. Juniper has built a reputation as a trusted business partner with an unsurpassed commitment to designing, building, and maintaining quality landscaping. With a high focus on customer service, Juniper services a diverse customer base, which includes HOA's, Condos, CDD's, hotels, corporate campuses, universities, and other commercial customers. Moreover, Juniper has significant experience in landscape design, installation, irrigation, maintenance, and pest control, along with multiple tree farms. Juniper also brings the latest in technology for tracking work orders and reporting systems. We believe our resources and dedicated team, combined with the PROscape Team, will continue to provide high-quality services. Our company's strength allows us to provide greater benefits and career opportunities to the PROscape personnel, which we believe will go far in building and maintaining employee morale, thereby increasing the retention of valued personnel. We have reviewed your contract with PROscape and will assume all obligations currently required under that contract. With the assistance of the PROscape team, Juniper is confident that the transition will take place in a seamless manner.

Soon you will be seeing the Juniper logo and mailing address on invoices.

A change that you will notice in the coming months is that our logo on invoices and proposals will move to the "Juniper" logo. The exceptional team and great service that you count on will not be changing. We will be sending an insurance certificate along with W-9 info immediately.

We appreciate your understanding and patience as we work through the transition into our billing and accounting systems. We thank you for allowing us to serve you. If you have any questions, please contact Larry O'Dell at 321-299-2612 or me at 239-340-6881.

Brandon Duke Owner/CEO



#### **AGENDA REQUEST**

**TO:** Board of Supervisors

Village Community Development District 2

**FROM:** Mark LaRock, Purchasing Director; Melissa Schaar, Purchasing Manager

**DATE:** 6/11/2021

SUBJECT: Request for Approval of Assignment of Agreement RFP #18P-020 for

Hamlet Underground, LLC to Miller Pipeline, LLC for Disaster Debris

**Removal and Disposal Services (Tertiary)** 

#### **ISSUE:**

Review and approval of Assignment of Agreement RFP #18P-020 between Village Community Development District #2 (VCDD #2) and Hamlet Underground, LLC for Disaster Debris Removal and Disposal Services (Tertiary) to Miller Pipeline, LLC.

#### **ANALYSIS/INFORMATION:**

On July 13, 2018, VCDD #2 and Hamlet Underground, LLC entered into Agreement RFP #18P-020 for Disaster Debris Removal and Disposal Services (Tertiary). The services to be provided include debris removal and disposal services for as needed services for various disaster events such as hurricanes, tornadoes, fires, floods, etc. The agreement will ensure proper reimbursement documentation, as required by the Federal Highway Administration (FHWA), Federal Emergency Management Agency (FEMA) and any other federal natural disaster response agency.

On April 21, 2021, Hamlet Underground, LLC contacted the District regarding a business acquisition (see attached press release) and the necessity to assign their Disaster Debris Removal and Disposal Services (Tertiary) Agreements to the new entity, Miller Pipeline, LLC.

This Assignment will be effective June 11, 2021 and continue through the initial term expiring September 30, 2021, with the options to renew for three (3) additional one (1) year periods. There is no price change with this Assignment.

#### **STAFF RECOMMENDATION:**

Staff requests approval of Assignment of Agreement RFP #18P-020 Disaster Debris Removal and Disposal Services (Tertiary) with Miller Pipeline, LLC.

#### **MOTION:**

Motion to approve Assignment of Agreement RFP #18P-020 Disaster Debris Removal and Disposal Services (Tertiary) with Miller Pipeline, LLC; and authorize the Chairman/Vice Chairman to sign the

# Agreement for Assignment.

# **ATTACHMENTS:**

	Description	Type
ם	D2 18P-020 Agreement for Assignment_Miller Pipeline (tertiary)	Exhibit
D	Notice of Acquisition	Backup Material
D	VCDD2 18P-020 Hamlet (Original)	Backup Material

# AGREEMENT FOR CONSENT TO ASSIGNMENT BETWEEN VILLAGE COMMUNITY DEVELOPMENT DISTRICT #2, HAMLET UNDERGROUND, LLC AND MILLER PIPELINE, LLC FOR DISASTER DEBRIS REMOVAL AND DISPOSAL SERVICES (TERTIARY)

#### RFP #18P-020

THIS AGREEMENT is entered into this 11th day of June 2021, by and between VILLAGE COMMUNITY DEVELOPMENT DISTRICT #2 (DISTRICT) whose address is 984 Old Mill Run, The Villages, FL 32162, HAMLET UNDERGROUND, LLC (ASSIGNOR) AND MILLER PIPELINE, LLC (ASSIGNEE), whose address is 4260 NE 35th Street, Ocala, FL 34479

#### RECITALS

WHEREAS, DISTRICT and ASSIGNOR entered into the Agreement to provide Disaster Debris Removal and Disposal Services (AGREEMENT) dated July 13, 2018; and

WHEREAS, the ASSIGNEE desires to acquire the rights and is willing to assume the obligations of the ASSIGNOR thereunder; and

WHEREAS, the ASSIGNOR's obligations under the AGREEMENT is not delegable without the written consent of DISTRICT, but DISTRICT is willing to give such consent on the terms set forth herein; and

- **NOW, THEREFORE**, in consideration of the mutual covenants and agreements contained herein and other valuable consideration the receipt and sufficiency of which are hereby acknowledged:
  - 1. Subject to the conditions set forth herein, DISTRICT consents to the Assignment of the AGREEMENT by ASSIGNOR to ASSIGNEE.
  - 2. The ASSIGNEE hereby assumes and covenants to perform all the obligations of the ASSIGNOR under the AGREEMENT and shall further be responsible for the prior acts of ASSIGNOR in connection with its performance or nonperformance under AGREEMENT. ASSIGNEE shall indemnify DISTRICT and hold DISTRICT harmless for any claims arising from the actions or inactions of ASSIGNOR in connection with the AGREEMENT. DISTRICT, by its consent hereunder, does not intend to release ASSIGNOR from any obligation.
  - 3. The ASSIGNEE represents that it is familiar with each and every representation of ASSIGNOR contained in the AGREEMENT (the "Agreement Representations"). The ASSIGNEE hereby represents that the Agreement Representations are true as to ASSIGNEE as of the date of this AGREEMENT.
  - 4. The ASSIGNEE represents that it has insurance in place in the kinds and amounts required by the AGREEMENT and that the scope of coverage includes claims which may be made after the date of this AGREEMENT but which arise from the prior acts of ASSIGNEE or ASSIGNOR in connection with AGREEMENT. DISTRICT shall be immediately named as additional insured and certificates of insurance shall be provided to the District within 15 days of the execution of this Agreement.

# AGREEMENT FOR CONSENT TO ASSIGNMENT BETWEEN VILLAGE COMMUNITY DEVELOPMENT DISTRICT #2, HAMLET UNDERGROUND, LLC AND MILLER PIPELINE, LLC FOR DISASTER DEBRIS REMOVAL AND DISPOSAL SERVICES (TERTIARY)

#### RFP #18P-020

- 5. This AGREEMENT shall be effective June 11, 2021 and continue through the initial term expiring September 30, 2021, with the options to renew for three (3) additional one (1) year periods per language of original AGREEMENT.
- 6. There is no price change with this Assignment.

IN WITNESS WHEREOF, said DISTRICT has caused this Agreement to be executed in its name by the Chairman of the VILLAGE COMMUNITY DEVELOPMENT DISTRICT #2, attested by the clerk of said DISTRICT, and HAMLET UNDERGROUND, LLC and MILLER PIPELINE, LLC has caused this Agreement to be executed in its name by its authorized representative, attested to and has caused the seal of said corporation to be hereto attached (if applicable), all on the day and year written above.

VILLAGE COMMUNITY DEVELOPMENT DISTRICT #2	HAMLET UNDERGROUND, LLC (ASSIGNOR)
Ву:	Ву:
	Charles D. Bell
Print Name	Print Name
	Vice President
Print Title	Print Title
	5-17-21
Date	Date
	A
Attest	Attest
	MILLER PIPELINE, LLC
	(ASSIGNEE)
	Ву:
	Charles D. Bell
	Print Name
	Engineering Manager
	Print Title
	5-17-21
	Date
	AL
	Attest

# **Miller Pipeline to Acquire Ocala-Based Hamlet Construction**

#### Hamlet acquisition affords Miller Pipeline expanded territory in central Florida

INDIANAPOLIS – Miller Pipeline is pleased to announce the acquisition of Hamlet Construction, based in Ocala, Florida. Founded in 1973, Hamlet has grown from a small family business to an organization known for its detail-oriented project planning and execution. Hamlet specializes in natural gas mains and services, water and sewer lines, fire hydrants, and reclaimed water lines. Miller is a leader in providing a comprehensive range of pipeline contracting and rehabilitation services for natural gas, liquids, water, and wastewater pipelines.

"For several years we have wanted to expand our natural gas operations in Florida, and the opportunity to join forces with Hamlet's top-notch team is a huge step in that direction," said Chad Davis, Vice President of South Region Construction for Miller Pipeline. "Their core values of honesty, hard work, doing a quality job and building long-term relationships align closely with Miller Pipeline's four core values of safety, quality, commitment, and reputation. We feel our companies could not be a better match for one another."

For Miller Pipeline, the acquisition adds 100 construction professionals to an existing roster of 3,300 employees across the country.

Day-to-day operations will continue to be coordinated by Harvey Vandeven, General Manager of Florida Operations, who will report to Davis.

"Hamlet is consistently viewed as a top contractor around central Florida, and we are excited to have them join our team," said MVerge CEO Doug Banning. "The Florida gas construction market is a relatively new market for us. The Hamlet team brings local expertise and resources to help us expand our customer base. We are committed to providing the same level of customer service, safety, and quality work to customers. We look forward to the new employees adopting our culture built around our core values, making safety personal, and our core purpose of 'Building Infrastructure; Building Relationships."

About Miller Pipeline: Miller Pipeline, an MVerge Company, is a wholly-owned subsidiary of CenterPoint Energy. Based in Indianapolis, Indiana, Miller Pipeline has been in business since 1953 and currently operates in 21 states. They have been a leader in building and maintaining America's infrastructure for over 65 years. Their workforce is comprised of highly trained and skilled employees totaling more than 3,000, with office locations in over 20 states around the United States.

MVerge is an infrastructure services division offering turnkey solutions to customers in the pipeline construction market and is comprised of Miller Pipeline and Minnesota Limited. By collaborating, they can bring individual strengths together as one company striving to provide comprehensive solutions to the pipeline construction market. For more information, visit <a href="https://www.millerpipeline.com">www.millerpipeline.com</a>

This news release includes forward-looking statements within the meaning of the Private Securities Litigation Reform Act of 1995. These forward-looking statements, which include the ability of Miller Pipeline to access new markets and customer segments, their footprint and expanded capabilities and customer growth and the impact on future operations, are based upon assumptions of management which are believed to be reasonable at the time made and are subject to significant risks and uncertainties. Actual events and results may differ materially from those expressed or implied by these forward-looking statements. Any statements in this news release regarding growth and performance and any other statements that are not historical facts are forward-looking statements. Each forward-looking statement contained in this news release speaks only as of the date of this release. Factors that could affect actual results include (1) factors related to our business and the economy, (2) the performance of the companies, (3) competitive conditions in the industry, (4) state and federal legislative and regulatory actions or developments affecting various aspects of the businesses and (5) other factors discussed in reports CenterPoint Energy or its subsidiaries may file from time to time with the Securities and Exchange Commission.



AN ARTERA COMPANY (https://www.millerpipeline.com)

SERVICES (https://www.millerpipeline.com/services/) PRODUCTS (https://www.millerpipeline.com/encapseal) ABOUT (https://www.millerpipeline.com/about/) CAREERS (https://www.millerpipeline.com/careers/) CONTACT (https://www.millerpipeline.com/contact/)

# MILLER PIPELINE TO ACQUIRE OCALA-**BASED HAMLET CONSTRUCTION**

# Miller Pipeline to Acquire Ocala-Based Hamlet Construction (https://www.millerpipeline.com/millerpipeline-to-acquire-ocala-based-hamlet-construction/)

Corporate (https://www.millerpipeline.com/author/laura-morrowmillerpipeline-com/) || February 11, 2019

#### Hamlet acquisition affords Miller Pipeline expanded territory in central Florida

INDIANAPOLIS - Miller Pipeline is pleased to announce the acquisition of Hamlet Construction, based in Ocala, Florida. Founded in 1973, Hamlet has grown from a small family business to an organization known for its detail-oriented project planning and execution. Hamlet specializes in natural gas mains and services, water and sewer lines, fire hydrants, and recialmed water lines. Miller is a leader in providing a comprehensive range of pipeline contracting and rehabilitation services for natural gas, liquids, water, and wastewater pipelines.

"For several years we have wanted to expand our natural gas operations in Florida, and the opportunity to join forces with Hamlet's top-notch team is a huge step in that direction," said Chad Davis, Vice President of South Region Construction for Miller Pipeline, "Their core values of honesty, hard work, doing a quality job and building long-term relationships align closely with Miller Pipeline's four core values of safety, quality, commitment, and reputation. We feel our companies could not be a better match for one another."

For Miller Pipeline, the acquisition adds 100 construction professionals to an existing roster of 3,300 employees across the country.

Day-to-day operations will continue to be coordinated by Harvey Vandeven, General Manager of Florida Operations, who will report to

"Hamlet is consistently viewed as a top contractor around central Florida, and we are excited to have them join our team," said Artera CEO Doug Banning. "The Florida gas construction market is a relatively new market for us. The Hamlet team brings local expertise and resources to help us expand our customer base. We are committed to providing the same level of customer service, safety, and quality work to customers. We look forward to the new employees adopting our culture built around our core values, making safety personal, and our core purpose of 'Bullding Infrastructure; Building Relationships."

About Miller Pipeline: Miller Pipeline, an Artera Company, is a wholly-owned subsidiary of CenterPoint Energy, Based in Indianapolls, Indiana, Miller Pipeline has been in business since 1953 and currently operates in 21 states. They have been a leader in building and maintaining America's infrastructure for over 65 years. Their workforce is comprised of highly trained and skilled employees totaling more than 3,000, with office locations in over 20 states around the United States.

Artera is an infrastructure services division offering turnkey solutions to customers in the pipeline construction market and is comprised of Miller Pipeline and Artera, By collaborating, they can bring individual strengths together as one company striving to provide comprehensive solutions to the pipeline construction market. For more information, visit www.millerplpeline.com

This news release includes forward-looking statements within the meaning of the Private Securities Litigation Reform Act of 1995, These forward-looking statements, which include the ability of Miller Pipeline to access new markets and customer segments, their footprint and expanded capabilities and customer growth and the impact on future operations, are based upon assumptions of management which are believed to be reasonable at the time made and are subject to significant risks and uncertainties, Actual events and results may differ materially from those expressed or implied by these forward-looking statements. Any statements in this news release regarding growth and performance and any other statements that are not historical facts are forward-looking statements. Each forward-looking statement contained in this news release speaks only as of the date of this release. Factors that could affect actual results include (1) factors related to our business and the economy, (2) the performance of the companies, (3) competitive conditions in the industry, (4) state and federal legislative and regulatory actions or developments affecting various aspects of the businesses and (5) other factors discussed in reports CenterPoint Energy or its subsidiaries may file from time to time with the Securities and Exchange Commission.

Categories: Employee News (https://www.millerpipeline.com/category/employee-news/) Tags; acquisition (https://www.millerpipeline.com/tag/acquisition/), expansion (https://www.millerpipeline.com/tag/expansion/), hamlet (https://www.millerpipeline.com/tag/hamlet/), miller pipeline (https://www.millerpipeline.com/tag/miller-pipeline/)

← 2019 Leading With Our Values Awards (https://www.millerpipeline.com/2019-leading-with-our-values-awards/) Brooks Scott named 2018 DCA Safety Person of the Year -> (https://www.millerpipeline.com/brooks-scott-named-2018-dca-safety-

#### **TERTIARY**

# AGREEMENT FOR SERVICES

# BETWEEN VILLAGE COMMUNITY DEVELOPMENT DISTRICT #2 AND HAMLET UNDERGROUND, LLC FOR DISASTER DEBRIS REMOVAL AND DISPOSAL SERVICES

RFP #18P-020

THIS AGREEMENT is made this 13th day of July 2018, by and between VILLAGE COMMUNITY DEVELOPMENT DISTRICT #2 (hereafter referred to as "DISTRICT"), whose address is 984 Old Mill Run, The Villages, Florida 32162, The Villages, Florida 32162, and HAMLET UNDERGROUND, LLC (hereafter referred to as "CONTRACTOR"), whose address is 4260 NE 35<sup>th</sup> Street, Ocala, FL 34479

#### **RECITALS**

WHEREAS, the DISTRICT owns or operates certain real property which may require necessary and expedited Disaster Debris Removal and Disposal Services, and wishes to enter into an agreement with a party capable of providing suitable services; and

WHEREAS, CONTRACTOR provides Disaster Debris Removal and Disposal Services for properties such as those owned or operated by the DISTRICT, and wishes to enter into a contract whereby the CONTRACTOR performs Disaster Debris Removal and Disposal Services for the DISTRICT in consideration of payments from the DISTRICT to the CONTRACTOR:

WHEREAS, the DISTRICT has taken competitive proposals and shall award three (3) contracts to the offerors submitting the three most advantageous proposals for RFP #18P-020.

WHEREAS, the DISTRICT shall award the primary agreement to Ceres Environmental Services, Inc., a secondary agreement to Phillips and Jordan, Inc. and a tertiary agreement to Hamlet Underground, LLC, for the amounts proposed (Exhibit A) and negotiated (Exhibits B-D) herein.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, it is agreed as follows:

#### 1. SERVICES BY CONTRACTOR

- 1.1 CONTRACTOR, for and in consideration of the payments hereinafter specified and agreed to be made by DISTRICT, hereby covenants and agrees to furnish and deliver all materials, to do and perform all the work and labor required to be furnished and delivered for RFP #18P-020 Disaster Debris Removal and Disposal Services, Request for Proposals (RFP) #18P-020, hereinafter referred to as RFP. Specifications and other Agreement Documents, as defined in said RFP, and all other related documents cited in the above stated RFP and CONTRACTOR's submitted proposal documents are hereby made part of this Agreement as fully and with the same effect as if the same has been set forth at length in the body of this Agreement.
- 1.2 The CONTRACTOR will provide the name(s) of the supervisor(s)\liaison officer(s) who will be primarily responsible for the CONTRACTOR providing the required Services.
- 1.3 Before the Notice-To-Proceed is issued, CONTRACTOR will deliver to the DISTRICT a performance bond in the amount to be reasonably determined by the DISTRICT based on the amount of debris that is generated from the event after an assessment by District Property Management but shall not be less than a combined total of \$1,000,000.00 for all Districts under agreement with CONTRACTOR for Disaster Debris Removal and Disposal Services.
- 1.4 CONTRACTOR acknowledges that the DISTRICT has engaged primary, secondary and tertiary contractors to provide services described in RFP #18P-020 and that the DISTRICT shall give preference to the primary CONTRACTOR when assigning the services.
- 1.5 Secondary and/or tertiary contractors may be deployed at the sole discretion of the DISTRICT in the event that the DISTRICT determines that the primary CONTRACTOR has failed to deliver said services on time and according to all of the terms and provisions of the agreement. CONTRACTOR confirms the understanding and agreement that the DISTRICT has the sole discretion to authorize the primary.

- secondary and/or tertiary CONTRACTOR to perform services.
- 1.6 Upon deployment of services where two (2) or more contractors are deemed necessary by the sole discretion of the DISTRICT, an average or median price shall be utilized to ensure universal pricing is established for all DISTRICTS entered in an agreement for RFP #18P-020 Disaster Debris Removal and Disposal Services with CONTRACTOR (Exhibits, B, C & D).
- 1.7 All maintenance and repair of equipment shall be the responsibility of the CONTRACTOR, and such maintenance and repairs shall not interfere with completion of required services to be provided pursuant to this Agreement.
- 1.8 The CONTRACTOR shall promptly notify the DISTRICT of any conditions beyond which negatively affect the nature or character of the Property, growth conditions, or that in any way prevent or hinder the maintenance obligations of the CONTRACTOR required by this Agreement. CONTRACTOR agrees to provide 24 hour a day emergency service, including contacts, phone numbers, e-mail address or other available contact information.
- 1.9 The CONTRACTOR shall collect and dispose of all trash, litter, debris, refuse and discarded materials resulting from CONTRACTOR's operations, including site clean-up and policing on a daily basis. The CONTRACTOR shall remove or contract for the removal of debris and refuse in such a manner that no unsightly, unsanitary, or hazardous accumulations occur. The CONTRACTOR shall ensure that all handling and disposal of refuse materials performed pursuant to this Agreement is performed in compliance with all local, state and federal regulations. The CONTRACTOR shall provide CONTRACTOR's own dumpster(s) for the storage of such material, which shall be located in approved areas designated by the DISTRICT. The use of DISTRICT's dumpster(s) for any refuse disposal by the CONTRACTOR is strictly prohibited.
- **1.10** All CONTRACTOR and Sub-CONTRACTOR personnel shall wear personal protective equipment in the performance of their duties to include safety vests, protective eye wear or face shields, respiratory protection as necessary, gloves and protective clothing.
- 1.11 CONTRACTOR shall be responsible for adhering to all local, state and federal safety guidelines and observe all safety precautions when performing services on DISTRICT property, roadways and right-of-ways to include safe location of parked vehicles, signage, use of safety cones, flag personnel as necessary, use of safety vests on all personnel and vehicles which are clearly identifiable as belonging to the CONTRACTOR. When on DISTRICT property a failure to fully comply with this section will result in penalties up to and including contract termination.
- 1.12 CONTRACTOR acknowledges that the public may associate the CONTRACTOR as an employee of the DISTRICT while the CONTRACTOR performs services on the DISTRICT's property. CONTRACTOR agrees to conduct its services and supervise its employees in a way not detrimental to the DISTRICT's business operation. DISTRICT reserves the right to approve dress codes for the CONTRACTOR's employees.
- 1.13 CONTRACTOR shall comply with all applicable governmental statutes, rules, regulations and orders and any amendments and modifications thereto.
- 1.14 As per State of Florida Executive Order Number 11-116, the CONTRACTOR identified in this Agreement shall utilize the U.S. Department of Homeland Security's E-Verify system to verify employment eligibility of: all persons employed during the Agreement term by the CONTRACTOR to perform employment duties pursuant to the Agreement, within Florida; and all persons, including subcontractors, assigned by the CONTRACTOR to perform work pursuant to the Agreement with the DISTRICT.
  (<a href="http://www.uscis.gov/e-verify">http://www.uscis.gov/e-verify</a>) Additionally, the CONTRACTOR shall include a provision in all subcontracts that requires all subcontractors to utilize the U.S. Department of Homeland Security's E-Verify system to verify employment eligibility of: all persons employed during the Agreement term by the CONTRACTOR to perform work or provide services pursuant to this Agreement with the DISTRICT.

Page **2** of **9** 

#### 2. PAYMENT

- 2.1 In consideration of the services provided by the CONTRACTOR pursuant to this Agreement, DISTRICT agrees to pay to CONTRACTOR rates submitted by CONTRACTOR as a result of CONTRACTOR's response Exhibit "A" or negotiated rates Exhibits "B-D" to RFP #18P-020 as provided for in this Agreement. All pricing submitted shall remain fixed and firm for the duration of the initial term agreement.
- 2.2 Each District is a separate local government with individual budgets, policies and procedures. The individual Districts are responsible for payment of expenditures for work completed in their individual District location. All work completed in the individual District must be tracked and billed independent of other Districts by CONTRACTOR. In some cases, some Districts may need separate invoices based on multiple funds within a District. Each District will approve and sign an Agreement for Services, issue a Notice to Proceed, and a Purchase Order. Additionally, each invoice may need to be invoiced by date of service within the invoice time period based on reimbursement rates as determined by FEMA, State of Florida, etc.
- 2.3 The hourly rates for labor stated on the Compensation Schedule may be increased by the Boards after the Agreement has been in effect for a minimum of 24 months, if and when it is determined to be in the best interest of the DISTRICT to do so. Any such increases will be determined by the appropriate price index as approved by both parties.
- 2.4 Invoices shall be submitted no later than the fifteenth (15<sup>th</sup>) of the month for the services performed the preceding month. Per Chapter 218.74(1), an invoice from the CONTRACTOR shall be considered as received when it has been stamped as such at the Finance Department, 984 Old Mill Run, The Villages, Florida 32162. Payment by the DISTRICT will be made no later than forty-five (45) days after the invoice has been received by the DISTRICT per the "Local Government Prompt Payment Act", Florida Statutes, Chapter 218, part VII.
- 2.5 If payment is not made by the DISTRICT to the CONTRACTOR within forty-five (45) days, CONTRACTOR may assess a late charge for the lesser of 1% per month, or the maximum rate permitted by law.
- 2.6 The DISTRICT agrees to pay the CONTRACTOR for additional work performed by the CONTRACTOR pursuant to written orders placed by the DISTRICT, at a rate equal to component unit costs of labor and equipment charged by the CONTRACTOR under the terms of this Agreement.

#### 3. AGREEMENT DOCUMENTS

The Agreement Documents, which comprise the entire Agreement between DISTRICT and CONTRACTOR and which are made part hereof by this reference, consist of the following:

- 3.1 Request for Proposals
- 3.2 Instructions, Terms, and Conditions
- 3.3 Proposal Forms
- 3.4 Proposer's Certification
- 3.5 Statement of Terms and Conditions
- 3.6 Drug Free Workplace Certificate
- 3.7 Statement of CONTRACTOR's Experience, Equipment & Personnel
- 3.8 E-Verify CONTRACTOR/SubCONTRACTOR Affidavit
- 3.9 Chapter 119 Requirements
- 3.10 Scope of Work / Specifications
- 3.11 Plans / Drawings
- 3.12 Agreement
- 3.13 Permits / Licenses
- 3.14 All Addenda Issued Prior to Proposal Opening
- 3.15 All Modifications and Change Orders Issued
- 3.16 Notice of Award / Notice to Proceed

#### 4. TERM

4.1 The term of this Agreement shall be July 13, 2018 through September 30, 2021, with the option to renew the contract for three (3) additional one (1) year periods. The prices proposed by the CONTRACTOR shall remain fixed and firm for the initial term of the contract. CONTRACTOR will meet with Purchasing and District Property Management 60 days prior to the end of the initial term to consider a possible renewal and increase or decrease to the current awarded pricing. Subsequent annual increases shall be based on CPI or 3%, whichever is lower, in any year that an increase is requested. A CPI increase shall be based on the percentage change of the CPI for All Urban Consumers, Not Seasonally Adjusted, U.S. DISTRICT Average, All Items (Series ID CUUROOOOSAO) from April of the previous year to the April immediately prior to the beginning of the period for which the increase is being requested. No increase will exceed 3%.

#### 5. **INSURANCE**

- 5.1 **General Liability.** CONTRACTOR shall obtain, and maintain throughout the life of the Agreement, General Liability Insurance in an amount no less than \$1,000,000 per occurrence and \$2,000,000 general aggregate for Bodily Injury and Property Damage. Insurance shall protect the CONTRACTOR, sub consultants and subcontractors from claims for damage for personal injury, including accidental death, as well as claims for property damages which may arise from operations under the Agreement. DISTRICT(s) shall be named as Additional Insured.
- 5.2 **Automobile Liability Insurance** covering all automobiles and trucks the CONTRACTOR may use in connection with this Agreement. The limit of liability for this coverage shall be a minimum combined single limit of \$500,000 per occurrence for bodily injury and property damage. This is to include owned, hired, and non-owned vehicles. DISTRICT(s) shall be named as Additional Insured.
- 5.3 Excess Liability Insurance (Umbrella Policy) may compensate for a deficiency in general liability or automobile insurance coverage limits.
- 5.4 **Waiver of Subrogation:** By entering into any agreement as a result of this RFP, CONTRACTOR agrees to a Waiver of Subrogation for each policy required above.
- 5.5 Workers' Compensation Insurance, as required by the State of Florida. As required by the State of Florida. CONTRACTOR and any sub consultants or subcontractors shall comply fully with the Florida Worker's Compensation Law. CONTRACTOR must provide certificate of insurance showing Worker's Compensation coverage.

#### 5.6 Certificate(s) shall be dated and show:

- 5.6.1 The name of the insured CONTRACTOR, the specified job by name and/or RFP number, the name of the insurer, the number of the policy, its effective date and its termination date.
- 5.6.2 Statement that the insurer will mail notice to the DISTRICT at least thirty (30) days prior to any material changes in provisions or cancellation of the policy.
- 5.6.3 Subrogation of Waiver clause.
- 5.6.4 The Village Community Development Districts and any other governmental agencies using this Agreement in cooperation with the DISTRICT shall be a named additional insured on Public Liability Insurance and Automobile Liability Insurance.
- 5.6.5 The CONTRACTOR shall require of each its sub consultants and/or subcontractors to procure and maintain during the life of its subcontract, insurance of the type specified above or insure the activities of its sub consultants and/or subcontractors in its policy as described above.
- 5.6.6 All insurance policies shall be written on companies authorized to do business in the State of Florida.

#### 6. SELF HELP BY DISTRICT

- 6.1 Within three (3) calendar days (72 hours) after being notified by DISTRICT in writing of defective or unacceptable work, if the CONTRACTOR fails to correct such work, DISTRICT may cause the unacceptable or defective work to be corrected. If the DISTRICT corrects the work, the DISTRICT shall be entitled to deduct from any monies due, or which may become due to CONTRACTOR, the reasonable cost of remedying the defective or unacceptable work. Provided, however, if the corrective work cannot reasonably be completed within such three (3) day period, and the CONTRACTOR immediately begins corrective work, and DISTRICT reasonably determines that the CONTRACTOR is diligently pursuing the completion of such corrective work, DISTRICT agrees to allow CONTRACTOR to complete correction of the defective or unacceptable work. In addition, if the CONTRACTOR, for any reason, fails to perform any portion of the services required by the CONTRACTOR pursuant to this Agreement, the DISTRICT shall be entitled to deduct from any monies due or which may become due to CONTRACTOR the actual expenditures that are necessary to complete the services not performed.
- 6.2 All costs and expenses incurred by DISTRICT pursuant to this section shall be deducted from monies due, or which may become due to CONTRACTOR for its obligations herein.
- 6.3 The provisions of this paragraph are cumulative to all other provisions of the Agreement and it is not intended that any deductions in payment taken pursuant to this paragraph shall diminish or waive DISTRICT's right to declare the CONTRACTOR in default in accordance with applicable provisions of the Agreement.
- 6.4 DISTRICT may, without terminating this Agreement or taking over the services, furnish the necessary materials, equipment, supplies and/or help necessary to remedy the situation, at the expense of CONTRACTOR.

#### 7. TERMINATION BY THE DISTRICT FOR CAUSE

- 7.1 The performance of work under this Agreement and detailed in RFP #18P-020 may be terminated by the DISTRICT in accordance with this clause in whole or from time to time in part, whenever the DISTRICT determines that CONTRACTOR is in default of the terms of this Agreement such as, but limited to, the following:
  - 7.1.1 CONTRACTOR shall meet with the DISTRICT a minimum of forty-eight (48) hours prior to a hurricane event and immediately upon the occurrence of a debris-generating incident within the District for which there is no advance warning.
  - 7.1.2 Post disaster, DISTRICT will contact the primary and secondary and tertiary CONTRACTOR holding a Disaster Debris Removal and Disposal contract to advise them of the DISTRICT intent to activate the primary contractor for removal and disposal of disaster debris and as determined by the size and type of event the DISTRICT may activate the secondary and tertiary contractors. Before work begins, the District must issue a written Notice to Proceed.
  - 7.1.3 Within eight (8) hours of receiving the Notice to Proceed, CONTRACTOR will send a management team to report to the DISTRICT to begin planning for the operations and mobilizing the personnel and equipment as necessary to perform the work.
  - 7.1.4 CONTRACTOR will be responsible for providing DISTRICT with a written plan of sufficient detail which conforms to the District's Disaster Debris Removal Plan and contains the Contractors means and methods for addressing the debris removal. Elements of the plan should include an assessment of equipment controlled by the Contractor, schedule and other features pertinent to the expeditious removal of debris.
  - 7.1.5 Mobilization by CONTRACTOR shall begin within twenty-four (24) hours of notification by the DISTRICT. Within seventy-two (72) hours of receipt of the Notice to Proceed, the Contractor shall be fully established and continue debris removal operations. The Contractor shall make every effort to be at the disaster site within the stated time frame. The removal and disposal work must be conducted in a systematic and predictable manner.

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- 7.2 Any such termination shall be effected by delivery to CONTRACTOR a Notice of Termination specifying the extent to which performance or work under the Agreement is terminated, and the date the termination becomes effective. In the event, of such termination, the DISTRICT may proceed to complete the services in any manner deemed proper by the DISTRICT.
- 7.3 After receipt of a Notice of Termination, and except as otherwise directed, CONTRACTOR shall:
  - 7.3.1 Stop work under this Agreement on the date and to the extent specified in the Notice of Termination.
  - 7.3.2 Place no further orders or subcontract for materials, services, or facilities except as may be necessary for completion of such portions of work under this Agreement.
  - 7.3.3 Terminate all orders and subcontracts to the extent that they relate to the performance of work terminated by the Notice of Termination.
  - 7.3.4 Settle all outstanding liabilities and all claims arising out of such termination or orders and subcontracts, and request the approval or ratification by the DISTRICT to the extent CONTRACTOR may require, which approval or ratification shall be final for all purposes of this clause.
  - 7.3.5 Continue to perform under the terms of the Agreement as to that portion of the work not terminated by the Notice of Termination.
- 7.4 After receipt of a Notice of Termination, CONTRACTOR shall submit to DISTRICT, the CONTRACTOR's termination claim in satisfactory form. Such claim shall be submitted promptly, but in no event later than one month from the effective date of termination unless one or more extensions in writing are granted by DISTRICT. No claim will be allowed for any expense incurred by CONTRACTOR to after the receipt of the Notice of Termination and CONTRACTOR shall be deemed to waive any right to any further compensation.
- 7.5 CONTRACTOR and DISTRICT may agree upon the whole or any part of the amount or amounts to be paid to CONTRACTOR by reason of the total or partial termination of work pursuant to this clause, provided that such agreed amount or amounts, exclusive of settlement costs shall not exceed the total Agreement price as reduced by the expenditures necessary to complete the job covered by this Agreement.
- 7.6 DISTRICT may, for any reason, terminate performance under this Agreement by the CONTRACTOR for convenience upon thirty (30) days written notice. DISTRICT will not be held responsible for any loss incurred by CONTRACTOR as a result of DISTRICT's election to terminate this Agreement pursuant to this paragraph.

#### 8. OTHER MATTERS

- 8.1 CONTRACTOR shall not utilize, nor store, any drums of material exceeding 5-gallon containers on any of the DISTRICT's property.
- 8.2 CONTRACTOR shall maintain complete and current printed Material Safety Data Sheets (MSDS) readily accessible to employees when they are in their work areas, during their work shifts. The CONTRACTOR acknowledges that the DISTRICT shall have no responsibility for making any disclosures to CONTRACTOR's employees or agents.
- 8.3 The obligations of the CONTRACTOR under this Agreement may not be delegated without the prior written consent of the DISTRICT. The DISTRICT may freely assign this Agreement to any entity acquiring the real estate which is subject to this Agreement.
- 8.4 In the event of default by any party to this Agreement, the prevailing party shall be entitled to recover from the defaulting party, all costs and expenses, including a reasonable attorney's fee, whether suit be

- instituted or not, and at the trial court and appellate court level incurred by the prevailing party enforcing its right hereunder.
- 8.5 The venue for the enforcement, construction or interpretation of this Agreement, shall be the County or Circuit Court for Sumter County, Florida, and CONTRACTOR does hereby specifically waive any "venue privilege" and/or "diversity of citizenship privilege" which it has now, or may have in the future, in connection with the Agreement, or its duties, obligations, or responsibilities or rights hereunder.
- 8.6 CONTRACTOR does hereby specifically promise and agree to "hold harmless", defend and indemnify the DISTRICT and the agents, servants, employees, officers, and officials thereof from and against any and all liability or responsibility for damage to property or person that may arise in connection with the services to be provided hereunder, including reasonable attorney fees and expenses.
- 8.7 CONTRACTOR shall not be construed to be the agent, servant or employee of the DISTRICT or of any elected or appointed official thereof, for any purpose whatsoever, and further CONTRACTOR shall have no express or implied authority of any kind or nature whatsoever, to incur any liability, either in contract or on a tort, as the agent, servant or employee of the DISTRICT.
- 8.8 These Agreement Documents constitute the entire understanding and Agreement between the Parties and supersedes any and all written and oral representations, statements, negotiations, or contracts/agreements previously existing between the Parties with respect to the subject matters of this Agreement. The CONTRACTOR recognizes that any representations, statements, or negotiations made by DISTRICT staff do not suffice to legally bind the DISTRICT in a contractual relationship unless they have been reduced to writing and signed by an authorized DISTRICT representative. This Agreement shall inure to the benefit of and be binding upon the Parties, their respective assigns, and successors in interest.
- 8.9 It may become necessary that additional areas are to be routinely maintained under the same specifications, or as amended by the management or its representative. It is the intent to be able to add or delete areas as necessary with the related cost increases or decreases to be handled through the execution of an amendment to this Agreement. Cost increases or decreases will be based on the unit prices proposed by the CONTRACTOR as provide for in Exhibits "A-D" to this Agreement.
- 8.10 No amendment to this Agreement shall be effective except those agreed to in writing and signed by both of the parties to this Agreement.
- 8.11 Time is of the essence in the performance of this Agreement. The CONTRACTOR specifically agrees that it will commence operations on the date specified in the Notice to Proceed and that all work to be performed under the provisions of this Agreement shall be done according to specifications, subject only to delays caused through no fault of the CONTRACTOR.
- 8.12 In the event of a declared emergency or disaster, CONTRACTOR shall assist the DISTRICT if requested and approved by the DISTRICT's Emergency Disaster Debris CONTRACTOR.
- 8.13 SUBSTITUTION OF PERSONNEL The DISTRICT has absolute discretion over what personnel are initially assigned pursuant to the contract. It is the intention of the DISTRICT that the CONTRACTOR's personnel proposed for the contract will be available for the term of the contract. In the event the CONTRACTOR wishes to substitute personnel, they shall propose personnel of equal or higher qualifications and all replacement personnel are subject to DISTRICT approval. In the event that the original or substituted personnel are not found to be satisfactory to the District and the matter cannot be resolved to the satisfaction of the DISTRICT, the DISTRICT reserves the right to terminate the contract for cause.
- 8.14 Debris removal vehicles dismissed from the project must have their issued placard removed and returned to the DISTRICT.

#### 9. CONTRACTOR'S REPRESENTATIONS

- 9.1 CONTRACTOR makes the following representations:
- 9.2 CONTRACTOR has familiarized himself with the nature and extent of the Agreement Documents, work, locality, and all local conditions, and federal, state, and local laws, ordinances, rules, and regulations that in any manner may affect cost, progress, or performance of work.
- 9.3 CONTRACTOR declares that he has visited and examined the site of the work and informed himself fully in regard to all conditions pertaining to the place where the work is to be done, that he has examined the plans for the work and other Agreement Documents relative thereto and has read all the addenda furnished prior to the bid opening, and that CONTRACTOR has satisfied itself relative to the work to be performed.
- 9.4 CONTRACTOR has investigated and is fully informed of the construction and labor conditions, of obstructions to be encountered, of the character, quality and quantities of work to be performed, materials to be furnished, and requirements of the plans and other Agreement Documents.
- 9.5 CONTRACTOR has given the DISTRICT written notice of all conflicts, errors, or discrepancies that he has discovered in the Agreement Documents.
- 9.6 CONTRACTOR declares that submission of a proposal/bid for the work constitutes an incontrovertible representation that the CONTRACTOR has complied with every requirement of this Section, and that the Agreement Documents are sufficient in scope and detail to indicate and convey understanding of all terms and conditions for performance of work.
- 9.7 Equal Opportunity: CONTRACTOR assures that no person shall be discriminated against on the grounds of race, color, creed, national origin, handicap, age or sex, in any activity under this Agreement.
- 9.8 Public Entity Crimes: In accordance with Section 287.133, Florida Statutes, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a proposal/bid on a contract/agreement with a public entity for the construction or repair of a public building or public work, may not submit proposals/bids on leases or real property to a public entity, may not be awarded or perform work as a CONTRACTOR, supplier, subcontractor, or consultant with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for Category Two for a period of 36 months from the date of being placed on the convicted vendor list. CONTRACTOR affirmatively represents that neither it nor its owners, subcontractor are nor will be on the convicted vendor list during the term of this Agreement.
- 9.9 Public Records Act/Chapter 119 Requirements: The DISTRICT is a public agency subject to Chapter 119, Florida Statutes. The CONTRACTOR shall comply with Florida's Public Records law. Specifically, the CONTRACTOR shall:
  - 1. Keep and maintain public records that ordinarily and necessarily would be required by the public agency in order to perform this service;
  - 2. Provide the agency access to public records at a cost that does not exceed the cost provided in Chapter 119, Florida Statues or as otherwise provided by law;
  - Ensure that public records that are exempt or that are confidential and exempt from public record requirements are not disclosed except as authorized by law; and
  - 4. Meet all requirements for retaining public records and transfers to the DISTRICT, at no cost, all public records in possession of the CONTRACTOR upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt. All records stored electronically must be provided to the DISTRICT in a format that is compatible with the current information technology systems of the DISTRICT.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

JENNIFER MCQUEARY, DISTRICT CLERK 984 OLD MILL RUN, THE VILLAGES FL 32162

PHONE: 352-751-3939

EMAIL: jennifer.mcqueary@DISTRICTgov.org

**IN WITNESS WHEREOF,** said DISTRICT has caused this Agreement to be executed in its name by the Chairman / Vice Chairman of the VILLAGE COMMUNITY DEVELOPMENT DISTRICT #2, attested by the clerk of said DISTRICT, and **HAMLET UNDERGROUND, LLC** has caused this Agreement to be executed in its name by its authorized representative, attested to and has caused the seal of said corporation to be hereto attached (if applicable), all on the day and year written above.

Print Title

Date

Attest

HAMLET UNDERGROUND, LLC

HAMLET UNDERGROUND, LLC

By:

CHARLES D. Bou

Print Name

Print Title

Date

Attest

Attest

#### **PROPOSAL FORM**

EQUIPMENT TYPE WITH OPERATOR CATEGORY	Estimated Hours	Hourly Labor Rate	Total Extended Price
50' Bucket Truck	140	150.00	21,000.0
Crash Truck witmpsot Atlenuntor	70	100.00	7,000.0
Dozer, Tracked, D3 or Equivalent	70	80,00	5,600.0
Dozer, Tracked, D4 or Equivalent	70	80.00	5,600.0
Dozer, Tracked, D5 or Equiyalent	70	90.00	6,300.0
Dozer, Tracked, D6 or Equivalent	70	120,00	8,400.00
Dump Truck, 16+/- CY	70	65.00	4,550.00
Dump Truck, 20+/- CY	70	70.00	4,900.00
Dump Truck, 38 +/- CY	70	100.00	7,000.00
enerator, 5.5 kW, List kW Capacity	70	10.00	700.00
enerator, 200 kW, List kW Capacity	70	60.00	4,200.00
Senerator, 2,600 kW, List kW Capacity	70	260.00	18,200.00
ight Plant with Puel and Support	140	15,00	2,100.00
Oraders w/12" Blade (Min, 30,000 (LB)	70	100.00	7,000.00
Hydraulio Excavalor, 1.5 CY	70	100.00	7,000.00
Hydraulto Excayator, 2.5 CY	70	120.00	8,400.00
Kunakleboom Loader	140	200.00	28,000.00
Lowboy Trailler W Treotor	70	150.00	10,500.00
Mobil Crane up to 15 Ton	70	150.00	10,500.00
ump, 95 HP (Minimum 25' intake and 200' Discharge to Include Fuel and Support Personnel)	70	40,00	2,800.00
ump, 200 HP (Minimum 25' Intake and 200' Discharge to Include Feel and Support Personnel)	70	60.00	4,200.00
ump, 650 HP (Minimum 25' intake and 260' Olscharge to Indiude Fuel and Support Personnal)	70	180.00	12,600.00
as Truck (Mist Capacily), List Capacily	70	150.00	10,500.00
Plokup Track, 1 Ton	70	40.00	2,800.00
kid-Steer Loader, 1,500 LB Operating Capacity (w/ utility grappie)	70	65.00	4,550.00
kid-Steer Leader, 2,500 LB Operating Capacity (w/ utility grappis)	70	75.00	5,250,00
ompact Track Loader, 1,500 LB Operating Capacity (w/ utility grappis)	70	65.00	4,550.00
ompact Track Loader, 2,500 LB Operating Capacity (w/ utility grappie)	70	75.00	5,250.00
Tub Grinder, 800 to 1,000 HP	140	400.00	56,000.00
rdraulic Excevator, 1,5 cy (sv thumb)	70	100,00	7,000.00
draulle Executator, 2.6 oy (w/ thumb)	70	120.00	8,400.00
Truck, Fielbed	70	40.00	2,800.00
culated, Telescoping Scissor Lift for Tower, 15 hp / 37 it, lift	140	20.00	2,800.00
nter Truck, 2,500 gal (Non-Potable, Dust Control and Pavement Maintenance)	140	100.00	14,000.00
Wheel Leader, 3 CY, 152 HP	70	100.00	7,000.00
Wheel Loader, 4.0 CY, 200 커P	70	120.00	8,400.00
Wheel Loader, 1.6 CY, 95 HP	70	75.00	5,250.00
UIPMENT WITH OPERATOR GRAND TOTAL EXTENDED PRICE:			331,100.00
HERS NOT LISTED IN LABOR CATEGORY - PLEASE LIST BELOW			P(SA)
HEDULE 1 - HOURLY LABOR, EQUIPMENT AND MATERIAL PRICE SCHEDULE (confinued)			<del> </del>
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LABOR CATEGORY	Estimated Hours	Hourly Labor Rate	Total Extended		
Operations Manager w/ Cell Phone and .5 Ton Plokup Trusk	70	50,00	3,500.00		
Grew Foremen w/Gell Phone & 1 Ton Equip, Truck w/ small looks and misc supplies in support of crew	70	40.00	2,800.00		
Tree Climber/ Chainsaw and Gear	140	50.00	7,000.00		
Laborer w/ Ohalmaaw and Gear	140	35.00	4,900.00		
Laborar W Small Tools, Traffic Control, or Flag Persor	140	25.00	3,500.00		
Bonded and Cerlifled Security Fersonne	70	50.00	3,500.00		
Labor Category Grand Total Extended Price					
OTHERS NOT LISTED IN LABOR CATEGORY - PLEAS	E LIST BELOW	'	25,200.00		
CREW CATEGORY	Estimated Hours	Hourly Labor Rate	Total Extended Price		
Vhool loader, 2.5 CY, 950 or Similar w/ Operator, Foremen with Support Vehicle and Small Equipment, Laborer w/ Chain Saw, and 2 Laborers w/ Small Tools.		300.00			
Others not listed in crew category . Please	E LIST BELOW	·			
34.	1				
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			TACHER SEASON STA		

SCHEDULE 2 - UNIT RATE PRICE SCHEDULE			
If a Vendor elects to "No Proposal" individual service offerings their proposal may be conside Services. Vendors are requested to provide a cost for ancillary items; however these costs w	red non-responsive by th Ill not be used for evalua	e District. (tems 9-12 are A tive purposes.	\nollary
<ol> <li>Vegetative Debris Removal</li> <li>Work consists of the collection and transportation of eligible vegetative debris on the ROW or public property to a District approved debris management site (DMS) or District approved final disposal site.</li> </ol>	Estimated Quantity (CY)	\$ Per Cubic Yard	Total
Removing debrie from public property and ROW and hauling to DMS	300,000	10.00	3,000,000.00
C&D Debris Removal  Work consists of the collection and transportation of eligible C&D on the ROW or public properly to a District approved final disposal site.	Estimated Quantity (CY)	\$ Per Cubic Yard	Total
Removing C&D debris from ROW or public property and hauling to DMS	100,000	10.00	1,000,000.00
B Debris Removal from Canals / Waterways  Vork consists of the collection and transportation of eligible debris from District  natritained canals and waterways to a District approved final disposal site.	Estimated Quantity (CY)	\$ Per Cubic Yard	Total
Removing debris from District maintained canals/waterways and hauling to DMS	100,000	4.00	400,000.00
DMS Operation and Reduction Through Grinding  Work consists of managing and operating DMS for acceptance and reduction of eligible egetative disaster related debris through grinding. The costs associated with coulding, preparing, leasing, renting, operating, and remediating fand used as DMS is affected in this proposal.	Estimated Quantity (CY)	\$ Per Cubic Yard	Total
	200,000	4.00	800,000.00
Haul-out of Reduced Debris to a District Approved Final Disposal Site			,
fork consists of loading and transporting reduced eligible disaster related debris at a istrict approved DMS to a District designated final disposal site.	Estimated Quantity (CY)	\$ Per Cubic Yard	Total
	58,250	5.00	281,250.00

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6 Removal of Hazardous Trees and Limbs  Work consists of removing eligible hazardous trees or limbs and placing them on the safest possible location on the District ROW for collection under the terms and conditions of Scope of Services, Vegetative Debris Removal.	Estimated Quantity	\$ Par Tree	Total
6 Inch to 12.99 Inch diamet	er 160	100.00	16,000.00
13 inch to 24,99 inch diamate	e) 75	200.00	15,000.00
25 inch to 36,99 inch diamet	es 10	350.00	3,500.00
37 Inch to 48.99 Inch diamet	er 5	1,000.00	5,000.00
49 inch end larger diameter	1	1,500.00	1,500.00
Hanger Removal (per Tree)	1,900	80.00	152,000.00
7 Removal of Hazardous Stumps Work consists of removing eligible hazardous stumps and transporting resulting debri from the RCW to a District approved DMS. Rate includes removal, backfill of stump hole reduction, and final disposal.		\$ Per Stump	Total
24.1 Inch to 36.99 Inch diamete	e/ 20	350.00	7,000.00
37 inch to 48.99 Inch diamete	<sup>91</sup> 10	500.00	5,000.00
49 Inch and larger diameter	1	1,000.00	1,000.00
8 ROW White Goods Debris Removal Work consists of the removal of eligible White Goods from the ROW to a District approved DMS alte or District approved facility for recycling. Contractor shall be responsible for recovering/disposing refrigerants as required by law as well as unit decontamination in a contained area. The Contractor shall also be responsible for the transportation of eligible White Goods from the District approved DMS to a District approved facility for recycling.	Estimated Quantity	\$ Per Unit	Total
AC Units, Refridgerators and freezers requiring refridgerant recovery and decontamination	10	60.00	600.00
Washers, dryers, stoves, ovens, and hot water heater	ē 26	30.00	750.00
Total	\$	· · · · · · · · · · · · · · · · · · ·	5,688,600.00
SCHEDULE 2 (REVISED) - UNIT RATE PRICE SCHEDULE CONTINUED  Ancillary Options - The Following Items are not included in the Price Evalu	· · · · · · ·		
9 Household Hazardous Waste Removal, Transport, and Disposal	1		
Work consists of the collection, transportation, and disposal of household hazardous waste from the ROW to a District approved permitted hazardous waste facility or MSW type I landfill.	Estimated Quantity	\$ Per Pound	Total
		5,00	
10 E-Waste Removal Work consists of the recovery and disposal of televisions, computers, computer nonltors, and microwaves unless otherwise specified in writing by the District.	Estimated Quantity	\$ Per Unit	Total
		30.00	
11 Abandoned Vehicle Removal  Nork consists of the removal and transport of eligible abandoned vehicles.	Estimated	\$ Per Unit	Total
	Quantity	<del> </del>	Total
Passenger Car Single Axle		150.00   200.00	
Double Axie		250.00	
2 Dead Animal Carcasses	Estimated Quantity	\$ Per Pound	Total
y ibysu jeograficozog szoruszta i ipolico kongodzi z iljęcz o go		5.00	

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#### NOTE(S):

- When completing your proposal, do not attach any forms which may contain terms and conditions that
  conflict with those listed in the District's proposal documents. Inclusion of additional terms and conditions
  such as those which may be on your company's standard forms may result in your proposal being declared
  non-responsive.
- All price information to be used in the RFP evaluation must be on this proposal form.
- District reserves the right to adjust any quantity upward or downward as may be warranted or necessary.
- The District maintains the right to utilize other vendors/contractors to address any unforeseen conditions as they may arise.

"The undersigned, as Proposer, hereby declares that he/she has informed himself/herself fully in regard to all conditions to the work to be done, and that he/she has examined the RFP and Specifications for the work and comments hereto attached. The Proposer agrees, if this proposal is accepted, to contract with the Village Center Community Development District in the form of an Agreement, to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation, labor and service necessary to complete the work covered by the RFP and Contract Documents for this Project. The Proposer agrees to accept in full compensation for each Item the prices named in the schedules incorporated herein.

Proposer agrees to supply the products or services at the po- conditions and specifications contained in this RFP."	orices proposed above in accordance	with the terms,
CHARLES D. BELL , VICE PRESIDENT		5-29-18
Authorized Agent Name, Title (Print)	Authorized Signature	Date

Name of Proposer's Firm:	
HAMLET UNDERGROUND, LLC.	

This document must be completed and returned with your Submittal

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RANKS	SECONDARY TERTIARY		Y TERTIARY			Average Pricing	
Areas by Contractor		Phillips and Jordan, Inc. Hamlet Underground, LLC		Hamlet Underground, LLC	Primary & Tertiary		
SCHEDULE 1 UNIT RATE PRICE SCHEDULE							
SCHEDULE 1 EQUIPMENT WITH OPERATOR GRAND TOTAL EXTENDED PRICE	\$	338,940.00	\$	331,100.00	\$	335,020.00	
SCHEDULE 1 LABOR CATEGORY GRAND TOTAL EXTENDED PRICE	\$	37,800.00	\$	25,200.00	\$	31,500.00	
SCHEDULE 1 CREW CATEGORY (hourly rate)	\$	300.00	\$	300.00	\$	300.00	
SCHEDULE 1 - HOURLY LABOR, EQUIPMENT AND MATERIAL GRAND TOTAL	\$	377,040.00	\$	356,600.00	\$	366,820.00	
SCHEDULE 2 UNIT RATE PRICE SCHEDULE						Grand Artist (1997)	
1 Vegetative Debris Removal	\$	10.50	T\$	3 10.00	\$	10.25	
2 C&D Debris Removal	\$	10.50	\$	10.00	\$	10.25	
3 Debris Removal from Canals / Waterways	\$	38.00	\$	4.00	\$	21.00	
4 DMS Operation and Reduction Through Grinding	\$	5.50	\$	4.00	\$	4.75	
5 Haul-out of Reduced Debris to a District Approved Final Disposal Site	\$	8.25	\$	5.00	\$	6.63	
6 Removal of Hazardous Trees and Limbs		。 [1] [1] [1] [1] [1] [1] [1] [1] [1] [1]					
6 inch to 12.99 inch diameter	\$	60.00	\$	100.00	\$	80.00	
13 inch to 24.99 inch diameter	\$	90.00	\$	200.00	\$	145.00	
25 inch to 36.99 inch diameter	\$	140.00	\$	350.00	\$	245.00	
37 inch to 48.99 inch diameter	\$	250.00	\$		\$	625.00	
49 inch and larger diameter	\$	400.00	\$		\$	950.00	
Hanger Removal (per Tree)	\$	125.00	\$	80.00	\$	102.50	
7 Removal of Hazardous Stumps		<b>人工作。在一个大大大大大大大大大大大大</b>					
24.1 inch to 36.99 inch diameter	_	400.00	\$		\$	375.00	
37 inch to 48.99 inch diameter	\$	550.00	\$		\$	525.00	
49 inch and larger diameter	\$	750.00	\$	1,000.00	\$	875.00	
8 ROW White Goods Debris Removal							
AC Units, Refridgerators and freezers requiring refridgerant recovery and decontamination		\$80.00	\$	60.00	\$	70.00	
Washers, dryers, stoves, ovens, and hot water heaters		\$50.00	\$	30.00	\$	40.00	
SCHEDULE 2 - UNIT PRICING (1-8) GRAND TOTAL	\$	2,967.75	\$	5,203.00	\$	4,085.38	
Schedule 1 & 2 Grand Total	\$	380,007.75	\$	361,803.00	\$	370,905.38	

RANKS		PRIMARY		TERTIARY	Average Pricing
Areas by Contractor	Cere	s Environmental Services, Inc.	Н	lamlet Underground, LLC	Primary & Tertiary
SCHEDULE 1 UNIT RATE PRICE SCHEDULE	1/2 (5.7)				
SCHEDULE 1 EQUIPMENT WITH OPERATOR GRAND TOTAL EXTENDED PRICE	\$	496,269.90	\$	331,100.00	\$ 413,684.95
SCHEDULE 1 LABOR CATEGORY GRAND TOTAL EXTENDED PRICE	\$	31,522.40	\$	25,200.00	\$ 28,361.20
SCHEDULE 1 CREW CATEGORY (hourly rate)	\$	295.00	\$	300.00	\$ 297.50
SCHEDULE 1 - HOURLY LABOR, EQUIPMENT AND MATERIAL GRAND TOTAL	\$	528,087.30	\$	356,600.00	\$ 442,343.65
SCHEDULE 2 UNIT RATE PRICE SCHEDULE				(per cubic yard)	
1 Vegetative Debris Removal	\$	9.95	\$	10.00	\$ 9.98
2 C&D Debris Removal	\$	9.25	\$	10.00	\$ 9.63
3 Debris Removal from Canals / Waterways	\$	11.98	\$	4.00	\$ 7.99
4 DMS Operation and Reduction Through Grinding	\$	4.95	\$	4.00	\$ 4.48
5 Haul-out of Reduced Debris to a District Approved Final Disposal Site	\$	5.25	\$	5.00	\$ 5.13
6 Removal of Hazardous Trees and Limbs	7			(per tree)	
6 inch to 12.99 inch diameter		40.00	\$	100.00	\$ 70.00
13 inch to 24.99 inch diameter	-	100.00	\$	200.00	\$ 150.00
25 inch to 36.99 inch diameter	\$	250.00	\$	350.00	\$ 300.00
37 inch to 48.99 inch diameter	-	450.00	\$	1,000.00	\$ 725.00
49 inch and larger diameter		750.00	\$	1,500.00	\$ 1,125.00
Hanger Removal (per Tree)	\$	95.00	\$	80.00	\$ 87.50
7 Removal of Hazardous Stumps				(per stump)	
24.1 inch to 36.99 inch diameter		350.00	\$	350.00	\$ 350.00
37 inch to 48.99 inch diameter	-	650.00	\$	500.00	\$ 575.00
49 inch and larger diameter	\$	995.00	\$	1,000.00	\$ 997.50
8 ROW White Goods Debris Removal	11000			(per unit)	
AC Units, Refridgerators and freezers requiring refridgerant recovery and decontamination		\$90.00	\$	60.00	\$ 75.00
Washers, dryers, stoves, ovens, and hot water heaters		\$49.00	\$	30.00	\$ 39.50
SCHEDULE 2 - UNIT PRICING (1-8) GRAND TOTAL	\$	3,860.38	\$	5,203.00	\$ 4,531.69
Schedule 1 & 2 Grand Total	\$	531,947.68	\$	361,803.00	\$ 446,875.34

EXHIBIT C

RANKS		PRIMARY	s	ECONDARY	Т	ERTIARY	N	MEDIAN PRICING
Areas by Contractor	125.3 342006	es Environmental Services, Inc.	Control of the Contro		Primary, Secondary & Tertiary			
SCHEDULE 1 UNIT RATE PRICE SCHEDULE					T. T.			
SCHEDULE 1 EQUIPMENT WITH OPERATOR GRAND TOTAL EXTENDED PRICE	\$	496,269.90	\$	338,940.00	\$	331,100.00	\$	338,940.00
SCHEDULE 1 LABOR CATEGORY GRAND TOTAL EXTENDED PRICE	\$	31,522.40	\$	37,800.00	\$	25,200.00	\$	31,522.40
SCHEDULE 1 CREW CATEGORY (hourly rate)	\$	295.00	\$	300.00	\$	300.00	\$	300.00
SCHEDULE 1 - HOURLY LABOR, EQUIPMENT AND MATERIAL GRAND TOTAL	\$	528,087.30	\$	377,040.00	\$	356,600.00	\$	377,040.00
SCHEDULE 2 UNIT RATE PRICE SCHEDULE				(p	er cubic	yard)		
1 Vegetative Debris Removal	\$	9.95	\$	10.50	\$	10.00	\$	10.00
2 C&D Debris Removal	\$	9.25	\$	10.50	\$	10.00	\$	10.00
3 Debris Removal from Canals / Waterways	\$	11.98	\$	38.00	\$	4.00	\$	11.98
4 DMS Operation and Reduction Through Grinding	\$	4.95	\$	5.50	\$	4.00	\$	4.95
5 Haul-out of Reduced Debris to a District Approved Final Disposal Site	\$	5.25	\$	8.25	\$	5.00	\$	5.25
6 Removal of Hazardous Trees and Limbs					(per tre	e)		
6 inch to 12.99 inch diameter	\$	40.00	\$	60.00	\$	100.00	\$	60.00
13 inch to 24.99 inch diameter		100.00	\$	90.00	\$	200.00	\$	100.00
25 inch to 36.99 inch diameter	-	250.00	\$	140.00	\$	350.00	\$	250.00
37 inch to 48.99 inch diameter	-	450.00	\$	250.00	\$	1,000.00	\$	450.00
49 inch and larger diameter		750.00	\$	400.00	\$		\$	750.00
Hanger Removal (per Tree)	\$	95.00	\$	125.00	\$	80.00	\$	95.00
7 Removal of Hazardous Stumps					(per stur	THE RESERVE OF THE PARTY OF THE		
24.1 inch to 36.99 inch diameter	-	350.00	\$	400.00	\$	350.00	\$	350.00
37 inch to 48.99 inch diameter		650.00	\$	550.00	\$	500.00	\$	550.00
49 inch and larger diameter	\$	995.00	\$	750.00	\$	1,000.00	\$	995.00
8 ROW White Goods Debris Removal					(per un	it)		
AC Units, Refridgerators and freezers requiring refridgerant recovery and decontamination		\$90.00	\$	80.00	\$	60.00	\$	80.00
Washers, dryers, stoves, ovens, and hot water heaters		\$49.00	\$	50.00	\$	30.00	\$	49.00
SCHEDULE 2 - UNIT PRICING (1-8) GRAND TOTAL	\$	3,860.38	\$	2,967.75	\$	5,203.00	\$	3,860.38
Schedule 1 & 2 Grand Total	\$	531,947.68	\$	380,007.75	\$	361,803.00	\$	380,900.38

EXHIBIT D



**TO:** Board of Supervisors

Village Community Development District 2

**FROM:** Barbara E. Kays, Budget Director

**DATE:** 6/11/2021

SUBJECT: Adoption of Resolution 21-04: FY2021-22 Proposed Budget

#### **ISSUE:**

Adoption of Resolution 21-04 to approve the Fiscal Year 2021-22 Proposed Budget and to set the public hearing to adopt the Fiscal Year 2021-22 Final Budget.

#### **ANALYSIS/INFORMATION:**

In accordance with Chapter 190, the District must approve by June 15<sup>th</sup> a proposed budget, proposed maintenance assessment rates and adopt a resolution to set the public hearing for the budget adoption. Once approved, the Proposed Budget will be submitted to Sumter County for a 60-day review and comment period prior to the budget adoption. The approved Proposed Budget will also be made available on the District's website and at the Village Community Development District Administration Office.

The Board of Supervisors reviewed the Fiscal Year 2021-22 Recommended Budget and the Capital Improvement Plan in detail during the public budget workshop held on May 25, 2021. The attached proposed operating budget of \$1,528,068 reflects a \$141,532, or 10%, increase due to road rejuvenator and painting projects as outlined in the Capital Improvement Plan and an estimated increase in the expiring landscaping/pine straw contracts.

During the budget workshop, the Board of Supervisors directed staff to include an 8% increase to the maintenance assessment rates in the Proposed Budget. The necessary budget adjustments were made to include an increase to the assessment revenues and the Tax Collector fees expense account.

The Board of Supervisors also requested budget information for two additional assessment scenarios. This information is provided at the end of the agenda packet. The two scenarios are:

- 1) 5% increase
- 2) 5% increase for 2021-22 and a 4% increase in 2022-23

#### **STAFF RECOMMENDATION:**

Staff recommends adoption of Resolution 21-04 that approves the Proposed Budget and sets the public hearing to approve the Final Budget.

#### **MOTION:**

Move to adopt Resolution 21-04 to approve the Fiscal Year 2021-22 Proposed Budget and to set the public hearing to adopt the Fiscal Year 2021-22 Final Budget for September 10, 2021, at 9:30 a.m. at the Savannah Recreation Center.

#### **ATTACHMENTS:**

Description Type

FY2021-22 Proposed Budget Cover Memo

**RESOLUTION 21-04** 

A RESOLUTION APPROVING THE DISTRICT'S PROPOSED

BUDGET OF THE VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 2 FOR FISCAL YEAR 2021-22 IN ACCORDANCE

WITH CHAPTER 190 F.S. AND SETTING A PUBLIC HEARING

THEREON PURSUANT TO FLORIDA LAW

WHEREAS, the District Manager has heretofore prepared and submitted to the Board, the

District's proposed operating budget for the forthcoming Fiscal Year 2021-22; and

WHEREAS, the Board of Supervisors has reviewed and discussed the budget during a public

budget workshop held on May 25, 2021; and

WHEREAS, the Board of Supervisors has accepted said Proposed Budget and desires to set the

required public hearing hereon;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE VILLAGE COMMUNITY DEVELOPMENT

**DISTRICT NO. 2**;

1. The operating budget proposed by the District Manager for Fiscal Year 2021-22 is hereby

approved for the amount as listed below along with the proposed maintenance assessment rates based on

the attached schedules:

General Fund

\$ 1,528,068

2. A public hearing on said approved Budget is hereby declared and set for the following date, hour

and place:

Date: September 10, 2021

Time: 9:30 a.m.

Place: Savannah Recreation Center

1545 Buena Vista Blvd

The Villages, Florida 32162

1

Adopted this 11th day of June, 2021.

VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 2
Bill Schikora, Chair
Richard J. Baier, Secretary

#### FISCAL YEAR 2021-22 BUDGET REPORT Fund: 02.001 GENERAL FUND

	2019-20	2020-21	2020-21	2020-21	2021-22
ACCOUNT	ACTIVITY	ORIGINAL	AMENDED	ACTIVITY	PROPOSED
ESTIMATED REVENUES		BUDGET	BUDGET	THRU 04/30/21	BUDGET
325.211 MAINTENANCE ASSESSMENT	1,113,734	1,109,583	1,109,583	1,091,557	1,198,350
334.901 ST FEMA CLAIM REIM	55,366	0	0	0	0
341.908 ELECTRIC REIMBURSEMENT	0	0	0	388	0
341.999 MISCELLANEOUS REVENUE	2,007	1,500	1,500	625	1,500
361.101 INT INCOME - CFB	884	0	0	0	0
361.102 INT INCOME - CASH EQUIV	6,497	7,314	7,314	679	1,200
361.105 INTEREST INCOME-TAX COLLECTOR	415	0	0	0	0
361.306 FLGIT-UNREALIZED GAIN/LOSS	27,541	0	0	296	1,200
361.307 LTP UNREALIZED GAIN/LOSS	33,528	0	0	48,717	42,300
361.309 FLFIT-UNREALIZED GAIN/LOSS	256	0	0	(108)	0
361.409 FLFIT-REALIZED GAIN/LOSS	5,628	0	0	911	800
669.901 (ADD)/USE-WORKING CAPITAL	0	(12,130)	(12,130)	0	54,853
669.903 (ADD)/USE-GENERAL R&R	0	0	0	0	101,992
669.904 (ADD)/USE-ROADS R&R	0	142,027	142,027	0	64,145
669.907 (ADD)/USE-CAP PROJ PHASE I	0	56,382	56,382	0	61,728
669.909 (ADD)/USE-CAP PROJ PHASE II	0	81,860	81,860	0	0
TOTAL ESTIMATED REVENUES  APPROPRIATIONS	1,245,856	1,386,536	1,386,536	1,143,065	1,528,068
111 EXECUTIVE SALARIES	9,600	16,000	16,000	6,800	16,000
211 SOCIAL SECURITY TAXES	548	992	992	422	992
212 MEDICARE TAXES	187	232	232	99	232
241 WORKER'S COMPENSATION	31	46	46	22	27
311 MANAGEMENT FEES	168,930	184,300	184,300	107,510	193,515
312 ENGINEERING SERVICES	16,038	17,600	17,223	1,656	17,600
313 LEGAL SERVICES	8,825	6,000	6,000	3,300	8,000
314 TAX COLLECTOR FEES	22,275	23,117	23,117	21,831	24,966
316 DEED COMPLIANCE SVCS	56,453	44,830	44,830	26,150	46,280
318 TECHNOLOGY SERVICES	5,715	0	0	0	0
319 OTHER PROFESSIONAL SVCS	26,882	27,435	27,812	4,238	34,271
322 AUDITING SERVICES	7,500	7,500	7,500	5,625	7,500
343 SYSTEMS MGMT SUPPORT	1,633	3,378	3,378	736	3,450
344 PAYROLL SERVICES	0	162	162	207	352
349 MISC CONTRACTUAL SVCS	4,015	0	0	0	0
401 TRAVEL & PER DIEM	0	2,000	2,000	0	0
412 POSTAGE	0	100	100	0	100
431 ELECTRICITY	30,344	28,708	28,708	14,587	29,978
434 IRRIGATION WATER	7,360	8,028	8,028	4,779	9,170
442 EQUIPMENT RENTAL	0	500	500	0	500
451 CASUALTY & LIABILITY INSUR	5,895	5,860	5,860	5,895	6,650
461 EQUIPMENT MAINTENANCE	0	500	500	0	500
462 BUILDING/STRUCTURE MAINT	48,165	80,047	80,047	38,810	133,876

#### FISCAL YEAR 2021-22 BUDGET REPORT Fund: 02.001 GENERAL FUND

	2019-20	2020-21	2020-21	2020-21	2021-22
ACCOUNT	ACTIVITY	ORIGINAL	AMENDED	ACTIVITY	PROPOSED
463 LANDSCAPE MAINT-RECURRING	374,341	374,369	374,369	199,119	462,927
464 LANDSCAPE MAINT-NON RECURRING	83,891	72,300	70,300	14,173	90,500
468 IRRIGATION REPAIR	21,985	20,738	22,738	4,431	28,925
469 OTHER MAINTENANCE	144,748	98,475	98,475	52,213	101,342
471 PRINTING & BINDING	0	500	500	0	500
493 PERMITS & LICENSES	175	750	750	175	250
497 LEGAL ADVERTISING	1,207	1,300	1,300	429	1,300
522 OPERATING SUPPLIES	0	500	500	0	500
633 INFRASTRUCTURE	0	280,269	280,269	0	227,865
912 TRANS TO OTHER ROADS	80,000	80,000	80,000	46,670	80,000

1,126,743

1,386,536

1,386,536

559,877

1,528,068

**TOTAL APPROPRIATIONS** 

# VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 2 ANNUAL MAINTENANCE ASSESSMENT

#### **Maintenance Assessments Billed**

				FY	2020-21 0%	F	Y2021-22 8%	(	Change	% Increas
Unit	Village Name	Acres	# of Lots	<b>\$1</b> ,	155,816	\$	1,248,281	\$	92,465	
Phase #1										
18	Santo Domingo	32.81	147	\$	334.26	\$	361.01	\$	26.75	8%
19	Santo Domingo	38.56	187		308.81		333.52		24.71	8%
20	Santo Domingo	25.85	113		342.60		370.00		27.40	8%
21	Palo Alto	28.70	135		318.38		343.85		25.47	8%
22	Santo Domingo	63.75	253		377.36		407.55		30.19	8%
23	Santo Domingo	55.07	241		342.21		369.59		27.38	8%
24	Alhambra	32.24	147		328.46		354.73		26.27	8%
24-A	Tract A	0.31	1		464.26		501.40		37.14	8%
25	Santo Domingo	33.46	145		345.59		373.24		27.65	8%
26	Santo Domingo	52.89	249		318.11		343.56		25.45	8%
600	Villa Vera Cruz	14.61	123		177.89		192.12		14.23	8%
600H	Vera Cruz Tract-H	2.33	1		3,489.45		3,768.60		279.15	8%
601	Villa De Leon	18.49	161		171.99		185.75		13.76	8%
602	Villa De La Ramona	9.70	70		207.53		224.13		16.60	8%
603	Villa Del Canto	20.48	168		182.57		197.17		14.60	8%
604	Villa Santa Domingo	6.91	52		199.01		214.93		15.92	8%
604A	Santa Domingo-A	0.26	1	_	389.38		420.53		31.15	8%
	Total Phase #1	436.42	2,194	='						
hase #2										
27	Santiago	53.53	221	\$	362.75	\$	391.77	\$	29.02	8%
28	Santiago	35.78	160	·	334.90	•	361.70	•	26.80	8%
28	Tract-A	1.49	1		2,231.45		2,409.97		178.52	8%
29	Santiago	38.20	165		346.72		374.46		27.74	8%
30	Santiago	65.94	311		317.53		342.94		25.41	8%
31	Alhambra	38.01	182		312.77		337.79		25.02	8%
32	Harmeswood	59.70	66		1,354.66		1,463.04		108.38	8%
605	Villa La Crescenta	16.86	153		165.03		178.23		13.20	8%
606	Villa San Leandro	13.16	111		177.56		191.76		14.20	8%
607	Villa Escandido	12.68	108		175.83		189.90		14.07	8%
	Total Phase #2	335.35	1,478	=						
	Grand Total	771.77	3,672							
	Budget - Revenue (96%)			\$ 1	1,109,583	\$	1,198,350			

Tax Collector (2%)

\$ 24,966

# FOR INFORMATION ONLY

Board Supervisors,

Attached are additional items for your information:

- 1) The Budget form with the Proposed columns which reflects the changes made throughout the budget process thus far. Also shown are the dollar/percentage variance columns comparing the FY21-22 Proposed Budget column to the FY20-21 Original Budget column. The budget attachment with the resolution includes the Proposed column only.
- 2) FY21-22 Capital List
- 3) Working Capital and Reserve spreadsheets

Please feel free to contact me if you have any questions!

Barbara

#### FISCAL YEAR 2021-22 BUDGET REPORT Fund: 02.001 GENERAL FUND

	2019-20	2020-21	2020-21	2020-21	2021-22	2021-22	2021-22	2021-22	2021-22
ACCOUNT	ACTIVITY	ORIGINAL	AMENDED	ACTIVITY	REQUESTED	RECMD	PROPOSED	PROPOSED	PROPOSED
ESTIMATED REVENUES		BUDGET	BUDGET	THRU 04/30/21	BUDGET	BUDGET	BUDGET	AMT CHANGE	% CHANGE
325.211 MAINTENANCE ASSESSMENT	1,113,734	1,109,583	1,109,583	1,091,557	1,109,583	1,109,583	1,198,350	88,767	8%
334.901 ST FEMA CLAIM REIM	55,366	0	0	0	0	0	0	0	
341.908 ELECTRIC REIMBURSEMENT	0	0	0	388	0	0	0	0	
341.999 MISCELLANEOUS REVENUE	2,007	1,500	1,500	625	1,500	1,500	1,500	0	0%
361.101 INT INCOME - CFB	884	0	0	0	0	0	0	0	
361.102 INT INCOME - CASH EQUIV	6,497	7,314	7,314	679	1,200	1,200	1,200	(6,114)	(84)%
361.105 INTEREST INCOME-TAX COLLECTO	415	0	. 0	0	0	0	0	0	, ,
361.306 FLGIT-UNREALIZED GAIN/LOSS	27,541	0	0	296	1,200	1,200	1,200	1,200	
361.307 LTP UNREALIZED GAIN/LOSS	33,528	0	0	48,717	42,300	42,300	42,300	42,300	
361.309 FLFIT-UNREALIZED GAIN/LOSS	256	0	0	(108)		0	0	, 0	
361.409 FLFIT-REALIZED GAIN/LOSS	5,628	0	0	911	800	800	800	800	
669.901 (ADD)/USE-WORKING CAPITAL	0	(12,130)	(12,130)	0	243,763	243,763	54,853	66,983	(552)%
669.903 (ADD)/USE-GENERAL R&R	0	0	0	0	0	0	101,992	101,992	(000)
669.904 (ADD)/USE-ROADS R&R	0	142,027	142,027	0	64,145	64,145	64,145	(77,882)	(55)%
669.907 (ADD)/USE-CAP PROJ PHASE I	0	56,382	56,382	0	61,728	61,728	61,728	5,346	9%
669.909 (ADD)/USE-CAP PROJ PHASE II	0	81,860	81,860	0	0	0	02), 20	(81,860)	(100)%
003.303 (1.00) 032 011 1103 111102 11	Ü	01,000	01,000			, ,	Ü	(01,000)	(100)/0
TOTAL ESTIMATED REVENUES	1,245,856	1,386,536	1,386,536	1,143,065	1,526,219	1,526,219	1,528,068	141,532	10%
APPROPRIATIONS	2 222	45.000	45.000		1.5.000	46.000	15.000		201
111 EXECUTIVE SALARIES	9,600	16,000	16,000	6,800	16,000	16,000	16,000	0	0%
211 SOCIAL SECURITY TAXES	548	992	992	422	992	992	992	0	0%
212 MEDICARE TAXES	187	232	232	99	232	232	232	0	0%
241 WORKER'S COMPENSATION	31	46	46	22	27	27	27	(19)	(41)%
311 MANAGEMENT FEES	168,930	184,300	184,300	107,510	193,515	193,515	193,515	9,215	5%
312 ENGINEERING SERVICES	16,038	17,600	17,223	1,656	17,600	17,600	17,600	0	0%
313 LEGAL SERVICES	8,825	6,000	6,000	3,300	8,000	8,000	8,000	2,000	33%
314 TAX COLLECTOR FEES	22,275	23,117	23,117	21,831	23,117	23,117	24,966	1,849	8%
316 DEED COMPLIANCE SVCS	56,453	44,830	44,830	26,150	46,280	46,280	46,280	1,450	3%
318 TECHNOLOGY SERVICES	5,715	0	0	0	0	0	0	0	
319 OTHER PROFESSIONAL SVCS	26,882	27,435	27,812	4,238	34,271	34,271	34,271	6,836	25%
322 AUDITING SERVICES	7,500	7,500	7,500	5,625	7,500	7,500	7,500	0	0%
343 SYSTEMS MGMT SUPPORT	1,633	3,378	3,378	736	3,450	3,450	3,450	72	2%
344 PAYROLL SERVICES	0	162	162	207	352	352	352	190	117%
349 MISC CONTRACTUAL SVCS	4,015	0	0	0	0	0	0	0	
401 TRAVEL & PER DIEM	0	2,000	2,000	0	0	0	0	(2,000)	(100)%
412 POSTAGE	0	100	100	0	100	100	100	0	0%
431 ELECTRICITY	30,344	28,708	28,708	14,587	29,978	29,978	29,978	1,270	4%
434 IRRIGATION WATER	7,360	8,028	8,028	4,779	9,170	9,170	9,170	1,142	14%
442 EQUIPMENT RENTAL	0	500	500	0	500	500	500	0	0%
451 CASUALTY & LIABILITY INSUR	5,895	5,860	5,860	5,895	6,650	6,650	6,650	790	13%
461 EQUIPMENT MAINTENANCE	0	500	500	0	500	500	500	0	0%
462 BUILDING/STRUCTURE MAINT	48,165	80,047	80,047	38,810	133,876	133,876	133,876	53,829	67%
463 LANDSCAPE MAINT-RECURRING	374,341	374,369	374,369	199,119	462,927	462,927	462,927	88,558	24%
464 LANDSCAPE MAINT-NON RECURRING	83,891	72,300	70,300	14,173	90,500	90,500	90,500	18,200	25%
468 IRRIGATION REPAIR	21,985	20,738	22,738	4,431	28,925	28,925	28,925	8,187	39%
469 OTHER MAINTENANCE	144,748	98,475	98,475	52,213	101,342	101,342	101,342	2,867	3%
471 PRINTING & BINDING	0	500	500	0	500	500	500	0	0%
493 PERMITS & LICENSES	175	750	750	175	250	250	250	(500)	(67)%
497 LEGAL ADVERTISING	1,207	1,300	1,300	429	1,300	1,300	1,300	0	0%
522 OPERATING SUPPLIES	0	500	500	0	500	500	500	0	0%
633 INFRASTRUCTURE	0	280,269	280,269	0	227,865	227,865	227,865	(52,404)	(19)%
912 TRANS TO OTHER ROADS	80,000	80,000	80,000	46,670	80,000	80,000	80,000	0	0%
TOTAL APPROPRIATIONS	1,126,743	1,386,536	1,386,536	559,877	1,526,219	1,526,219	1,528,068	141,532	10%

#### FY2021-22

#### **DISTRICT 2**

#### **CAPITAL PROJECTS**

Account	Location	n Description		Recom	Proposed	Funding Source
02.001.50.00.600.539.633	El Camino Real	Fence Replacement	\$ 101,992	\$ 101,992	\$ 101,992	General R&R
02.001.50.00.600.539.633	Villa Vera Cruz	Mill and Overlay	64,145	64,145	64,145	Road R&R
02.001.50.00.600.559.655	Villa Vera Cruz	Willi allu Overlay	61,728	61,728	61,728	Restricted Ph I
District 2	District 2 - Total Capital Projects				\$ 227,865	

#### DISTRICT 2 - WORKING CAPITAL / R & R FUNDS BALANCES

2020-21

734,014

2021-22

746,144

2022-23

691,291

2023-24

704,513

Working Capital (Unassigned)

Beginning Balance

#### 8% Maintenance Assessment Increase

2024-25

726,409

2025-26

760,404

2026-27

744,885

2027-28

744,028

2028-29

695,997

2029-30

663,616

2030-31

637,530

Expenditures - Operating   943,552   1,086,660   1,097,527   1,108,502   1,119,587   1,130,783   1,142,091   1,153,511   1,155,047   1,176,697   1,188,44	Degitting balance	/ 34,014	740,144	091,291	704,313	720,403	700,404	744,003	744,026	053,557	003,010	037,330
Plant Replacements Non-Recurring   70,300   90,500   0   0   0   0   0   0   0   0   0	Deposits	1,118,397	1,245,350	1,245,350	1,245,350	1,245,350	1,245,350	1,245,350	1,245,350	1,245,350	1,245,350	1,245,350
Capital Improvement Plan Expenditures   12,415   43,043   54,601   34,933   11,788   50,066   24,116   59,870   32,684   14,739   29,84   73,945   73,945   746,144   691,291   704,513   726,409   760,404   744,885   744,028   695,997   663,616   637,530   584,57	Expenditures - Operating	943,552	1,086,660	1,097,527	1,108,502	1,119,587	1,130,783	1,142,091	1,153,511	1,165,047	1,176,697	1,188,464
Transfer/ Deposit to Road R & R   80,000   80,	Plant Replacements Non-Recurring	70,300	90,500	0	0	0	0	0	0	0	0	0
RESERVES   Amend   General R & R (Committed)   Zou2-12   Zou2-23   Zou3-24   Zou2-25   Zou2-26   Zou2-27   Zou2-28   Zou2-27   Zou2-28   Zou2-29   Zou3-30   Zou3-31   Zou3-34   Zou3-34	Capital Improvement Plan Expenditures	12,415	43,043	54,601	34,953	11,768	50,086	24,116	59,870	32,684	14,739	29,846
RESERVES    Amend   2020-21   2021-22   2022-23   2023-24   2024-25   2025-26   2026-27   2027-28   2028-29   2029-30   2030-31	Transfer/ Deposit to Road R & R	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000
Amend   Beginning Balance   761,781   761,781   659,789   699,789   739,789   624,905   664,905   531,859   571,859   541,138   493,860   Deposits   0   0   0   0   0   0   0   0   0	Ending Balance	746,144	691,291	704,513	726,409	760,404	744,885	744,028	695,997	663,616	637,530	584,570
Amend   Z020-21   Z021-22   Z022-23   Z023-24   Z024-25   Z025-26   Z026-27   Z027-28   Z028-29   Z029-30   Z030-31												
Reginning Balance   Committed   Committe	RESERVES											
Beginning Balance   761,781   761,781   659,789   699,789   739,789   624,905   664,905   531,859   571,859   541,138   493,860												
Deposits												
Capital Improvement Plan Expenditures									,			493,860
Amend   Amend   Restricted Capital Project Phase   161,021   176,876   137,397   177,397   217,397   257,397   297,397   337,397   417,397   417,397   217,397   257,397   297,397   337,397   417,397   217	<u>'</u>											40,000
Villa Road R & R (Committed)         Amend 2020-21         2021-22         2022-23         2023-24         2024-25         2025-26         2026-27         2027-28         2028-29         2029-30         2030-31           Beginning Balance         223,048         161,021         176,876         137,397         177,397         217,397         257,397         297,397         337,397         377,397         417,397           Deposits         80,000         80,000         40		-			-		-		_			0
Villa Road R & R (Committed)   2020-21   2021-22   2022-23   2023-24   2024-25   2025-26   2026-27   2027-28   2028-29   2029-30   2030-31	Ending Balance	761,781	659,789	699,789	739,789	624,905	664,905	531,859	571,859	541,138	493,860	533,860
Beginning Balance   223,048   161,021   176,876   137,397   177,397   217,397   257,397   297,397   337,397   377,397   417,397   217,		Amend										
Deposits   B0,000   80,000   40,000	Villa Road R & R (Committed)	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31
Capital Improvement Plan Expenditures   142,027   64,145   79,479   0   0   0   0   0   0   0   0   0	Beginning Balance	223,048	161,021	176,876	137,397	177,397	217,397	257,397	297,397	337,397	377,397	417,397
Ending Balance   161,021   176,876   137,397   177,397   217,397   257,397   297,397   337,397   377,397   417,397   457,397   457,397   457,397   417,397	Deposits	80,000	80,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Norking Capital/Reserves Grand Total   1,668,946   1,527,956   1,541,699   1,643,595   1,602,706   1,667,187   1,573,284   1,605,253   1,582,151   1,548,787   1,575,82	Capital Improvement Plan Expenditures	142,027	64,145	79,479		0	0	0	0	0	0	0
Restricted Capital Project Phase I   2020-21   2021-22   2022-23   2023-24   2024-25   2025-26   2026-27   2027-28   2028-29   2029-30   2030-31	Ending Balance	161,021	176,876	137,397	177,397	217,397	257,397	297,397	337,397	377,397	417,397	457,397
Restricted Capital Project Phase I   2020-21   2021-22   2022-23   2023-24   2024-25   2025-26   2026-27   2027-28   2028-29   2029-30   2030-31												
Restricted Capital Project Phase I         2020-21         2021-22         2022-23         2023-24         2024-25         2025-26         2026-27         2027-28         2028-29         2029-30         2030-31           Beginning Balance         118,110         61,728         0         <	Working Capital/Reserves Grand Total	1,668,946	1,527,956	1,541,699	1,643,595	1,602,706	1,667,187	1,573,284	1,605,253	1,582,151	1,548,787	1,575,827
Restricted Capital Project Phase I         2020-21         2021-22         2022-23         2023-24         2024-25         2025-26         2026-27         2027-28         2028-29         2029-30         2030-31           Beginning Balance         118,110         61,728         0         <		-	-	-	-	-	-	-	-		-	
Beginning Balance		Amend										
Deposits   Deposits	Restricted Capital Project Phase I	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31
Capital Improvement Plan Expenditures         56,382         61,728         0	Beginning Balance	118,110	61,728	0	0	0	0	0	0	0	0	0
Ending Balance   61,728   0   0   0   0   0   0   0   0   0	Deposits	0	0	0	0	0	0	0	0	0	0	0
Amend   Restricted Capital Project Phase II   2020-21   2021-22   2022-23   2023-24   2024-25   2025-26   2026-27   2027-28   2028-29   2029-30   2030-31     Beginning Balance   81,860   0   0   0   0   0   0   0   0   0	Capital Improvement Plan Expenditures	56,382	61,728	0	0	0	0	0	0	0	0	0
Restricted Capital Project Phase II         2020-21         2021-22         2022-23         2023-24         2024-25         2025-26         2026-27         2027-28         2028-29         2029-30         2030-31           Beginning Balance         81,860         0<	Ending Balance	61,728	0	0	0	0	0	0	0	0	0	0
Restricted Capital Project Phase II         2020-21         2021-22         2022-23         2023-24         2024-25         2025-26         2026-27         2027-28         2028-29         2029-30         2030-31           Beginning Balance         81,860         0<			_	-	-	_	-	_	-	-	_	
Beginning Balance         81,860         0		Amend										
Deposits         0<	Restricted Capital Project Phase II	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31
Deposits         0<	Beginning Balance	81,860	0	0	0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0	0	0	0
Ending Balance         0	Capital Improvement Plan Expenditures	81,860	0	0	0	0	0	0	0	0	0	0

	-	-,,
3 Months	\$	253,463
4 Months	\$	337,951

FY 20-21 Operating Budget \$ 1,013,852

# **SCENARIOS**

- 1) 5% increase
- 2) 5% increase for 2021-22 and a 4% increase in 2022-23

24,273

# VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 2 ANNUAL MAINTENANCE ASSESSMENT

Tax Collector (2%)

#### **Maintenance Assessments Billed**

				FY	′2020-21 0%	F	Y2021-22 5%		Change	% Increase
Unit	Village Name	Acres	# of Lots	\$1,	155,816	\$	1,213,607		\$57,791	
Phase #1										
18	Santo Domingo	32.81	147	\$	334.26	\$	350.98	\$	16.72	5%
19	Santo Domingo	38.56	187		308.81		324.25		15.44	5%
20	Santo Domingo	25.85	113		342.60		359.73		17.13	5%
21	Palo Alto	28.70	135		318.38		334.30		15.92	5%
22	Santo Domingo	63.75	253		377.36		396.23		18.87	5%
23	Santo Domingo	55.07	241		342.21		359.33		17.12	5%
24	Alhambra	32.24	147		328.46		344.88		16.42	5%
24-A	Tract A	0.31	1		464.26		487.47		23.21	5%
25	Santo Domingo	33.46	145		345.59		362.87		17.28	5%
26	Santo Domingo	52.89	249		318.11		334.01		15.90	5%
600	Villa Vera Cruz	14.61	123		177.89		186.78		8.89	5%
600H	Vera Cruz Tract-H	2.33	1		3,489.45		3,663.92		174.47	5%
601	Villa De Leon	18.49	161		171.99		180.59		8.60	5%
602	Villa De La Ramona	9.70	70		207.53		217.90		10.37	5%
603	Villa Del Canto	20.48	168		182.57		191.70		9.13	5%
604	Villa Santa Domingo	6.91	52		199.01		208.96		9.95	5%
604A	Santa Domingo-A	0.26	1		389.38		408.85		19.47	5%
	Total Phase #1	436.42	2,194	-						
Phase #2										
27	Santiago	53.53	221	\$	362.75	\$	380.89	\$	18.14	5%
28	Santiago	35.78	160	,	334.90	,	351.65	,	16.75	5%
28	Tract-A	1.49	1		2,231.45		2,343.02		111.57	5%
29	Santiago	38.20	165		346.72		364.06		17.34	5%
30	Santiago	65.94	311		317.53		333.41		15.88	5%
31	Alhambra	38.01	182		312.77		328.41		15.64	5%
32	Harmeswood	59.70	66		1,354.66		1,422.40		67.74	5%
605	Villa La Crescenta	16.86	153		165.03		173.28		8.25	5%
606	Villa San Leandro	13.16	111		177.56		186.43		8.87	5%
607	Villa Escandido	12.68	108		175.83		184.62		8.79	5%
	Total Phase #2	335.35	1,478	-						
	Grand Total	771.77	3,672							
	Budget - Revenue (96%)			\$ 1	1,109,584	\$	1,165,063			

#### DISTRICT 2 - WORKING CAPITAL / R & R FUNDS BALANCES

#### 5% Maintenance Assessment Increase

Working Capital (Unassigned)	Amend										
working capital (Ollassigned)	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31
Beginning Balance	734,014	746,144	658,697	639,332	648,647	670,070	641,985	628,570	567,987	523,062	484,440
Deposits	1,118,397	1,212,063	1,212,063	1,212,063	1,212,063	1,212,063	1,212,063	1,212,063	1,212,063	1,212,063	1,212,063
Expenditures - Operating	943,552	1,085,967	1,096,827	1,107,795	1,118,873	1,130,062	1,141,362	1,152,776	1,164,304	1,175,947	1,187,706
Plant Replacements Non-Recurring	70,300	90,500	0	0	0	0	0	0	0	0	0
Capital Improvement Plan Expenditures	12,415	43,043	54,601	34,953	11,768	50,086	24,116	59,870	32,684	14,739	29,846
Transfer/ Deposit to Road R & R	80,000	80,000	80,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Ending Balance	746,144	658,697	639,332	648,647	670,070	641,985	628,570	567,987	523,062	484,440	418,950
RESERVES											
RESERVES	Amend										
General R & R (Committed)	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31
Beginning Balance	761,781	761,781	659,789	699,789	729,789	604,905	634,905	491,859	521,859	481,138	423,860
Deposits	0	0	40,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Capital Improvement Plan Expenditures	0	101,992	0	0	154,884	0	173,046	0	70,721	87,278	0
Ending Balance	761,781	659,789	699,789	729,789	604,905	634,905	491,859	521,859	481,138	423,860	453,860
	Amend				•						
Villa Road R & R (Committed)	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31
Beginning Balance	223,048	161,021	176,876	137,397	167,397	197,397	227,397	257,397	287,397	317,397	347,397
Deposits	80,000	80,000	40,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Capital Improvement Plan Expenditures	142,027	64,145	79,479	0	0	0	0	0	0	0	0
Ending Balance	161,021	176,876	137,397	167,397	197,397	227,397	257,397	287,397	317,397	347,397	377,397
W 1: 0 :: 1/2 0 17:11	4 550 045	4 405 060	4 476 540	4 5 4 5 000	4 472 272	4 504 207	4 277 226	4 277 242	4 224 525	4 255 627	4 252 225
Working Capital/Reserves Grand Total	1,668,946	1,495,362	1,476,518	1,545,833	1,472,372	1,504,287	1,377,826	1,377,243	1,321,597	1,255,697	1,250,207
	Amend										
Restricted Capital Project Phase I	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31
Beginning Balance	118,110	61,728	0	0	0	0	0	0	0	0	0
Deposits	0	0	0	0	0	0	0	0	0	0	0
Capital Improvement Plan Expenditures	56,382	61,728	0	0	0	0	0	0	0	0	0
Ending Balance	61,728	0	0	0	0	0	0	0	0	0	0
	Amend										
	7										
Restricted Capital Project Phase II	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31
Beginning Balance	<b>2020-21</b> 81,860	0	0	0	0	0	0	0	0	0	0
Beginning Balance Deposits	<b>2020-21</b> 81,860 0	0	0	0	0	0	0	0	0	0	0
Beginning Balance	<b>2020-21</b> 81,860	0	0	0	0	0	0	0	0	0	0

FY 20-21 Operating Budget	\$ 1,013,852
3 Months	\$ 253,463
4 Months	\$ 337,951

#### FISCAL YEAR 2021-22 BUDGET REPORT Fund: 02.001 GENERAL FUND

		runu. 02	.001 GENERAL F	UND				
		5% Maintena	ince Assessment	Increase				
	2019-20	2020-21	2020-21	2020-21	2021-22	2021-22	2021-22	2021-22
ACCOUNT	ACTIVITY	ORIGINAL	AMENDED	ACTIVITY	RECMD	PROPOSED	PROPOSED	PROPOSED
ESTIMATED REVENUES		BUDGET	BUDGET	THRU 04/30/21	BUDGET	BUDGET	AMT CHANGE	% CHANGE
325.211 MAINTENANCE ASSESSMENT	1,113,734	1,109,583	1,109,583	1,091,557	1,109,583	1,165,063	55,480	5%
334.901 ST FEMA CLAIM REIM	55,366	0	0	0	0	0	0	
341.908 ELECTRIC REIMBURSEMENT	0	0	0	388	0	0	0	
341.999 MISCELLANEOUS REVENUE	2,007	1,500	1,500	625	1,500	1,500	0	0%
361.101 INT INCOME - CFB	884	0	0	0	0	0	0	
361.102 INT INCOME - CASH EQUIV	6,497	7,314	7,314	679	1,200	1,200	(6,114)	(84)%
361.105 INTEREST INCOME-TAX COLLECTOR	415	0	0	0	0	0	0	
361.306 FLGIT-UNREALIZED GAIN/LOSS	27,541	0	0	296	1,200	1,200	1,200	
361.307 LTP UNREALIZED GAIN/LOSS	33,528	0	0	48,717	42,300	42,300	42,300	
361.309 FLFIT-UNREALIZED GAIN/LOSS	256	0	0	(108)	0	0	0	
361.409 FLFIT-REALIZED GAIN/LOSS	5,628	0	0	911	800	800	800	
669.901 (ADD)/USE-WORKING CAPITAL	0	(12,130)	(12,130)	0	243,763	87,447	99,577	(821)%
669.903 (ADD)/USE-GENERAL R&R	0	0	0	0	0	101,992	101,992	
669.904 (ADD)/USE-ROADS R&R	0	142,027	142,027	0	64,145	64,145	(77,882)	(55)%
669.907 (ADD)/USE-CAP PROJ PHASE I	0	56,382	56,382	0	61,728	61,728	5,346	9%
669.909 (ADD)/USE-CAP PROJ PHASE II	0	81,860	81,860	0	0	0	(81,860)	(100)%
TOTAL ESTIMATED REVENUES	1,245,856	1,386,536	1,386,536	1,143,065	1,526,219	1,527,375	140,839	10%
APPROPRIATIONS								
111 EXECUTIVE SALARIES	9,600	16,000	16,000	6,800	16,000	16,000	0	0%
211 SOCIAL SECURITY TAXES	548	992	992	422	992	992	0	0%
212 MEDICARE TAXES	187	232	232	99	232	232	0	0%
241 WORKER'S COMPENSATION	31	46	46	22	232	232	(19)	(41)%
311 MANAGEMENT FEES	168,930	184,300	184,300	107,510	193,515	193,515	9,215	5%
312 ENGINEERING SERVICES	16,038	17,600	17,223	1,656	17,600	17,600	9,213	0%
313 LEGAL SERVICES	8,825	6,000	6,000	3,300	8,000	8,000	2,000	33%
314 TAX COLLECTOR FEES	22,275	23,117	23,117	21,831	23,117	24,273	1,156	5%
316 DEED COMPLIANCE SVCS	56,453	44,830	44,830	26,150	46,280	46,280	1,450	3%
	5,715	44,630	44,630	20,130	40,280	40,280	1,430	370
318 TECHNOLOGY SERVICES	· · · · · ·		_					25%
319 OTHER PROFESSIONAL SVCS	26,882	27,435	27,812	4,238	34,271	34,271	6,836 0	0%
322 AUDITING SERVICES	7,500	7,500 3,378	7,500	5,625 736	7,500 3,450	7,500	72	2%
343 SYSTEMS MGMT SUPPORT	1,633		3,378			3,450		
344 PAYROLL SERVICES	0	162	162	207	352	352	190	117%
349 MISC CONTRACTUAL SVCS	4,015	2 000	2 000	0	0	0	(2.000)	(4.00)0/
401 TRAVEL & PER DIEM 412 POSTAGE	0	2,000 100	2,000 100	0	0 100	100	(2,000)	(100)%
								4%
431 ELECTRICITY	30,344	28,708	28,708	14,587	29,978	29,978	1,270	14%
434 IRRIGATION WATER	7,360	8,028 500	8,028 500	4,779 0	9,170 500	9,170	1,142	
442 EQUIPMENT RENTAL 451 CASUALTY & LIABILITY INSUR	5,895						790	0% 13%
451 CASUALTY & LIABILITY INSUR 461 EQUIPMENT MAINTENANCE	5,895	5,860 500	5,860 500	5,895	6,650 500	6,650	790	0%
462 BUILDING/STRUCTURE MAINT	48,165	80,047	80,047	0 38,810	133,876	500 133,876	53,829	67%
	<del>                                     </del>						· · · · ·	
463 LANDSCAPE MAINT-RECURRING	374,341	374,369	374,369	199,119 14,173	462,927	462,927	88,558	24%
464 LANDSCAPE MAINT-NON RECURRING	83,891	72,300	70,300		90,500	90,500	18,200	25%
468 IRRIGATION REPAIR 469 OTHER MAINTENANCE	21,985	20,738	22,738	4,431	28,925	28,925	8,187	39%
	144,748	98,475	98,475	52,213	101,342	101,342	2,867	3% 0%
471 PRINTING & BINDING	0	500 750	500 750	175	500	500	(500)	
493 PERMITS & LICENSES	175	750 1 200	750	175	250	250	(500)	(67)%
497 LEGAL ADVERTISING 522 OPERATING SUPPLIES	1,207	1,300 500	1,300 500	429 0	1,300 500	1,300 500	0	0%
	0	-	280,269	-	-			(10)%
633 INFRASTRUCTURE 912 TRANS TO OTHER ROADS	80,000	280,269 80,000	80,000	0 46,670	227,865 80,000	227,865 80,000	(52,404) 0	(19)% 0%
312 INANS TO OTHER ROADS	80,000	30,000	80,000	+0,070	30,000	80,000	ı	076

TOTAL APPROPRIATIONS

1,126,743

1,386,536

1,386,536

559,877

1,526,219 1,527,375

140,839

10%

# VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 2 ANNUAL MAINTENANCE ASSESSMENT

Maillellaile Assessillells billeu	N	laintenance <i>l</i>	Assessments E	3illed
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				FY2020- 0%	21	FY2021-22 5%	Change	% Increase	F	Y2022-23 4%	,	Change	% Increase
Unit	Village Name	Acres	# of Lots	\$1,155,8	16	\$1,213,607	\$57,791		\$ <sup>'</sup>	1,262,152	•	\$48,544	
Phase #1													
18	Santo Domingo	32.81	147	\$ 334	.26	\$ 350.98	\$ 16.72	5%	\$	365.02	\$	14.04	4%
19	Santo Domingo	38.56	187		3.81	324.25	15.44	5%		337.22		12.97	4%
20	Santo Domingo	25.85	113	342	2.60	359.73	17.13	5%		374.12		14.39	4%
21	Palo Alto	28.70	135	318	3.38	334.30	15.92	5%		347.67		13.37	4%
22	Santo Domingo	63.75	253	377	7.36	396.23	18.87	5%		412.08		15.85	4%
23	Santo Domingo	55.07	241	342	2.21	359.33	17.12	5%		373.70		14.37	4%
24	Alhambra	32.24	147	328	3.46	344.88	16.42	5%		358.68		13.80	4%
24-A	Tract A	0.31	1	464	.26	487.47	23.21	5%		506.97		19.50	4%
25	Santo Domingo	33.46	145	345	5.59	362.87	17.28	5%		377.38		14.51	4%
26	Santo Domingo	52.89	249	318	3.11	334.01	15.90	5%		347.37		13.36	4%
600	Villa Vera Cruz	14.61	123	177	7.89	186.78	8.89	5%		194.25		7.47	4%
600H	Vera Cruz Tract-H	2.33	1	3,489	9.45	3,663.92	174.47	5%		3,810.48		146.56	4%
601	Villa De Leon	18.49	161	171	.99	180.59	8.60	5%		187.82		7.23	4%
602	Villa De La Ramona	9.70	70	207	7.53	217.90	10.37	5%		226.62		8.72	4%
603	Villa Del Canto	20.48	168	182	2.57	191.70	9.13	5%		199.36		7.66	4%
604	Villa Santa Domingo	6.91	52	199	0.01	208.96	9.95	5%		217.32		8.36	4%
604A	Santa Domingo-A	0.26	1	389	9.38	408.85	19.47	5%		425.20		16.35	4%
	Total Phase #1	436.42	2,194										
Phase #2													
27	Santiago	53.53	221	\$ 362	2.75	\$ 380.89	\$ 18.14	5%	\$	396.12	\$	15.23	4%
28	Santiago	35.78	160	334	1.90	351.65	16.75	5%		365.72		14.07	4%
28	Tract-A	1.49	1	2,231	.45	2,343.02	111.57	5%		2,436.74		93.72	4%
29	Santiago	38.20	165	346	5.72	364.06	17.34	5%		378.62		14.56	4%
30	Santiago	65.94	311	317	7.53	333.41	15.88	5%		346.75		13.34	4%
31	Alhambra	38.01	182	312	2.77	328.41	15.64	5%		341.55		13.14	4%
32	Harmeswood	59.70	66	1,354	1.66	1,422.40	67.74	5%		1,479.29		56.89	4%
605	Villa La Crescenta	16.86	153	165	5.03	173.28	8.25	5%		180.21		6.93	4%
606	Villa San Leandro	13.16	111	177	7.56	186.43	8.87	5%		193.89		7.46	4%
607	Villa Escandido	12.68	108	175	.83	184.62	8.79	5%		192.01		7.39	4%
	Total Phase #2	335.35	1,478	•									
	Grand Total	771.77	3,672										
	Budget - Revenue (96%)			\$ 1,109,	584	\$ 1,165,063			\$	1,211,666			
	Tax Collector (2%)					\$ 24,273			\$	25,244			

#### DISTRICT 2 - WORKING CAPITAL / R & R FUNDS BALANCES

Maintenance Assessment

		ivialite liance	4336331116111								
Working Capital (Unassigned)	Amend	5% Incr	4% Incr								
	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31
Beginning Balance	734,014	746,144	658,697	684,964	719,902	766,936	764,454	776,632	741,631	722,279	709,218
Deposits	1,118,397	1,212,063	1,258,666	1,258,666	1,258,666	1,258,666	1,258,666	1,258,666	1,258,666	1,258,666	1,258,666
Expenditures - Operating	943,552	1,085,967	1,097,798	1,108,776	1,119,863	1,131,062	1,142,373	1,153,796	1,165,334	1,176,988	1,188,758
Plant Replacements Non-Recurring	70,300	90,500	0	0	0	0	0	0	0	0	0
Capital Improvement Plan Expenditures	12,415	43,043	54,601	34,953	11,768	50,086	24,116	59,870	32,684	14,739	29,846
Transfer/ Deposit to Road R & R	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000
Ending Balance	746,144	658,697	684,964	719,902	766,936	764,454	776,632	741,631	722,279	709,218	669,281
RESERVES											
General R & R (Committed)	Amend 2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31
Beginning Balance	761,781	761,781	659,789	699,789	739,789	624,905	664,905	531,859	571,859	541,138	493,860
Deposits	701,781	0	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Capital Improvement Plan Expenditures	0	101,992	40,000	40,000	154,884	40,000	173,046	40,000	70,721	87,278	40,000
Ending Balance	761,781	659,789	699,789	739,789	624,905	664,905	531,859	571,859	541,138	493,860	533,860
Villa Road R & R (Committed)  Beginning Balance Deposits Capital Improvement Plan Expenditures	Amend 2020-21 223,048 80,000 142,027	2021-22 161,021 80,000 64,145	2022-23 176,876 40,000 79,479	2023-24 137,397 40,000	2024-25 177,397 40,000	2025-26 217,397 40,000 0	2026-27 257,397 40,000 0	2027-28 297,397 40,000	2028-29 337,397 40,000	<b>2029-30</b> 377,397 40,000 0	<b>2030-31</b> 417,397 40,000 0
Ending Balance	161,021	176,876	137,397	177,397	217,397	257,397	297,397	337,397	377,397	417,397	457,397
Manking Canital / Bassaura Cuand Tatal	1,668,946										
Working Capital/Reserves Grand Total				4 637 000	4 (00 330	4 606 756	4 605 000	4 650 007	4 640 044	4 630 475	4 660 530
	1,000,940	1,495,362	1,522,150	1,637,088	1,609,238	1,686,756	1,605,888	1,650,887	1,640,814	1,620,475	1,660,538
Restricted Capital Project Phase I	Amend 2020-21	2021-22	1,522,150   2022-23	1,637,088   2023-24	1,609,238   2024-25	1,686,756   2025-26	2026-27	1,650,887   2027-28	2028-29	1,620,475 2029-30	1,660,538 2030-31
Restricted Capital Project Phase I Beginning Balance	Amend	· · ·	<b>2022-23</b>	, , , <sub> </sub>	· · · · ·	, , ,	<u>, , , , , , , , , , , , , , , , , , , </u>	, ,	<b>2028-29</b>	<b>2029-30</b>	
	Amend 2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31
Beginning Balance	Amend 2020-21 118,110	<b>2021-22</b> 61,728	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>2030-31</b>
Beginning Balance Deposits	Amend 2020-21 118,110 0	<b>2021-22</b> 61,728	<b>2022-23</b> 0 0	<b>2023-24</b> 0 0	<b>2024-25</b>	2025-26 0 0	2026-27 0 0	<b>2027-28</b> 0 0	<b>2028-29</b> 0 0	<b>2029-30</b> 0 0	<b>2030-31</b> 0 0
Beginning Balance Deposits Capital Improvement Plan Expenditures Ending Balance	Amend 2020-21 118,110 0 56,382	2021-22 61,728 0 61,728	2022-23 0 0	2023-24 0 0 0	2024-25 0 0 0	2025-26 0 0 0	2026-27 0 0	2027-28 0 0	2028-29 0 0	<b>2029-30</b> 0 0 0	2030-31 0 0
Beginning Balance Deposits Capital Improvement Plan Expenditures Ending Balance  Restricted Capital Project Phase II	Amend 2020-21 118,110 0 56,382 61,728	2021-22 61,728 0 61,728	2022-23 0 0	2023-24 0 0 0	2024-25 0 0 0	2025-26 0 0 0	2026-27 0 0	2027-28 0 0	2028-29 0 0	<b>2029-30</b> 0 0 0	2030-31 0 0
Beginning Balance Deposits Capital Improvement Plan Expenditures Ending Balance	Amend 2020-21 118,110 0 56,382 61,728	2021-22 61,728 0 61,728 0 2021-22	2022-23 0 0 0 0 0 2022-23	2023-24 0 0 0 0 0 2023-24	2024-25 0 0 0 0 0 2024-25	2025-26 0 0 0 0 0	2026-27 0 0 0 0 0 2026-27	2027-28 0 0 0 0 0 2027-28	2028-29 0 0 0 0 0 2028-29	2029-30 0 0 0 0 0 2029-30	2030-31 0 0 0 0 0 2030-31
Beginning Balance Deposits Capital Improvement Plan Expenditures Ending Balance  Restricted Capital Project Phase II	Amend 2020-21 118,110 0 56,382 61,728 Amend 2020-21	2021-22 61,728 0 61,728 0 2021-22	2022-23 0 0 0 0 0	2023-24 0 0 0 0 0	2024-25 0 0 0 0 0 0	2025-26 0 0 0 0 0	2026-27 0 0 0 0 0	2027-28 0 0 0 0 0	2028-29 0 0 0 0 0	2029-30 0 0 0 0	2030-31 0 0 0 0 0
Beginning Balance Deposits Capital Improvement Plan Expenditures Ending Balance  Restricted Capital Project Phase II Beginning Balance	Amend 2020-21 118,110 0 56,382 61,728 Amend 2020-21 81,860	2021-22 61,728 0 61,728 0 2021-22	2022-23 0 0 0 0 0 2022-23	2023-24 0 0 0 0 0 2023-24	2024-25 0 0 0 0 0 2024-25	2025-26 0 0 0 0 0	2026-27 0 0 0 0 0 2026-27	2027-28 0 0 0 0 0 2027-28	2028-29 0 0 0 0 0 2028-29	2029-30 0 0 0 0 0 2029-30	2030-31 0 0 0 0 0 2030-31

FY 20-21 Operating Budget	\$ 1,013,852
3 Months	\$ 253,463
4 Months	\$ 337,951

#### FISCAL YEAR 2021-22 BUDGET REPORT

			.001 GENERAL					
	5% Maintenan	nce Assessmen	t Increase 21/2	22 and 4% Incre	ease 22/23			
	2019-20	2020-21	2020-21	2020-21	2021-22	2021-22	2021-22	2021-22
ACCOUNT	ACTIVITY	ORIGINAL	AMENDED	ACTIVITY	RECMD	PROPOSED	PROPOSED	PROPOSED
ESTIMATED REVENUES	7.0	BUDGET	BUDGET	THRU 04/30/21	BUDGET	BUDGET	AMT CHANGE	% CHANGE
325.211 MAINTENANCE ASSESSMENT	1,113,734	1,109,583	1,109,583	1,091,557	1,109,583	1,165,063	55,480	5%
334.901 ST FEMA CLAIM REIM	55,366	0	0	0	0	0	0	
341.908 ELECTRIC REIMBURSEMENT	0	0	0	388	0	0	0	
341.999 MISCELLANEOUS REVENUE	2,007	1,500	1,500	625	1,500	1,500	0	0%
361.101 INT INCOME - CFB	884	0	0	0	0	0	0	
361.102 INT INCOME - CASH EQUIV	6,497	7,314	7,314	679	1,200	1,200	(6,114)	(84)%
361.105 INTEREST INCOME-TAX COLLECTOR	415	0	0	0	0	0	0	
361.306 FLGIT-UNREALIZED GAIN/LOSS	27,541	0	0	296	1,200	1,200	1,200	
361.307 LTP UNREALIZED GAIN/LOSS	33,528	0	0	48,717	42,300	42,300	42,300	
361.309 FLFIT-UNREALIZED GAIN/LOSS	256	0	0	(108)	0	0	0	
361.409 FLFIT-REALIZED GAIN/LOSS	5,628	0	0	911	800	800	800	
669.901 (ADD)/USE-WORKING CAPITAL	0	(12,130)	(12,130)	0	243,763	87,447	99,577	(821)%
669.903 (ADD)/USE-GENERAL R&R	0	0	0	0	0	101,992	101,992	
669.904 (ADD)/USE-ROADS R&R	0	142,027	142,027	0	64,145	64,145	(77,882)	(55)%
669.907 (ADD)/USE-CAP PROJ PHASE I	0	56,382	56,382	0	61,728	61,728	5,346	9%
669.909 (ADD)/USE-CAP PROJ PHASE II	0	81,860	81,860	0	0	0	(81,860)	(100)%
TOTAL ESTIMATED REVENUES	1,245,856	1,386,536	1,386,536	1,143,065	1,526,219	1,527,375	140,839	10%
APPROPRIATIONS								
111 EXECUTIVE SALARIES	9,600	16,000	16,000	6,800	16,000	16,000	0	0%
211 SOCIAL SECURITY TAXES	548	992	992	422	992	992	0	0%
212 MEDICARE TAXES	187	232	232	99	232	232	0	0%
241 WORKER'S COMPENSATION	31	46	46	22	27	27	(19)	(41)%
311 MANAGEMENT FEES	168,930	184,300	184,300	107,510	193,515	193,515	9,215	5%
312 ENGINEERING SERVICES	16,038	17,600	17,223	1,656	17,600	17,600	0	0%
313 LEGAL SERVICES	8,825	6,000	6,000	3,300	8,000	8,000	2,000	33%
314 TAX COLLECTOR FEES	22,275	23,117	23,117	21,831	23,117	24,273	1,156	5%
316 DEED COMPLIANCE SVCS	56,453	44,830	44,830	26,150	46,280	46,280	1,450	3%
318 TECHNOLOGY SERVICES	5,715	0	0	0	0	0	0	250
319 OTHER PROFESSIONAL SVCS	26,882	27,435	27,812	4,238	34,271	34,271	6,836	25%
322 AUDITING SERVICES	7,500	7,500	7,500	5,625	7,500	7,500	0	0%
343 SYSTEMS MGMT SUPPORT	1,633	3,378	3,378	736	3,450	3,450	72	2%
344 PAYROLL SERVICES	0	162	162	207	352	352	190	117%
349 MISC CONTRACTUAL SVCS	4,015	2 000	2 000	0	0	0	(2.000)	(100)0/
401 TRAVEL & PER DIEM	0	2,000 100	2,000 100	0	100	100	(2,000)	(100)%
412 POSTAGE	+							4%
431 ELECTRICITY 434 IRRIGATION WATER	30,344 7,360	28,708 8,028	28,708 8,028	14,587 4,779	29,978 9,170	29,978 9,170	1,270 1,142	14%
442 EQUIPMENT RENTAL	7,300	500	500	0	500	500	0	0%
451 CASUALTY & LIABILITY INSUR	5,895	5,860	5,860	5,895	6,650	6,650	790	13%
461 EQUIPMENT MAINTENANCE	0	500	500	0	500	500	0	0%
462 BUILDING/STRUCTURE MAINT	48,165	80,047	80,047	38,810	133,876	133,876	53,829	67%
463 LANDSCAPE MAINT-RECURRING	374,341	374,369	374,369	199,119	462,927	462,927	88,558	24%
464 LANDSCAPE MAINT-NON RECURRING	83,891	72,300	70,300	14,173	90,500	90,500	18,200	25%
468 IRRIGATION REPAIR	21,985	20,738	22,738	4,431	28,925	28,925	8,187	39%
469 OTHER MAINTENANCE	144,748	98,475	98,475	52,213	101,342	101,342	2,867	3%
471 PRINTING & BINDING	0	500	500	0	500	500	2,807	0%
493 PERMITS & LICENSES	175	750	750	175	250	250	(500)	(67)%
497 LEGAL ADVERTISING	1,207	1,300	1,300	429	1,300	1,300	0	0%
522 OPERATING SUPPLIES	0	500	500	0	500	500	0	0%
622 INEDACTRICTURE	0	280.260	280 260	0	227 965	227 965		(10)%

280,269

1,386,536

80,000

0

80,000

1,126,743

280,269

1,386,536

80,000

0

46,670

559,877

227,865

1,526,219

80,000

227,865

1,527,375

80,000

633 INFRASTRUCTURE

TOTAL APPROPRIATIONS

912 TRANS TO OTHER ROADS

(52,404)

140,839

0

(19)%

0%

10%



**TO:** Board of Supervisors

Village Community Development District 2

**FROM:** District Staff

**DATE:** 6/11/2021

**SUBJECT:** Old Business Status Update

ISSUE: Old Business Status Update - June 11, 2021

**ANALYSIS/INFORMATION:** 

**STAFF RECOMMENDATION:** 

**MOTION:** 

**ATTACHMENTS:** 

Description Type

Old Business Status Update Cover Memo



ITEM	DATE ADDED	ASSIGNED DEPT	ACTION	STATUS (If Applicable)	COMPLETE
Discussion of Supervisor Comments	5/14/21	CLERK	This item was included at the request of the Board.		Х
		No	on-VCDD No. 2 Items		
Provide update on Automatic License Plate Recognition Software	5/14/21	ADMIN		The Amenity Authority Committee reviewed the ALPR project during the current Fiscal Year Budget process and provided direction to Staff not to proceed with this project.	X



**TO:** Board of Supervisors

Village Community Development District 2

FROM: Richard Baier, District Manager

**DATE:** 6/11/2021

**SUBJECT:** Discussion Item: Supervisor Comments

**ISSUE:** 

**ANALYSIS/INFORMATION:** 

**STAFF RECOMMENDATION:** 

**MOTION:** 



**TO:** Board of Supervisors

Village Community Development District 2

**FROM:** Anne Hochsprung, Finance Director

**DATE:** 6/11/2021

**SUBJECT:** Financial Statements

ISSUE: Financial Statements as of April 30, 2021

#### **ANALYSIS/INFORMATION:**

#### **STAFF RECOMMENDATION:**

**MOTION:** 

#### **ATTACHMENTS:**

Description Type

□ Financial Statement Cover Memo
□ Cash & Investment Summary Cover Memo



### Financial Statement Summary As of April 30, 2021

#### Revenues

Year-to-Date Revenues (YTD) of \$1,143,000 are greater than prior year-to-date (PYTD) levels and at 102% of annual budgeted revenues of \$1,118,000.

- The District has collected 98% of the budgeted maintenance assessments in the amount of \$1,092,000. Sumter County collects the maintenance assessments on the annual tax bill and remits it to the District, net a 2% collection fee. The majority of assessments are collected from November through March. There was no increase in maintenance assessments levied in FY 2021.
- Investment earnings of \$50,000 (\$1,000 realized gains and \$49,000 unrealized gains) are greater than prior year-to-date and compare favorably to the annual budget earnings of \$7,000.

The District has received 98% of the anticipated revenues through the county tax collections while the expenses will be incurred ratably over the 12-months. *As of April 30, 2021, 58% of the year has lapsed.* 

#### **Expenses and Other Changes**

Year-to-Date Operating Expenses of \$513,000 are greater than prior year-to-date expenses of \$472,000. Total year to date spending is at 50% of the annual budgeted expenses of \$1,026,000.

- Management and Other Professional services include Management fees, Deed Compliance fees and Technology Service fees. Management fees increased a budgeted 5% over prior year.
- Utility Services include Electricity and Irrigation Water expenses and year to date spending is 53% of budgeted expenses of \$37,000.
- Building, Landscape and Other Maintenance Expenses totaling \$309,000 are greater than prior year to date and compare favorably to budget. A large portion of Year-to-Date expenses is for Landscape Maintenance.
- Other Expenses include annual insurance expense.

#### **Change in Unreserved Net Position**

Year-to-Date increase in Unreserved Net Position of \$583,000 is greater than the prior year to date increase of \$579,000. Based on the anticipated revenues and expenditures for the year, the District expects to meet the budget reduction in Unreserved Net Position of (\$268,000).

#### **Investment Earnings:**

The following table outlines the current month and year to date earnings by investment category:

	CFB	FLCLASS	FL PALM	FL-FIT	VANGUARD	FLGIT **	LTIP **
Current Month	0.00%	0.10%	0.07%	0.39%	0.00%	-1.16%	1.28%
Year-to-date	0.00%	0.16%	0.11%	0.40%	0.00%	0.11%	2.44%
Prior FY 2020	0.00%	0.26%	0.29%	0.52%	N/A	0.00%	6.43%

<sup>\*\*</sup>Rate listed is one month in arrears



			Statement of Activity					
			For the Seven Months Ending April 30, 2021 (58%	of the budget ye	ar)		ı	
	Original Budget	Budget % used		YTD Actual	P	PYTD Actual	V	/ariance
			REVENUES:					
\$	1,109,583	98%	Maintenance and Other Special Assessments	\$ 1,091,557	\$	1,096,083	\$	(4,526
<u> </u>	1,500	68%	Other Income	1,013	7	3,307	7	(2,294
	7,314	690%	Investment Income	50,495		(1,037)		51,532
_	1,118,397	102%	Total Revenues:	1,143,065	<u> </u>	1,098,353	-	44,713
			EXPENSES:					
	17,270	43%	Personnel Services	7,342		4,337		3,005
	314,322	54%	Management and Other Professional Services	171,253		176,598		(5,344
	36,736	53%	Utility Services	19,367		20,550		(1,184
	646,429	48%	Building, Landscape and Other Maintenance	308,746		264,533		44,213
	11,510	56%	Other Expenses	6,499		6,457		42
	1,026,267	50%	Total Operating Expenses	513,207		472,475	-	40,733
	280,269	0%	Capital Outlay - Infrastructure and FFE	-		-		-
	80,000	58%	Transfers out of Unrestricted Fund	46,670		46,670		-
	360,269	13%	Total Other Changes	46,670	_	46,670		-
	1,386,536	<u>40</u> %	Total Expenses and Other Changes:	559,877		519,145		40,733
\$	(268,139)		Change in Unreserved Net Position	\$ 583,188	\$	579,208	\$	3,980
			Total Cash, Net of Bond Funds	\$ 2,633,687	\$	2,364,699	\$	268,988
			Fund Balance					
			Unassigned	1,317,202		1,194,106		
			Restricted - Capital Project, Phase I	118,110		118,110		
			Restricted - Capital Project, Phase II	81,861		81,861		
			Committed R and R General	761,782		761,782		
			Committed R and R Villa Roads	269,718	_	189,718		

**Total Fund Balance** 

2,548,672 \$

2,345,576

203,097



# CASH AND INVESTMENT SUMMARY AS OF APRIL 30, 2021

		Balance	Current	Reconciled
Account Name	Bank	as of 10/1/20	Balance	Yes/No
	GENERAL	. FUND		
Cash Operating Acct	CFB	38,683.45	43,729.04	Yes
Cash Equiv - FLCLASS	FLCLASS	443,588.77	840,267.59	Yes
Sub-total Cash & Cash Equivalents		482,272.22	883,996.63	
		•	•	
Cash-FL-FIT	FLFIT	391,473.20	392,276.50	Yes
Vanguard	VAN	-	150,000.25	Yes
FLGIT	FLGIT	794,850.68	795,146.83	Yes
Long Term Investment	USB	363,550.56	412,267.21	Yes
Sub-total Investments		1,549,874.44	1,749,690.79	
		·		
		2,032,146.66	2,633,687.42	
	Cash Equiv - FLCLASS  Sub-total Cash & Cash Equivalents  Cash-FL-FIT  Vanguard  FLGIT  Long Term Investment	Cash Operating Acct CFB Cash Equiv - FLCLASS  Sub-total Cash & Cash Equivalents  Cash-FL-FIT Vanguard FLGIT Long Term Investment  CFB CFB FLCLASS FLCLASS FLCLASS FLCLASS FLCIASS USB	Cash Equiv - FLCLASS         FLCLASS         443,588.77           Sub-total Cash & Cash Equivalents         482,272.22           Cash-FL-FIT         FLFIT         391,473.20           Vanguard         VAN         -           FLGIT         FLGIT         794,850.68           Long Term Investment         USB         363,550.56           Sub-total Investments         1,549,874.44	Cash Operating Acct         CFB         38,683.45         43,729.04           Cash Equiv - FLCLASS         FLCLASS         443,588.77         840,267.59           Sub-total Cash & Cash Equivalents         482,272.22         883,996.63           Cash-FL-FIT         FLFIT         391,473.20         392,276.50           Vanguard         VAN         -         150,000.25           FLGIT         FLGIT         794,850.68         795,146.83           Long Term Investment         USB         363,550.56         412,267.21           Sub-total Investments         1,549,874.44         1,749,690.79

Grand Totals 2,032,146.66 2,633,687.42



**TO:** Board of Supervisors

Village Community Development District 2

**FROM:** DPM Staff

**DATE:** 6/11/2021

**SUBJECT: DPM Monthly Report** 

**ISSUE:** 

**ANALYSIS/INFORMATION:** 

**STAFF RECOMMENDATION:** 

**MOTION:** 

**ATTACHMENTS:** 

Description Type

**D** D2 DPM Report Cover Memo



#### **District 2**

#### June 2021

#### LANDSCAPE DIVISION

#### **Upcoming Projects:**

1. Reshaping bed lines along Harmswood frontage.

#### **Prior Month Project Status:**

- 1. Developed a landscape plan for Santo Domingo Postal and Santo Domingo Villa wall along Enrique Dr. Purchase Order issued and expected to begin soon.
- 2. Replanting on the Alhambra berm. Plan in reviewing stages.
- 3. Repairing washed out areas of turf along the north side of the El Camino right of way due to rainfall drainage. Requesting Purchase Order.

#### **Completed Projects:**

- 1. Removed a tree at San Leandro villas and added some new plantings in front of the sign.
- 2. Le Crescenta villas added new plantings in front of the sign.

#### **General Maintenance:**

- 3. Regular Monthly Maintenance
  - Mowing
  - Edging
  - Trimming
  - Weeding
- 4. DPM continues to mow and create SOP furrow rows around the perimeter of the water retention areas. The height of cut has been raised to slow down water sheet flow and capture any nutrients.

#### WATER RESOURCE DIVISION

#### **Upcoming Projects:**

1. Spring Hydrilla treatment for the following basins: D2-12, D2-33, D2-09, D2-10

#### **Prior Month Project Status:**

#### **Completed Projects:**

1. Basins needing Hydrilla treatment have been identified.

#### **General Maintenance:**

- 1. Maintenance to Pump Stations El Diablo & Alhambra cleaning, inspections & servicing.
- 2. Algae and nuisance vegetation control treatment.

#### **INFRASTRUCTURE DIVISION**

#### **Upcoming Projects:**

- 1. Pressure-washing was rescheduled for mid-May at the following locations:
  - Santo Domingo Gate Entry Wall and Signs
  - Santo Domingo Villa Wall and Signs
  - El Santiago Gate Entry Wall
  - Alhambra Gate Entry Wall
  - Villa San Leandro & La Crescenta Villa Wall and Signs
  - Villa Escandido Villa Wall
  - Villa De Leon Sign Wall
  - Villa Del Canto Sign Wall
  - Unit 30 wall at Savannah Center
  - Harmeswood Entry Caps, Sign Wall & Gates
  - Santo Domingo Sign Wall
  - Villa De La Ramona Wall and Signs
  - Villa Vera Cruz
  - B-5 Tunnel
  - B-6 Tunnel
  - Alhambra Pump House

#### **Prior Month Project Status:**

#### **Completed Projects:**

- 1. Preserve mowing was completed on May 14<sup>th</sup> at the following locations:
  - Harold S Schwartz Wildlife Preserve
  - Jennifer L Parr Kestrel Preserve
  - Ronald Hess Wildlife Preserve
  - Sharon L Morse Owl Preserve

#### **General Maintenance:**

- 1. Ongoing inspections with repairs as needed:
  - Storm water structures
  - Roadway signage and striping
  - Tunnels and bollards
  - Fences, walls, and entry signs
  - Gate entries and guardhouses
  - Villas roadways conditions
  - Pest management



<b>TO:</b>	Board of	Supervisors
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Village Community Development District 2

FROM:

**DATE:** 

**SUBJECT:** COVID-19 Update

**ISSUE:** 

**ANALYSIS/INFORMATION:** 

**STAFF RECOMMENDATION:** 

**MOTION:** 



**TO:** Board of Supervisors

Village Community Development District 2

**FROM:** District Staff

**DATE:** 6/11/2021

**SUBJECT:** AAC After Agenda

**ISSUE:** 

**ANALYSIS/INFORMATION:** 

**STAFF RECOMMENDATION:** 

**MOTION:** 

**ATTACHMENTS:** 

Description Type

**D** After Agenda Cover Memo



District 1 - Carl Bell
District 2 - Ann Forrester
District 3 - Donna Kempa
District 4 - Don Deakin, Chairman
Lady Lake/Lake Co. - Sandy Mott
VCCDD Board - IV Chandler

Amenity Authority Committee Monthly Board Meetings are held at: Savannah Recreation Center 1545 Buena Vista Blvd. The Villages, Florida 32162

#### **AFTER AGENDA**

June 9, 2021 9:00 AM

The District encourages citizen participation in the democratic process and recognizes and protects the right of freedom of speech afforded to all. As the Committee conducts the business of the District, rules of civility shall apply. District Committee Members, Staff members, and members of the public are to communicate respectfully. It is preferred that persons speak only when recognized by the Committee Chair and, at that time, refrain from engaging in personal attacks or derogatory or offensive language. Persons who are deemed to be disruptive and negatively impact the efficient operation of the meeting shall be subject to removal after two verbal warnings.

#### Notice to Public: Audience Comments on all issues will be received by the Board.

The District Board welcomes participation during public meetings; however, in order to conduct business in an orderly fashion the Board of Supervisors requests you limit your comments to three (3) Minutes. If you have a general comment that is not included as an item on the agenda please come before the Board during the Audience Comments portion of the meeting. If your comment pertains to a specific on the agenda, the Chairman or Vice-Chairman will request public comments when the item is addressed. Thank you for attending the meeting and for your interest in your local government.

- 1. Call to Order
  - A. Roll Call All present
  - B. Pledge of Allegiance
  - C. Observation of Moment of Silence
  - D. Welcome Meeting Attendees
  - E. Audience Comments No audience comments were received.

#### **CONSENT AGENDA:** The Consent Agenda was approved and no discussion occurred.

A motion to approve the Consent Agenda is a motion to approve all recommended actions. All matters on the Consent Agenda are considered routine and no discussion is required unless desired by a Board Supervisor or a Member of the Public.

2. Approval of the Minutes

Approval of the Minutes from the Meeting held on May 12, 2021.

3. Request for Approval of Assignment of Agreement RFP #18P-020 for Hamlet Underground, LLC to Miller Pipeline, LLC for Disaster Debris Removal and Disposal Services (Tertiary)

Review and approval to present Assignment of Agreement RFP #18P-020 between Village Center Community Development District (VCCDD) and Hamlet Underground, LLC for Disaster Debris Removal and Disposal Services (Tertiary) to Miller Pipeline, LLC to the VCCDD Board.

#### **NEW BUSINESS:**

4. Amendment One to Agreement ITB #21B-003 with Lester Painting, Inc. for Interior Painting and Wallpaper Services

Review and approval to present Amendment One to Agreement ITB #21B-003 Interior Painting and Wallpaper Services with Lester Painting, Inc. to the Village Center Community Development District Board. – Staff provided an overview of the agenda item and responded to inquiries regarding the original agreement. The Committee recommended approval.

5. Recommend Approval: FY2021-22 RAD Proposed Budget

Recommend approval of the Fiscal Year 2021-22 Proposed Budget for the Recreation Amenities Division Fund to the Village Center Community Development District Board. – The Committee recommended approval following Staff overview.

#### **OLD BUSINESS:**

6. Old Business Status Update

Old Business Status Update - June 9, 2021

- The Committee requested moving forward with the golf travel for cart path only on the Silver Lake Executive Golf Course and will provide a 3 and 6 month follow up.
- Staff provided an overview of the live streaming discussion that occurred at a previous meeting as requested by Chairman Deakin.
- 7. Capital Projects Update

Capital Projects Update - May, 2021

#### **INFORMATIONAL ITEMS ONLY:**

8. Financial Statement

Financial Statement as of April 30, 2021

#### **REPORTS AND INPUT:**

9. District Manager Reports - Staff introduced Hershel Wiley as Assistant Director for DPM and Jennifer Liunoras as Assistant Finance Director.

#### A. COVID-19 Update

- 10. District Counsel Reports There were no District Counsel Reports.
- 11. Committee Member Comments
  - DPM to provide history on why the Saddlebrook pickleball court was scheduled for resurfacing.
  - The Committee requested the proposal for the irrigation upgrades at Springdale Trail be added to Old Business and a presentation be provided at the July meeting for discussion. Staff will provide a copy of the email received to the Committee.
- 12. Adjourn The meeting was adjourned at 10:18 a.m.