



Seat 1 - Cliff Wiener, Vice Chairman
Seat 2 - Cary Sternberg, Supervisor
Seat 3 - Jim Murphy, Chairman
Seat 4 - Mark Hayes, Supervisor
Seat 5 - Don Deakin, Supervisor

Monthly Board Meetings are held at:
Savannah Recreation Center
1545 Buena Vista Blvd.
The Villages, Florida 32162

AGENDA

May 14, 2021
1:30 PM

The District encourages citizen participation in the democratic process and recognizes and protects the right of freedom of speech afforded to all. As the Board conducts the business of the District, rules of civility shall apply. District Board Supervisors, Staff members, and members of the public are to communicate respectfully. It is preferred that persons speak only when recognized by the Board Chair and, at that time, refrain from engaging in personal attacks or derogatory or offensive language. Persons who are deemed to be disruptive and negatively impact the efficient operation of the meeting shall be subject to removal after two verbal warnings.

Notice to Public: Audience Comments on all issues will be received by the Board.

If you have a general comment that is not included as an item on the agenda please come before the Board during the Public Comment Period portion of the meeting. If your comment pertains to a specific item on the agenda, the Chairman or Vice Chairman will request public comments when the item is addressed. Thank you for attending the meeting and for your interest in your local government.

1. Call to Order
 - A. Roll Call
 - B. Pledge of Allegiance
 - C. Observation of Moment of Silence
 - D. Welcome Meeting Attendees
 - E. Public Comment Period
2. Law Enforcement Quarterly Update

CONSENT AGENDA:

A motion to approve the Consent Agenda is a motion to approve all recommended actions. All matters on the Consent Agenda are considered routine and no discussion is required unless desired by a Board Supervisor or a Member of the Public.

3. Approval of the Minutes
Approval of the Minutes for the Meeting held on April 9, 2021.
4. Annual Renewal of Agreements 2021-2022
Review and approval of Annual Agreement Renewals for the Village Community Development District #4 Board.

NEW BUSINESS:

5. Supervisor Comments

A. Committee Updates

A. Investment Advisory Committee: Primary - Jim Murphy, Alternate - Mark Hayes

B. Multi-Modal Path Discussion Group: Cliff Wiener

C. Liaison to MCSO & VPSD: Mark Hayes

D. Liaison to MCBOCC: Don Deakin

OLD BUSINESS:

6. Old Business Status Update

Old Business Status Update – May 14, 2021

7. Courtyard Villa Driveway Designs/Stamped Pattern

Petition process for courtyard villa driveway designs/stamped patterns.

PUBLIC HEARINGS:

8. Case No. D4-05-21 VCDD No. 4 vs. Wayne Racine, 17555 SE 90th Clemson Circle

****Support documentation for this case can be obtained from the District Clerk's Office****

A. District Counsel Overview of Public Hearing Process

B. Swearing-In of Those Providing Evidence/Testimony

C. Open Public Hearing

D. Staff Presentation of the Facts

E. Owner/Interested Party Presentation

F. Close Public Hearing

G. Board Discussion/Determination

9. Case No. D4-06-21 VCDD No. 4 vs. Joseph DeMil, 17861 SE 85th Causton Court

****Support documentation for this case can be obtained from the District Clerk's Office****

A. District Counsel Overview of Public Hearing Process

B. Swearing-In of Those Providing Evidence/Testimony

C. Open Public Hearing

D. Staff Presentation of the Facts

E. Owner/Interested Party Presentation

F. Close Public Hearing

G. Board Discussion/Determination

INFORMATIONAL ITEMS ONLY:

10. DPM Monthly Report

11. Financial Statements

Financial Statements as of March 31, 2021

12. Budget Workshop Reminder

The District 4 Board will hold a Budget Workshop on Tuesday, May 25, 2021 at 2 p.m. at the Savannah Recreation Center.

REPORTS AND INPUT:

13. District Manager Reports

A. AAC After Agenda

B. COVID-19 Update

14. District Counsel Reports

A. June 15, 2021 – Supervisor Only Training for Ethics, Sunshine and Public Records Law

15. Public Comment Period

16. Adjourn

HOSPITALITY * STEWARDSHIP * INNOVATION & CREATIVITY * HARD WORK

NOTICE

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based. Audio recordings of Board meetings, workshops or public hearings are available for purchase per Florida Statute 119.07 through the District Clerk for \$1.00 per CD requested. Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (352) 751-3939 at least five calendar days prior to the meeting.

The Villages®
Community Development Districts
District 4

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 4

FROM:

DATE:

SUBJECT: Law Enforcement Quarterly Update

ISSUE:

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

The Villages®
Community Development Districts
District 4

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 4

FROM: Jennifer Farlow, District Clerk

DATE: 5/14/2021

SUBJECT: **Approval of the Minutes**

ISSUE: Approval of the Minutes for the Meeting held on April 9, 2021.

ANALYSIS/INFORMATION: Staff requests approval of the Minutes for the Meeting held on April 9, 2021.

STAFF RECOMMENDATION: Staff recommends approval of the Minutes for the Meeting held on April 9, 2021.

MOTION: Motion to approve the Minutes for the Meeting held on April 9, 2021.

ATTACHMENTS:

Description	Type
▣ April 9, 2021 Minutes	Cover Memo

**MINUTES OF MEETING
VILLAGE COMMUNITY
DEVELOPMENT DISTRICT NO. 4**

A meeting of the Board of Supervisors of Village Community Development District No. 4 was held on Friday, April 9, 2021 at 1:30 p.m. in the Ashley Wilkes Room at the Savannah Recreation Center, 1545 Buena Vista Blvd., The Villages Florida, 32162.

Board members present and constituting a quorum:

Jim Murphy	Chairman
Cliff Wiener	Vice Chairman
Mark Hayes	Supervisor
Don Deakin	Supervisor
Cary Sternberg	Supervisor

Staff Present:

Kenny Blocker	Deputy District Manager
Carrie Duckett	Assistant District Manager
Mark Brionez	District Counsel
Barbara Kays	Budget Director
Anne Hochsprung	Finance Director
Mark LaRock	Purchasing Director
Bruce Brown	District Property Management Director
Brittany Wilson	Director of Technology & Board Support Services
Candice Harris	Deputy District Clerk
Katie Evans	Assistant to District Clerk

FIRST ORDER OF BUSINESS: Call to Order

A. Roll Call

Chairman Murphy called the meeting to order at 1:30 p.m. and stated for the record that all Supervisors were present representing a quorum.

B. Pledge of Allegiance

Chairman Murphy led the Pledge of Allegiance.

C. Observation of a Moment of Silence

The Board and audience members in attendance observed a moment of silence for those who have served our Country and community.

D. Welcome Meeting Attendees

Chairman Murphy welcomed all those residents in attendance at the Village Community Development District (VCDD) No. 4 meeting.

E. Public Comment Period

Eileen Deckler, Phillips Villas, advised that either a shrub or a tree was recently removed from the Phillips Villa pool area and requested that another tree be planted at that location. Ms. Deckler stated that there is also damage to the turf from a large truck that completed work at this location. Bruce Brown, District Property Management (DPM) Director, advised that the area will be reviewed and Staff will provide an update to the Board at the May meeting.

Supervisor Deakin advised that he reviewed the area after he received photos from Ms. Deckler.

Ms. Deckler advised that she had also previously addressed the Board and requested more colorful plantings and annuals be installed at the villa and gate entry.

Chairman Murphy requested that Staff review the area to determine ownership of the location.

Supervisor Sternberg stated that he believes the Board previously discussed the resident's request, but the existing irrigation system was not sufficient to address the additional landscape. Carrie Duckett, Assistant District Manager, advised that Staff would review and provide an update to the Board.

CONSENT AGENDA:

Chairman Murphy advised the Board that a motion to approve the Consent Agenda is a motion to approve all recommended actions. All matters on the Consent Agenda are considered routine and no action is required unless desired by the Board Supervisor or a member of the public.

On MOTION by Don Deakin, seconded by Cliff Wiener, with all in favor, the Board took formal action on the following items included on the Consent Agenda:

SECOND ORDER OF BUSINESS: Approval of the Minutes from the Board Meeting held on March 12, 2021.

THIRD ORDER OF BUSINESS: Approval of the Assignment of Agreement ITB

#20B-018 Termite Inspection and Treatment Services with McCall Service NW LLC and authorized the Chairman/Vice Chairman to sign the Assignment document.

FOURTH ORDER OF BUSINESS: Adoption of Resolution 21-04

Kenny Blocker, Deputy District Manager, advised that the three (3) Resolutions presented to the Board pertain to the refunding of the Series 2010 Special Assessment Revenue Bond issuance that was discussed with the Board at the March 12, 2021 meeting. As the Board was previously advised, a Request for Proposal (RFP) was issued and the offer presented by Citizens First Bank (CFB) was the most beneficial to the District.

Jennifer Taylor of Gray Robinson, the District's Bond Counsel, advised that the adoption of Resolution 21-04 will authorize the issuance of the District 4 Special Assessment Revenue Refunding Bond, Series 2021, in a principal amount not to exceed \$2,675,000 for the principle purpose of defeasing and refunding the outstanding Series 2010 Bond. The Resolution will authorize the Chairman or Vice Chairman of the Board the authority to award the sale of such bonds to CFB, pursuant to the proposal submitted, and authorize the execution of the Eighth Supplemental Trust Indenture. Ms. Taylor stated that the proposal submitted by CFB that was approved by the Board at the March 12, 2021 meeting, provides for the terms of the bond.

Supervisor Deakin requested clarification of the savings that would be realized as a result of the refunding.

On MOTION by Don Deakin, seconded by Cary Sternberg, with all in favor, the Board adopted Resolution 21-04 authorizing the issuance of and awarding the sale of not to exceed \$2,675,000 of Special Assessment Revenue Bonds, Series 2021.

FIFTH ORDER OF BUSINESS: Adoption of Resolution 21-05

Kevin Plenzer of PFM Financial Advisors, LLC, the District's Financial Advisors, advised that the Assessment Report for the Special Assessment Revenue Refunding Bonds, Series 2021 for Phase I infrastructure has been provided. Mr. Plenzer advised that in response to Supervisor Deakin's inquiry, Table 4 reflects the total par value of the bonds in the amount of \$2,496,000, with an average coupon

rate of 1.42% and a net annual debt service of \$268,107. The refunding provides an annual assessment savings of 23.6% for homeowners. The savings by unit number is reflected within Table 5 of the document. Mr. Plenzer advised that the net present value savings is approximately \$415,000 and an aggregate basis of approximately \$880,000.

Joy Hayes, Phillips Villas, inquired if the Board adopted Resolution 21-05, if the maintenance assessments would be reduced for District 4 residents.

Supervisor Deakin advised that the refunding would only affect the residents that are part of Phase I.

On MOTION by Don Deakin, seconded by Mark Hayes, with all in favor, the Board approved the revised bond assessment levels for the Village Community Development District No. 4 Special Assessment Revenue Refunding Bonds, Series 2021 for Phase I.
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SIXTH ORDER OF BUSINESS: Adoption of Resolution 21-06

Mr. Blocker advised that in District Manager Richard Baier’s absence, Staff is requesting that the Board adopt Resolution 21-06 appointing Kenneth C. Blocker as Assistant Secretary for signatory purposes.

On MOTION by Don Deakin, seconded by Cary Sternberg, with all in favor, the Board adopted Resolution 21-06 appointing Kenneth C. Blocker as Assistant Secretary.

SEVENTH ORDER OF BUSINESS: Award of Invitation to Bid (ITB) #21B-015 Preserve and Wetland Mowing

Mark LaRock, Purchasing Director, advised on February 2, 2021 the District issued ITB #21B-015 – Preserve and Wetland Mowing. Services to areas included Preserves and Wetlands within Districts 1 – 4 and Sumter Landing Community Development District (SLCDD). Mr. LaRock stated areas were solicited together to gain efficiencies and an economy of scale advantage. Two (2) suppliers submitted bids, with PROscape, Inc. determined to be the lowest, most responsive and responsible

bidder. The District 4 portion of the services will be performed at the unit pricing included within the document. Mr. LaRock advised as information the services are dependent upon weather conditions which may affect intervals of services. Historically, the preserves may require mowing up to six (6) times annually. If approved, the term of the agreement for services will be May 1, 2021 through September 30, 2024 with the option to renew for one (1), three (3) year period, with prices remaining firm and fixed for the initial term of the agreement.

In response to Supervisor Deakin's inquiry, Mr. LaRock provided clarification that the only preserve located within District 4 is the Lindsey Morse Mathews Kestrel Preserve.

On MOTION by Don Deakin, seconded by Cliff Wiener, with all in favor, the Board awarded ITB #21B-015 – Preserve and Wetland Mowing to PROscape, Inc. for the Village Community Development District No. 4 portion of services per the unit prices as shown in Exhibit A and authorized the Chairman/Vice Chairman to sign the Agreement.

EIGHTH ORDER OF BUSINESS: Courtyard Villa Driveway Designs

Candy Dennis, Community Standards Manager, advised that on March 22, 2021, Eileen & David Deckler presented a petition requesting that driveway designs be permitted in courtyard villas. The petition indicated that 165 of the 198 households in Phillips Villas had signed the petition. Ms. Dennis stated that the District has an approved petition process for:

- Courtyard villa screening of the front entryway, Courtyard villa driveway/walking painting and Courtyard villa driveway/walkway pavers with the following stipulations:
 - a) The above modifications are permitted provided a petition, approved by the Architectural Review Committee (ARC), listing the desired colors is signed by 75% of the homeowners of the villa unit. Only one signature per homesite is permitted. Once the petition has been approved by the ARC, owners are not required to submit an ARC Application Form for review when utilizing the approved petition.
- Courtyard villa exterior home painting with the following stipulations:
 - a) Exterior villa home painting is permitted provided a petition, approved by the ARC, listing the desired colors is signed by 75% of the homeowners of the villa unit. Only one signature per homesite is permitted. Once the petition has been approved by the ARC, all courtyard villa repainting applications will be submitted to the ARC for review to ensure compliance with this policy.

Ms. Dennis advised that the petition presented by the Deckler's has not been signed by 75% of the homeowners within Phillips Villas, and in some cases signatures from two (2) homeowners for one property were provided, which resulted in a total of 64% of the homeowners had signed in favor of the petitioned change. Staff has advised Ms. Deckler of the District's policy, and Ms. Deckler requested that the item be brought before the Board for consideration. If the Board directed Staff to move forward with the revisions to the Architectural Review Committee (ARC) Manual the petition for Phillips Villas would need an additional 11% of homeowners' signatures. Ms. Dennis advised that the design configuration of the courtyard villas is such that there is a consistent design theme throughout the individual villa units, and permitting designs on driveways could detract from the uniform and consistent design intent of the courtyard villa driveways. Staff does not recommend proceeding with the petition process for courtyard villa driveway design because the configurations of the driveways and various designs would not be harmonious with the neighborhood.

Ms. Deckler advised that since the original petition was submitted to Staff, 75% of the homeowners' signatures have been obtained. Ms. Deckler presented the Board with photographs with simpler design options which would limit the types of designs.

Supervisor Sternberg advised that if the majority of the residents within Phillips Villas are in favor of the driveway designs, and the guidelines are followed, he would not have an issue proceeding with the revision to the ARC Manual.

Supervisor Sternberg inquired if there are any residents that are opposed to the request.

Ms. Deckler advised that overall the residents have indicated they would like to have the option.

Supervisor Hayes stated that in reviewing the petition, there was one resident who indicated that they were not in favor of proceeding with the change.

Supervisor Deakin stated that Staff provided the recommendation against proceeding with the request, based on the information originally presented, and suggested that Staff review the new driveway designs presented and provide a recommendation at the May 14, 2021 Board meeting. Ms. Duckett advised that Staff would review the information submitted and include this item on the May 14, 2021 agenda.

Vice Chairman Wiener inquired if there were other courtyard villas within District 4 that have submitted a petition to have driveway designs. Ms. Dennis advised at this time, the District has not approved the petition process approved for courtyard villa driveway designs.

Ms. Duckett advised as information, Staff will review the new information presented and provide a new recommendation at the May Board meeting.

Dave Deckler, Phillips Villas, inquired why driveway designs are allowed in the courtyard villa units south. Ms. Duckett advised that Districts 1-10 have purview over the Deed Compliance and Architectural Review process and have adopted the necessary Rules. Districts 11 – 13 are currently under the purview of the Developer, and Architectural Review is submitted and reviewed by the Developer's representative and not the District Government. Ms. Duckett advised that the Districts' Rules and Manuals vary based on the deed restrictions in the District and Unit.

NINTH ORDER OF BUSINESS: Supervisor Comments

A. Supervisor Deakin: AAC After Agenda

Supervisor Deakin stated that the After Agenda from the Amenity Authority Committee (AAC) meeting held on April 7, 2021 was provided to the Board as information. The Village Center Community Development District (VCCDD) awarded the First Responders Recreation Center project to Mark Cook Builders, Inc., following the recommendation made by the AAC, and provided an overview of the project costs as information.

Supervisor Deakin requested clarification on the type of fencing that will be placed around the First Responders Recreation Center during construction, and inquired if there will be permanent fencing when construction is complete. Mr. Brown advised that the parking lot will be enclosed within the construction fence perimeter, will go down the golf cart path that currently exists and surround the entire property. Following construction, a three (3) board wooden fence will be installed.

Vice Chairman Wiener requested clarification on the protocol followed by Community Watch when addressing removal of signage located on District Property. Nehemiah Wolfe, Department Chief, Community Watch, advised that the protocol of Community Watch has been to remove signage on District Property and road right-of-ways. Mr. Wolfe stated there has been a total of 214 times within the last year that signage has been identified and removed. The road right-of-way is identified by the line-

of-sight from traffic control devices, stop signs, utility boxes, etc. The edge of pavement up to the identifiers are used for line-of-sight. Vice Chairman Wiener stated that he is of the understanding that the road right-of-way is classified as approximately thirteen (13) feet from the curb.

Vice Chairman Wiener provided Staff with photographs of signs that are located on District Property.

Mr. Wolfe advised that Staff has revisited the Standard Operating Procedures (SOP) for removal of signage and in the process of educating the Community Watch drivers about the revisions made to the SOP.

Following further discussion, Ms. Duckett advised that Staff will provide an update to the Board.

B. Committee Updates

a. Investment Advisory Committee: Primary – Jim Murphy, Alternate – Mark Hayes

There was no Investment Advisory Committee (IAC) update to be provided.

b. Multi-Modal Path Discussion Group: Cliff Wiener

There was no Multi-Modal Path Discussion Group (MMPDG) update to be provided.

Chairman Murphy requested that at the next MMPDG meeting a discussion occur regarding the process of smoothing black top to concrete slaps.

c. Liaison to MCSO and VPSD: Mark Hayes

Supervisor Hayes advised there was an incident in Calumet Grove regarding a service truck crashing into a house which caused structural damage. As information, the Marion County Sheriff's Office (MCSO) does not respond to traffic accidents, Florida Highway Patrol (FHP) is the entity that responds to traffic accidents.

d. Liaison to MCBOCC: Don Deakin

There was no Marion County Board of County Commissioners (MCBOCC) update to be provided.

TENTH ORDER OF BUSINESS: Old Business Status Update

Ms. Duckett advised all items on Old Business have been addressed.

ELEVENTH ORDER OF BUSINESS: DPM Monthly Report

The DPM Monthly Report was provided as information to the Board.

TWELFTH ORDER OF BUSINESS: Financial Statements

The Financial Statement as of February 28, 2021 was provided as information to the Board.

Barbara Kays, Budget Director, advised that the District 4 Board will hold a Budget Workshop on May 25, 2021.

Vice Chairman Wiener requested that line-by-line detail for the Electricity Account be provided at the Budget Workshop.

THIRTEENTH ORDER OF BUSINESS: District Manager Reports

A. COVID-19 Update

Ms. Duckett advised the most recent COVID-19 District Action Plan was provided to the Committee and stated that all outside facilities are operating at 100%. Ms. Duckett stated that updates are provided on the www.districtgov.org website and The Villages Recreation & Park publications when available.

B. Wildwood Utility Dependent District

Mr. Blocker advised that the City of Wildwood passed Ordinance O2021-16 which created the Wildwood Utility Dependent District (WUDD) and on March 23, 2021 the WUDD Board held its Organizational Meeting. This Board will have similar oversight as the North Sumter County Utility Dependent District (NSCUDD) and will provide utility services to the residents residing south of SR 44, should the District receive an offer to purchase the utilities south of SR 44.

FOURTEENTH ORDER OF BUSINESS: District Counsel Reports

A. Adoption of Resolution 21-07: Defense and Indemnification

Mark Brionez, District Counsel, advised that Resolution 21-07 is the support and legal defense of the members of the Board of Supervisors and Committee Members. This policy will provide a greater level of legal protection to the Supervisors, as long as the Supervisors are acting within their legal

authority and without malice. Mr. Brionez advised a motion would be needed to adopt Resolution 21-03: Defense and Indemnification.

On MOTION by Cliff Wiener, seconded by Cary Sternberg, with all in favor, the Board adopted Resolution 21-07 establishing the District's Defense and Indemnification Policy and providing an effective date.

Mr. Brionez advised that Senate Bill 60 would prohibit anonymous code enforcement complaints within municipalities and would have no impact on enforcement within Community Development District's (CDDs).

Vice Chairman Wiener advised that the Board recently received an email regarding the Mistwood Lane pipe repair and inquired what is being done at this time. Mr. Brown advised that the Board and residents who reside in the area have been provided with the most recent update, which is that bore testing of the area will be completed on April 12, 2021 to determine soil compression, which will then likely result in grout being utilized to reinforce the area. The estimated cost at this time is \$80,000; however, once the testing is completed, and a plan is developed, a more accurate cost will be able to be provided to the Board. Mr. Brown advised that the issue with the pipe was identified as part of the ongoing routine pipe inspection program.

FIFTEENTH ORDER OF BUSINESS: Public Comment Period

Ms. Deckler re-addressed the Board requesting clarification on the May regular Board meeting date. Ms. Duckett advised the meeting will be held on Friday, May 14, 2021 at 1:30 p.m. at the Savannah Recreation Center.

SIXTEENTH ORDER OF BUSINESS: Adjourn

The meeting was adjourned at 3:09 p.m.

On MOTION by Mark Hayes, seconded by Don Deakin, with all in favor, the Board adjourned the meeting.

Richard J. Baier
Secretary

James Murphy
Chairman

The Villages®
Community Development Districts
District 4

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 4

FROM: Mark LaRock, Purchasing Director; Janet Mrozowski, Purchasing Operations Coordinator

DATE: 5/14/2021

SUBJECT: **Annual Renewal of Agreements 2021-2022**

ISSUE:

Review and approval of Annual Agreement Renewals for the Village Community Development District #4 Board.

ANALYSIS/INFORMATION:

The agreements listed below require renewal for the fiscal year 2021-2022. The agreement type and annual agreement amount **(there are no price changes with these renewals)** are listed for your information.

Contractor	Contract #	Type	Area/Service	Annual Agreement Amount
Asphalt Paving Systems, Inc. Renewal Two of Two (FINAL)	18P-024	Maintenance (Micro Surfacing)	Roadways & Parking Lot Maintenance (Micro Surfacing / Crackfill Services)	Pricing per Exhibit A of Agreement – (Micro Surfacing / Crackfill)
Pavement Technology, Inc. Renewal Two of Two (FINAL)	18P-024	Maintenance ("Reclamite")	Roadways & Parking Lot Maintenance (Asphalt Rejuvenating Agent "Reclamite")	Pricing per Exhibit A of Agreement – Asphalt Rejuvenating Agent "Reclamite"
Tri-State Asphalt Corp. Renewal Two of Two (FINAL)	18P-024	Maintenance (Striping & Patching)	Roadways & Parking Lot Maintenance (Striping and Cut & Patch)	Pricing per Exhibit A of Agreement – Striping and Cut & Patch

STAFF RECOMMENDATION:

Staff requests approval of above referenced Annual Agreement Renewals for fiscal year 2021-2022.

MOTION:

Motion to approve the above reference Annual Agreement Renewals and authorize Chair/Vice Chair to sign the renewal documents.

ATTACHMENTS:

Description		Type
▣	VCDD4 Asphalt Paving Systems 18P-024 Renew2	Exhibit
▣	VCDD4 Pavement Technology 18P-024 Renew2	Exhibit
▣	VCDD4 Tri-State Asphalt 18P-024 Renew2	Exhibit

**RENEWAL TWO of TWO (FINAL) TO THE AGREEMENT BETWEEN
VILLAGE COMMUNITY DEVELOPMENT DISTRICT #4
AND ASPHALT PAVING SYSTEMS, INC. FOR
ROADWAYS AND PARKING LOT MAINTENANCE [MICRO SURFACING/CRACKFILL
SERVICES]
RFP #18P-024**

THIS RENEWAL is entered into this 14th day of May 2021, by and between VILLAGE COMMUNITY DEVELOPMENT DISTRICT #4 (VCDD4), whose mailing address is 984 Old Mill Run, The Villages, FL 32162 and ASPHALT PAVING SYSTEMS, INC. (CONTRACTOR), whose mailing address is 9021 Wire Road, Zephyrhills, FL 33540.

RECITALS

WHEREAS, VCDD4 and CONTRACTOR entered into Agreement RFP #18P-024 for Roadways and Parking Lot Maintenance [Micro Surfacing/Crackfill Services] (AGREEMENT) for properties such as those owned or operated by VCDD4, dated October 12, 2018; and

WHEREAS, VCDD4 and CONTRACTOR entered into Renewal One to the AGREEMENT dated September 11, 2019; and

WHEREAS, VCDD4 and CONTRACTOR desire to renew the existing AGREEMENT which expires September 30, 2021, as set forth below.

NOW, THEREFORE, in consideration of the foregoing Recitals and the mutual covenants and conditions contained herein, VCDD4 and CONTRACTOR agree as follows:

1. The above Recitals are true and correct and are hereby incorporated into this paragraph.
2. VCDD4 and CONTRACTOR hereby renew the AGREEMENT and any Amendments thereto for a term of October 1, 2021, and ending September 30, 2022. The AGREEMENT and all Amendments are hereby incorporated into this paragraph.
3. VCDD4 and CONTRACTOR agree that all other terms and conditions of the AGREEMENT and Amendments thereto are hereby ratified and confirmed and shall continue in full force and effect except as renewed herein.

**RENEWAL TWO of TWO (FINAL) TO THE AGREEMENT BETWEEN
VILLAGE COMMUNITY DEVELOPMENT DISTRICT #4
AND ASPHALT PAVING SYSTEMS, INC. FOR
ROADWAYS AND PARKING LOT MAINTENANCE [MICRO SURFACING/CRACKFILL
SERVICES]
RFP #18P-024**

IN WITNESS WHEREOF, said VCDD4 has caused this Renewal to be executed in its name by the Chairman of the VILLAGE COMMUNITY DEVELOPMENT DISTRICT #4, attested by the clerk of said VCDD4, and ASPHALT PAVING SYSTEMS, INC. has caused this Renewal to be executed in its name by its authorized representative, attested to and has caused the seal of said corporation to be hereto attached (if applicable), all on the day and year written above.

**VILLAGE COMMUNITY
DEVELOPMENT DISTRICT #4**

By: _____

Print Name

Print Title

Date

Attest

ASPHALT PAVING SYSTEMS, INC.

By: _____

Print Name

Print Title

Date

Attest

Negotiated pricing from Asphalt Paving Systems, Inc.

PROPOSAL FORM for RFP #18P-024

Service Type and Project Size:		Proposal Price	
		0 - 15,000 (SQ YD)	15,001 - 30,000 (SQ YD)
2. Micro Surfacing			
a.	Double Micro surfacing	\$6.35	\$5.75
b.	Cape Seal	\$13.41	\$13.41
c.	Crackfill (per gallon)	\$20.00 gal	\$20.00 gal
d.	Mobilization ¹	\$1,500.00	\$1,500.00

7. Miscellaneous (as required items)			
a.	Adjust Manholes & Valves	EA	\$150.00
b.	Rubber Tire Rolling of Micro Surfaced Areas	SQ YD	\$0.20
c.	Prep-work (per specifications, per project)	EA	\$2,500.00
d.	Nighttime Premium ³	-	\$5,500.00

NOTE(S):

- When completing your proposal, do not attach any forms which may contain terms and conditions that conflict with those listed in the District's proposal documents. Inclusion of additional terms and conditions such as those which may be on your company's standard forms may result in your proposal being declared non-responsive.
- All price information to be used in the RFP evaluation must be on this proposal form. The price shall include all labor, equipment and materials and shall be F.O.B. destination. All prices shall remain firm for the life of the contract.
- District reserves the right to adjust any quantity upward or downward as may be warranted or necessary.

"The undersigned, as Proposer, hereby declares that he/she has informed himself/herself fully in regard to all conditions to the work to be done, and that he/she has examined the RFP and Specifications for the work and comments hereto attached. The Proposer agrees, if this proposal is accepted, to contract with the Village Community Development Districts in the form of an Agreement, to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation, labor and service necessary to complete the work covered by the RFP and Contract Documents for this Project. The Proposer agrees to accept in full compensation for each item the prices named in the schedules incorporated herein.

Proposer agrees to supply the products or services at the prices proposed above in accordance with the terms, conditions and specifications contained in this RFP."

EXHIBIT "A"

Term

The term of this Agreement shall begin upon each Board Approval in October, 2018 through September 30, 2020, with the option to renew for two (2) additional one (1) year periods. The prices proposed by the Contractor shall remain fixed and firm through the initial term ending September 30, 2020. Following completion of the initial term each renewal period shall automatically occur on October 1 of each renewal period unless either party provides a minimum ninety (90) day written notice of non-renewal. Prior to March 1st of the end of the initial term the contractor shall meet with Purchasing and District Property Management staff to negotiate an increase or decrease to the current awarded pricing to become effective for the following October 1st. The negotiated price change at the end of the initial term shall remain firm for the remainder of the two (2) additional one (1) year renewals. No increase will exceed 5%.

Robert Capoferri, President

Authorized Agent Name, Title (Print)



Authorized Signature

Date 9/19/18

Name of Proponent's Firm: Asphalt Paving Systems, Inc.

EXHIBIT "A"

**RENEWAL TWO of TWO (FINAL) TO THE AGREEMENT BETWEEN
VILLAGE COMMUNITY DEVELOPMENT DISTRICT #4
AND PAVEMENT TECHNOLOGY, INC. FOR
ROADWAYS AND PARKING LOT MAINTENANCE[ASPHALT REJUVENATING AGENT
“RECLAMITE” SERVICES]
RFP #18P-024**

THIS RENEWAL is entered into this 14th day of May 2021, by and between VILLAGE COMMUNITY DEVELOPMENT DISTRICT #4 (VCDD4), whose mailing address is 984 Old Mill Run, The Villages, FL 32162 and PAVEMENT TECHNOLOGY, INC. (CONTRACTOR), whose mailing address is 24144 Detroit Road, Westlake, OH 44145.

RECITALS

WHEREAS, VCDD4 and CONTRACTOR entered into Agreement RFP #18P-024 for Roadways and Parking Lot Maintenance [Asphalt Rejuvenating Agent “Reclamite” Services] (AGREEMENT) for properties such as those owned or operated by VCDD4, dated October 12, 2018; and

WHEREAS, VCDD4 and CONTRACTOR entered into Renewal One to the AGREEMENT dated September 11, 2019; and

WHEREAS, VCDD4 and CONTRACTOR desire to renew the existing AGREEMENT which expires September 30, 2021, as set forth below.

NOW, THEREFORE, in consideration of the foregoing Recitals and the mutual covenants and conditions contained herein, VCDD4 and CONTRACTOR agree as follows:

1. The above Recitals are true and correct and are hereby incorporated into this paragraph.
2. VCDD4 and CONTRACTOR hereby renew the AGREEMENT and any Amendments thereto for a term of October 1, 2021, and ending September 30, 2022. The AGREEMENT and all Amendments are hereby incorporated into this paragraph.
3. VCDD4 and CONTRACTOR agree that all other terms and conditions of the AGREEMENT and Amendments thereto are hereby ratified and confirmed and shall continue in full force and effect except as renewed herein.

**RENEWAL TWO of TWO (FINAL) TO THE AGREEMENT BETWEEN
VILLAGE COMMUNITY DEVELOPMENT DISTRICT #4
AND PAVEMENT TECHNOLOGY, INC. FOR
ROADWAYS AND PARKING LOT MAINTENANCE [ASPHALT REJUVENATING AGENT
"RECLAMITE" SERVICES]
RFP #18P-024**

IN WITNESS WHEREOF, said VCDD4 has caused this Renewal to be executed in its name by the Chairman of the VILLAGE COMMUNITY DEVELOPMENT DISTRICT #4, attested by the clerk of said VCDD4, and PAVEMENT TECHNOLOGY, INC. has caused this Renewal to be executed in its name by its authorized representative, attested to and has caused the seal of said corporation to be hereto attached (if applicable), all on the day and year written above.

**VILLAGE COMMUNITY
DEVELOPMENT DISTRICT #4**

By: _____

Print Name

Print Title

Date

Attest

PAVEMENT TECHNOLOGY, INC.

By: _____

Print Name

Print Title

Date

Attest

PROPOSAL FORM for RFP #18P-024

Service Type and Project Size:		Proposal Price																																																																																									
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m.	6" Double Yellow Center Lane Solid Lines	LF	No Bid
n.	6" Thermoplastic Grinding/Removal	LF	No Bid
o.	Traffic Diamonds	EA	No Bid
p.	Mobilization ¹	LS	No Bid
6. Cut and Patch			
a.	Repairs - Cut & Patch 1.5"	SQ YD	No Bid
7. Miscellaneous (as required items)			
a.	Adjust Manholes & Valves	EA	No Bid
b.	Rubber Tire Rolling of Micro Surfaced Areas	SQ YD	No Bid
c.	Prep-work (per specifications, per project)	EA	No Bid
d.	Nighttime Premium ³	-	
Will your firm be able to provide a local representative for warranty issues on an "as needed basis" (Within a 60 miles radius of the District)? Where is service available?		Yes. Chris Evers 5542 57th Way Vero Beach, FL 32967	
Indicate any and all manufacturer and/or provider warranties for the materials proposed. You may attach separate sheets if necessary. A minimum one (1) year warranty for all materials and labor is required.		Please see attached.	
Please provide approximate lead time for services from receipt of District purchase order.		90 days after issuance of a Purchase Order.	

¹ One Time Charge, Per Project, During "Normal" operating hours² To include "STOP" prior to bar when no sign is present³ One Time Charge, Per Project, Outside "Normal" operating hours**NOTE(S):**

- When completing your proposal, do not attach any forms which may contain terms and conditions that conflict with those listed in the District's proposal documents. Inclusion of additional terms and conditions such as those which may be on your company's standard forms may result in your proposal being declared non-responsive.
- All price information to be used in the RFP evaluation must be on this proposal form. The price shall include all labor, equipment and materials and shall be F.O.B. destination. All prices shall remain firm for the life of the contract.
- District reserves the right to adjust any quantity upward or downward as may be warranted or necessary.


EXHIBIT "A"

"The undersigned, as Proposer, hereby declares that he/she has informed himself/herself fully in regard to all conditions to the work to be done, and that he/she has examined the RFP and Specifications for the work and comments hereto attached. The Proposer agrees, if this proposal is accepted, to contract with the Village Community Development Districts in the form of an Agreement, to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation, labor and service necessary to complete the work covered by the RFP and Contract Documents for this Project. The Proposer agrees to accept in full compensation for each item the prices named in the schedules incorporated herein.

Proposer agrees to supply the products or services at the prices proposed above in accordance with the terms, conditions and specifications contained in this RFP."

Susan J. Durante, Secretary/Treasurer

Authorized Agent Name, Title (Print)

 8/16/18
Authorized Signature Date

Name of Proponent's Firm:

Pavement Technology, Inc.

This document must be completed and returned with your Submittal

EXHIBIT "A"

**RENEWAL TWO of TWO (FINAL) TO THE AGREEMENT BETWEEN
VILLAGE COMMUNITY DEVELOPMENT DISTRICT #4
AND TRI-STATE ASPHALT CORPORATION FOR
ROADWAYS AND PARKING LOT MAINTENANCE [STRIPING – PAINT & GLASS BEAD
AND CUT & PATCH SERVICES]
RFP #18P-024**

THIS RENEWAL is entered into this 14th day of May 2021, by and between VILLAGE COMMUNITY DEVELOPMENT DISTRICT #4 (VCDD4), whose mailing address is 984 Old Mill Run, The Villages, FL 32162 and TRI-STATE ASPHALT CORPORATION (CONTRACTOR), whose mailing address is 703 Carpenter Avenue, Leesburg, FL 34748.

RECITALS

WHEREAS, VCDD4 and CONTRACTOR entered into Agreement RFP #18P-024 for Roadways and Parking Lot Maintenance [Striping – Paint & Glass Bead and Cut & Patch Services] (AGREEMENT) for properties such as those owned or operated by VCDD4, dated October 12, 2018; and

WHEREAS, VCDD4 and CONTRACTOR entered into Renewal One to the AGREEMENT dated September 11, 2019; and

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**VILLAGE COMMUNITY
DEVELOPMENT DISTRICT #4**

By: _____

Print Name

Print Title

Date

Attest

TRI-STATE ASPHALT CORPORATION

By: _____

Print Name

Print Title

Date

Attest

PROPOSAL FORM for RFP #18P-024

Service Type and Project Size:		Proposal Price	
		0 - 15,000 (SQ YD)	15,001 - 30,000 (SQ YD)
1. Mill and Overlay			
a.	Mill & Overlay 1"		
b.	Mill & Overlay 1.5"		
c.	Curb Line Mill & Overlay 3'		
d.	Curb Line Mill & Overlay 7'		
e.	Overlay 1"		
f.	Overlay 1.5"		
g.	Mobilization ¹		
2. Micro Surfacing			
a.	Double Micro surfacing		
b.	Cape Seal		
c.	Crackfill (per gallon)	gal	gal
d.	Mobilization ¹		
3. Asphalt Rejuvenating Agent			
a.	Reclamite		
	Service Type	Unit of Measure	Proposal Price
4. Striping (Paint & Glass Bead) LF pricing for projects up to 500LF			
a.	4" Road line Marking	LF	.22
b.	6" Road line Marking	LF	.29
c.	Parking Space lines	LF	.20
d.	24" Stop Bars ²	LF	SEE DEVIATION
e.	Complete Handicap Spaces	EA	35.00
f.	Large Arrows	EA	24.00
g.	Small Arrows	EA	12.00
h.	18" Crosswalks	LF	.75
i.	24" Crosswalks	LF	1.40
j.	6" White Edge Line Striping	LF	.29
k.	6" Yellow Edge Line Striping	LF	.29
l.	6" White Center Lane Skip Lines	LF	.29
m.	6" Double Yellow Center Lane Solid Lines	LF	.29
n.	Traffic Diamonds	EA	10.00
o.	Mobilization ¹	LS	195.00
5. Striping (Thermoplastic& Glass Bead) LF pricing for projects up to 500LF			
a.	4" Road line Marking	LF	
b.	6" Road line Marking	LF	
c.	Parking Space lines	LF	

EXHIBIT "A"

d.	24" Stop Bars ²	LF	
e.	Complete Handicap Spaces	EA	
f.	Large Arrows	EA	
g.	Small Arrows	EA	
h.	18" Crosswalks	LF	
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o.	Traffic Diamonds	EA	
p.	Mobilization ¹	LS	
6. Cut and Patch			
a.	Repairs - Cut & Patch 1.5"	SQ YD	25.71
7. Miscellaneous (as required items)			
a.	Adjust Manholes & Valves	EA	SEE DEVIATION
b.	Rubber Tire Rolling of Micro Surfaced Areas	SQ YD	
c.	Prep-work (per specifications, per project)	EA	
d.	Nighttime Premium ³	-	495.00
<i>Will your firm be able to provide a local representative for warranty issues on an "as needed basis" (Within a 60 miles radius of the District)? Where is service available?</i>		YES	
<i>Indicate any and all manufacturer and/or provider warranties for the materials proposed. You may attach separate sheets if necessary. A minimum one (1) year warranty for all materials and labor is required.</i>		1 YEAR MATERIAL/WORKMANSHIP	
<i>Please provide approximate lead time for services from receipt of District purchase order.</i>		2 WEEKS	

¹ One Time Charge, Per Project, During "Normal" operating hours

² To include "STOP" prior to bar when no sign is present

³ One Time Charge, Per Project, Outside "Normal" operating hours

NOTE(S):

- When completing your proposal, do not attach any forms which may contain terms and conditions that conflict with those listed in the District's proposal documents. Inclusion of additional terms and conditions such as those which may be on your company's standard forms may result in your proposal being declared non-responsive.
- All price information to be used in the RFP evaluation must be on this proposal form. The price shall include all labor, equipment and materials and shall be F.O.B. destination. All prices shall remain firm for the life of the contract.
- District reserves the right to adjust any quantity upward or downward as may be warranted or necessary.

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Proposer agrees to supply the products or services at the prices proposed above in accordance with the terms, conditions and specifications contained in this RFP."

KEITH DAVIS, VICE PRESIDENT
Authorized Agent Name, Title (Print)


Authorized Signature

8/16/2018
Date

Name of Proponent's Firm:

TRI-STATE ASPHALT CORP

This document must be completed and returned with your Submittal

EXHIBIT "A"

EXCEPTIONS OR DEVIATIONS TO SPECIFICATIONS

Note: Proposer must sign the appropriate statement below as applicable.

- () Proposer understands and agrees to all terms, conditions, requirements and specifications stated herein.

Firm: _____

Signature and Date: _____

- (X) Proposer takes exceptions to terms, conditions, requirements or specifications stated herein. (Proposer must itemize each exception below and return with the Proposal Form.)

Firm: Tri-State Asphalt Corp

Signature and Date: _____

8/16/2018

24" STOP BARS TO BE PAINTED AT \$1.40 PER LF. "STOP" STENCIL \$24 EACH

MANHOLES & VALVE ADJUSTMENT TO BE PRICED PER JOB

Proposer should note that any exceptions taken from the stated terms and/or specifications may, but not necessarily will be cause for their submittal to be deemed "non-responsive", risking rejecting of the submittal.

Attached are _____ additional pages.

Name of Proponent's Firm:

TRI-STATE ASPHALT CORP

This document must be completed and returned with your Submittal

EXHIBIT "A"

The Villages®
Community Development Districts
District 4

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 4

FROM: District Staff

DATE: 5/14/2021

SUBJECT: **Old Business Status Update**

ISSUE:

Old Business Status Update – May 14, 2021

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description	Type
❑ Old Business Status Update	Cover Memo
❑ Phillips Villa Landscape	Cover Memo
❑ Signage in District Right-of-Ways	Cover Memo

VCDD No. 4 Old Business Status Update

ITEM	DATE ADDED	ASSIGNED DEPT	ACTION	STATUS (If Applicable)	COMPLETE
Review landscaping at Phillips Villa entry.	4/9/21	DPM		Status update attached.	X
Courtyard Villa driveway design and include on May 14, 2021 agenda for further discussion.	4/9/21	COMM STRDS		On agenda.	X
Removal of signage from District right-of-ways	4/9/21	COMM WATCH			
Line item detail of electricity costs	4/9/21	Finance		Provided to Board via email on April 5, 2021.	X
Non-VCDD No. 4 Items					
Provide update on replacement of trees outside Phillips Villa Pool	4/9/21	DPM		Trees have been replaced.	X

Farlow, Jennifer

Subject:

FW: D4 Old Business

At the April 2021 D4 Board Meeting, a resident requested the board consider that flowers be installed at the Phillips Villa Entry Way. The cost to install the required irrigation and 75 annuals is \$1,950 with quarterly flower change out @ \$90 per quarter (\$360 per year). This item was previously discussed in 2020. Historically, the Districts continue to utilize the same landscape design utilized by the Developer at the time of construction, and allow the landscaping to grow and mature for several years. Mr. Baier cautioned the Board that if they chose to proceed with the installation of additional annuals at this villa entry, other requests could be received. Following discussion, the Board advised that it would continue to maintain the landscaping, per the existing design plan, address it during the Fiscal Year 2020/2021 budget process.

Tks,

Bruce



Community Development Districts

Bruce C. Brown, Director

District Property Management

1071 Canal Street | The Villages, Florida 32162

Direct: 352.753.4022 | Fax: 352.753.4296

bruce.brown@districtgov.org | www.DistrictGov.org

Hospitality · Stewardship · Innovation & Creativity · Hard Work

Note: Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

The Villages®
Community Development Districts
Community Standards

Enforcement of Signage
May 14, 2021

Enforcement of Signage

The Deed Restrictions Provide

Home Units: A sign showing the Owner's name will be permitted in common specifications to be set forth by the Developer. No other signs or advertisements will be permitted without the express written consent of the Developer.

Villa Units: No sign of any kind shall be displayed to public view on a Homesite or the Common area without the prior written consent of the Developer, except customary name and address signs. Professional signs advertising a property for sale or rent shall be permitted.

External Deed Restriction Standards provide the following exceptions to the sign violation:

Security – Small decals or small signs may be placed on doors, windows and planting beds next to the house.

Lawn Care – State law allows for a sign to be placed on the newly-treated lawn until dry.



AFFIRMATION and CONSENT

The Villages of Lake-Sumter, Inc. (f/k/a Orange Blossom Hills, Inc.) as “Declarant” under those residential Declaration of Covenants, Conditions and Restrictions governing homes located within that portion of “The Villages” in the Town of Lady Lake, unincorporated Lake County, Marion County and that portion of Sumter County lying north of CR466, hereby affirms that it shall take no action and hereby consents to the placement of not more than one (1) professionally prepared sign not exceeding 24” by 24” affixed to an exterior window of a residence. Nothing in this Affirmation and Consent shall be construed as to limit or contract any other right that the owners may have regarding signage.

Dated this 20 day of August, 2012.

THE VILLAGES OF LAKE-SUMTER, INC.

By: Jennifer L. Parr
Jennifer L. Parr, Vice President

The Villages®

Community Development Districts

Hospitality ~ Stewardship ~ Hard Work ~ Innovation & Creativity

www.DistrictGov.org

Enforcement of Signage

On Residential Property

(Including resident maintained rights-of-way)

- Staff receives a complaint.
- Staff verifies the violation – if no violation exists the case is closed. If a violation is verified, staff knocks on the door to make contact with the resident.
- If no contact is made staff initiates a phone call, when they return from the field, to educate the resident regarding the deed restrictions.
- If no contact is made through a phone call, staff returns to the property the following day and knocks on the door. If contact is made staff strives for voluntary compliance. If no contact is made at that time, a Deed Restriction Reminder is written.
- Staff follows its process to bring the property into compliance.

District 4 Sign Violations

May 1, 2020 thru April 30, 2021

	Complaints	Written
May 2020	4	0
June 2020	6	0
July 2020	3	0
August 2020	6	1
September 2020	17	2
October 2020	28	7
November 2020	14	0
December 2020	5	0
January 2021	3	0
February 2021	7	0
March 2021	0	0
April 2021	4	0
Total	97	10

Enforcement of Signage

On District Owned Property

- Staff receives a complaint.
- Staff visits the area and if a sign is located on District Owned Property or the Common Areas, staff will remove the sign and leave it at the Savannah Center in the rear of property and place in the dumpster after 24 hours.



Signage Removal May 14, 2021

Community Watch Enforcement of Signage

- It is the policy of Community Watch to respond to all inquiries related to posted signs for the purpose of determining if the posted sign is on District property or within the right of way. With the approval of their supervisor, patrol drivers may be directed to remove signs from district property or within the road right of way due for line of sight, safety or aesthetic issues.

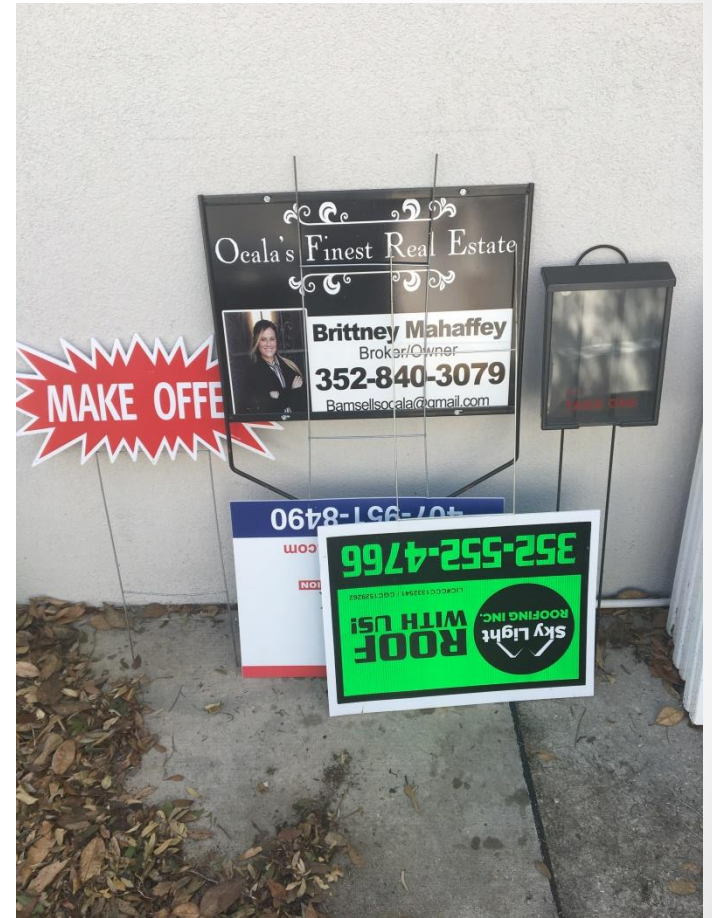
Community Watch Signage Procedures

- The following is a list of District property or within the road right of way location examples (the below list is not all inclusive).
- Signs shall be removed from:
 - Clearly defined District property as current policy defines
 - Rear Property lines: easements & right of ways determined by line of sight using (electric utility boxes, light poles, etc.) as a guide
 - Street Front Property Lines: easements & right of ways determined by line of sight using (fire hydrants, etc.) approximately
 - Within the boundary/property where a street light, road sign or a utility equipment (electrical, cable, etc.) box is installed.
 - Medians and Islands on Morse Blvd, Buena Vista Blvd, El Camino Real, CR466, CR466A or similar type roadways.
 - The property located within roundabouts or cul de sacs.
 - Property along public roadways in which a villa wall, golf course or retention pond abuts the roadway.
 - All signs posted onto light poles, street signs, stop signs or other signs erected by District, County, or State government.

Plan of Action

- All patrol drivers were retrained on “Right of Way” definitions.
- All patrol drivers were instructed to use the “Line of Sight methodology” of the street signs and utility boxes to determine area.





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Hospitality ~ Stewardship ~ Hard Work ~ Innovation & Creativity

www.DistrictGov.org

District 4 Sign Removal Tabulation

DATE	# OF SIGNS	DATE	# OF SIGNS
4/1	3	4/18	4
4/3	4	4/22	5
4/4	1	4/23	10
4/7	3	4/24	18
4/8	8	4/25	4
4/9	10	4/30	1
4/10	5	5/1	8
4/16	8	5/2	4
4/17	5	5/5	2

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District 4

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 4

FROM: Candice N. Dennis, Community Standards Manager

DATE: 5/14/2021

SUBJECT: **Courtyard Villa Driveway Designs/Stamped Pattern**

ISSUE:

Petition process for courtyard villa driveway designs/stamped patterns.

ANALYSIS/INFORMATION:

On April 9, 2021, Eileen & David Deckler provided a petition for Phillips Villas to permit designs/stamped patterns on their courtyard villa driveway. After discussion, the Board directed staff to bring back verbiage provided in the Architectural Review Manual to permit this option. The proposed revision is:

2.5 Driveways, Walkways, Patios, Front Entry Flooring

3. Design/Stamped Pattern: Courtyard villa driveway designs/stamped patterns are allowed provided a petition, approved by the ARC, listing the desired color and design/stamped pattern is signed by 75% of the homeowners in the villa unit. Only one signature per homesite is permitted. Driveways may include a non-verbiage design no larger than three (3) feet by three (3) feet, shall be centered and remain a minimum of twelve (12) feet from the street. Designs are not permitted on any courtyard villa walkway. Borders are permitted no larger than four (4) inches wide. This includes the front entryway under the existing roof line. Once the petition has been approved by the ARC, all courtyard villa designs/stamped patterns will be submitted to the ARC for review to ensure compliance with this policy. Hot, electric, neon or bright colors are not permitted.

STAFF RECOMMENDATION:

Staff recommends approving the petition process for courtyard villa driveway designs/stamped patterns.

MOTION:

Motion to approve the petition process for courtyard villa driveway designs/stamped patterns.

ATTACHMENTS:

Description	Type
□ ARC Manual - Photo of driveway - Samples	Cover Memo

provided a petition, approved by the ARC, listing the desired colors is signed by 75% of the homeowners of the villa unit. Only one signature per homesite is permitted. Once a particular villa unit's petition has been approved by ARC, individual lot owners residing therein are not required to submit an ARC Application Form for review when utilizing the approved petition. Additional colors may be approved following the same petition process identified herein. Floor of front entry way under existing roof line may be tiled, painted or covered with pavers

2. Pavers: Courtyard villa driveway/walkway pavers are allowed provided a petition, approved by the ARC, listing the desired color is signed by 75% of the homeowners of the villa unit. Only one signature per homesite is permitted. Pavers shall be flush with the connecting driveway/walkway/roadway. Once a particular villa unit's petition has been approved by ARC, individual lot owners residing therein are not required to submit an ARC Application Form for review when utilizing the approved petition colors. Additional colors may be approved following the same petition process as identified herein
3. Design/Stamped Pattern: Courtyard villa driveway designs/stamped patterns are allowed provided a petition, approved by the ARC, listing the desired color and design/stamped pattern is signed by 75% of the homeowners in the villa unit. Only one signature per homesite is permitted. Driveways may include a non-verbiage design no larger than three (3) feet by three (3) feet, shall be centered and remain a minimum of twelve (12) feet from the street. Designs are not permitted on any courtyard villa walkway. Borders are permitted no larger than four (4) inches wide. This includes the front entryway under the existing roof line. Once the petition has been approved by the ARC, all courtyard villa designs/stamped patterns will be submitted to the ARC for review to ensure compliance with this policy. Hot, electric, neon or bright colors are not permitted.
4. Driveway extensions are not permitted.

Patio Villa:

Patio Villas may widen their driveway no more than two (2) feet on the side not burdened by a side yard easement. Driveways and walkways may be painted only colors that are harmonious to the home and surrounding neighborhood and may include non-verbiage designs no larger than five (5) feet by five (5) feet in circumference. Borders are permitted no larger than four (4) inches wide. Hot, electric, neon or bright colors are not permitted. Driveways and walkways may use pavers.

2.6 Fences, Railings

Driveway

From: EILEEN BAKSA (ebjinxblue13@sbcglobal.net)

To: ebjinxblue13@sbcglobal.net

Date: Friday, April 16, 2021, 07:28 AM EDT

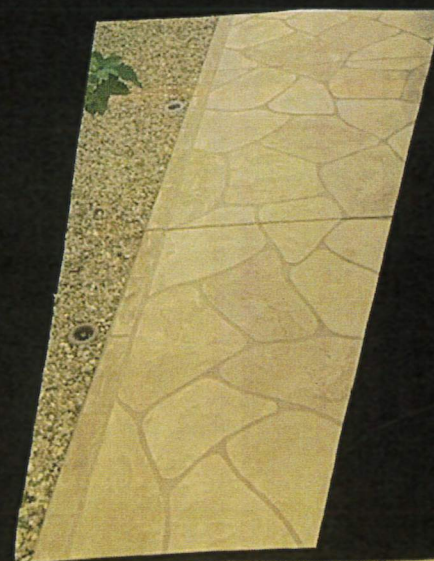
Flint
Porch



Sent from AT&T Yahoo Mail on Android

District 4 Courtyard Villas

The decorative concrete process takes traditional grey concrete surface and transforms them into the look of slate stone, river basin stone, shattered stone or flagstone. All are weather and slip resistant.



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Community Development Districts
District 4

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 4

FROM: Richard Baier, District Manager

DATE: 5/14/2021

SUBJECT: **Case No. D4-05-21 VCDD No. 4 vs. Wayne Racine, 17555 SE 90th
Clemson Circle**

ISSUE:

ANALYSIS/INFORMATION:

When hearing and deciding alleged violations of the District's Deed Compliance Rule this Board is acting in a quasi-judicial capacity. You are acting in a similar capacity as a Judge. This means that Due Process shall govern all proceedings:

- A) Proper notice must be given to the alleged violator;
- B) The alleged violator must have an opportunity to be heard; and,
- C) The Board's decision must be made on substantial competent evidence.

Associated with quasi-judicial actions is the prohibition of ex-parte communications which means that Board Members shall not speak with the alleged violator, Staff or other interested parties or review evidence or materials related to the alleged violations outside the public hearing and without first providing notice to any adversely affected parties.

As a Board Member you should only hear and consider evidence that is presented to you at the hearing. Thus, you will note that you have not been provided with any back-up information concerning the cases that will be presented to you at the hearing. This is to avoid any allegations accusing you of receiving ex-parte communications which could result in a complaint being filed against you and the Circuit Court reversing the Board's order.

If, following the conclusion of a Public Hearing, a member of the public would like to obtain a copy of support documentation presented by Staff that information can be obtained from Community Standards Staff at (352) 751-3912.

STAFF RECOMMENDATION:

MOTION:

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District 4

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 4

FROM: Richard Baier, District Manager

DATE: 5/14/2021

SUBJECT: **Case No. D4-06-21 VCDD No. 4 vs. Joseph DeMil, 17861 SE 85th
Causton Court**

ISSUE:

ANALYSIS/INFORMATION:

When hearing and deciding alleged violations of the District's Deed Compliance Rule this Board is acting in a quasi-judicial capacity. You are acting in a similar capacity as a Judge. This means that Due Process shall govern all proceedings:

- A) Proper notice must be given to the alleged violator;
- B) The alleged violator must have an opportunity to be heard; and,
- C) The Board's decision must be made on substantial competent evidence.

Associated with quasi-judicial actions is the prohibition of ex-parte communications which means that Board Members shall not speak with the alleged violator, Staff or other interested parties or review evidence or materials related to the alleged violations outside the public hearing and without first providing notice to any adversely affected parties.

As a Board Member you should only hear and consider evidence that is presented to you at the hearing. Thus, you will note that you have not been provided with any back-up information concerning the cases that will be presented to you at the hearing. This is to avoid any allegations accusing you of receiving ex-parte communications which could result in a complaint being filed against you and the Circuit Court reversing the Board's order.

If, following the conclusion of a Public Hearing, a member of the public would like to obtain a copy of support documentation presented by Staff that information can be obtained from Community Standards Staff at (352) 751-3912.

STAFF RECOMMENDATION:

MOTION:

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District 4

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 4

FROM: DPM Staff

DATE: 5/14/2021

SUBJECT: **DPM Monthly Report**

ISSUE:

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description	Type
□ D4 DPM Monthly Report	Cover Memo

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Community Development Districts

Property Management

District 4

May 2021

LANDSCAPE DIVISION

Upcoming Projects:

1. To avoid undue stress on new plantings, planting is on hold due to upcoming maxicom irrigation project.

Prior Month Project Status:

1. Pine straw placement is underway District wide.

Completed Projects:

1. Replanted old plants on cul-se-sacs:
 - Mistwood
 - Burleigh
 - Hibernia
 - Smallwood
 - Northridge
 - Rutledge
 - Marchmont
 - Creekside 1
 - Creekside 2
 - Flintlock

General Maintenance:

1. Regular Monthly Maintenance:
 - Mowing
 - Edging
 - Trimming
 - Weeding
2. DPM continues to mow and create SOP furrow rows around the perimeter of the water retention areas. The height of cut has been raised to slow down water sheet flow and capture any nutrients

WATER RESOURCE DIVISION

Upcoming Projects:

1. We have located a vendor for the automatic transfer valves and are in the process of identifying all materials needed to move forward. All electric is being inspected and a materials list is being collected.
2. Buena Vista B pump station scheduled for delivery on 6-01-2021.
3. Identify basins needing spring Hydrilla treatment.

Prior Month Project Status:

1. Automatic Transfer Valves repairs are in process. Locating replacement parts from vendor. Vendor has been located. Three of the five are now up and operational. Locating electric source on other two.
2. Repair intake pipe on Pump Station MC-19 (16550 SE 86th Belle Meade Circle) contractor has been contacted for a sight visit.

Completed Projects:

General Maintenance:

1. Inspections, cleaning and maintenance to all Pump Stations within the District.
2. Algae and nuisance vegetation control treatments.

INFRASTRUCTURE DIVISION

Upcoming Projects:

1. Villa wall and sign painting rescheduled for late July:
 - Fairlawn Villa
 - Sherwood Villa signs
 - Bromley Villa signs
 - Merry Oak signs
 - Villages Welcome sign
 - Woodbury sign wall
 - Springdale sign wall
 - Ivystone Villa signs
 - Pinecrest Villa signs
 - Sunnyside Villa signs
2. Pressure-washing rescheduled for mid-May at the following locations:
 - Ashleigh Villas
 - Birchbrook Villas
 - Briar Meadow north entry
 - Briar Meadow south & Chatham entry
 - Buena Vista stack block wall
 - Calumet entry
 - Calumet/Chatham sign & walls
 - Cameron Villas
 - Chadwick Villas
 - Chatham/Piedmont sign & walls
 - Forsyth Villas
 - Greenbriar Villas
 - Greenwood Villas
 - Legacy Villas
 - Legacy tunnel

- Mayfield Villas sign
- Median stack block
- Morningview Villas
- Mulberry Tunnel
- Quail Ridge Villas
- Springdale & Piedmont entry
- Springdale tunnel
- Waverly Villas signs
- Woodbury/Briar Meadow sign & walls

Prior Month Project Status:

Completed Projects:

1. Mill and overlay has been completed at the following locations:
 - Belle Meade West (May 3, 2021)
 - Unit 66 (April 20, 2021)

General Maintenance:

1. Ongoing inspections with repairs as needed:
 - Storm water structures
 - Roadway signage and striping
 - Tunnels and bollards
 - Fences, walls, and entry signs
 - Gate entries and guardhouses
 - Villas roadways conditions
 - Pest management

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District 4

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 4

FROM: Anne Hochsprung, Finance Director

DATE: 5/14/2021

SUBJECT: **Financial Statements**

ISSUE: Financial Statements as of March 31, 2021

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description	Type
❑ Financial Statement	Cover Memo
❑ Cash & Investment Summary	Cover Memo

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Community Development Districts

District 4

Financial Statement Summary

As of March 31, 2021

Revenues and Other Available Resources

Year-to-Date (YTD) Revenues of \$2,637,000 are less than prior year-to-date (PYTD) revenues of \$2,658,000 and are 95% of budgeted revenues of \$2,769,000.

- The District has collected 96% of the budgeted maintenance assessments in the amount of \$2,516,000. Marion County collects the maintenance assessments on the annual tax bill and remits it to the District, net a 2% collection fee. The majority of assessments are collected from November through March. There was no increase in maintenance assessments levied in FY 2021.
- Other income includes the Marion County Hwy 42 Agreement revenue; \$27,000 has been collected to date.
- Investment earnings of \$91,000 (\$5,000 realized gains and \$86,000 unrealized gains) compare favorably to the prior year to date earnings of \$43,000 and to the annual budgeted earnings of \$16,000.

The District has received 96% of the revenues through the county tax collections while the expenses will be incurred ratably over the 12-months. *As of March 31, 50% of the year has lapsed.*

Expenses and Other Changes

Year-to-Date Operating Expenses of \$991,000 are greater than prior year-to-date expenses of \$887,000. Year to date spending is at 42% of budgeted expenses of \$2,371,000.

- Management and Other Professional services include Management fees, Deed Compliance, and Tax Collector fees. Management fees increased a budgeted 7% over prior year.
- Utility Services include Electricity and Irrigation Water expenses and year to date spending is at 44% of budgeted expenses of \$253,000.
- Building, Landscape and Other Maintenance Expenses totaling \$632,000 are greater than prior year to date and compare favorably to the amended budget of \$1,571,000.
 - Recurring Landscape Maintenance makes up 50% of the budget, or \$788,000. The District spent a total \$359,000, or 45% of the budget to date and anticipate spending 100% of the budget on routine monthly upkeep.
 - Building/Structure Maintenance makes up 26% of the budget, or \$416,000. To date the District has spent \$95,000 or 23% of the budget. This includes storm pipe inspections and repairs scheduled through the fiscal year. We anticipate spending the budget dollars by year-end.
 - Other maintenance makes up 8% of the budget, or \$125,000. The District has spent a total \$67,000 or 53% of the budget to date. This includes routine tree trimming, pressure washing, light sweeps, all a part of monthly routine maintenance expected to be spent in full by year-end.

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Community Development Districts

District 4

- CR 42 Expenses makes up 7% of the budget and we have spent \$38,000, or 32% of the budget. The Maxicom conversion project will be complete during the quarter ending September 30 totaling \$45,000. The District will spend the remaining funds per the landscape contract.
- Non-Recurring Landscape Maintenance makes up 6% of the budget, or \$102,000. The District has spent a total \$72,000 or 71% of the budget to date and the remaining funds are sufficient to cover several plant replacement projects scheduled this year.
- Other Expenses include annual insurance expense, legal services and other miscellaneous expenses.
- Capital Expenditures include Mill and Overlay for Unit 66 and Belle Meade W. The District processed a budget carryforward for Irrigation System Upgrade earlier this year. To date the District has not incurred any expenses for capital; the District anticipates completion of the Mill and Overlay projects in this calendar quarter. Digging has begun on the Irrigation System Upgrade and anticipated to be complete by year-end.

Change in Unreserved Net Position

Year-to-Date change in Unreserved Net Position of \$1,458,000 is greater than the prior year to date change of \$1,341,000. By year-end, based on the anticipated revenues and expenditures, the District will meet the amended budget reduction in unreserved net position of (\$770,000).

Investment Earnings

The following table outlines the current month and year to date earnings by investment category:

	CFB	FLCLASS	FL PALM	FL-FIT	FLGIT **	LTIP **
Current Month	0.00%	0.11%	0.08%	0.36%	-1.79%	1.45%
Year-to-date	0.00%	0.17%	0.12%	0.40%	0.36%	1.14%
Prior FY 2020	0.00%	0.26%	0.29%	0.52%	0.00%	6.43%

*** Rate listed is one month in arrears*

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District 4

Statement of Activity						
For the Six Months Ending March 31, 2021 (50% of the budget year)						
Original Budget	Amended Budget	Budget % used		YTD Actual	PYTD Actual	Variance
			REVENUES:			
\$ 2,633,935	\$ 2,633,935	96%	Maintenance and Other Special Assessments	\$ 2,516,398	\$ 2,528,279	\$ (11,881)
82,619	82,619	36%	Other Income	29,384	79,888	(50,503)
<u>15,864</u>	<u>15,864</u>	<u>572%</u>	Investment Income	<u>90,759</u>	<u>43,398</u>	<u>47,361</u>
2,732,418	2,732,418	96%	Total Revenues:	2,636,541	2,651,565	(15,024)
<u>36,968</u>	<u>36,968</u>	<u>0%</u>	Transfer In - Debt Service	<u>-</u>	<u>6,865</u>	<u>(6,865)</u>
2,769,386	2,769,386	95%	Total Available Resources:	2,636,541	2,658,430	(21,889)
			EXPENSES:			
17,270	17,270	38%	Personnel Services	6,480	6,483	(3)
516,150	516,650	45%	Management and Other Professional Services	234,475	234,606	(131)
252,657	252,657	44%	Utility Services	112,157	116,909	(4,752)
1,571,331	1,571,081	40%	Building, Landscape and Other Maintenance	631,572	522,467	109,105
<u>13,260</u>	<u>13,010</u>	<u>51%</u>	Other Expenses	<u>6,665</u>	<u>6,732</u>	<u>(67)</u>
2,370,668	2,370,668	42%	Total Operating Expenses	991,350	887,198	104,152
605,566	793,972	0%	Capital Outlay - Infrastructure and FFE	-	192,893	(192,893)
<u>375,000</u>	<u>375,000</u>	<u>50%</u>	Transfers out of Unrestricted Fund	<u>187,500</u>	<u>237,502</u>	<u>(50,002)</u>
<u>980,566</u>	<u>1,168,972</u>	<u>16%</u>	Total Other Changes	<u>187,500</u>	<u>430,395</u>	<u>(242,895)</u>
<u>3,351,234</u>	<u>3,539,640</u>	<u>33%</u>	Total Expenses and Other Changes:	<u>1,178,850</u>	<u>1,317,593</u>	<u>(138,743)</u>
<u>\$ (581,848)</u>	<u>\$ (770,254)</u>		Change in Unreserved Net Position	<u>\$ 1,457,692</u>	<u>\$ 1,340,837</u>	<u>\$ 116,854</u>
			Total Cash, Net of Bond Funds	<u>\$ 5,309,564</u>	<u>\$ 4,537,749</u>	<u>\$ 771,815</u>
			Fund Balance			
			Unassigned	3,142,320	2,498,926	
			Restricted - Capital Project, Phase I	33,092	17,379	
			Restricted - Capital Project, Phase II	-	79,601	
			Committed R and R General	296,716	363,726	
			Committed R and R Villa Roads	1,417,791	1,309,415	
			Committed R and R Ph III	<u>281,721</u>	<u>253,303</u>	
			Total Fund Balance	<u>\$ 5,171,640</u>	<u>\$ 4,522,351</u>	<u>\$ 649,289</u>

District #4 Capital Expenditures
2020/21

as of March 2021

Project	Funding Source	Original Budget		Carryforward/ Fund Transfer	Current Budget		Current Month	YTD Actuals		(Over)/ Under
04.001-50.00.600-539.633										
Unit 66 - Mill & Overlay	Road R&R	209,994.00			209,994.00					209,994.00
	Restrict Cap Ph II	28,792.00			28,792.00					28,792.00
Belle Meade W - Mill & Overlay	Road R&R	351,521.00			351,521.00					351,521.00
	Restrict Cap Ph I	15,259.00			15,259.00					15,259.00
Irrigation System Upgrade	General R&R			188,406.00	188,406.00					188,406.00
TOTAL CAPITAL		605,566.00		188,406.00	793,972.00		-	-		793,972.00

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District 4

**CASH AND INVESTMENT SUMMARY
AS OF MARCH 31, 2021**

Fund Code	Account Name	Bank	Balance as of 10/1/20	Current Balance	Reconciled Yes/No
GENERAL FUND					
001	Cash Operating Acct	CFB	61,334.88	72,836.53	Yes
001	Cash Equiv - SBA LGIP	SBA		-	Yes
001	Cash Equiv - FLCLASS	FLCLASS	1,456,088.20	2,214,405.03	Yes
001	Cash Equiv - FL PALM	FLPALM	4,308.39	379,318.10	Yes
	Sub-total Cash & Cash Equivalents		1,521,731.47	2,666,559.66	
001	Cash-FL-FIT	FLFIT	1,098,358.69	1,099,879.05	Yes
001	FMLvT 1-3 Yr	FMLvT		-	Yes
001	FLGIT	FLGIT	715,818.99	716,885.78	Yes
001	Long Term Investment	USB	740,243.33	826,239.30	Yes
	Sub-total Investments		2,554,421.01	2,643,004.13	
			4,076,152.48	5,309,563.79	

DEBT SERVICE FUND - TRUST ACCOUNTS					
201	Principal PrePay 2010	USB-SBA	117,515.34	72,416.88	Yes
201	Revenue - 2010	USB-SBA	140,995.14	395,020.74	Yes
201	DSRF 2010	USB-SBA	374,770.00	374,770.00	Yes
202	Revenue Fund 2012	USB-SBA	66,404.34	314,809.00	Yes
202	Reserve 2012	USB-SBA	25,000.00	25,000.00	Yes
202	Prepayment 2012	USB-SBA	99,697.84	50,526.57	Yes
202	Sinking Fund 2012	USB-SBA			Yes
204	Revenue Fund 2016	USB-SBA	69,539.24	293,970.03	Yes
204	Interest 2016	USB-SBA	55,457.18	-	Yes
204	Principal PrePay 2016	USB-SBA	-	40,825.88	Yes
204	Sinking Fund 2016	USB-SBA	-	-	Yes
			949,379.08	1,567,339.10	

CAPITAL PROJECTS FUND					
304	Acq & Construction Acct 2016	USB-SBA	471,877.65	-	Yes
304	Deferred Cost Acct 2016	USB-SBA	-	-	Yes
304	Cost of Issuance Acct 2016	USB-SBA	-	-	Yes
			471,877.65	-	

Grand Totals

5,497,409.21 6,876,902.89

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District 4

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 4

FROM: District Staff

DATE: 5/14/2021

SUBJECT: **Budget Workshop Reminder**

ISSUE:

The District 4 Board will hold a Budget Workshop on Tuesday, May 25, 2021 at 2 p.m. at the Savannah Recreation Center.

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

The Villages®
Community Development Districts
District 4

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 4

FROM: District Staff

DATE: 5/14/2021

SUBJECT: AAC After Agenda

ISSUE:

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description	Type
□ AAC After Agenda	Cover Memo



*District 1 - Carl Bell
District 2 - Ann Forrester
District 3 - Donna Kempa
District 4 - Don Deakin, Chairman
Lady Lake/Lake Co. - Vacant
VCCDD Board - IV Chandler*

*Amenity Authority Committee
Monthly Board Meetings are held at:
Savannah Recreation Center
1545 Buena Vista Blvd.
The Villages, Florida 32162*

AFTER AGENDA

May 12, 2021
9:00 AM

The District encourages citizen participation in the democratic process and recognizes and protects the right of freedom of speech afforded to all. As the Committee conducts the business of the District, rules of civility shall apply. District Committee Members, Staff members, and members of the public are to communicate respectfully. It is preferred that persons speak only when recognized by the Committee Chair and, at that time, refrain from engaging in personal attacks or derogatory or offensive language. Persons who are deemed to be disruptive and negatively impact the efficient operation of the meeting shall be subject to removal after two verbal warnings.

Notice to Public: Audience Comments on all issues will be received by the Board.
The District Board welcomes participation during public meetings; however, in order to conduct business in an orderly fashion the Board of Supervisors requests you limit your comments to three (3) Minutes. If you have a general comment that is not included as an item on the agenda please come before the Board during the Audience Comments portion of the meeting. If your comment pertains to a specific on the agenda, the Chairman or Vice-Chairman will request public comments when the item is addressed. Thank you for attending the meeting and for your interest in your local government.

1. Call to Order
 - A. Roll Call – Donna Kempa absent.
 - B. Pledge of Allegiance
 - C. Observation of Moment of Silence
 - D. Welcome Meeting Attendees
 - E. Audience Comments – No comments received.

CONSENT AGENDA: Approved with no discussion.

A motion to approve the Consent Agenda is a motion to approve all recommended actions. All matters on the Consent Agenda are considered routine and no discussion is required unless desired by a Board Supervisor or a Member of the Public.

2. Approval of the Minutes

Approval of the Minutes for the Meeting held on April 7, 2021 and March 17, 2021 Budget Workshop.

3. Recommend Approval of Annual Renewal of Agreements 2021-2022

Review and approval to present Annual Agreement Renewals for the Village Center Community Development District Board.

NEW BUSINESS:

4. Recommend Award of Invitation to Bid (ITB) #21B-019 Bocce Court Carpet Replacement – **Recommendation of award received following minor discussion.**

Review and approval to present a recommendation of award for Invitation to Bid (ITB) #21B-019 Bocce Court Carpet Replacement to the Village Center Community Development District (VCCDD).

5. Recommend Award of Invitation to Bid (ITB) #21B-021 Pool Renovation, Resurfacing and Reconditioning for Various District Recreation Centers – **Recommendation of award received with no discussion.**

Review and approval to present a recommendation of award for Invitation to Bid (ITB) #21B-021 Pool Renovation, Resurfacing and Reconditioning for Various District Recreation Centers to the Village Center Community Development District (VCCDD).

6. FY21-22 Budget Review - RAD Fund

FY21-22 Budget Review - RAD Fund – **Staff provided an overview of the FY 2021/2022 RAD Fund Proposed Budget which included an overview of the revenues, expenditures, budget variances, capital projects and Working Capital and Reserve Fund balances. Staff provided an overview of cost estimates pertaining to live streaming Board/Committee meetings. The Committee recommended approval of the RAD Fund FY 2021/2022 Proposed Budget as presented. The Committee provided no direction to proceed with live streaming the AAC Meetings.**

OLD BUSINESS:

7. Old Business Status Update – **A status update on open Old Business Status Update items was presented. Staff provided an overview of the GIS Asset Management Project as requested by the Committee.**

Old Business Status Update - May 12, 2021

8. Capital Projects Update

INFORMATIONAL ITEMS ONLY:

9. Financial Statement

Financial Statement as of March 31, 2021

REPORTS AND INPUT:

10. District Manager Reports

- A. Bi-Monthly Executive Golf Course Update
 - B. COVID-19 Update
 - C. Introduction of Hershel Wiley, Assistant Director DPM (Facilities, Construction & Town Centers)
 - D. First Responders Recreation Center Groundbreaking Ceremony will be held on Wednesday, May 26, 2021 at 9:30 a.m.
- 11. District Counsel Reports – No comments were received.
 - 12. Committee Member Comments
 - Vice Chairman Bell provided an overview from the May 4, 2021 Investment Advisory Committee Meeting.**
 - 13. Adjourn – **Meeting adjourned at 10:41 a.m.**

The Villages®
Community Development Districts
District 4

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 4

FROM:

DATE:

SUBJECT: COVID-19 Update

ISSUE:

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:



AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 4

FROM: Mark Brionez, District Counsel

DATE: 5/14/2021

SUBJECT: **June 15, 2021 – Supervisor Only Training for Ethics, Sunshine and Public Records Law**

ISSUE:

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION: