The Villages®
Community Development Districts
District 3

Seat 1 - Steffan Franklin, Supervisor
Seat 2 - Bill Ray, Chairman
Seat 3 - Terry Biddle, Supervisor
Seat 4 - Tilman Dean, Supervisor
Seat 5 - Gail Lazenby, Vice Chairman

Monthly Board Meetings are held at:
Savannah Recreation Center
1545 Buena Vista Blvd.
The Villages, Florida 32162

AGENDA

July 9, 2021
11:00 AM

The District encourages citizen participation in the democratic process and recognizes and protects the right of freedom of speech afforded to all. As the Board conducts the business of the District, rules of civility shall apply. District Board Supervisors, Staff members, and members of the public are to communicate respectfully. It is preferred that persons speak only when recognized by the Board Chair and, at that time, refrain from engaging in personal attacks or derogatory or offensive language. Persons who are deemed to be disruptive and negatively impact the efficient operation of the meeting shall be subject to removal after two verbal warnings.

Notice to Public: Audience Comments on all issues will be received by the Board.

1. Call to Order
   - A. Roll Call
   - B. Pledge of Allegiance
   - C. Observation of Moment of Silence
   - D. Welcome Meeting Attendees
   - E. Audience Comments

CONSENT AGENDA:

A motion to approve the Consent Agenda is a motion to approve all recommended actions. All matters on the Consent Agenda are considered routine and no discussion is required unless desired by a Board Supervisor or a Member of the Public.

2. Approval of the Minutes

   Approval of the Minutes from the Meeting held on June 11, 2021 and the Budget Workshop held on May 25, 2021.

3. Annual Renewal of Agreements 2021-2022

   Review and approval of Annual Agreement Renewals for the Village Community Development District #3 Board.

NEW BUSINESS:

4. Amendment Two and Renewal Two to ITB #18B-016 with Daves Fencing & Painting Inc. for Fencing – 2, 3 & 4 Board Installations, Repairs & Painting

   Review and approval of Amendment Two and Renewal Two to the Agreement ITB #18B-016 between Village Community Development District #3 and Daves Fencing & Painting Inc. for Fencing – 2, 3 & 4 Board Installations, Repairs & Painting.

5. Budget Resolution 21-06: Woodridge/Summerhill Depression Repairs

   Adoption of Resolution 21-06 to provide funding for District 3's portion of the repair costs associated with the depression at Woodridge Drive and the Summerhill Postal Station.

6. Resolution 21-07 - Assistant Secretary

   Adoption of Resolution 21-07 designating Kenneth C. Blocker as Assistant Secretary.

OLD BUSINESS:

7. Old Business Status Update

   Old Business Status Update - July 9, 2021

PUBLIC HEARINGS:

8. Case No. D3-05-21 VCDD No. 3 vs. Jesse Davis, 718 Santa Fe Street

   Support documentation related to this case can be obtained from the District Clerk's Office
   A. District Counsel Overview of the Process
   B. Swearing-In of Those Providing Evidence or Testimony
   C. Open Public Hearing
   D. Staff Presentation of the Facts
   E. Owner/Interested Party Presentation
   F. Close Public Hearing
   G. Board Discussion/Determination

INFORMATIONAL ITEMS ONLY:

9. Financial Statements

   Financial Statements as of May 31, 2021

10. Deed Compliance Statistics

    Deed Compliance Statistics January 1, 2016 through May 31, 2021.

11. DPM Monthly Report

REPORTS AND INPUT:

12. District Manager Reports

    A. AAC After Agenda
    B. CDD Orientation & Resident Academy
    C. Momentum Meeting
    D. Government Day
    E. Community Watch Accreditation
    F. Sumter County BOCC Fire & EMS Study Committee

13. District Counsel Reports

14. Supervisor Comments

15. Adjourn

NOTICE

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon

which such appeal is to be based. Audio recordings of Board meetings, workshops or public hearings are available for purchase per Florida Statute 119.07 through the District Clerk for $1.00 per CD requested. Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (352) 751-3939 at least five calendar days prior to the meeting.

The Villages®
Community Development Districts
District 3

AGENDA REQUEST

TO:	Board of Supervisors Village Community Development District 3
FROM:	Jennifer Farlow, District Clerk
DATE:	7/9/2021
SUBJECT:	**Approval of the Minutes**

ISSUE: Approval of the Minutes from the Meeting held on June 11, 2021 and the Budget Workshop held on May 25, 2021.

ANALYSIS/INFORMATION: Staff requests approval of the Minutes from the Meeting held on June 11, 2021 and the Budget Workshop held on May 25, 2021.

STAFF RECOMMENDATION: Staff recommends approval of the Minutes from the Meeting held on June 11, 2021 and the Budget Workshop held on May 25, 2021.

MOTION: Motion to approve the Minutes from the Meeting held on June 11, 2021 and the Budget Workshop held on May 25, 2021.

ATTACHMENTS:

Description	Type
June 11, 2021 Minutes	Cover Memo
May 25, 2021 Budget Workshop	Cover Memo

MINUTES OF MEETING
VILLAGE COMMUNITY
DEVELOPMENT DISTRICT NO. 3

A Meeting of the Board of Supervisors of Village Community Development District No. 3 was held on Friday, June 11, 2021 at 11:00 a.m. in the Ashley Wilkes Room at the Savannah Center, 1545 N. Buena Vista Blvd., The Villages, Florida, 32162.

Board members present and constituting a quorum:

Bill Ray	Chairman
Gail Lazenby	Vice Chairman
Steffan Franklin	Supervisor
Terry Biddle	Supervisor
Tilman Dean	Supervisor

Staff Present:

Kenny Blocker	Deputy District Manager
Carrie Duckett	Assistant District Manager
Mark Brionez	District Counsel
Barbara Kays	Budget Director
Mark LaRock	Purchasing Director
Bruce Brown	District Property Management Director
Candy Dennis	Community Standards Manager
Jennifer Farlow	District Clerk
Katie Evans	Assistant to the District Clerk

FIRST ORDER OF BUSINESS: Call to Order

A. Roll Call

Chairman Ray called the meeting to order at 11:00 a.m. and stated for the record that all Supervisors were present representing a quorum.

B. Pledge of Allegiance

The Chairman led the Pledge of Allegiance.

C. Observation of Moment of Silence

Chairman Ray led the Board and audience members in attendance in a moment of silence to observe those who have served our Country and community.

D. Welcome Meeting Attendees

The Board welcomed all those in attendance.

E. Audience Comments

There were no audience comments.

CONSENT AGENDA:

Chairman Ray advised the Board that a motion to approve the Consent Agenda is a motion to approve all recommended actions. All matters on the Consent Agenda are considered routine and no discussion is required unless desired by a Board Supervisor or a member of the public.

On MOTION by Gail Lazenby, seconded by Steffan Franklin, with all in favor, the Board took formal action on the following items included on the Consent Agenda:
SECOND ORDER OF BUSINESS: Approval of the Minutes from the Board Meeting held on May 14, 2021.
THIRD ORDER OF BUSINESS: Approval of Assignment of Agreement ITB #21B-015 Preserve and Wetland Mowing with Juniper Landscaping of Florida, LLC and authorized the Chairman/Vice Chairman to sign the Assignment document.
FOURTH ORDER OF BUSINESS: Approval of the Assignment of Agreement RFP #18P-020 Disaster Debris Removal and Disposal Services (Tertiary) with Miller Pipeline, LLC and authorized the Chairman/Vice Chairman to execute the Agreement for Assignment.

FIFTH ORDER OF BUSINESS: Adoption of Resolution 21-05: Fiscal Year 2021/22 Proposed Budget

Barbara Kays, Budget Director, advised the Board has reviewed and discussed the Fiscal Year 2021/22 Recommended Budget during the public budget workshop held on May 25, 2021, at which time the Board directed Staff to make no changes to the current maintenance assessment rates. Ms. Kays advised the proposed operating budget is $1,557,339 which is a decrease of $185,569 or 11% from the

current year original budget. Ms. Kays advised Staff is recommending adoption of Resolution 21-05 to approve the Fiscal Year 2021/22 Proposed Budget and set the public hearing to approve the Fiscal Year 2021/22 Final Budget on September 10, 2021 at 11 a.m. at the Savannah Recreation Center.

On MOTION by Gail Lazenby, seconded by Tilman Dean, with all in favor, the Board adopted Resolution 21-05 to approve the Fiscal Year 2021/22 Proposed Budget and set the public hearing to adopt the Fiscal Year 2021/22 Final Budget on September 10, 2021 at 11:00 a.m. at the Savannah Recreation Center.

SIXTH ORDER OF BUSINESS: Old Business Status Update

Carrie Duckett, Assistant District Manager, advised information regarding the Pipe Repair/Replacement at the Summerhill Postal Station was included within the District Property Management (DPM) Update.

SEVENTH ORDER OF BUSINESS: Case No. D3-03-21 VCDD No. 3 vs. HUD, 748 Artesia Avenue

A. District Counsel Overview of Public Hearing Process

Mark Brionez, District Counsel, provided an overview of the Public Hearing process as information to the Board and residents in attendance.

B. Swearing In of Those Providing Evidence/Testimony

Jennifer Farlow, District Clerk, administered the swearing in of those individuals who identified that they would be providing evidence and/or testimony in this case.

C. Open Public Hearing

Chairman Ray opened the Public Hearing at 11:07 a.m.

D. Staff Presentation of the Facts

Candy Dennis, Community Standards Manager, advised that Case No. D3-03-21, Village Community Development District (VCDD) No. 3 vs. HUD & Novad Management, 748 Artesia Avenue, Unit 35, Lot 253 is in violation of the District's Rule to Bring About Deed Compliance and specifically the Rule that states: "It shall be the responsibility of the Owners to keep their Lots neat and clean and the

grass cut, irrigated and edged at all times…" On April 1, 2021 a complaint was received regarding overgrown grass, weeds and mold on the home, and on April 2, 2021, the violation was verified and a Deed Restriction Reminder was written. Ms. Dennis advised that after following the Procedures for Compliance of External Deed Restrictions, a Notice of Public Hearing was sent regular mail and certified mail on May 6, 2021. Ms. Dennis stated that the property is owned by HUD and the property is preservation department is Novad Management. Staff spoke with the Novad Management on May 24, 2021 and they indicated a work order has been submitted; however, to date, the property is still in violation. Ms. Dennis advised that Staff recommends that the Board find the Owner in violation of the District's Deed Compliance Rule as cited by the Deed Compliance Staff; Owner has three (3) days to bring the overgrown grass and weeds into compliance; if the overgrown grass and weeds are brought into compliance within three (3) days of the Order of Enforcement, that portion of the violation will be cleared; if the overgrown grass and weeds are not brought into compliance within three (3) days of the Order of Enforcement, impose a $250 fine to be paid within ten (10) days of the invoice and authorize the District to maintain the property twice a month in the summer and once a month in the winter, as needed, and impose a $250 fine each time the District maintains the property; Owner has five (5) days to remove the mold from the home; if both the overgrown grass, weeds and mold on the home are brought into compliance within the specified time frame, Case No. D3-03-21 shall be closed; if the mold on the home is not removed within five (5) days of the Order of Enforcement, impose a $150 fine to be paid within ten (10) days of the invoice and a $50 daily fine until the property is brought into compliance; if the fines reach $1,500, the case shall be turned over to District Counsel to seek all available legal remedies which may include initiating a lawsuit, seeking an injunction against the owner and placing a lien on the property and authorized the Chairman to execute the Order of Enforcement. Ms. Dennis responded to the Supervisors' inquiries.

D. Owner/Interest Party Presentation

No public comment was received

F. Close Public Hearing

Chairman Ray closed the Public Hearing at 11:12 a.m.

G. Board Discussion/Determination

On MOTION by Steffan Franklin, seconded by Terry Biddle, with all in favor, the Board found the owner of 748 Artesia Avenue, Unit 35, Lot 253 in violation of the District's Deed Compliance Rule as cited by the Deed Compliance Staff; Owner has 3 days to bring the overgrown weeds into compliance; if the overgrown grass and weeds are brought into compliance within three (3) days of the Order of Enforcement, that portion of the violation will be cleared; if the overgrown grass and weeds are not brought into compliance within three (3) days of the Order of Enforcement, impose a $250 fine to be paid within ten (10) days of the invoice and authorize the District to maintain the property twice a month in the summer and once a month in the winter, as needed, and impose a $250 fine each time the District maintains the property; Owner has five (5) days to remove the mold from the home. If both the overgrown grass, weeds and mold are brought into compliance within the specified time frame, Case No. D3-03-21 shall be closed; if the mold on the home is not brought into compliance within five (5) days of the Order of Enforcement, impose a $150 fine to be paid within ten (10) days of the invoice and a $50 daily fine until the property is brought into compliance; if the fines reach $1,500, the case shall be turned over to District Counsel to seek all available legal remedies which may include initiating a lawsuit, seeking an injunction against the owner and placing a lien on the property and authorized the Chairman/Vice Chairman to execute the Order of Enforcement.

EIGHTH ORDER OF BUSINESS: Case No. D3-04-21 VCDD No. 3 vs. Tory Luliucci, 3278 Richmond Drive

Ms. Duckett advised Case No. D3-04-21 VCDD No. 3 vs. Tory Luliucci, 3278 Richmond Drive has been cleared and Staff is requesting the Case be pulled from the agenda.

NINTH ORDER OF BUSINESS: Financial Statements

The Financial Statement as of April 30, 2021 was provided to the Board.

TENTH ORDER OF BUSINESS: DPM Monthly Report

The DPM Monthly Report was provided to the Board as information.

Supervisor Lazenby requested clarification on the upcoming projects list for the rescheduled painting at the Summerhill Entry Sign on Road 101. Supervisor Lazenby inquired if the District was responsible for painting the entire sign or if the painting of the sign is a shared responsibility with The Developer.

Bruce Brown, DPM Director advised Staff would review and provide an update to the Board.

ELEVENTH ORDER OF BUSINESS: District Manger Reports

A. COVID-19 Update

Ms. Duckett advised that the District Offices and recreation centers are open at 100% capacity.

B. AAC After Agenda

Ms. Duckett advised the Board that the After Agenda from the AAC meeting held on June 9, 2021 was provided to the Board and highlighted the following items addressed:

- The Committee recommended approval of the Fiscal Year 2021/2022 Recreation Amenities Division (RAD) Fund Budget.
- The Committee requested proceeding with the golf travel for cart path only on the par three (3) holes following renovation at Silver Lake Executive Golf Course.

Ms. Duckett advised that the First Responders Recreation Groundbreaking had recently taken place and provided a First Responders Ground Breaking Program Flyer as information.

TWELFTH ORDER OF BUSINESS: District Counsel Reports

Mr. Brionez provided the reminder that there will be a Supervisor only training for Ethics, Sunshine and Public Records Law on June 15, 2021 at 9:00 a.m. offered remotely via a phone or computer and requested any interested Supervisors notify the District Clerk.

THIRTEENTH ORDER OF BUSINESS: Supervisor Comments

Supervisor Biddle thanked Sumter County Commissioner Craig Estep for allowing Supervisor Lazenby to represent the residents on the Sumter County Ad Hoc Fire, EMS and Medical Transport Committee.

Supervisor Biddle expressed his thanks to the DPM Team on the upkeep of the landscaping along the roadways.

Supervisor Franklin advised as information he will be unable to attend the July meeting.

Vice Chairman Lazenby requested a reminder be provided to the landscape contractors not to park behind the Belle Aire gate. Mr. Brown advised Staff will communicate to the contractors.

Vice Chairman Lazenby requested clarification on the funds for the Summerhill pipe repair and replacement. Ms. Kays advised Staff is in the process of preparing a Budget Resolution that is anticipated to be presented to the Board at their July meeting.

FOURTEENTH ORDER OF BUSINESS: Adjourn

The meeting was adjourned at 11:27 a.m.

On MOTION by Gail Lazenby, seconded by Terry Biddle, the meeting was adjourned.

Richard J. Baier	Bill Ray
Secretary	Chairman

MINUTES OF MEETING
VILLAGE COMMUNITY
DEVELOPMENT DISTRICT NO. 3

A Budget Workshop of the Board of Supervisors of Village Community Development District No. 3 was held on Tuesday, May 25, 2021 at 11:00 a.m. in the Ashley Wilkes Room at the Savannah Recreation Center, 1545 Buena Vista Blvd., The Villages Florida, 32162.

Board members present and constituting a quorum:

Bill Ray	Chairman
Gail Lazenby	Vice Chairman
Steffan Franklin	Supervisor
Terry Biddle	Supervisor
Tilman Dean	Supervisor

Staff Present:

Richard Baier	District Manager
Kenny Blocker	Deputy District Manager
Bruce Brown	District Property Management Director
Barbara Kays	Budget Director
Anne Hochsprung	Finance Director
Jennifer Farlow	District Clerk

FIRST ORDER OF BUSINESS: Call to Order

A. Roll Call

Chairman Ray called the meeting to order at 11:16 a.m. and stated for the record that all Supervisors were present representing a quorum.

B. Pledge of Allegiance

The Chairman led the Pledge of Allegiance.

C. Observation of Moment of Silence

Chairman Ray led the Board and audience members in attendance in a moment of silence to observe those who have served our Country and community.

D. Welcome Meeting Attendees

The Board welcomed all those in attendance.

E. Audience Comments

There were no audience comments.

SECOND ORDER OF BUSINESS: Budget Review: Fiscal Year 2021/2022 Recommended Budget

Richard Baier, District Manager, stated that in April the Board received a copy of the District's Balanced Scorecard, which contained information about how the District is achieving savings such as instituting the lease program for District vehicles and the purchase of the fuel station for those vehicles.

Barbara Kays, Budget Director, presented a PowerPoint presentation overview of the Proposed Budget for Fiscal Year 2021/2022 and highlighted the following:

Economic Forecast

Ms. Kays advised that the Consumer Price Index (CPI) in March 2021 was 2.62% and in April it was 4.16%, which could impact the cost of some items. Additional considerations of the economy include interest rate fluctuations, COVID-19 related impacts, the potential impact the minimum wage increase may have on the contractors and vendors, supply chain disruptions, price increases for raw materials and the shortage of supplies, as well as the continued growth of The Villages.

Fiscal Year 2021/2022 Revenues

- Maintenance Assessments levels have been kept at the same rate as the current fiscal year.
- Under the Interest/Miscellaneous revenue an increase of $33,966 has been budgeted for unrealized gains, which is a change to the budgeting process.
- Total Operating revenue shows an increase of 2.5%, which is a result of the interest income.
- Usage of Working Capital was decreased by $2,722.
- Usage of General R & R funds was decreased by $300,000.
- Utilization of Roads R &R funds was increased by $192,272.
- Utilization of Path R & R funds was increased by $18,792.
- Usage of Restricted Phase II funds was decreased by $126,684.
- The District's total Fiscal Year 2021/2022 budgeted revenues are $1,373,253.

Fiscal Year 2021/2022 Expenditure Comparison

- The Repair and Maintenance expenditures account for $797,674 or 51% of the total budget.
- Capital Projects account for $192,271 or 12% of the total budget.
- Transfers from Reserve Funds account for $150,000 or 10% of the total budget.
- Professional Services account for $324,216 or 21% of the total budget.
- Utility Services account for $52,565 or 3% of the total budget.
- Personnel & Operating expenditures account for $40,613 or 3% of the total budget.
- The Fiscal Year 2021/2022 recommended budget for appropriations is a $185,569 or 10.6% decrease.

Fiscal Year 2021/2022 Expenditure Variances

- A 5% or $10,002 placeholder has been budgeted for Management Fees and Tech Services.
- There is an increase of $1,555 to the District's allocation for Deed Compliance Services, which is the result of a slight increase in the number of Deed Compliance Complaints and Architectural Review Committee (ARC) applications received.
- Other Professional Services has a budgeted increase of $13,027, which is due to an increase in Environmental Services and Maxicom fees.
- A decrease of $16,777 has been budgeted for Building/Structure Maintenance Services due to the completion of fence painting in the current fiscal year.
- An increase of $89,214 has been budgeted for the Landscape Maintenance-Recurring line item, due to the expiration of District contract for landscape maintenance and pine straw application.
- A decrease of $12,000 has been budgeted to the Landscape Maintenance-Non-Recurring line item due to a decrease in the number of plant replacements scheduled.
- A decrease in the amount of $31,676 has been budgeted to the Other Maintenance line item due to the transfer of costs relating to tree maintenance to the Landscape Maintenance Non-Recurring line item, and other costs that have been adjusted based on historical spending.
- A decrease to the Infrastructure line item in the amount of $235,784 was budgeted due to the completion of the Buena Vista Boulevard Pump Station Replacement.

Fiscal Year 2021/2022 Capital Projects

There are two (2) mill and overlay projects that will be funded through the Roads R & R.

- Villa Alexandria in the amount of $75,185
- Villa Valdosta in the amount of $117,086

Working Capital and Reserve Balances

Ms. Kays advised that as part of the Fiscal Year 2021/2022 budget process, Staff is reviewing the District's Working Capital and Reserve Balances in preparation of the Board discussing the potential development of a formal policy or guidelines to establish appropriate minimum levels of Working Capital and Reserve Fund Balances.

Ms. Kays advised that the Governmental Accounting Standards Board (GASB) Statement 34 and 54 established and further defined fund balance categories to provide users with a better understanding of the purposes for the particular funds. Currently there are three (3) categories that are utilized:

- Unassigned: Relates to the Working Capital balance. These are funds that have not been assigned to other funds, and are not restricted, committed or assigned to a specific purpose within the General Fund, which are considered to be unrestricted funds.
- Committed: The General R & R Reserve Fund balance and Road R & R Reserve balances are considered committed, as they are to be used for specific purposes as identified by the Board, which are considered to be restricted funds.
- Restricted: The funds are restricted for capital improvements only within the specific phase (Bond Refunding).

Ms. Kays stated that each year the Working Capital and Reserve Fund balances are reviewed during the annual budget process, and advised that the initial beginning balance is based on the prior year-end audited financial statements. The Fiscal Year 2021/2022 Budget includes a General R&R transfer of $45,000, a Roads R&R transfer of $100,000 and a Cart Path R&R transfer of $5,000. Ms. Kays reviewed the definition of Working Capital and its uses and advised that it equals the current assets less the current liabilities, which are unassigned and/or unrestricted. The Working Capital estimated ending balance as of September 30, 2022 is $1,353,219 which exceeds the recommended four (4) months of operating revenues. The General R & R Reserve Fund estimated ending balance as of September 30, 2022 is $271,000 and are utilized to fund emergency/unforeseen expenditures i.e. hurricane/weather damages, depression repairs etc., to fund replacement and new capital projects for sustainability, aesthetics, technology and other criteria as identified by Board of Supervisors and it

places the District in better standing with Bond Rating agencies as they look at reserve levels when rating current and future debt. The Road R & R estimated ending balances as of September 30, 2022 is $223,000. The Road R & R Reserves are utilized for mill and overlay of villa road capital projects. The Cart Path R & R Reserve estimated balance as of September 30, 2022 is $7,500. Cart Path R & R Reserves are utilized for rejuvenator and mill and overlay of multi-modal path capital projects. Staff has reviewed Governmental Finance Officers Association best practices, and various policies for Reserves minimum levels, and provides the following options for the Board's consideration:

- Minimum reserves equal to a percentage of Net Asset Value on prior year audit: Fiscal Year 2019/2020 Net Asset Value $6 million; 10% of Net Asset Value is $600,000, 15% of Net Asset Value is $900,000 and 20% of Net Asset Value is $1.2 million.
- Annually transfer an amount based on a percentage of the prior year's depreciation costs of the District's assets. Fiscal Year 2019/2020 depreciation: $671,000; an annual transfer of 50% would be $336,000, an annual transfer of 75% would be $504,000 and an annual transfer of 100% would be $671,000.

Ms. Kays reviewed the Working Capital & Reserve Assumptions which is based on keeping the maintenance assessments at the same rate. At the end of 5 years there would be an ending balance of $1.5 million in the Working Capital, an ending balance of $506,298 in General R & R, an ending balance of $453,592 in Road R & R, an ending balance of $32,421 in Cart Path Reserve and an ending balance of $78,796 in Restricted Phase II.

Maintenance Assessments

Ms. Kays provided a historical overview of the District's maintenance assessment levels and advised that at this time Staff is not recommending an adjustment to the maintenance assessment levels for Fiscal Year 2021/2022. Following discussion, the Board concurred with Staff's recommendation.

Ms. Kays stated that if the Board does not have any changes to the proposed Fiscal Year 2021/2022 budget or the proposed maintenance assessment rate as presented today, the Board will be asked to approve the Proposed Budget at the meeting held on June 11, 2021. A Public Hearing will then be held on September 10, 2021 at which time the Board will formally adopt the final budget and final maintenance assessment rate.

THIRD ORDER OF BUSINESS: District Manager Reports

Mr. Baier provided a reminder to the Board that a Ground Breaking would be held for the First Responders Recreation Center on Mary 26, 2021 at 9:30 a.m.

Mr. Baier advised that the Sumter County Board of County Commissioners (SCBOCC) will hold a meeting on May 25, 2021 at 7:00 pm at the Everglades Recreation Complex to address Fire and Emergency Management Service (EMS) in Sumter County.

FOURTH ORDER OF BUSINESS: District Counsel Reports

There were no District Counsel Reports.

FIFTH ORDER OF BUSINESS: Supervisor Comments

There were no additional Supervisor Comments.

SIXTH ORDER OF BUSINESS: Adjourn

The meeting was adjourned at 11:54 a.m.

On MOTION by Gail Lazenby, seconded by Tilman Dean, the Board adjourned the meeting.

Richard J. Baier Secretary	Bill Ray Chairman

The Villages®
Community Development Districts
District 3

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 3

FROM: Mark LaRock, Purchasing Director; Janet Mrozowski, Purchasing Operations Coordinator

DATE: 7/9/2021

SUBJECT: **Annual Renewal of Agreements 2021-2022**

ISSUE:
Review and approval of Annual Agreement Renewals for the Village Community Development District #3 Board.

ANALYSIS/INFORMATION:
The agreements listed below require renewal for the fiscal year 2021-2022. The agreement type and annual agreement amount (**there are no price changes with these renewals**) are listed for your information.

Contractor	Contract #	Type	Area/Service	Annual Agreement Amount
PFM Asset Management LLC Renewal Eleven	10P-015	Investment Advisory Services	VCDD3 (Proportional)	Proportional Pricing Per Exhibit A of Agreement
Shenandoah General Construction Company Renewal One	RFP-2018-167-EH Piggyback Broward College	Storm Drain Cleaning, Repairs & Maintenance	Storm Drains Located in VCDD3	Unit Pricing per Exhibit A of Agreement

STAFF RECOMMENDATION:
Staff requests approval of above referenced Annual Agreement Renewals for fiscal year 2021-2022.

MOTION:
Motion to approve the above referenced Annual Agreement Renewals and authorize Chair/Vice Chair to sign the renewal documents.

ATTACHMENTS:

Description	Type
VCDD3 PFM Asset Mgmt 10P-015 Renew11	Exhibit

🗋	VCDD3 Shenandoah Broward PB RFP-2018-167-EH Renew1	Exhibit

RENEWAL ELEVEN TO THE AGREEMENT BETWEEN
VILLAGE COMMUNITY DEVELOPMENT DISTRICT #3
AND PFM ASSET MANAGEMENT LLC
FOR INVESTMENT ADVISORY SERVICES
RFP #10P-015

THIS RENEWAL is entered into this 9th day of July 2021, by and between VILLAGE COMMUNITY DEVELOPMENT DISTRICT #3 (VCDD3), whose mailing address is 984 Old Mill Run, The Villages, FL 32162 and PFM ASSET MANAGEMENT LLC (CONSULTANT) whose mailing address is 300 S. Orange Avenue, Suite 1170, Orlando, FL 32801.

RECITALS

WHEREAS, VCDD3 and CONSULTANT entered into Agreement RFP #10P-015 for Investment Advisory Services (AGREEMENT) on behalf of VCDD3 dated January 8, 2010 with option to renew annually, if agreed to in writing by both parties; and

WHEREAS, VCDD3 and CONSULTANT entered into Renewal One and Amendment One to the AGREEMENT on September 9, 2011, effective October 1, 2011; and

WHEREAS, VCDD3 and CONSULTANT entered into Renewal Two to the AGREEMENT on September 14, 2012, effective October 1, 2012; and

WHEREAS, VCDD3 and CONSULTANT entered into Renewal Three to the AGREEMENT on September 13, 2013, effective October 1, 2013; and

WHEREAS, VCDD3 and CONSULTANT entered into Renewal Four to the AGREEMENT on September 12, 2014, effective October 1, 2014; and

WHEREAS, VCDD3 and CONSULTANT entered into Renewal Five to the AGREEMENT on September 11, 2015, effective October 1, 2015; and

WHEREAS, VCDD3 and CONSULTANT entered into Renewal Six to the AGREEMENT on August 12, 2016, effective October 1, 2016; and

WHEREAS, VCDD3 and CONSULTANT entered into Renewal Seven to the AGREEMENT on August 11, 2017, effective October 1, 2017; and

WHEREAS, VCDD3 and CONSULTANT entered into Renewal Eight and Amendment Two to the AGREEMENT on August 10, 2018, effective October 1, 2018; and

WHEREAS, VCDD3 and CONSULTANT entered into Renewal Nine to the AGREEMENT on July 12, 2019, effective October 1, 2019; and

WHEREAS, VCDD3 and CONSULTANT entered into Renewal Ten to the AGREEMENT on October 9, 2020, effective October 9, 2020; and

WHEREAS, VCDD3 and CONSULTANT desire to renew the existing AGREEMENT which expires on September 30, 2021, as set forth below.

RENEWAL ELEVEN TO THE AGREEMENT BETWEEN
VILLAGE COMMUNITY DEVELOPMENT DISTRICT #3
AND PFM ASSET MANAGEMENT LLC
FOR INVESTMENT ADVISORY SERVICES
RFP #10P-015

NOW, THEREFORE, in consideration of the foregoing Recitals and the mutual covenants and conditions contained herein, VCDD3 and CONSULTANT agree as follows:

1. The above Recitals are true and correct and are hereby incorporated into this paragraph.

2. VCDD3 and CONSULTANT hereby renew the AGREEMENT and any Amendments thereto through September 30, 2022. The AGREEMENT and all Amendments are hereby incorporated into this paragraph.

3. For the satisfactory performance of the services outlined in the AGREEMENT and this Renewal, VCDD3 agrees to pay to CONSULTANT their proportionate share of total District cost of Twenty Thousand and 00/100 Dollars ($20,000.00) to be shared by all Village Community Development Districts.

4. VCDD3 and CONSULTANT agree that all other terms and conditions of the AGREEMENT and Amendments thereto are hereby ratified and confirmed and shall continue in full force and effect except as renewed herein.

IN WITNESS WHEREOF, said VCDD3 has caused this Renewal to be executed in its name by the Chairman of the VILLAGE COMMUNITY DEVELOPMENT DISTRICT #3, attested by the clerk of said VCDD3, and PFM ASSET MANAGEMENT LLC has caused this Renewal to be executed in its name by its authorized representative, attested to and has caused the seal of said limited liability company to be hereto attached (if applicable), all on the day and year written above.

VILLAGE COMMUNITY DEVELOPMENT DISTRICT #3	**PFM ASSET MANAGEMENT LLC**
By:_____	By: _____
_____ Print Name	_____ Print Name
_____ Print Title	_____ Print Title
_____ Date	_____ Date
_____ Attest	_____ Attest

Distribution of PFM Annual Fee Based on Investable Balances
Monthly Payment Calculation
2021-22

District	9/30/2021 Net Investable Funds	Percent of Total, All Districts	Distribution of Annual Fee 2021-2022	Monthly Allocation	Accounting Expense Code	SL FIT
District No. 1	$2,069,829.54	0.71%	**$142.00**	$11.82	01001 0000 000.519319	
District No. 2	$1,629,912.65	0.56%	**$112.00**	$9.33	02001 0000 000.519319	
District No. 3	$1,868,153.10	0.65%	**$130.00**	$10.83	03001 0000 000.519319	
District No. 4	$3,274,574.27	1.13%	**$225.75**	$18.80	04001 0000 000.519319	
District No. 5	$13,409,292.16	4.63%	**$925.75**	$76.15	05001 0000 000.519319	
District No. 6	$12,694,320.24	4.38%	**$875.75**	$71.98	06001 0000 000.519319	
District No. 7	$4,914,473.93	1.70%	**$339.75**	$28.30	07001 0000 000.519319	
District No. 8	$8,086,398.59	2.79%	**$557.75**	$46.28	08001 0000 000.519319	
District No. 9	$13,792,997.41	4.76%	**$951.75**	$79.11	09001 0000 000.519319	
District No. 10	$4,306,365.53	1.49%	**$297.75**	$24.80	10001 0000 000.519319	
District No. 11	$1,941,092.67	0.67%	**$134.00**	$11.17	11001 0000 000.519319	
District No. 12	$2,876,403.09	0.99%	**$198.00**	$16.49	12001 0000 000.519319	
District No. 13	$702,415.56	0.24%	**$46.00**	$3.83	13001 0000 000.519319	
Number Districts	**$71,566,228.74**	**25.00%**	**$4,936.25**	**$408.89**		
General	$14,559,444.19	5.03%	**$1,005.75**	$84.00	20001.1011.000.512319	
VOSS	$1,465,368.90	0.51%	**$102.00**	$8.50	20121 5051 000.539319	
Rlg Acres	$223,989.57	0.08%	**$16.00**	$1.33	20122 5000 000.539319	
Rd Maint	$678,946.82	0.23%	**$46.00**	$4.00	20123 5000 000.539319	
Safety	$11,002,601.93	3.80%	**$759.75**	$63.50	20124 9091 000.522319	
Comm Stds	$457,373.67	0.16%	**$32.00**	$2.67	20125 8082 000.514319	
RAD	$46,016,319.79	15.89%	**$3,177.75**	$265.73	20421 1011 000.513319	
LSSA	$17,160,363.50	5.93%	**$1,185.75**	$98.98	20422 1000 000.536319	
VCSA	$13,662,302.01	4.72%	**$943.75**	$78.81	20423 1000 000.536319	
TEA	$29,241.68	0.01%	**$2.00**	$0.17	20425 2000 000.578319	
VCCDD	**$105,255,952.06**	**36.00%**	**$7,270.75**	**$607.69**		
LSL	$1,500,376.13	0.52%	**$104.00**	$8.92	30131 5051 000.539319	
Project Wide	$7,995,147.67	2.76%	**$551.75**	$46.23	30132 5000 000.539319	
SLAD	$59,072,081.56	20.40%	**$4,079.75**	$340.03	30431 1011 000.513319	
Fitness	$3,474,675.73	1.20%	**$239.75**	$20.00	30434 2000 004.575319	$4.00
					30434 2000 005.575319	$4.00
					30434 2000 007.575319	$4.00
					30434 2000 008.575319	$4.00
					30434 2000 010.575319	$4.00
SLCDD	**$72,042,281.09**	**25.00%**	**$4,975.25**	**$415.18**		$20.00
NSU	$33,548,198.41	11.59%	**$2,317.75**	$193.24	40442 1000 536.536319	
SSF	$2,695,856.26	0.93%	**$186.00**	$15.50	40444 1000 534.534319	
CSU	$1,653,065.83	0.57%	**$114.00**	$9.50	40445 1000 000.536319	
NSCUDD	**$37,897,120.50**	**13.00%**	**$2,617.75**	**$218.24**		
BROWNWOOD	**$2,801,280.75**	**1.00%**	**$200.00**	**$16.67**	50151 5051 000.539319	
FY Total	**$289,562,863.14**	**100.00%**	**$20,000.00**	**$1,666.67**		
	$0.00					

EXHIBIT A

RENEWAL ONE TO THE PIGGYBACK AGREEMENT FOR STORM DRAIN CLEANING, REPAIRS AND MAINTENANCE BETWEEN VILLAGE COMMUNITY DEVELOPMENT DISTRICT #3 AND SHENANDOAH GENERAL CONSTRUCTION COMPANY PER BROWARD COLLEGE CONTRACT #RFP-2018-167-EH

THIS RENEWAL is entered into this 9th day of July 2021, by and between **VILLAGE COMMUNITY DEVELOPMENT DISTRICT #3** (VCDD3) whose address is 984 Old Mill Run, The Villages, FL 32162, and **SHENANDOAH GENERAL CONSTRUCTION COMPANY** (CONTRACTOR), whose address is 1888 NW 22nd Street, Pompano Beach, FL 33069.

RECITALS

WHEREAS, VCDD3 and CONTRACTOR entered into the Piggyback Agreement for Storm Drain Cleaning, Repairs and Maintenance per Broward College Contract #RFP-2018-167-EH (AGREEMENT) dated September 11, 2020 and effective through November 26, 2021 with the possible option to renew for three (3) additional one (1) year periods; and

WHEREAS, VCDD3 and CONTRACTOR desire to renew the existing Piggyback AGREEMENTS which expires on November 26, 2021; as set forth below.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, it is agreed as follows:

1. The above Recitals are true and correct and are hereby incorporated into this paragraph.

2. VCDD3 and CONTRACTOR hereby renew the AGREEMENT and any Amendments thereto for a term of November 27, 2021 and ending November 26, 2022. The AGREEMENT and all Amendments are hereby incorporated into this paragraph.

3. VCDD3 and CONTRACTOR agree that all other terms and conditions of the AGREEMENT and Amendments thereto are hereby ratified and confirmed and shall continue in full force and effect except as renewed herein.

IN WITNESS WHEREOF, said VCDD3 has caused this Renewal to be executed in its name by the Chairman of the VILLAGE COMMUNITY DEVELOPMENT DISTRICT #3, attested by the clerk of said VCDD3, and SHENANDOAH GENERAL CONSTRUCTION COMPANY has caused this Renewal to be executed in its name by its authorized representative, attested to and has caused the seal of said corporation to be hereto attached (if applicable), all on the day and year written above.

VILLAGE COMMUNITY DEVELOPMENT DISTRICT #3	**SHENANDOAH GENERAL CONSTRUCTION COMPANY**
By:_____	By: _____
_____ Print Name	_____ Print Name
_____ Print Title	_____ Print Title
_____ Date	_____ Date
_____ Attest	_____ Attest

PROCUREMENT SERVICES
Cypress Creek Administrative Center
6400 N.W. 6th Way, Fort Lauderdale, FL 33309
Phone 954-201-7455/Fax 954-201-7330

March 16, 2021

Ms. Margaret Lary via e-mail: m.lary@shenandoahus.com
Shenandoah General Construction LLC
1888 NW 22nd Street
Pompano Beach, FL33069

Dear Ms. Lary,

This letter shall serve to provide notice of Broward College's intent to exercise the first renewal option for an additional twelve (12) months pursuant to Broward College **Storm Drain Cleaning, Repairs and Maintenance**, contract **RFP-2018-167-EH**, for uninterrupted services for college-wide locations.

Therefore, let this act as notice, and if agreeable to the twelve (12) month renewal at the same pricing, terms and conditions, please sign below and return original copy for our files via U.S. Mail, via fax to (954) 201-7330 or email as a PDF to ehunt@broward.edu.

It is necessary that your company provide the College with an updated Certificate of Insurance.

The College would like to thank you for the satisfactory service and hope our association continues in the same manner for both parties.

CONTRACT PERIOD: November 27, 2021 through November 26, 2022

If there are any questions, please feel free to contact Eileen Hunt, Procurement Contracting Officer, at ehunt@broward.edu or (954) 201-5317.

Sincerely,

DocuSigned by:
Zaida Riollano
582218400C5A484...

Zaida Riollano, CPPB
District Director, Strategic Sourcing

Cc: Marcus Wilson, Interim AVP, Facilities Collegewide Maintenance
File RFP-2018-167-EH

TYPED/PRINTED NAME and TITLE: Daniel DiMura, President

SIGNATURE: _____

DATE: March 17, 2021

Signee warrants that he or she has full legal power to execute this document on behalf of the stated firm.

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PRICE PROPOSAL FORM (ATTACHMENT E)
Broward College RFP-2018-167-EH
Storm Drain Cleaning, Repairs and Maintenance

Contract for Services
Prices
Exhibit A-1

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE (to two decimal places)	TOTAL
	TV Viewing				
1	Storm Drain {Video Camera) Observation 0 - 48" Log/Written Report	Linear Ft	1	$6.00	$6.00
2	Storm Drain {Video Camera) Observation 49" - 72" Log/Written Report	Linear Ft	1	$20.00	$20.00
3	Cleaning Box Culverts of Debris and Bituminous Materials Removed	Per Ft	1	$30.00	$30.00
	Plug Installation & Removal {Includes Minimum Weekly Rental) for:				
4	O" to 12" Cross/Side Drain or Equivalent Elliptical Circumference Week	Week	1	$1.00	$1.00
5	15" to 30" Cross/Side Drain or Equivalent Elliptical Circumference Week	Week	1	$5.00	$5.00
6	36" to 42" Cross/Side Drain or Equivalent Elliptical Circumference Week	Week	1	$10.00	$10.00
7	48" to 60" Cross/Side Drain or Equivalent Elliptical Circumference Week	Week	1	$15.00	$15.00
8	72" to 96" Cross/Side Drain or Equivalent Elliptical Circumference Week	Week	1	$25.00	$25.00
	Pumping				
9	4"hydraulic Pump (with up to 1000' of discharge hose)	Hours	1	$25.00	$25.00
10	6"hydraulic Pump (with up to 1000' of discharge hose)	Hours	1	$35.00	$35.00
11	8"hydraulic Pump (with up to 1000' of discharge hose)	Hours	1	$40.00	$40.00
	GENERAL MAINTENANCE AND REPAIRS				
	Slip Lining or Equivalent Elliptical Circumference with HDPE Smooth Wall Fused Pipe				
12	Slip Lining 15" Pipe	Linear Ft	1	$67.00	$67.00
13	Slip Lining 18" Pipe	Linear Ft	1	$75.00	$75.00
14	Slip Lining 24" Pipe	Linear Ft	1	$80.00	$80.00
15	Slip Lining 30" Pipe	Linear Ft	1	$95.00	$95.00
16	Slip Lining 36" Pipe	Linear Ft	1	$130.00	$130.00

PRICE PROPOSAL FORM (ATTACHMENT E)
Broward College RFP-2018-167-EH
Storm Drain Cleaning, Repairs and Maintenance

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE (to two decimal places)	TOTAL
17	Slip Lining 42" Pipe	Linear Ft	1	$182.00	$182.00
18	Slip Lining 48" Pipe	Linear Ft	1	$305.00	$305.00
19	Slip Lining 54" Pipe	Linear Ft	1	$322.00	$322.00
20	Slip Lining 60" Pipe	Linear Ft	1	$370.00	$370.00
21	CIPP 15" Pipe 15 x 6.7 mm {Buria l Depth is 0-6')	Linear Ft	1	$70.00	$70.00
22	CIPP 15" Pipe 15 x 8.2 mm {Burial Depth is 6-12')	Linear Ft	1	$75.00	$75.00
23	CIPP 18" Pipe x 8.1 mm (Burial Depth is 0-6')	Linear Ft	1	$82.00	$82.00
24	CIPP 18" Pipe x 9.7 mm (Burial Depth is 6-12')	Linear Ft	1	$85.00	$85.00
25	CIPP 24" Pipe x 10.1 mm (Burial Depth is 0-6')	Linear Ft	1	$96.00	$96.00
26	CIPP 24" Pipe x 12.4 mm (Burial Depth is 6-12')	Linear Ft	1	$105.00	$105.00
27	CIPP 30" Pipe x 13.5 mm (Burial Depth is 0-6')	Linear Ft	1	$121.00	$121.00
28	CIPP 30" Pipe x 15.4 mm (Burial Depth is 6-12')	Linear Ft	1	$126.00	$126.00
29	CIPP 36" Pipe x 17.2 mm (Burial Depth is 0-6')	Linear Ft	1	$146.00	$146.00
30	CIPP 36" Pipe x 18.1 mm (Burial Depth is 6-12')	Linear Ft	1	$162.00	$162.00
31	CIPP 42" Pipe x 20.9 mm (Burial Depth is 0-6')	Linear Ft	1	$210.00	$210.00
32	CIPP 42" Pipe x 20.6 mm (Burial Depth is 6-12')	Linear Ft	1	$210.00	$210.00
33	CIPP 48" Pipe x 25.2 mm (Burial Depth is 0-6')	Linear Ft	1	$258.00	$258.00
34	CIPP 48" Pipe x 22.6 mm (Burial Depth is 6-12')	Linear Ft	1	$259.00	$259.00
35	CIPP 54" Pipe x 28.2 mm (Burial Depth is 0-6')	Linear Ft	1	$431.00	$431.00
36	CIPP 54" Pipe x 24.7 mm (Burial Depth is 6-12')	Linear Ft	1	$431.25	$431.25
37	CIPP 60" Pipe x 30.3 mm (Burial Depth is 0-6')	Linear Ft	1	$573.00	$573.00
38	CIPP 60" Pipe x 27.3 mm (Burial Depth is 6-12')	Linear Ft	1	$550.00	$550.00
39	CIPP 66" Pipe x 31.6 mm (Burial Depth is 0-6')	Linear Ft	1	$671.00	$671.00
40	CIPP 66" Pipe x 29.1 mm (Burial Depth is 6-12')	Linear Ft	1	$661.00	$661.00
41	CIPP 72" Pipe x 30.4 mm Linear Ft	Linear Ft	1	$772.00	$772.00
42	CIPP 84" Pipe x 35.5 mm Linear Ft	Linear Ft	1	$895.00	$895.00

PRICE PROPOSAL FORM (ATTACHMENT E)
Broward College RFP-2018-167-EH
Storm Drain Cleaning, Repairs and Maintenance

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE (to two decimal places)	TOTAL
43	CIPP 96" Pipe x 40.6 mm Linear Ft	Linear Ft	1	$1,100.00	$1,100.00
	PIPE CLEANING				
	Pipe Cleaning and Sediment removal (Light Cleaning)				
44	Cleaning and Sediment Removal 15" Pipe	Linear Ft	1	$0.50	$0.50
45	Cleaning and Sediment Removal 18" Pipe	Linear Ft	1	$0.75	$0.75
46	Cleaning and Sediment Removal 24" Pipe	Linear Ft	1	$1.00	$1.00
47	Cleaning and Sediment Removal 30" Pipe	Linear Ft	1	$1.25	$1.25
48	Cleaning and Sediment Removal 36" Pipe	Linear Ft	1	$1.50	$1.50
49	Cleaning and Sediment Removal 42" Pipe	Linear Ft	1	$2.00	$2.00
50	Cleaning and Sediment Removal 48" Pipe	Linear Ft	1	$2.50	$2.50
51	Cleaning and Sediment Removal 54" Pipe	Linear Ft	1	$2.75	$2.75
52	Cleaning and Sediment Removal 60" Pipe	Linear Ft	1	$3.00	$3.00
53	Cleaning and Sediment Removal 66" Pipe	Linear Ft	1	$4.00	$4.00
54	Cleaning and Sediment Removal 72" Pipe	Linear Ft	1	$5.00	$5.00
55	Cleaning and Sediment Removal 84" Pipe	Linear Ft	1	$6.00	$6.00
56	Cleaning and Sediment Removal 96" Pipe	Linear Ft	1	$7.00	$7.00
	Pipe Cleaning and Sediment Removel (Medium Cleaning)				
57	Cleaning and Sediment Removal 15" Pipe	Linear Ft	1	$1.00	$1.00
58	Cleaning and Sediment Removal 18" Pipe	Linear Ft	1	$1.25	$1.25
59	Cleaning and Sediment Removal 24" Pipe	Linear Ft	1	$1.50	$1.50
60	Cleaning and Sediment Removal 30" Pipe	Linear Ft	1	$2.00	$2.00
61	Cleaning and Sediment Removal 36" Pipe	Linear Ft	1	$2.50	$2.50
62	Cleaning and Sediment Remova l 42" Pipe	Linear Ft	1	$3.25	$3.25
63	Cleaning and Sediment Removal 48" Pipe	Linear Ft	1	$3.50	$3.50
64	Cleaning and Sediment Removal 54" Pipe	Linear Ft	1	$4.00	$4.00
65	Cleaning and Sediment Removal 60" Pipe	Linear Ft	1	$7.00	$7.00
66	Cleaning and Sediment Removal 66" Pipe	Linear Ft	1	$8.00	$8.00

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PRICE PROPOSAL FORM (ATTACHMENT E)
Broward College RFP-2018-167-EH
Storm Drain Cleaning, Repairs and Maintenance

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE (to two decimal places)	TOTAL
67	Cleaning and Sediment Removal 72" Pipe	Linear Ft	1	$10.00	$10.00
68	Cleaning and Sediment Removal 84" Pipe	Linear Ft	1	$15.00	$15.00
69	Cleaning and Sediment Removal 96" Pipe	Linear Ft	1	$35.00	$35.00
	Pipe Cleaning and Sediment Removal (Heavy Cleaning)				
70	Cleaning and Sediment Removal 15" Pipe	Linear Ft	1	$5.50	$5.50
71	Cleaning and Sediment Removal 18" Pipe	Linear Ft	1	$6.25	$6.25
72	72 Cleaning and Sediment Removal 24" Pipe	Linear Ft	1	$7.00	$7.00
73	73 Cleaning and Sediment Removal 30" Pipe	Linear Ft	1	$9.00	$9.00
74	74 Cleaning and Sediment Removal 36" Pipe	Linear Ft	1	$10.25	$10.25
75	75 Cleaning and Sediment Removal 42" Pipe	Linear Ft	1	$17.00	$17.00
76	76 Cleaning and Sediment Removal 48" Pipe	Linear Ft	1	$19.00	$19.00
77	77 Cleaning and Sediment Removal 54" Pipe	Linear Ft	1	$19.00	$19.00
78	78 Cleaning and Sediment Removal 60" Pipe	Linear Ft	1	$20.00	$20.00
79	79 Cleaning and Sediment Removal 66" Pipe	Linear Ft	1	$21.00	$21.00
80	80 Cleaning and Sediment Removal 72" Pipe	Linear Ft	1	$23.00	$23.00
81	81 Cleaning and Sediment Removal 84" Pipe	Linear Ft	1	$27.00	$27.00
82	82 Cleaning and Sediment Removal 96" Pipe	Linear Ft	1	$38.00	$38.00
	Pipe Cleaning and Sediment Removal (Specialty Cleaning)				
83	Cleaning and Sediment Removal 15" Pipe	Linear Ft	1	$10.00	$10.00
84	Cleaning and Sediment Remova l 18" Pipe	Linear Ft	1	$10.00	$10.00
85	Cleaning and Sediment Removal 24" Pipe	Linear Ft	1	$10.00	$10.00
86	Cleaning and Sediment Remova l 30" Pipe	Linear Ft	1	$12.00	$12.00
87	Cleaning and Sediment Removal 36" Pipe	Linear Ft	1	$15.00	$15.00
88	Cleaning and Sediment Removal 42" Pipe	Linear Ft	1	$20.00	$20.00
89	Cleaning and Sediment Removal 48" Pipe	Linear Ft	1	$30.00	$30.00
90	Cleaning and Sediment Removal 54" Pipe	Linear Ft	1	$35.00	$35.00
91	Cleaning and Sediment Removal 60" Pipe	Linear Ft	1	$40.00	$40.00

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PRICE PROPOSAL FORM (ATTACHMENT E)
Broward College RFP-2018-167-EH
Storm Drain Cleaning, Repairs and Maintenance

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE (to two decimal places)	TOTAL
92	Cleaning and Sediment Removal 66" Pipe	Linear Ft	1	$45.00	$45.00
93	Cleaning and Sediment Removal 72" Pipe	Linear Ft	1	$50.00	$50.00
94	Cleaning and Sediment Removal 84" Pipe	Linear Ft	1	$60.00	$60.00
95	Cleaning and Sediment Removal 96" Pipe	Linear Ft	1	$70.00	$70.00
	Open Cut / Headwall Repairs & Other Services				
96	Construction Foreman	Hour	1	$55.00	$55.00
97	Equipment Operator	Hour	1	$150.00	$150.00
98	Laborer	Hour	1	$35.00	$35.00
99	Pipe Layer	Hour	1	$37.00	$37.00
100	Welding (Above & Below Water)	Hour	1	$75.00	$75.00
101	Diving Crew (3 Man Team) Certified	Hour	1	$450.00	$450.00
102	Crane 100 Ton & Below	Hour	1	$80.00	$80.00
103	Track or Wheeled Excavator	Hour	1	$50.00	$50.00
104	Stick Tracked Excavator (60' or Greater)	Hour	1	$60.00	$60.00
105	Wheel Loader	Hour	1	$40.00	$40.00
106	Backhoe Loader	Hour	1	$30.00	$30.00
107	Bulldozer	Hour	1	$15.00	$15.00
108	Double Drum Compactor	Hour	1	$15.00	$15.00
109	Vibratory Plate Compactor Hr.	Hour	1	$15.00	$15.00
110	100 CFM Air Compressor with Hammer	Hour	1	$30.00	$30.00
111	De-Watering	Hour	1	$85.00	$85.00
112	Asphalt Pavement Replacement	Tons	1	$170.00	$170.00
113	Lime Rock	Tons	1	$50.00	$50.00
114	Dirt	Tons	1	$25.00	$25.00
115	Driveway Restoration (4" thick) Removal and Installation	Sq. Ft.	1	$25.00	$25.00
116	Driveway Restoration (6" thick) Removal and Installation	Sq. Ft.	1	$30.00	$30.00
117	Mitered Ends	Sq. Ft.	1	$45.00	$45.00

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PRICE PROPOSAL FORM (ATTACHMENT E)
Broward College RFP-2018-167-EH
Storm Drain Cleaning, Repairs and Maintenance

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE (to two decimal places)	TOTAL
118	Pressure Grout Injection	Joints	1	$225.00	$225.00
119	Bahia Sod	Sq. Ft.	1	$1.30	$1.30
120	Floratan Sod	Sq. Ft.	1	$1.50	$1.50
121	Rip Rap Rubble 6" - 12"	Tons	1	$75.00	$75.00
122	Rip Rap Bag (80 lb. Bags)	Each	1	$12.00	$12.00
123	Concrete Pillow Blanket slope protection	Square Yard	1	$55.00	$55.00
124	Silt Screen Installation & Removal per 100 ft.	Each	1	$400.00	$400.00
125	Mobilization Fee	Each	1	$300.00	$300.00
	Material Mark Up %				
	-Cost Plus Percentage may not exceed 10%.				
126	-A percentage of 0 or net cost is acceptable.	%	1	10	$10.00
				GRAND TOTAL:	$13,334.30

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AMENDMENT NO. 1 ("AMENDMENT") TO CONTRACT FOR SERVICES

This Amendment is made and entered into on _____, to the Contract for Services ("Contract") entered into on November 27, 2018 by and between the District Board of Trustees of Broward College, Florida ("College") and Shenandoah General Construction Company ("Vendor") (Collectively the "Parties").

WHEREAS, Section 14 of the Contract provides that the Contract may be amended only when reduced to writing and signed by both Parties;

WHEREAS, the Parties each desire to amend the Contract as follows:

1) Add Item 127 to Contract Exhibit A-1. The Description is "Dump Truck With Operator", Unit is "Hour", Quantity is "1", Unit Price is "$70.00" and Total is "$70.00).

WHEREAS, all other terms and conditions of the Contract remain unchanged.

IN WITNESS WHEREOF, the Parties have executed this Amendment as of the dates appearing under their signatures.

VENDOR	**COLLEGE**
Signature	DocuSigned by: 7185B71A9745435... Signature
Danny DiMura	John Dunnuck
Name	Name
VP	Chief Operating Officer
Title	Title
11/15/2019	1/19/2020
Date	Date

EXHIBIT A

The Villages®
Community Development Districts
District 3

AGENDA REQUEST

TO:	Board of Supervisors Village Community Development District 3
FROM:	Mark LaRock, Purchasing Director; Janet Mrozowski, Purchasing Operations Coordinator
DATE:	7/9/2021
SUBJECT:	**Amendment Two and Renewal Two to ITB #18B-016 with Daves Fencing & Painting Inc. for Fencing – 2, 3 & 4 Board Installations, Repairs & Painting**

ISSUE:
Review and approval of Amendment Two and Renewal Two to the Agreement ITB #18B-016 between Village Community Development District #3 and Daves Fencing & Painting Inc. for Fencing – 2, 3 & 4 Board Installations, Repairs & Painting.

ANALYSIS/INFORMATION:
On May 11, 2018, Village Community Development District #3 Board and Daves Fencing & Painting Inc. entered into Agreement ITB #18B-016 for Fencing – 2, 3 & 4 Board Installations, Repairs & Painting with unit pricing for various types of fencing installed. On September 11, 2020, Amendment One added a one-time 3% increase in the 4th year of the Agreement effective October 1, 2020.

As a consequence of supply chain disruptions caused by the pandemic and the resulting escalating cost of lumber, Daves Fencing & Painting Inc. is currently unable to procure lumber at a fair market value for the extensive workload of the District. District staff requested and received "installation only" unit pricing from Contractor to be used when the District utilizes its procurement power to direct purchase lumber until supply chain disruptions are mitigated. District staff is requesting to amend these "installation only" prices to supplement the current Agreement.

The current Agreement expires September 30, 2021. Renewal Two extends the Agreement through September 30, 2022.

BUDGET IMPACT:
Utilizing the District's procurement power, there should be limited impact to current funds budgeted for this Agreement.

STAFF RECOMMENDATION:
Staff requests approval of Amendment Two and Renewal Two to the Agreement ITB #18B-016 with Daves Fencing & Painting Inc. to supplement the unit prices as reflected in Exhibit A and to renew Agreement through September 30, 2022.

MOTION:

Motion to approve Amendment Two and Renewal Two to the Agreement ITB #18B-016 with Daves Fencing & Painting Inc. to supplement the unit prices as reflected in Exhibit A and to renew Agreement through September 30, 2022; and authorize the Chairman/Vice Chairman to sign the Amendment and Renewal.

ATTACHMENTS:

	Description	Type
	VCDD3 Daves Fencing 18B-016 Amend2 Renew2	Exhibit

AMENDMENT TWO AND RENEWAL TWO OF THREE TO THE AGREEMENT BETWEEN VILLAGE COMMUNITY DEVELOPMENT DISTRICT #3 AND DAVES FENCING & PAINTING, INC. FOR FENCING – 2, 3 & 4 BOARD INSTALLATIONS, REPAIRS AND PAINTING (RE-BID) ITB #18B-016

THIS AMENDMENT and RENEWAL is entered into this 9th day of July 2021, by and between VILLAGE COMMUNITY DEVELOPMENT DISTRICT #3 (VCDD3), whose mailing address is 984 Old Mill Run, The Villages, FL 32162 and DAVES FENCING & PAINTING, INC. (CONTRACTOR), whose mailing address is 9622 County Road 205, Wildwood, FL 34785.

RECITALS

WHEREAS, VCDD3 and CONTRACTOR entered into Agreement ITB #18B-016 for Fencing – 2, 3 & 4 Board Installations, Repairs and Painting Services (AGREEMENT) for properties such as those owned or operated by VCDD3, dated May 11, 2018; and

WHEREAS, VCDD3 and CONTRACTOR entered into Amendment One to the AGREEMENT on September 11, 2020 and effective October 1, 2020; and

WHEREAS, VCDD3 and CONTRACTOR entered into Renewal One to the AGREEMENT on September 11, 2020 and effective October 1, 2020; and

WHEREAS, VCDD3 and CONTRACTOR desire to amend the Agreement pursuant to unforeseen supply chain disruption caused by Covid-19; and

WHEREAS, VCDD3 and CONTRACTOR desire to renew the existing Agreement which expires September 30, 2021, as set forth below.

NOW, THEREFORE, in consideration of the foregoing Recitals and the mutual covenants and conditions contained herein, VCDD3 and CONTRACTOR agree as follows:

1. The above Recitals are true and correct and are hereby incorporated into this paragraph.

2. VCDD3 and CONTRACTOR hereby amend the Agreement under "Section 1 - SERVICES BY CONTRACTOR" to incorporate Paragraph 1.1.1 as follows:

1.1.1	CONTRACTOR, for and in consideration of the payments hereinafter, agrees to alternate unit prices for INSTALLATION ONLY for Fencing – 2, 3 & 4 Board Installation, Repairs and Painting as defined in "Exhibit A – Amendment #2" if and when lumber is purchased directly by VCDD3. The amended unit prices are effective July 9, 2021.

3. VCDD3 and CONTRACTOR hereby renew the Agreement and any Amendments thereto for a term of October 1, 2021, and ending September 30, 2022. The Agreement and all Amendments are hereby incorporated into this paragraph.

4. VCDD3 and CONTRACTOR agree that all other terms and conditions of the Agreement and Amendments thereto are hereby ratified and confirmed and shall continue in full force and effect except as renewed herein.

AMENDMENT TWO AND RENEWAL TWO OF THREE TO THE AGREEMENT BETWEEN VILLAGE COMMUNITY DEVELOPMENT DISTRICT #3 AND DAVES FENCING & PAINTING, INC. FOR FENCING – 2, 3 & 4 BOARD INSTALLATIONS, REPAIRS AND PAINTING (RE-BID) ITB #18B-016

IN WITNESS WHEREOF, said VCDD3 has caused this Amendment and Renewal to be executed in its name by the Chairman of the VILLAGE COMMUNITY DEVELOPMENT DISTRICT #3, attested by the clerk of said VCDD3, and DAVES FENCING & PAINTING, INC. has caused this Amendment and Renewal to be executed in its name by its authorized representative, attested to and has caused the seal of said corporation to be hereto attached (if applicable), all on the day and year written above.

VILLAGE COMMUNITY DEVELOPMENT DISTRICT #3	**DAVES FENCING & PAINTING, INC.**
By:_____	By: _____
_____ Print Name	_____ Print Name
_____ Print Title	_____ Print Title
_____ Date	_____ Date
_____ Attest	_____ Attest

AMENDMENT #2
BID #18B-016

Lines	DESCRIPTION (Including all Equipment, Labor and Materials)	Amendment #2 UNIT PRICE
	2 BOARD FENCING	
1	Painting of 2-board fence without animal wire (no spraying – brush and roller only).	$ .72 /LnFt
2	Painting of 2-board fence painted **white (2 coats),** without animal wire per specifications (including removal of old fencing).	$ 1.44 /LnFt
3	Installation of 2-board fence painted, without animal wire per specifications (including removal of old fencing).	$ 8.74 /LnFt
4	Installation of 2-board fence painted **white (2 coats),** without animal wire per specifications (including removal of old fencing).	$ 9.47 /LnFt
5	***INSTALLATION ONLY** of 2-board fence painted, without animal wire per specifications (including removal of old fencing).	$ 6.05 /LnFt
6	***INSTALLATION ONLY** of 2-board fence painted white (2 coats), without animal wire per specifications (including removal of old fencing).	$ 6.78 /LnFt
	3 BOARD FENCING	
7	Painting of 3-board fence without animal wire (no spraying – brush and roller only).	$ .98 /LnFt
8	Painting of 3-board fence painted **white (2 coats),** without animal wire per specifications (including removal of old fencing).	$ 1.96 /LnFt
9	Installation of 3-board fence painted, without animal wire per specifications (including removal of old fencing).	$ 10.72 /LnFt
10	Installation of 3-board fence painted **white (2 coats),** without animal wire per specifications (including removal of old fencing).	$ 11.70 /LnFt
11	Installation of 3-board fence painted on **wetland areas,** without animal wire (no vehicle accessibility).	$ 11.13 /LnFt
12	***INSTALLATION ONLY** of 3-board fence painted, without animal wire per specifications (including removal of old fencing).	$ 7.47 /LnFt
13	***INSTALLATION ONLY** of 3-board fence painted white (2 coats), without animal wire per specifications (including removal of old fencing).	$ 8.45 /LnFt
14	***INSTALLATION ONLY** of 3-board fence painted on wetland areas, without animal wire (no vehicle accessibility).	$ 7.88 /LnFt
	4 BOARD FENCING	
15	Painting of 4-board fence (no spraying – brush and roller only).	$ 1.24 /LnFt
16	Installation of 4-board fence painted, with animal wire per specifications (including removal of old fencing).	$ 15.50 /LnFt
17	Installation of 4-board fence painted, without animal wire per specifications (including removal of old fencing).	$ 12.93 /LnFt
18	Installation of 4-board fence painted on **wetland areas,** without animal wire (no vehicle accessibility).	$ 13.34 /LnFt
19	***INSTALLATION ONLY** of 4-board fence painted, with animal wire per specifications (including removal of old fencing).	$ 11.68 /LnFt
20	***INSTALLATION ONLY** of 4-board fence painted, without animal wire per specifications (including removal of old fencing).	$ 9.11 /LnFt
21	***INSTALLATION ONLY** of 4-board fence painted on wetland areas, without animal wire (no vehicle accessibility).	$ 9.52 /LnFt
	ANIMAL FENCING	
22	Installation of Animal Fencing – 2" x 4" welded wire, min. 14 gauge.	$ 13.34 /LnFt

AMENDMENT #2
BID #18B-016

Additional Services (if needed)

DESCRIPTION **(Including all Equipment, Labor and Materials)** (As needed Only)	**Amendment #2** **UNIT PRICE**
Post Each 5" – 6" x 7' Treated Domestic, Installed & Painted (if applicable)	**$ 23.07 /Each**
*Post Each **(INSTALLATION ONLY) District Supplied Lumber** 5" – 6" x 7' Treated Domestic, Installed & Painted (if applicable)	**$ 12.98 /Each**
Board Each 1" x 6" x 16' Treated Domestic Installed & Painted (if applicable)	**$ 17.30 /Each**
*Board Each **(INSTALLATION ONLY) District Supplied Lumber** 1" x 6" x 16' Treated Domestic Installed & Painted (if applicable)	**$ 8.81 /Each**
Labor (per hour) (To include any potential board and wire install)	**$ 25.75 /Each**
Power washing of Fencing if required (by Linear Foot)	**$ 0.31 /LnFt**
8" x 8" x 5' Post Installed (District 12 / Village of Fenney)	**$ 58.45 /Each**
*8" x 8" x 5' Post Installed (District 12 / Village of Fenney) **(INSTALLATION ONLY) District Supplied Lumber**	**$ 30.00 /Each**
6" x 6" x 8' Timbers Installed (District 12 / Village of Fenney)	**$ 31.57 /Each**
*6" x 6" x 8' Timbers Installed (District 12 / Village of Fenney) **(INSTALLATION ONLY) District Supplied Lumber**	**$ 15.00 /Each**

***Due to an increase in lumber costs and any future supply chain issues, the District may exercise an option to direct purchase boards and posts tax free and pay Contractor the unit prices agreed upon under Highlighted Sections for Amendment #2.**

<u>Supply and Install lines for Vendor Supplied Lumber will be temporarily put on hold until COVID Pandemic Induced Supply and Demand issues subside.</u>

Proposer agrees to supply all other products and services at the prices proposed above in accordance with the terms, conditions and specifications contained in the Bid

Billy Ray Daves - Owner/President — [signature] — 6/8/21
Vendor Authorized Agent Name, Title (Print) — Authorized Signature — Date

Michael Harris — [signature] — 6-8-21
District Authorized Agent Name, Title (Print) — Authorized Signature — Date

Name of Proponent's Firm:

Daves Fencing & Painting, Inc.

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Community Development Districts
District 3

AGENDA REQUEST

TO:	Board of Supervisors Village Community Development District 3
FROM:	Barbara E. Kays, Budget Director
DATE:	7/9/2021
SUBJECT:	**Budget Resolution 21-06: Woodridge/Summerhill Depression Repairs**

ISSUE:
Adoption of Resolution 21-06 to provide funding for District 3's portion of the repair costs associated with the depression at Woodridge Drive and the Summerhill Postal Station.

ANALYSIS/INFORMATION:
As the Board of Supervisors is aware, a depression formed on Woodridge Drive between the road right of way and Basin D3-1 near the Summerhill Postal Station. The project to repair the depression and underlying infrastructure involved VCCDD (Summerhill Postal to County right of way), Sumter County (roadway to both right of ways), and District 3 (right of way to Basin D3-1).

The project has been recently completed. Over the course of the project, DPM replaced portions of pipe on the District 3 side and cured-in-place pipe sleeve was installed from the Summerhill Postal stormwater access to the stormwater outfall at Basin D3-1. The repair costs for the District 3 responsible area is $54,763.97, which is below the previous projected amount provided to the Board of Supervisors of $60,742.65.

Attached is the necessary resolution to amend the Fiscal Year 2020-21 Budget to provide the funding for the Woodridge Drive/Summerhill Postal Station depression repairs.

STAFF RECOMMENDATION:
Staff recommends adoption of the resolution to provide funding for the repair costs associated with the Woodridge Drive/Summerhill Postal Station depression.

MOTION:
Move to adopt Resolution 21-06 to provide funding for the repair costs associated with the Woodridge Drive/Summerhill Postal Station depression.

ATTACHMENTS:

Description	Type
Budget Resolution 21-06	Cover Memo

RESOLUTION 21-06

A RESOLUTION AMENDING THE VILLAGE COMMUNITY DEVELOPMENT DISTRICT #3 BUDGET FOR FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021 FOR REPAIR COSTS ASSOCIATED WITH THE WOODRIDGE DRIVE/SUMMERHILL POSTAL STATION DEPRESSION

WHEREAS, a depression occurred on the District 3 portion of Woodridge Drive across from the Summerhill Postal Station requiring repairs for the depression and underlying infrastructure; and

WHEREAS, this repair project involved the Village Center Community Development District, Sumter County and Village Community Development District 3; and

WHEREAS, funds are available in working capital to cover District 3's related costs in the amount of $54,764.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE VILLAGE COMMUNITY DEVELOPMENT DISTRICT #3 THAT THE FISCAL YEAR 2020-21 BUDGET BE AMENDED AS FOLLOWS:

SOURCES:		
03.001-00.00.000-669.901	Working Capital	$ 54,764
DISBURSEMENTS:		
03.001-00.00.000-539.462	Building/Structure Maintenance	$ 54,764

Adopted this 9th day of July, 2020.

VILLAGE COMMUNITY
DEVELOPMENT DISTRICT #3

_____
Bill Ray, Chair

_____
Richard J. Baier, Secretary

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Community Development Districts
District 3

AGENDA REQUEST

TO:	Board of Supervisors Village Community Development District 3
FROM:	Richard J. Baier, District Manager
DATE:	7/9/2021
SUBJECT:	**Resolution 21-07 - Assistant Secretary**

ISSUE: Adoption of Resolution 21-07 designating Kenneth C. Blocker as Assistant Secretary.

ANALYSIS/INFORMATION:
District Management continually reviews the operations of the District to ensure that there is continuity in the services provided. To this end, Staff is requesting that all of the Boards appoint Kenneth C. Blocker, Deputy District Manager, as Assistant Secretary. This designation will grant Mr. Blocker signatory authority to carry out the policies of each Board in the event the Secretary to the Board is unavailable.

This action has no impact on the designation of Secretary to the Board, or the designation of the Registered Agent and District Manager.

STAFF RECOMMENDATION: Staff recommends that the Board adopt Resolution 21-07 appointing Kenneth C. Blocker as Assistant Secretary.

MOTION: Motion to adopt Resolution 21-07 appointing Kenneth C. Blocker as Assistant Secretary and authorize the Chair to execute the document.

ATTACHMENTS:

Description	Type
Resolution 21-07	Cover Memo

RESOLUTION 21-07

A RESOLUTION DESIGNATING KENNETH C. BLOCKER AS ASSISTANT SECRETARY OF VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO 3.

WHEREAS, the Board of Supervisors of the Village Community Development District No. 3 desires to appoint Kenneth C. Blocker as Assistant Secretary;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE VILLAGE COMMUNITY DEVELOPMET DISTRICT NO. 3:

1. This Resolution is adopted pursuant to Chapter 190, Florida Statutes and other applicable provisions of law.

2. Kenneth C. Blocker is appointed Assistant Secretary effective July 9, 2021.

THIS RESOLUTION INTRODUCED and ADOPTED by the BOARD OF SUPERVISORS at their regular meeting on July 9, 2021.

ATTEST:

Village Community Development District No. 3

_____
Richard J. Baier, Secretary

_____
Bill Ray, Chair

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Community Development Districts
District 3

AGENDA REQUEST

TO:	Board of Supervisors Village Community Development District 3
FROM:	District Staff
DATE:	7/9/2021
SUBJECT:	**Old Business Status Update**

ISSUE: Old Business Status Update - July 9, 2021

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description	Type
Old Business Status Update	Cover Memo

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VCDD No. 3 Old Business Status Update					
ITEM	DATE ADDED	ASSIGNED DEPT	ACTION	STATUS (If Applicable)	COMPLETE
Summerhill Postal Facility (D3-1) Pipe repair/replacement update	5/14/21	DPM		Project has been completed.	X
Request landscape contractors not park behind Belle Aire North Gatehouse	6/11/21	DPM			X
Non-VCDD No. 3 Items					

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District 3

AGENDA REQUEST

TO:	Board of Supervisors Village Community Development District 3
FROM:	Richard Baier, District Manager
DATE:	7/1/2021
SUBJECT:	**Case No. D3-05-21 VCDD No. 3 vs. Jesse Davis, 718 Santa Fe Street**

ISSUE:

ANALYSIS/INFORMATION:
When hearing and deciding alleged violations of the District's Deed Compliance Rule this Board is acting in a quasi-judicial capacity. You are acting in a similar capacity as a Judge. This means that Due Process shall govern all proceedings:

A) Proper notice must be given to the alleged violator;
B) The alleged violator must have an opportunity to be heard; and,
C) The Board's decision must be made on substantial competent evidence.

Associated with quasi-judicial actions is the prohibition of ex-parte communications which means that Board Members shall not speak with the alleged violator, Staff or other interested parties or review evidence or materials related to the alleged violations outside the public hearing and without first providing notice to any adversely affected parties.

As a Board Member you should only hear and consider evidence that is presented to you at the hearing. Thus, you will note that you have not been provided with any back-up information concerning the cases that will be presented to you at the hearing. This is to avoid any allegations accusing you of receiving ex-parte communications which could result in a complaint being filed against you and the Circuit Court reversing the Board's order.

If, following the conclusion of a Public Hearing, a member of the public would like to obtain a copy of support documentation presented by Staff that information can be obtained from Community Standards Staff at (352) 751-3912.

STAFF RECOMMENDATION:

MOTION:

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District 3

AGENDA REQUEST

TO:	Board of Supervisors Village Community Development District 3
FROM:	Anne Hochsprung, Finance Director
DATE:	7/9/2021
SUBJECT:	**Financial Statements**

ISSUE: Financial Statements as of May 31, 2021

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description	Type
Financial Statement	Cover Memo
Cash & Investment Summary	Cover Memo

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District 3

Financial Statement Summary
As of May 31, 2021

Revenues and Other Available Resources

Year-to-Date (YTD) Revenues of $1,388,000 are less than prior year-to-date (PYTD) revenues of $1,429,000 and are 101% of budgeted revenues of $1,372,000.

- The District has collected just under 100% of the budgeted maintenance assessments in the amount of $1,327,000. Sumter County collects the maintenance assessments on the annual tax bill and remits it to the District, net a 2% collection fee. The majority of assessments are collected from November through March. There was no increase in maintenance assessments levied in FY 2021.
- Prior year other income includes receipts from FEMA for Hurricane Irma relief.
- Investment earnings of $59,000 ($3,000 realized gains and $56,000 unrealized gains) are greater than prior year to date earnings of $29,000, and compare favorably to the annual budgeted earnings of $8,000.

The District has received just under 100% of the budgeted revenues through the county tax collections while the expenses will be incurred ratably over the 12-months. *As of May 31st, 67% of the year has lapsed.*

Expenses and Other Changes

Year-to-Date Operating Expenses of $714,000 are greater than prior year-to-date expenses of $674,000. Year to date spending is 61% of the budgeted expenses of $1,165,000.

- Management and Other Professional services include Management fees, Deed Compliance fees, Tax Collection fees and Technology Service fees. Management fees increased a budgeted 6% over prior year.
- Utility Services are less than prior year levels and at 46% of budgeted expenses of $53,000.
- Building, Landscape and Other Maintenance Expenses totaling $468,000 are greater than prior year, and are at 61% of budgeted expenses of $770,000.
- Capital Outlay includes a budget for a Mill and Overlay and Pump Station replacement.
- A total of $100,000 has been transferred to Committed Renewal and Replacement; no change from prior year.

Change in Unreserved Net Position

Year-to-Date increase in Unreserved Net Positon of $574,000 is less than prior year increase of $647,000. By year-end, based on the anticipated revenues and expenditures, the District is expected to meet the budget decrease in Unreserved Net Position of ($371,000).

Investment Earnings

The following table outlines the current month and year to date earnings by investment category:

	CFB	FLCLASS	FL PALM	FL-FIT	VANGUARD	FLGIT **	LTIP **
Current Month	0.00%	0.10%	0.07%	0.41%	0.00%	1.16%	3.26%
Year-to-date	0.00%	0.15%	0.11%	0.40%	0.00%	0.26%	5.78%
Prior FY 2020	0.00%	0.26%	0.29%	0.52%	N/A	0.00%	6.43%

*** Rate listed is one month in arrears*

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District 3

Statement of Activity
For the Eight Months Ending May 31, 2021 (67% of budget year)

Original Budget	Amended Budget	Budget % used		YTD Actual	PYTD Actual	Variance
			REVENUES:			
$ 1,331,353	$ 1,331,353	100%	Maintenance and Other Special Assessments	$ 1,326,601	$ 1,329,097	$ (2,495)
400	400	647%	Other Income	2,587	71,023	(68,437)
7,534	7,534	778%	Investment Income	58,613	29,011	29,602
1,339,287	1,339,287	104%	**Total Revenues**	1,387,801	1,429,131	(41,330)
32,389	32,389	0%	Transfer In - Debt Service	-	-	-
$ 1,371,676	$ 1,371,676	101%	**Total Available Resources:**	$ 1,387,801	$ 1,429,131	$ (41,330)
			EXPENSES:			
17,270	17,270	43%	Personnel Services	7,342	6,268	1,073
311,279	316,279	66%	Management and Other Professional Services	207,361	213,371	(6,010)
52,565	52,565	46%	Utility Services	24,145	26,513	(2,369)
773,229	769,729	61%	Building, Landscape and Other Maintenance	468,479	421,749	46,730
10,510	9,010	73%	Other Expenses	6,617	6,596	20
1,164,853	1,164,853	61%	**Total Operating Expenses**	713,943	674,498	39,445
428,055	428,055	0%	Capital Outlay - Infrastructure and FFE	-	7,220	(7,220)
150,000	150,000	67%	Transfers out of Unrestricted Fund	100,004	100,004	-
578,055	578,055	17%	**Total Other Changes**	100,004	107,224	(7,220)
1,742,908	1,742,908	47%	**Total Expenses and Other Changes**	813,947	781,722	32,225
$ (371,232)	$ (371,232)		**Change in Unreserved Net Position**	$ 573,854	$ 647,409	$ (73,555)
			Total Cash, Net of Bond Funds	$ 2,881,236	$ 2,585,351	$ 295,885
			Fund Balance			
			Unassigned	1,878,482	1,687,304	
			Restricted - Capital Project Ph I	-	22,239	
			Restricted - Capital Project Ph II	113,143	89,259	
			Committed R and R General	509,634	459,634	
			Committed R and R Cart Paths & Villa Roads	303,459	285,768	
			Total Fund Balance	$ 2,804,718	$ 2,544,205	$ 260,513

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Community Development Districts
District 3

CASH AND INVESTMENT SUMMARY
As of May 31, 2021

Fund Code	Account Name	Bank	Balance as of 10/01/20	Current Balance	Reconciled Yes/No
	GENERAL FUND				
001	Cash Operating Acct	CFB	25,272.14	54,735.71	Yes
001	FLCLASS	FLCLASS	542,740.30	1,011,695.49	Yes
	Sub-total Cash & Cash Equivalents		**568,012.44**	**1,066,431.20**	
001	FLFIT	FLFIT	657,346.52	100,000.93	Yes
001	VANGUARD	VAN	-	659,154.19	
001	FLGIT	FLGIT	668,066.28	669,061.91	Yes
001	Long Term Investment	USB	318,734.02	386,587.55	Yes
	Sub-total Investments		**1,644,146.82**	**1,814,804.58**	
	TOTAL - General		**2,212,159.26**	**2,881,235.78**	

202	Revenue Fund 2013	USB	41,574.85	58,901.79	Yes
202	Principal PrePay 2013	USB	32,097.51	11,341.82	Yes
	TOTAL - Debt service		**73,672.36**	**70,243.61**	

Grand Totals	**2,285,831.62**	**2,951,479.39**

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Community Development Districts
District 3

AGENDA REQUEST

TO:	Board of Supervisors Village Community Development District 3
FROM:	Candice N. Dennis, Community Standards Manager
DATE:	7/9/2021
SUBJECT:	**Deed Compliance Statistics**

ISSUE: Deed Compliance Statistics January 1, 2016 through May 31, 2021.

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description	Type
Deed Compliance Statistics	Cover Memo

District 3
Deed Compliance Complaints
1/1/16 through 5/31/21

	Complaints			Written Violations			Public Hearing	
	Total	Name Given	Anonymous	Total	Name Given	Anonymous	Name Given	Anonymous
2016	336	12	324	52	3	49	0	0
2017	236	4	232	29	1	28	0	0
2018	213	18	195	23	0	23	0	1
2019	231	14	217	18	1	17	0	1
2020	208	22	186	10	0	10	0	1
2021 / 5 mos	89	20	69	11	1	10	0	2
Total	**1,224**	**70**	**1,154**	**132**	**5**	**127**	**0**	**3**
Percent of Total		***5.7%***	***94.3%***		***3.8%***	***96.2%***	***0.0%***	***100.0%***

1/1/18 through 5/31/21
3 complaints or more by one individual

2018	3 individuals	3 - 8 complaints 9+ complaints
2019	4 individuals 1 individual	3 - 8 complaints 9+ complaints
2020	1 individual	3 - 8 complaints 9+ complaints
2021 / 5 mos	1 individual	3 - 8 complaints 9+ complaints

The Villages®
Community Development Districts
District 3

AGENDA REQUEST

TO:	Board of Supervisors Village Community Development District 3
FROM:	DPM Staff
DATE:	7/9/2021
SUBJECT:	**DPM Monthly Report**

ISSUE:

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description	Type
DPM Report D3	Cover Memo

The Villages®
Community Development Districts
Property Management

District 3

July 2021

LANDSCAPE DIVISION

Upcoming Projects:

1. New flowers due in middle of July. **May be delayed due to pump schedule.**

Prior Month Project Status:

1. Reviewing the proposal for Parsonii along the MMP. With adjustments, process should begin during the month of July. ***Project on hold due to pump station rebuild as water will be unavailable for some days.***

Completed Projects:

General Maintenance:

1. Regular Monthly Maintenance :
    - Mowing
    - Edging
    - Trimming
    - Weeding
2. DPM continues to mow and create SOP furrow rows around the perimeter of the water retention areas. The height of cut has been raised to slow down water sheet flow and capture any nutrients**.**

WATER RESOURCE DIVISION

Upcoming Projects:

1. Buena Vista Blvd Pump Station replacement scheduled for June 24th. Scheduled completion date June 28th.

Prior Month Project Status:

Completed Projects:

1. Spring Hydrilla treatment for the following basins: D3-45.

General Maintenance:

1. General maintenance to pump house B inspections, cleaning & services.
2. Algae and nuisance vegetation control treatments.

The Villages®
Community Development Districts
Property Management

INFRASTRUCTURE DIVISION

Upcoming Projects:

1. The following locations have been rescheduled for painting at the end of July, pending various repairs:
    - Villa Natchez
    - Villa Valdosta
    - Villa of Polo Ridge Sign
    - Glenbrook Entry
    - Belle Aire Entry
    - Summerhill Entry Sign (Woodbridge)
    - Summerhill Entry Sign on Rd 101
    - Amelia Villas
    - Fernandina Villas
2. Pressure washing purchase order has been submitted for the following locations:
    - Buena Vista Blvd North 466 Sign & Walls
    - Belle Aire Gatehouse
    - Sunbury Gatehouse
    - Glenbrook Gatehouse
    - Polo Ridge Gatehouse
    - Polo Ridge Southern Trace Gatehouse
    - Summerhill Gatehouse
3. Preserve mowing for the Gary Morse Preserve has been submitted.

Prior Month Project Status:

1. Basin D3-1 (located at Summerhill Postal) is scheduled for the installation for sleeving the pipe is scheduled for late-June.
2. Mill and overlay was completed for the following locations:
    - Fernandina Villas
    - Amelia Villas
    - Summerhill Facilities

Completed Projects:

1. No-climb animal wire was repaired around the fence perimeter at Gary Morse Preserve on May 18th.

General Maintenance:

1. A reflective marker was installed on the curbing at Polo Ridge gate.
2. Marquee lights were repaired at the Glenview carriage houses.
3. A storm drain at St. James Circle in Sunbury was cleaned on June 15th.
4. A storm drain was cleaned and the pump was repaired at Tunnel B7 on June 16th.
5. Ongoing inspections with repairs as needed:
    - Storm water structures
    - Roadway signage and striping
    - Tunnels and bollards
    - Fences, walls, and entry signs
    - Gate entries and guardhouses
    - Villas roadways conditions
    - Pest management

The Villages®
Community Development Districts
District 3

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 3

FROM:

DATE:

SUBJECT: **AAC After Agenda**

ISSUE:

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description	Type
AAC After Agenda	Cover Memo

District 1 - Carl Bell
District 2 - Ann Forrester
District 3 - Donna Kempa
District 4 - Don Deakin, Chairman
Lady Lake/Lake Co. - Sandy Mott
VCCDD Board - IV Chandler

Amenity Authority Committee
Monthly Board Meetings are held at:
Savannah Recreation Center
1545 Buena Vista Blvd.
The Villages, Florida 32162

AFTER AGENDA

July 7, 2021
9:00 AM

The District encourages citizen participation in the democratic process and recognizes and protects the right of freedom of speech afforded to all. As the Committee conducts the business of the District, rules of civility shall apply. District Committee Members, Staff members, and members of the public are to communicate respectfully. It is preferred that persons speak only when recognized by the Committee Chair and, at that time, refrain from engaging in personal attacks or derogatory or offensive language. Persons who are deemed to be disruptive and negatively impact the efficient operation of the meeting shall be subject to removal after two verbal warnings.

Notice to Public: Audience Comments on all issues will be received by the Board.
The District Board welcomes participation during public meetings; however, in order to conduct business in an orderly fashion the Board of Supervisors requests you limit your comments to three (3) Minutes. If you have a general comment that is not included as an item on the agenda please come before the Board during the Audience Comments portion of the meeting. If your comment pertains to a specific on the agenda, the Chairman or Vice-Chairman will request public comments when the item is addressed. Thank you for attending the meeting and for your interest in your local government.

1. Call to Order

   A. Roll Call – Four Committee Members were present.

   B. Pledge of Allegiance

   C. Observation of Moment of Silence

   D. Welcome Meeting Attendees

   E. Audience Comments – No audience comments were received.

CONSENT AGENDA: Agenda Item Nos. 3 and 5 were pulled, the remaining Consent Agenda item was recommended for approval with no discussion.
A motion to approve the Consent Agenda is a motion to approve all recommended actions. All matters on the Consent Agenda are considered routine and no discussion is required unless desired by a Board Supervisor or a Member of the Public.

2. Approval of the Minutes

   Approval of the Minutes from the Meeting held on June 9, 2021

3. Annual Renewal of Agreement 2021-2022 – **Staff responded to the Committee Member inquiries, and following that clarification, the Committee recommended approval of the Agreement.**

   Review and approval to present Annual Agreement Renewal to the Village Center Community Development District Board.

4. Amendment One to RFP #17P-033 Saddlebrook Golf & Softball Fields Maintenance with SSS Down to Earth Opco II, LLC

   Review and approval to present Amendment One to the Agreement with SSS Down to Earth Opco II, LLC for RFP #17P-033 Saddlebrook Golf & Softball Fields Maintenance to the Village Center Community Development District Board.

5. Amendment Two and Renewal Two to the Agreement with Pool Control, Inc. for RFP #18P-040 Maintenance of Various Pools, Spas and Fountains - **Staff responded to the Committee Member inquiries, and following that clarification, the Committee recommended approval of the Agreement.**

   Review and approval to present Amendment Two and Renewal Two of Three with Pool Control, Inc. for RFP #18P-040 Maintenance of Various Pools, Spas and Fountains to the Village Center Community Development District Board.

6. Amendment Three to RFP #14P-012 Landscape and Irrigation Maintenance for Lindsey Lane Executive Golf, Knudson Softball Field and Rio Grande Lawn Bowling Courts with SSS Down to Earth Opco II, LLC

   Review and approval to present Amendment Three to the Agreement with SSS Down to Earth Opco II, LLC for RFP #14P-012 Landscape and Irrigation Maintenance for Lindsey Lane Executive Golf, Knudson Softball Field and Rio Grande Lawn Bowling Courts to the Village Center Community Development District Board.

NEW BUSINESS:

7. Amendment Two and Renewal Two to ITB #18B-016 with Daves Fencing & Painting Inc. for Fencing – 2, 3 & 4 Board Installations, Repairs & Painting – **The Committee recommended approval following minor discussion.**

   Review and approval to present Amendment Two and Renewal Two to the Agreement ITB #18B-016 between Village Center Community Development District and Daves Fencing & Painting Inc. for Fencing – 2, 3 & 4 Board Installations, Repairs & Painting at the Village Center Community Development District Board Meeting.

8. Award of Invitation to Bid (ITB) #21B-035 Purchase, Installation and Disposal of Billiards Tables for Silver Lake Recreation Center - **Staff responded to the Committee Member inquiries, and following that clarification, the Committee recommended approval of the Agreement.**

   Review and approval to present a recommendation of award for Invitation to Bid (ITB) #21B-035 Purchase, Installation and Disposal of Billiards Tables for Silver Lake Recreation Center to the Village Center Community Development District Board.

9. Amendment Four to the Amended and Restated Management Agreement with The Villages Land Operating Company, LLC – **This item was pulled at the request of Staff. This item will brought back to the Committee for consideration at the August meeting.**

   Review and approval to present Amendment Four to the Reassigned Amended and Restated Management GMS Agreement with The Villages Land Operating Company, LLC to the Village Center Community Development District Board.

OLD BUSINESS:

10. Old Business Status Update – **The item included on Old Business will be addressed under the Twelfth Order of Business.**

    Old Business Status Update - July 7, 2021

11. Capital Projects Update - June 2021

    Capital Projects Update - June 2021

12. Committee Consideration: Installation of Irrigation along Springdale Trail – **Staff's recommendation was to proceed with the installation/overseeding of Bahia turf in sparse areas in the Spring of 2022, if needed. No irrigation will be installed. Following discussion, the Committee directed Staff to proceed with the recommendation to proceed with installation/overseeding of Bahia turf in Spring 2022, if needed, and requested that the item remain on the Old Business Status Update until the installation/overseeding has been completed.**

INFORMATIONAL ITEMS ONLY:

13. Financial Statement

    Financial Statement as of May 31, 2021

REPORTS AND INPUT:

14. District Manager Reports

    A. Bi-Monthly Executive Golf Update
    B. CDD Orientation & Resident Academy
    C. Momentum Meeting
    D. Government Day
    E. Community Watch Accreditation
    F. Sumter County BOCC Fire & EMS Study Committee

15. District Counsel Reports

16. Committee Member Comments

17. Adjourn – **The meeting was adjourned at 10:25.**

The Villages®
Community Development Districts
District 3

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 3

FROM:

DATE:

SUBJECT: **CDD Orientation & Resident Academy**

ISSUE:

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

The Villages®
Community Development Districts
District 3

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 3

FROM:

DATE:

SUBJECT: **Momentum Meeting**

ISSUE:

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

The Villages®
Community Development Districts
District 3

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 3

FROM:

DATE:

SUBJECT: **Government Day**

ISSUE:

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description	Type
Save the Date	Cover Memo

SAVE THE DATE

The Villages®
Community Development Districts

GOVERNMENT CELEBRATING OUR 25th DAY

WORKING TO SERVE *You!*

November 6, 2021 • 10AM - 1PM

Eisenhower Regional Recreation Complex (3560 Buena Vista Blvd.)

Stay tuned to DistrictGov.org for more information | (352) 753-4508

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The Villages®
Community Development Districts
District 3

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 3

FROM:

DATE:

SUBJECT: **Community Watch Accreditation**

ISSUE:

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description	Type
CW Accreditation	Cover Memo

FLORIDA POLICE ACCREDITATION COALITION, INC.

The Villages®
Community Development Districts
District 3

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 3

FROM:

DATE:

SUBJECT: **Sumter County BOCC Fire & EMS Study Committee**

ISSUE:

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION: