



*Seat 1 - Cliff Wiener, Vice Chairman  
Seat 2 - Cary Sternberg, Supervisor  
Seat 3 - Jim Murphy, Chairman  
Seat 4 - Mark Hayes, Supervisor  
Seat 5 - Don Deakin, Supervisor*

***Monthly Board Meetings are held at:***  
*Savannah Recreation Center  
1545 Buena Vista Blvd.  
The Villages, Florida 32162*

## **AGENDA**

July 9, 2021  
1:30 PM

*The District encourages citizen participation in the democratic process and recognizes and protects the right of freedom of speech afforded to all. As the Board conducts the business of the District, rules of civility shall apply. District Board Supervisors, Staff members, and members of the public are to communicate respectfully. It is preferred that persons speak only when recognized by the Board Chair and, at that time, refrain from engaging in personal attacks or derogatory or offensive language. Persons who are deemed to be disruptive and negatively impact the efficient operation of the meeting shall be subject to removal after two verbal warnings.*

**Notice to Public: Audience Comments on all issues will be received by the Board.**

**If you have a general comment that is not included as an item on the agenda please come before the Board during the Public Comment Period portion of the meeting. If your comment pertains to a specific item on the agenda, the Chairman or Vice Chairman will request public comments when the item is addressed. Thank you for attending the meeting and for your interest in your local government.**

1. Call to Order
  - A. Roll Call
  - B. Pledge of Allegiance
  - C. Observation of Moment of Silence
  - D. Welcome Meeting Attendees
  - E. Public Comment Period

### **CONSENT AGENDA:**

*A motion to approve the Consent Agenda is a motion to approve all recommended actions. All matters on the Consent Agenda are considered routine and no discussion is required unless desired by a Board Supervisor or a Member of the Public.*

2. Approval of the Minutes  
Approval of the Minutes from the Meeting held on June 11, 2021 and the Budget Workshop held on May 25, 2021.
3. Annual Renewal of Agreements 2021-2022  
Review and approval of Annual Agreement Renewals for the Village Community Development District #4 Board.

### **NEW BUSINESS:**

4. Amendment Two and Renewal Two to ITB #18B-016 with Daves Fencing & Painting Inc. for Fencing



– 2, 3 & 4 Board Installations, Repairs & Painting

Review and approval of Amendment Two and Renewal Two to the Agreement ITB #18B-016 between Village Community Development District #4 and Daves Fencing & Painting Inc. for Fencing – 2, 3 & 4 Board Installations, Repairs & Painting.

5. Supervisor Comments

A. Supervisor Deakin: AAC After Agenda

6. Committee Updates

A. Investment Advisory Committee: Primary - Jim Murphy, Alternate - Mark Hayes

B. Multi-Modal Path Discussion Group: Cliff Wiener

C. Liaison to MCSO & VPSD: Mark Hayes

D. Liaison to MCBOCC: Don Deakin

**OLD BUSINESS:**

7. Old Business Status Update

Old Business Status Update - July 9, 2021

**INFORMATIONAL ITEMS ONLY:**

8. Financial Statements

Financial Statements as of May 31, 2021

9. Deed Compliance Statistics

Deed Compliance Statistics January 1, 2016 through May 31, 2021.

10. DPM Monthly Report

**REPORTS AND INPUT:**

11. District Manager Reports

A. CDD Orientation & Resident Academy

B. Momentum Meeting

C. Government Day

D. Community Watch Accreditation

E. Sumter County BOCC Fire & EMS Study Committee

12. District Counsel Reports

13. Public Comment Period

14. Adjourn

**HOSPITALITY \* STEWARDSHIP \* INNOVATION & CREATIVITY \* HARD WORK**

NOTICE

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based. Audio recordings of Board meetings, workshops or public hearings are available for purchase per Florida



Statute 119.07 through the District Clerk for \$1.00 per CD requested. Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (352) 751-3939 at least five calendar days prior to the meeting.



**The Villages®**  
**Community Development Districts**  
**District 4**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 4

**FROM:** Jennifer Farlow, District Clerk

**DATE:** 7/9/2021

**SUBJECT:** **Approval of the Minutes**

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**ISSUE:** Approval of the Minutes from the Meeting held on June 11, 2021 and the Budget Workshop held on May 25, 2021.

**ANALYSIS/INFORMATION:** Staff requests approval of the Minutes from the Meeting held on June 11, 2021 and the Budget Workshop held on May 25, 2021.

**STAFF RECOMMENDATION:** Staff recommends approval of the Minutes from the Meeting held on June 11, 2021 and the Budget Workshop held on May 25, 2021.

**MOTION:** Motion to approve the Minutes from the Meeting held on June 11, 2021 and the Budget Workshop held on May 25, 2021.

**ATTACHMENTS:**

Description	Type
☐ June 11, 2021 Minutes	Cover Memo
☐ May 25, 2021 Budget Workshop	Cover Memo



**MINUTES OF MEETING  
VILLAGE COMMUNITY  
DEVELOPMENT DISTRICT NO. 4**

A meeting of the Board of Supervisors of Village Community Development District No. 4 was held on Friday, June 11, 2021 at 1:30 p.m. in the Ashley Wilkes Room at the Savannah Recreation Center, 1545 Buena Vista Blvd., The Villages Florida, 32162.

Board members present and constituting a quorum:

Jim Murphy	Chairman
Cliff Wiener	Vice Chairman
Mark Hayes	Supervisor
Don Deakin	Supervisor
Cary Sternberg	Supervisor

Staff Present:

Kenny Blocker	Deputy District Manager
Carrie Duckett	Assistant District Manager
Mark Brionez	District Counsel
Barbara Kays	Budget Director
Anne Hochsprung	Finance Director
Mark LaRock	Purchasing Director
Bruce Brown	District Property Management Director
Jennifer Farlow	District Clerk
Katie Evans	Assistant to District Clerk

**FIRST ORDER OF BUSINESS:**                      **Call to Order**

A.      Roll Call

Chairman Murphy called the meeting to order at 1:30 p.m. and stated for the record that all Supervisors were present representing a quorum.

B.      Pledge of Allegiance

Chairman Murphy led the Pledge of Allegiance.

C.      Observation of a Moment of Silence



The Board and audience members in attendance observed a moment of silence for those who have served our Country and community.

D. Welcome Meeting Attendees

Chairman Murphy welcomed all those residents in attendance at the Village Community Development District (VCDD) No. 4 meeting.

E. Public Comment Period

Richard Cicchillo, Creekside Circle, addressed concerns about the height of the bamboo planted in the buffer behind his home, which has grown to nine (9) feet tall. Mr. Cicchillo requested that the District have the bamboo trimmed to the previously agreed upon six (6) feet, and establish a schedule for the trimming to occur. Bruce Brown, District Property Management Director, advised that Staff will complete a review of the bamboo and provide an update to the Board. This item will be included on the Old Business Status Update.

Supervisor Deakin stated that there are also dead shrubs that need to be replaced and suggested that a review of the irrigation occur to ensure that there are no issues.

**CONSENT AGENDA:**

Chairman Murphy advised the Board that a motion to approve the Consent Agenda is a motion to approve all recommended actions. All matters on the Consent Agenda are considered routine and no action is required unless desired by the Board Supervisor or a member of the public.

Vice Chairman Wiener requested that the Third Order of Business be pulled from the Consent Agenda.

<p><b>ON MOTION by Don Deakin, seconded by Mark Hayes, with all in favor, the Board took the following action on the items included on the Consent Agenda:</b></p> <p><b>SECOND ORDER OF BUSINESS: Approval of the Minutes for the Board Meeting held on May 14, 2021.</b></p> <p><b>FOURTH ORDER OF BUSINESS: Approval of the Assignment of Agreement RFP #18P-020 Disaster Debris Removal and Disposal Services (Tertiary) with Miller Pipeline, LLC and authorized the Chairman/Vice Chairman to sign the Agreement for Assignment.</b></p>
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**THIRD ORDER OF BUSINESS:                      Approval of Assignment of Agreement ITB #21B-015  
for PROscape, Inc. to Juniper Landscaping of Florida,  
LLC for Preserve and Wetland Mowing**

Vice Chairman Wiener inquired if this Assignment of Agreement is only being brought before Districts 1, 2, 3 and 4. Mark LaRock, Purchasing Director, advised that the agreement only encompasses areas within District 1, 2, 3 and 4.

**On MOTION by Don Deakin, seconded by Cary Sternberg, with all in favor, the Board approved the Assignment of Agreement ITB #21B-015 Preserve and Wetland Mowing with Juniper Landscaping of Florida, LLC and authorized the Chairman/Vice Chairman to sign the Assignment of Agreement.**

**FIFTH ORDER OF BUSINESS:                      Adoption of Resolution 21-08: FY2021/22 Proposed  
Budget**

Ms. Kays, Budget Director, advised that the Fiscal Year 2020/2021 Proposed Budget packet has been provided to the Board. At the May 25, 2021 Budget Workshop, the Board directed Staff to make no changes to the current maintenance assessment rates. Ms. Kays advised that the proposed operating budget is \$3,567,830, which is an increase of \$216,596 or 6% from the current year original budget. Staff recommends that the Board adoption of Resolution 21-08 to approve the Fiscal Year 2021-22 Proposed Budget and set the public hearing to approve the Fiscal Year 2021-22 Final Budget on September 10, 2021 at 1:30 p.m. at the Savannah Recreation Center.

**On MOTION by Don Deakin, seconded by Cliff Wiener, with all in favor, the Board adopted Resolution 21-08 approving the Fiscal Year 2021/2022 Proposed Budget and set a public hearing to adopt the Fiscal Year 2021/2022 Final Budget for September 10, 2021 at 1:30 p.m. at the Savannah Recreation Center.**

**SIXTH ORDER OF BUSINESS:                      Supervisor Comments**

A. Supervisor Deakin: AAC After Agenda



Supervisor Deakin advised the After Agenda from the Amenity Authority Committee (AAC) meeting held on June 9, 2021 was provided to the Board as information, and highlighted the following:

- The AAC requested that Staff provide a proposal for irrigation upgrades along the Springdale Trail to be presented at the July 7, 2021 meeting for discussion.

Supervisor Deakin stated that pertaining to landscape beds within the District's right-of-ways (ROWs) the Minutes from the May 14, 2021 meeting state "the Board previously directed Staff to utilize a public information program for a one (1) year period, which provides that if a complaint is received for an unapproved improvement within the road ROW, communication is made with the homeowner, and a request is made for voluntary compliance prior to October 1, 2021. After October 1, 2021 the District will then have the ability to take action to remove the improvements from the ROW." Supervisor Deakin requested confirmation that if no complaint is received, but a violation exists, would Staff proceed with removing the violation without notifying the resident that the property is in compliance. Carrie Duckett, Assistant District Manager, advised that during the public information period, if a complaint is received, Staff provides notification of the complaint to the property owner, and hopefully the violation is brought into compliance. After October 1, 2021, if a complaint is received, Staff will work with the property owner to bring the property into compliance; however, if the property owner refuses to bring the property into compliance the issue would be brought before the Board for direction and approval to proceed. Ms. Duckett stated that Deed Compliance Staff is not looking for existing violations.

Vice Chairman Wiener advised that there are signs within the District's ROW along Piedmont that have not been removed.

Vice Chairman Wiener stated that during the recent Memorial Day holiday, there were many decorations that were not in compliance with the District's Holiday Decoration and inquired if a copy of the District's policy could be posted at the postal facilities. Ms. Duckett advised that the Holiday Decoration Policy is located on the DistrictGov.org website and has included in the Weekly Bulletin, but advised that Staff would post the policy at the postal facilities located within District 4.

Chairman Murphy inquired if something could be done to address the number of broken gates that occur at the inbound lane of the Belle Meade North gate. Chairman Murphy stated that it seems the



gate is broken more often at this location due to the location of the card reader/button and gate. Mr. Brown advised that Staff would review the location.

**SEVENTH ORDER OF BUSINESS:      Committee Updates**

A. Investment Advisory Committee: Primary – Jim Murphy, Alternate – Mark Hayes

There was no Investment Advisory Committee update to be provided.

B. Multi-Modal Path Discussion Group: Cliff Wiener

There was no Multi-Modal Path Discussion Group (MMPDG) update to be provided.

C. Liaison to MCSO and VPSD: Mark Hayes

Supervisor Hayes advised that an Ad Hoc Fire, EMS and Medical Transport Committee has been formed in Sumter County.

D. Liaison to MCBOCC: Don Deakin

Supervisor Deakin advised that the Marion County Planning and Zoning Board voted not to approve the changes to the commercial property located on CR 42.

**EIGHTH ORDER OF BUSINESS:      Old Business Status Update**

Ms. Duckett provided the following Old Business Status Updates:

- Update on Mistwood Pipe Repair Project: Bruce Brown, District Property Management (DPM) Director, advised that the pipe is scheduled to be replaced on June 23, 2021 and the project should be completed in a day or two (2).
- Soulliere Villa Roadway Maintenance: Staff is currently waiting on receipt of the Engineering Report. Staff met with Kimley-Horn and The Developer last week to discuss common problems that have been identified in the villa roads.
- Replace missing bollard at B2 tunnel south entrance: The bollard has been replaced.
- Provide copy of Road Capital Improvement Plan (CIP); Review to confirm if inconsistencies exist: The CIP was provided to the Board via email on May 28, 2021. Mr. Brown advised the roads are scheduled to be resurfaced based on the road conditions and the engineering survey that was completed.



Supervisor Deakin inquired if Mr. Brown was familiar with the water main break that occurred on Legacy Lane. Mr. Brown advised that Staff would investigate the occurrence and provide information to the Board.

In response to Supervisor Deakin's inquiry about the barriers installed at Clearview Ave, Mr. Brown advised that the barriers have been replaced and there have been no further issues.

Rosemary Williams, resident of Soulliere Villas, shared her concerns about the sidewalks as well as the roads in Soulliere Villas and she inquired if the sidewalks are included in the roadway maintenance. Mr. Brown advised the sidewalk updates would be included in the roadway maintenance which will be included on Old Business.

**NINTH ORDER OF BUSINESS:**                      **Case No. D4-07-21 VCDD No. 4 vs. Lucille Todd, 17479 SE 82<sup>nd</sup> Pecan Terrace**

A.      District Counsel Overview of Public Hearing Process

The overview was provided during the previous Public Hearing.

B.      Swearing In of Those Providing Evidence/Testimony

Jennifer Farlow, District Clerk, administered the swearing in of those individuals who identified that they would be providing evidence and/or testimony in this case.

C.      Open Public Hearing

Chairman Murphy opened the Public Hearing at 2:17 p.m.

D.      Staff Presentation of the Facts

Ms. Dennis advised that Case No. D4-07-21, VCDD No. 4 vs. Lucille Todd and Alan Berry Todd, 17479 SE 82<sup>nd</sup> Pecan Terrace, Unit 217, Lot 24, is a violation of the District's Rule to Bring About Deed Compliance, and specifically the Rule that states: "Each Owner shall keep his Homesite neat and clean and the grass cut and edged at all times..." On March 17, 2021 a complaint was received regarding mold on the home and a torn tarp on the roof, and on March 18, 2021 the violation was verified and a Deed Restriction Reminder was written. Ms. Dennis advised that after following the Procedures of Compliance for External Deed Restrictions, a Notice of Public Hearing was sent regular mail and certified mail on April 9, 2021. Staff has spoken with Alan Todd who advised Lucille Todd is deceased and that there is a reverse mortgage on the property, through HUD. Mr. Todd advised that



when he attempted to purchase the property, he was turned down by HUD; however, the Property Appraisers' website lists his name as the owner, and a property search indicates that a transfer of deed from Lucille Todd to Alan Berry Todd was completed on dated April 15, 2019. The utilities are past due and the real estate taxes have been paid through 2020. Ms. Dennis advised that Staff recommends that the Board find the Owner in violation of the District's Deed Compliance Rule as cited by the Deed Compliance Staff; Owner has seven (7) days to bring the property into compliance; if the property is brought into compliance within seven (7) days of the Order of Enforcement, Case No. D4-07-21 shall be closed; if the property is not brought into compliance within seven (7) days of the Order of Enforcement, impose a \$150 fine to be paid within ten (10) days of the invoice and impose a \$50 daily fine until the property is brought into compliance; it is the Owners responsibility to contact the Community Standards Department to request a Deed Compliance Officer re-visit the property to confirm compliance; if the fines reach \$1,500, the case shall be turned over to District Counsel to seek all available remedies which may include initiating a lawsuit, seeking an injunction against the Owner and placing a lien on the property and the Chairman shall execute the Order of Enforcement.

Ms. Dennis responded to inquiries from the Board.

Chairman Murphy inquired if it was possible for the communications to be sent from Mr. Brionez's Office. Following discussion, Ms. Duckett advised that Staff would coordinate with Mr. Brionez's Office, and the Order of Enforcement and an accompanying letter would be sent from the Brionez + Brionez Office.

D. Owner/Interest Party Presentation

No public comment was received

E. Close Public Hearing

Chairman Murphy closed the Public Hearing at 2:59 p.m.

F. Board Discussion/Determination

<p><b>On MOTION by Cary Sternberg, seconded by Mark Hayes, with all in favor, the Board found the Owner of 17479 SE 82<sup>nd</sup> Pecan Terrace, Unit 217, Lot 24, is in violation of the District's Deed Compliance Rule as cited by the Deed Compliance Staff; Owner has seven (7) days to bring the property into compliance; if the property is brought into compliance within seven (7) days of the Order of Enforcement, Case No. D4-07-21 shall be closed; if the property is not brought into</b></p>
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compliance within seven (7) days of the Order of Enforcement, impose a \$150 fine to be paid within ten (10) days of the invoice and impose a \$50 daily fine until the property is brought into compliance; it is the Owners responsibility to contact the Community Standards Department to request a Deed Compliance Officer re-visit the property to confirm compliance; if the fines reach \$1,500, the case shall be turned over to District Counsel to seek all available remedies which may include initiating a lawsuit, seeking an injunction against the Owner and placing a lien on the property and Case No. D4-07-21 shall be closed and the Chairman shall execute the Order of Enforcement.

**TENTH ORDER OF BUSINESS: Financial Statements**

The Financial Statement as of April 30, 2021 was provided as information to the Board.

**ELEVENTH ORDER OF BUSINESS: DPM Monthly Report**

The DPM Monthly Report was provided as information to the Board.

Supervisor Hayes requested a status update on the damage that occurred to the Woodbury Postal Facility, following a vehicle accident. Mr. Brown advised that DPM is working with the District's Risk Management Department and local law enforcement.

**TWELFTH ORDER OF BUSINESS: District Manager Reports**

Ms. Duckett thanked the Supervisors who were able to attend the First Responders Groundbreaking Ceremony and provided the Board with the program from the event.

**A. COVID-19 Update**

Ms. Duckett advised that the District facilities and operations are open at 100% capacity.

**THIRTEENTH ORDER OF BUSINESS: District Counsel Reports**

Mr. Brionez provided a reminder to the Board that a Supervisors' only training session for Ethics, Sunshine and Public Records Law will be held on June 15, 2021 at 9:00 a.m. The Training session will be offered remotely via telephone or computer. Mr. Brionez requested any interested Supervisors notify the District Clerk.



**FOURTEENTH ORDER OF BUSINESS: Public Comment Period**

No public comments were received.

**FIFTEENTH ORDER OF BUSINESS: Adjourn**

The meeting was adjourned at 2:39 p.m.

<b>On MOTION by Mark Hayes, seconded by Cary Sternberg, with all in favor, the Board adjourned the meeting.</b>
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Richard J. Baier  
Secretary

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James Murphy  
Chairman



**MINUTES OF MEETING  
VILLAGE COMMUNITY  
DEVELOPMENT DISTRICT NO. 4**

A Budget Workshop of the Board of Supervisors of Village Community Development District 4 was held on Tuesday, May 25, 2021 at 2:00 p.m. at the Savannah Regional Recreation Center, 1545 Buena Vista Blvd., The Villages, Florida, 32162.

Board members present and constituting a quorum:

Jim Murphy	Chairman
Cliff Wiener	Vice Chairman
Mark Hayes	Supervisor
Don Deakin	Supervisor
Cary Sternberg	Supervisor

Staff Present:

Carrie Duckett	Assistant District Manager
Kenny Blocker	Deputy District Manager
Bruce Brown	District Property Management Director
Barbara Kays	Budget Director
Anne Hochsprung	Finance Director
Jennifer Farlow	District Clerk

**FIRST ORDER OF BUSINESS:                      Call to Order**

A.      Roll Call

Chairman Murphy called the meeting to order at 2:00 p.m. and stated for the record that all Supervisors were present representing a quorum.

B.      Pledge of Allegiance

Chairman Murphy led the Pledge of Allegiance.

C.      Observation of a Moment of Silence

The Board and audience members in attendance observed a moment of silence for those who have served our Country and community.



D. Welcome Meeting Attendee

Chairman Murphy welcomed all those residents in attendance at the Village Community Development District (VCDD) No. 4 meeting.

E. Public Comment Period

No public comments were received.

**SECOND ORDER OF BUSINESS:            Budget Review: Fiscal Year 2021/2022  
Recommended Budget**

Barbara Kays, Budget Director, presented a PowerPoint presentation overview of the Proposed Budget for Fiscal Year 2021/2022 and highlighted the following:

**Economic Forecast**

Ms. Kays advised that the Consumer Price Index (CPI) in March 2021 was 2.62% and in April it was 4.16%, which could impact the cost of some items. Additional considerations of the economy include interest rate fluctuations, COVID-19 related impacts, the potential impact the minimum wage increase may have on the contractors and vendors, supply chain disruptions, price increases for raw materials and the shortage of supplies, as well as the continued growth of The Villages.

**Fiscal Year 2021/2022 Revenues**

- Maintenance Assessment levels have been kept at the same rate as the current fiscal year.
- The Marion County Hwy 42 revenue line item has been reduced by \$18,257 (-23.1%) due to the completion of the irrigation project in the current fiscal year.
- Phillips Court Agreement has been kept at the same of \$730.
- DS Assessment Phillips Court revenue line item is \$25,468, which is a decrease of \$6,078.
- Interest Income has been increased by \$76,236. This is a result in a change in the budgeting process, which not includes budgeting unrealized gains.
- Usage of funds from Working Capital increased by \$302,013.
- Usage of General R&R funds increased by \$6,030.
- Usage of Roads R&R funds decreased in the amount of \$143,964.
- Usage of Capital Projects Phase I increased by \$29,074.
- Usage of Capital Projects Phase II decreased by \$29,092.



- The District's total budgeted revenues are \$2,784,319, which is an increase of \$51,901 (1.9%).

#### **Fiscal Year 2021/2022 Expenditure Comparison**

- Repair and Maintenance accounts for \$1,786,641 or 50% of the total budget.
- Infrastructure accounts for \$462,218 or 13% of the total budget.
- Transfers account for \$450,000 or 13% of the total budget.
- Professional Services account for \$478,810 or 13% of the total budget.
- Utility Services account for \$261,860 or 7% of the total budget.
- Personnel & Operating accounts for \$128,301 or 4% of the total budget.
- Fiscal Year 2021/2022 recommended budget for appropriations is approximately \$3,567,830 or a 6.5% increase. This is tied to the increase of \$300,000 in the repair and maintenance account.

#### **Fiscal Year 2021/2022 Expenditure Variances**

- A 5% (\$13,654) placeholder was included for Management Fee and Technical Services.
- Engineering Services: A \$10,000 decrease has been budgeted due to the tunnel inspections taking place every two years.
- Other Professional Services: A decrease of \$27,623 was budgeted based on the KCA report costs in Fiscal Year 2020/2021.
- Building/Structure Maintenance: An increase of \$54,572 was budgeted for road rejuvenator and wall/sign painting per the Capital Improvement Plan (CIP).
- Landscape Maintenance (Recurring): An increase of \$281,061 was budgeted due to landscaping contract renewals.
- Landscape Maintenance – Non-Recurring: An increase of \$43,000 has been budgeted due to the tree maintenance costs being moved from the Other Maintenance account.
- Other Maintenance: A decrease of \$50,602 was budgeted due to tree maintenance expenditures being transferred to Landscape Maintenance-Non-Recurring.
- CR 42 Expense: A decrease of \$27,250 was budgeted as a result of the completion of the irrigation system upgrade in the current fiscal year.
- Infrastructure: A decrease of \$143,318 was budgeted to address mill and overlay projects per the District's CIP.

#### **Fiscal Year 2021/2022 Capital Projects**



- Belle Meade East Mill and Overlay Project: \$417,551 from Road R & R and \$44,667 from Restricted Phase I.

#### **Five Year Capital Improvement Plan**

- Fiscal Year 2021/2022 - \$812,073: \$7,000 for fence painting, \$27,484 for villa & tunnel wall painting, \$527,589 for road mill & overlay and rejuvenator projects and \$250,000 for other projects identified.
- Fiscal Year 2022/2023 - \$657,618: \$2,170 for fence painting, \$15,247 for villa & tunnel wall painting, \$490,201 for road mill & overlay and rejuvenator \$150,000 and other projects identified.
- Fiscal Year 2023/2024 - \$460,259: \$2,456 for fence painting, \$11,853 for villa & tunnel wall painting, \$345,950 for road mill & overlay and rejuvenator and \$100,000 for other projects identified.
- Fiscal Year 2024/2025 - \$375,457: \$15,467 for fence painting, \$3,303 for villa & tunnel wall painting, \$256,687 for road mill & overlay and rejuvenator and \$100,000 for other projects identified.
- Fiscal Year 2025/2026 - \$512,709: \$7,000 for fence painting, \$19,213 for villa & tunnel wall painting, \$386,496 for road mill & overlay and rejuvenator and \$100,000 for other projects identified.

#### **Working Capital and Reserve Balances**

Ms. Kays advised that as part of the Fiscal Year 2021/2022 budget process, Staff is reviewing the District's Working Capital and Reserve Balances in preparation of the Board discussing the potential development of a formal policy or guidelines to establish appropriate minimum levels of Working Capital and Reserve Fund Balances.

Ms. Kays advised that per review of the Governmental Accounting Standards Board (GASB) Statement 34 and 54 established and further defined fund balance categories to provide users with a better understanding of the purposes for the particular funds. Currently there are three (3) categories that are utilized:



- Unassigned: Relates to the Working Capital balance. These are funds that have not been assigned to other funds, and are not restricted, committed or assigned to a specific purpose within the General Fund, which are considered to be unrestricted funds.
- Committed: The General R & R Reserve Fund balance and Road R & R Reserve balances are considered committed, as they are to be used for specific purposes as identified by the Board, which are considered to be restricted funds.
- Restricted: The funds are restricted for capital improvements only within the specific phase (Bond Refunding).

Ms. Kays stated that each year the Working Capital and Reserve Fund balances are reviewed during the annual budget process, and advised that the initial beginning balance is based on the prior year-end audited financial statements. The Fiscal Year 2021/2022 Budget includes a General R&R transfer of \$50,000 and a Roads R&R transfer of \$400,000. Ms. Kays reviewed the definition of Working Capital and its uses and advised that it equals the current assets less the current liabilities, which are unassigned and/or unrestricted. The Working Capital estimated ending balance as of September 30, 2022 is \$1,312,943 which exceeds the recommended four (4) months of operating revenues. The General R & R Reserve Fund estimated ending balance as of September 30, 2022 is \$510,000 and are utilized to fund emergency/unforeseen expenditures i.e. hurricane/weather damages, depression repairs etc., to fund replacement and new capital projects for sustainability, aesthetics, technology and other criteria as identified by Board of Supervisors and it places the District in better standing with Bond Rating agencies as they look at reserve levels when rating current and future debt. The Road R & R estimated ending balances as of September 30, 2022 is \$989,000. The Road R & R Reserves are utilized for mill and overlay of villa road capital projects. The Restricted Capital Project 2010 Phase I and 2012 Phase II funds can only be used for capital improvements within that phase. These funds are utilized first when funding capital improvements, as reviewed during the annual budget process. The estimated 2010 Phase I balance as of September 30, 2022 is \$0 and the estimated 2012 Phase II balance is \$24,000. Staff has reviewed Governmental Finance Officers Association best practices, and various policies for Reserves minimum levels, and provides the following options for the Board's consideration:



- Minimum reserves equal to a percentage of Net Asset Value on prior year audit: Fiscal Year 2019/2020 Net Asset Value \$17.4 million; 10% of Net Asset Value is \$1.7 million, 15% of Net Asset Value is \$2.6 million and 20% of Net Asset Value is \$3.5 million.
- Annually transfer an amount based on a percentage of the prior year's depreciation costs of the District's assets. Fiscal Year 2019/2020 depreciation: \$890,000; an annual transfer of 50% would be \$445,000, an annual transfer of 75% would be \$668,000 and an annual transfer of 100% would be \$890,000.

Ms. Kays reviewed the Working Capital & Reserve Assumptions which are based on keeping the maintenance assessments at the same rate. At the end of five (5) years the Working Capital estimated ending balance would be \$1.4 million, the General R&R estimated ending balance would be \$609,352 in General R & R and the Roads R&R estimated ending balance would be \$1.3 million. The Restricted Capital Project Funds for Phase I and Phase II will have a \$0 balance.

### **Maintenance Assessments**

Ms. Kays advised provided a historical overview of the District's maintenance assessment levels and advised that Staff is not recommending an increase to the maintenance assessment levels for Fiscal Year 2021/2022. Following discussion, the Board directed Staff to maintain the maintenance assessment levels at the current level.

### **Debt Service Funds**

Ms. Kays advised the Debt Service Fund has three phases and total expenditures.

- 2010 Assessment Bonds – Ending Balance - \$563,659
- 2012 Assessment Bonds – Ending Balance - \$137,429
- 2016 Assessment Bonds – Ending Balance - \$26,731

Ms. Kays stated that if the Board does not have any changes to the proposed Fiscal Year 2021/2022 budget or the proposed maintenance assessment rate, as presented today, the Board will be asked to approve the Proposed Budget at the meeting held on June 11, 2021. A Public Hearing will then be held on September 10, 2021 at which time the Board will formally adopt the final budget and final maintenance assessment rate.

Vice Chairman Wiener inquired when the multi-modal paths were scheduled to be re-stripped. Bruce Brown, District Property Management Director, advised that \$25,000 is included in Fiscal Year



2021/2022 budget and the Fiscal Year 2025/2026 to complete necessary re-striping throughout the District.

Supervisor Deakin requested that when the re-striping occurs that the length of the stripes remain the same. Mr. Brown advised that Staff would ensure that occurs.

Chairman Murphy requested that the appropriate reflective beading be utilized. Mr. Brown advised that DPM will ensure that the striping is applied per the specifications of the contract.

**THIRD ORDER OF BUSINESS:                      Supervisor Comments**

A.      Committee Updates

a.    Investment Advisory Committee: Primary – Jim Murphy, Alternate – Mark Hayes

Chairman Murphy advised there was no Investment Advisory Committee update to be provided.

b.    Multi-Modal Path Discussion Group: Cliff Wiener

There was no Multi-Modal Path Discussion Group (MMPDG) update to be provided.

c.    Liaison to MCSO and VPSD: Mark Hayes

Supervisor Hayes advised there were no updates to be provided.

d.    Liaison to MCBOCC: Don Deakin

Supervisor Deakin advised that the Marion County Board of County Commissioners (MCBOCC) held a meeting to discuss the development of the 40 acres on CR 42 and subsequently voted not to approve the proposal.

Supervisor Deakin stated that the Ground Breaking Ceremony for the First Responders Recreation Center would be held on May 26, 2021 at 9:30 a.m., and advised that the Clearview Avenue entrance will remain open only to golf cars.

Supervisor Deakin stated that he is considering whether to begin holding the District 4 Q & A in the July or September timeframe and requested a COVID-19 update. Carrie Duckett, Assistant District Manager, advised that on June 1, 2021 information will be publicized about the upcoming operational changes for the District's facilities. In response to Supervisor Deakin's inquiry, Ms. Duckett advised that the District Office doors will be unlocked beginning June 1, 2021, but residents could continue to make appointments. The wearing of masks will be a personal preference based on CDC guidelines.



**FOURTH ORDER OF BUSINESS: District Manager Reports**

There were no additional District Manager Reports.

**FIFTH ORDER OF BUSINESS: District Counsel Reports**

There were no District Counsel Reports.

**SIXTH ORDER OF BUSINESS: Public Comment Period**

There was no public comment received.

Supervisor Sternberg stated that he believes it was inappropriate for Supervisor Deakin to identify himself as a Supervisor of this Board at the MCBOCC meeting, which would indicate that he speaks on behalf of this Board. Additionally, a meeting to receive resident input on this proposal was not held, which also made it inappropriate for Supervisor Deakin to indicate to the MCBOCC that he was speaking on behalf of the residents of District 4. Supervisor Sternberg stated he would encourage all residents to attend the MCBOCC meetings to provide their personal opinion.

Supervisor Deakin stated that he believes the vast majority of residents have made it clear that they are in favor of the commercial portion of the plan, but against the development of apartments on the property. Ms. Duckett advised that included within the District's Rule pertaining to General Policies and Procedures it states that "No individual Board Supervisor shall direct the District Manager or District Staff to perform extensive research, take action on a policy matter, or make representations on behalf of the Board without formal direction from the collective Board of Supervisors at a meeting. No individual Board Supervisor may speak to an outside entity or person on behalf of the Board without receiving authorization from the Board at a meeting."

Supervisor Wiener concurred with Supervisor Sternberg and stated that a Board Supervisor should not identify themselves as a Supervisor, unless the Board has requested that they attend a function on behalf of the District.

Supervisor Deakin stated that the MCBOCC recognize him as a Supervisor, and the District's Liaison.



Supervisor Sternberg clarified that sharing data with the MCBOCC is acting as a Liaison, but sharing a personal opinion about a political issue that has not been addressed by this Board is inappropriate.

Chairman Murphy stated that Supervisor Deakin has been advised to attend future meeting as a private citizen, and not identify himself as a Supervisor of District 4.

**SEVENTH ORDER OF BUSINESS:                      Adjourn**

The meeting was adjourned at 3:28 p.m.

<b>On MOTION by Cliff Wiener, seconded by Mark Hayes, with all in favor, the Board adjourned the meeting.</b>
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Richard J. Baier  
Secretary

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James Murphy  
Chairman



**The Villages®**  
**Community Development Districts**  
**District 4**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 4

**FROM:** Mark LaRock, Purchasing Director; Janet Mrozowski, Purchasing Operations Coordinator

**DATE:** 7/9/2021

**SUBJECT:** **Annual Renewal of Agreements 2021-2022**

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**ISSUE:**

Review and approval of Annual Agreement Renewals for the Village Community Development District #4 Board.

**ANALYSIS/INFORMATION:**

The agreements listed below require renewal for the fiscal year 2021-2022. The agreement type and annual agreement amount (**there are no price changes with these renewals**) are listed for your information.

Contractor	Contract #	Type	Area/Service	Annual Agreement Amount
PFM Asset Management LLC Renewal Eleven	10P-015	Investment Advisory Services	VCDD4 (Proportional)	Proportional Pricing Per Exhibit A of Agreement
Shenandoah General Construction Company Renewal One	RFP-2018-167-EH Piggyback Broward College	Storm Drain Cleaning, Repairs & Maintenance	Storm Drains Located in VCDD4	Unit Pricing per Exhibit A of Agreement

**STAFF RECOMMENDATION:**

Staff requests approval of above referenced Annual Agreement Renewals for fiscal year 2021-2022.

**MOTION:**

Motion to approve the above referenced Annual Agreement Renewals and authorize Chair/Vice Chair to sign the renewal documents.

**ATTACHMENTS:**

Description

Type



- ▣ VCDD4 PFM Asset Mgmt 10P-015 Renew1 Exhibit
- ▣ VCDD4 Shenandoah Broward PB RFP-2018-167-  
EH Renew1 Exhibit



**RENEWAL ELEVEN TO THE AGREEMENT BETWEEN  
VILLAGE COMMUNITY DEVELOPMENT DISTRICT #4  
AND PFM ASSET MANAGEMENT LLC  
FOR INVESTMENT ADVISORY SERVICES  
RFP #10P-015**

**THIS RENEWAL** is entered into this 9<sup>th</sup> day of July 2021, by and between VILLAGE COMMUNITY DEVELOPMENT DISTRICT #4 (VCDD4), whose mailing address is 984 Old Mill Run, The Villages, FL 32162 and PFM ASSET MANAGEMENT LLC (CONSULTANT) whose mailing address is 300 S. Orange Avenue, Suite 1170, Orlando, FL 32801.

**RECITALS**

**WHEREAS**, VCDD4 and CONSULTANT entered into Agreement RFP #10P-015 for Investment Advisory Services (AGREEMENT) on behalf of VCDD4 dated January 8, 2010 with option to renew annually, if agreed to in writing by both parties; and

**WHEREAS**, VCDD4 and CONSULTANT entered into Renewal One and Amendment One to the AGREEMENT on September 9, 2011, effective October 1, 2011; and

**WHEREAS**, VCDD4 and CONSULTANT entered into Renewal Two to the AGREEMENT on September 14, 2012, effective October 1, 2012; and

**WHEREAS**, VCDD4 and CONSULTANT entered into Renewal Three to the AGREEMENT on September 13, 2013, effective October 1, 2013; and

**WHEREAS**, VCDD4 and CONSULTANT entered into Renewal Four to the AGREEMENT on September 12, 2014, effective October 1, 2014; and

**WHEREAS**, VCDD4 and CONSULTANT entered into Renewal Five to the AGREEMENT on September 11, 2015, effective October 1, 2015; and

**WHEREAS**, VCDD4 and CONSULTANT entered into Renewal Six to the AGREEMENT on August 12, 2016, effective October 1, 2016; and

**WHEREAS**, VCDD4 and CONSULTANT entered into Renewal Seven to the AGREEMENT on August 11, 2017, effective October 1, 2017; and

**WHEREAS**, VCDD4 and CONSULTANT entered into Renewal Eight and Amendment Two to the AGREEMENT on August 10, 2018, effective October 1, 2018; and

**WHEREAS**, VCDD4 and CONSULTANT entered into Renewal Nine to the AGREEMENT on July 12, 2019, effective October 1, 2019; and

**WHEREAS**, VCDD4 and CONSULTANT entered into Renewal Ten to the AGREEMENT on October 9, 2020, effective October 9, 2020; and

**WHEREAS**, VCDD4 and CONSULTANT desire to renew the existing AGREEMENT which expires on September 30, 2021, as set forth below.



**RENEWAL ELEVEN TO THE AGREEMENT BETWEEN  
VILLAGE COMMUNITY DEVELOPMENT DISTRICT #4  
AND PFM ASSET MANAGEMENT LLC  
FOR INVESTMENT ADVISORY SERVICES  
RFP #10P-015**

**NOW, THEREFORE,** in consideration of the foregoing Recitals and the mutual covenants and conditions contained herein, VCDD4 and CONSULTANT agree as follows:

1. The above Recitals are true and correct and are hereby incorporated into this paragraph.
2. VCDD4 and CONSULTANT hereby renew the AGREEMENT and any Amendments thereto through September 30, 2022. The AGREEMENT and all Amendments are hereby incorporated into this paragraph.
3. For the satisfactory performance of the services outlined in the AGREEMENT and this Renewal, VCDD4 agrees to pay to CONSULTANT their proportionate share of total District cost of Twenty Thousand and 00/100 Dollars (\$20,000.00) to be shared by all Village Community Development Districts.
4. VCDD4 and CONSULTANT agree that all other terms and conditions of the AGREEMENT and Amendments thereto are hereby ratified and confirmed and shall continue in full force and effect except as renewed herein.

**IN WITNESS WHEREOF,** said VCDD4 has caused this Renewal to be executed in its name by the Chairman of the VILLAGE COMMUNITY DEVELOPMENT DISTRICT #4, attested by the clerk of said VCDD4, and PFM ASSET MANAGEMENT LLC has caused this Renewal to be executed in its name by its authorized representative, attested to and has caused the seal of said limited liability company to be hereto attached (if applicable), all on the day and year written above.

**VILLAGE COMMUNITY  
DEVELOPMENT DISTRICT #4**

By: \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest

**PFM ASSET MANAGEMENT LLC**

By: \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest



**Distribution of PFM Annual Fee Based on Investable Balances**  
**Monthly Payment Calculation**  
**2021-22**

District	9/30/2021 Net Investable Funds	Percent of Total, All Districts	Distribution of Annual Fee 2021-2022	Monthly Allocation	Accounting Expense Code	SL FIT
District No. 1	\$2,069,829.54	0.71%	\$142.00	\$11.82	01001 0000 000.519319	
District No. 2	\$1,629,912.65	0.56%	\$112.00	\$9.33	02001 0000 000.519319	
District No. 3	\$1,868,153.10	0.65%	\$130.00	\$10.83	03001 0000 000.519319	
District No. 4	\$3,274,574.27	1.13%	\$225.75	\$18.80	04001 0000 000.519319	
District No. 5	\$13,409,292.16	4.63%	\$925.75	\$76.15	05001 0000 000.519319	
District No. 6	\$12,694,320.24	4.38%	\$875.75	\$71.98	06001 0000 000.519319	
District No. 7	\$4,914,473.93	1.70%	\$339.75	\$28.30	07001 0000 000.519319	
District No. 8	\$8,086,398.59	2.79%	\$557.75	\$46.28	08001 0000 000.519319	
District No. 9	\$13,792,997.41	4.76%	\$951.75	\$79.11	09001 0000 000.519319	
District No. 10	\$4,306,365.53	1.49%	\$297.75	\$24.80	10001 0000 000.519319	
District No. 11	\$1,941,092.67	0.67%	\$134.00	\$11.17	11001 0000 000.519319	
District No. 12	\$2,876,403.09	0.99%	\$198.00	\$16.49	12001 0000 000.519319	
District No. 13	\$702,415.56	0.24%	\$46.00	\$3.83	13001 0000 000.519319	

<b>Number Districts</b>	<b>\$71,566,228.74</b>	<b>25.00%</b>	<b>\$4,936.25</b>	<b>\$408.89</b>		
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General	\$14,559,444.19	5.03%	\$1,005.75	\$84.00	20001.1011.000.512319	
VOSS	\$1,465,368.90	0.51%	\$102.00	\$8.50	20121 5051 000.539319	
Rlg Acres	\$223,989.57	0.08%	\$16.00	\$1.33	20122 5000 000.539319	
Rd Maint	\$678,946.82	0.23%	\$46.00	\$4.00	20123 5000 000.539319	
Safety	\$11,002,601.93	3.80%	\$759.75	\$63.50	20124 9091 000.522319	
Comm Stds	\$457,373.67	0.16%	\$32.00	\$2.67	20125 8082 000.514319	
RAD	\$46,016,319.79	15.89%	\$3,177.75	\$265.73	20421 1011 000.513319	
LSSA	\$17,160,363.50	5.93%	\$1,185.75	\$98.98	20422 1000 000.536319	
VCSA	\$13,662,302.01	4.72%	\$943.75	\$78.81	20423 1000 000.536319	
TEA	\$29,241.68	0.01%	\$2.00	\$0.17	20425 2000 000.578319	

<b>VCCDD</b>	<b>\$105,255,952.06</b>	<b>36.00%</b>	<b>\$7,270.75</b>	<b>\$607.69</b>		
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LSL	\$1,500,376.13	0.52%	\$104.00	\$8.92	30131 5051 000.539319	
Project Wide	\$7,995,147.67	2.76%	\$551.75	\$46.23	30132 5000 000.539319	
SLAD	\$59,072,081.56	20.40%	\$4,079.75	\$340.03	30431 1011 000.513319	
Fitness	\$3,474,675.73	1.20%	\$239.75	\$20.00	30434 2000 004.575319	\$4.00
					30434 2000 005.575319	\$4.00
					30434 2000 007.575319	\$4.00
					30434 2000 008.575319	\$4.00
					30434 2000 010.575319	\$4.00

<b>SLCDD</b>	<b>\$72,042,281.09</b>	<b>25.00%</b>	<b>\$4,975.25</b>	<b>\$415.18</b>		\$20.00
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NSU	\$33,548,198.41	11.59%	\$2,317.75	\$193.24	40442 1000 536.536319	
SSF	\$2,695,856.26	0.93%	\$186.00	\$15.50	40444 1000 534.534319	
CSU	\$1,653,065.83	0.57%	\$114.00	\$9.50	40445 1000 000.536319	

<b>NSCUDD</b>	<b>\$37,897,120.50</b>	<b>13.00%</b>	<b>\$2,617.75</b>	<b>\$218.24</b>		
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<b>BROWNWOOD</b>	<b>\$2,801,280.75</b>	<b>1.00%</b>	<b>\$200.00</b>	<b>\$16.67</b>	50151 5051 000.539319	
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<b>FY Total</b>	<b>\$289,562,863.14</b>	<b>100.00%</b>	<b>\$20,000.00</b>	<b>\$1,666.67</b>		
	\$0.00					



**RENEWAL ONE TO THE PIGGYBACK AGREEMENT FOR STORM DRAIN  
CLEANING, REPAIRS AND MAINTENANCE BETWEEN  
VILLAGE COMMUNITY DEVELOPMENT DISTRICT #4  
AND SHENANDOAH GENERAL CONSTRUCTION COMPANY  
PER BROWARD COLLEGE CONTRACT  
#RFP-2018-167-EH**

**THIS RENEWAL** is entered into this 9<sup>th</sup> day of July 2021, by and between **VILLAGE COMMUNITY DEVELOPMENT DISTRICT #4** (VCDD4) whose address is 984 Old Mill Run, The Villages, FL 32162, and **SHENANDOAH GENERAL CONSTRUCTION COMPANY** (CONTRACTOR), whose address is 1888 NW 22nd Street, Pompano Beach, FL 33069.

**RECITALS**

**WHEREAS**, VCDD4 and CONTRACTOR entered into the Piggyback Agreement for Storm Drain Cleaning, Repairs and Maintenance per Broward College Contract #RFP-2018-167-EH (AGREEMENT) dated September 11, 2020 and effective through November 26, 2021 with the possible option to renew for three (3) additional one (1) year periods; and

**WHEREAS**, VCDD4 and CONTRACTOR desire to renew the existing Piggyback AGREEMENTS which expires on November 26, 2021; as set forth below.

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements contained herein, it is agreed as follows:

1. The above Recitals are true and correct and are hereby incorporated into this paragraph.
2. VCDD4 and CONTRACTOR hereby renew the AGREEMENT and any Amendments thereto for a term of November 27, 2021 and ending November 26, 2022. The AGREEMENT and all Amendments are hereby incorporated into this paragraph.
3. VCDD4 and CONTRACTOR agree that all other terms and conditions of the AGREEMENT and Amendments thereto are hereby ratified and confirmed and shall continue in full force and effect except as renewed herein.

**IN WITNESS WHEREOF**, said VCDD4 has caused this Renewal to be executed in its name by the Chairman of the VILLAGE COMMUNITY DEVELOPMENT DISTRICT #4, attested by the clerk of said VCDD4, and SHENANDOAH GENERAL CONSTRUCTION COMPANY has caused this Renewal to be executed in its name by its authorized representative, attested to and has caused the seal of said corporation to be hereto attached (if applicable), all on the day and year written above.

**VILLAGE COMMUNITY  
DEVELOPMENT DISTRICT #4**

By: \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest

**SHENANDOAH GENERAL  
CONSTRUCTION COMPANY**

By: \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest



March 16, 2021

Ms. Margaret Lary  
Shenandoah General Construction LLC  
1888 NW 22<sup>nd</sup> Street  
Pompano Beach, FL33069

via e-mail: [m.lary@shenandoahus.com](mailto:m.lary@shenandoahus.com)

Dear Ms. Lary,

This letter shall serve to provide notice of Broward College's intent to exercise the first renewal option for an additional twelve (12) months pursuant to Broward College **Storm Drain Cleaning, Repairs and Maintenance**, contract **RFP-2018-167-EH**, for uninterrupted services for college-wide locations.

Therefore, let this act as notice, and if agreeable to the twelve (12) month renewal at the same pricing, terms and conditions, please sign below and return original copy for our files via U.S. Mail, via fax to (954) 201-7330 or email as a PDF to [ehunt@broward.edu](mailto:ehunt@broward.edu).

It is necessary that your company provide the College with an updated Certificate of Insurance.

The College would like to thank you for the satisfactory service and hope our association continues in the same manner for both parties.

**CONTRACT PERIOD: November 27, 2021 through November 26, 2022**

If there are any questions, please feel free to contact Eileen Hunt, Procurement Contracting Officer, at [ehunt@broward.edu](mailto:ehunt@broward.edu) or (954) 201-5317.

Sincerely,

DocuSigned by:  
  
582218400C5A484...

Zaida Riollano, CPPB  
District Director, Strategic Sourcing

Cc: Marcus Wilson, Interim AVP, Facilities Collegewide Maintenance  
File RFP-2018-167-EH

TYPED/PRINTED NAME and TITLE: Daniel DiMura, President

SIGNATURE: 

DATE: March 17, 2021

Signee warrants that he or she has full legal power to execute this document on behalf of the stated firm.



**PRICE PROPOSAL FORM (ATTACHMENT E)**  
**Broward College RFP-2018-167-EH**  
**Storm Drain Cleaning, Repairs and Maintenance**

**Contract for Services**

**Prices**

**Exhibit A-1**

		UNIT PRICE (to two decimal places)			
ITEM	DESCRIPTION	UNIT	QUANTITY		TOTAL
<b>TV Viewing</b>					
1	Storm Drain {Video Camera) Observation 0 - 48" Log/Written Report	Linear Ft	1	\$6.00	\$6.00
2	Storm Drain {Video Camera) Observation 49" - 72" Log/Written Report	Linear Ft	1	\$20.00	\$20.00
3	Cleaning Box Culverts of Debris and Bituminous Materials Removed	Per Ft	1	\$30.00	\$30.00
<b>Plug Installation &amp; Removal {Includes Minimum Weekly Rental) for:</b>					
4	0" to 12" Cross/Side Drain or Equivalent Elliptical Circumference Week	Week	1	\$1.00	\$1.00
5	15" to 30" Cross/Side Drain or Equivalent Elliptical Circumference Week	Week	1	\$5.00	\$5.00
6	36" to 42" Cross/Side Drain or Equivalent Elliptical Circumference Week	Week	1	\$10.00	\$10.00
7	48" to 60" Cross/Side Drain or Equivalent Elliptical Circumference Week	Week	1	\$15.00	\$15.00
8	72" to 96" Cross/Side Drain or Equivalent Elliptical Circumference Week	Week	1	\$25.00	\$25.00
<b>Pumping</b>					
9	4"hydraulic Pump (with up to 1000' of discharge hose)	Hours	1	\$25.00	\$25.00
10	6"hydraulic Pump (with up to 1000' of discharge hose)	Hours	1	\$35.00	\$35.00
11	8"hydraulic Pump (with up to 1000' of discharge hose)	Hours	1	\$40.00	\$40.00
<b>GENERAL MAINTENANCE AND REPAIRS</b>					
<b>Slip Lining or Equivalent Elliptical Circumference with HDPE Smooth Wall Fused Pipe</b>					
12	Slip Lining 15" Pipe	Linear Ft	1	\$67.00	\$67.00
13	Slip Lining 18" Pipe	Linear Ft	1	\$75.00	\$75.00
14	Slip Lining 24" Pipe	Linear Ft	1	\$80.00	\$80.00
15	Slip Lining 30" Pipe	Linear Ft	1	\$95.00	\$95.00
16	Slip Lining 36" Pipe	Linear Ft	1	\$130.00	\$130.00



**PRICE PROPOSAL FORM (ATTACHMENT E)**  
**Broward College RFP-2018-167-EH**  
**Storm Drain Cleaning, Repairs and Maintenance**

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE (to two decimal places)	TOTAL
17	Slip Lining 42" Pipe	Linear Ft	1	\$182.00	\$182.00
18	Slip Lining 48" Pipe	Linear Ft	1	\$305.00	\$305.00
19	Slip Lining 54" Pipe	Linear Ft	1	\$322.00	\$322.00
20	Slip Lining 60" Pipe	Linear Ft	1	\$370.00	\$370.00
21	CIPP 15" Pipe 15 x 6.7 mm {Burial Depth is 0-6'}	Linear Ft	1	\$70.00	\$70.00
22	CIPP 15" Pipe 15 x 8.2 mm {Burial Depth is 6-12'}	Linear Ft	1	\$75.00	\$75.00
23	CIPP 18" Pipe x 8.1 mm (Burial Depth is 0-6')	Linear Ft	1	\$82.00	\$82.00
24	CIPP 18" Pipe x 9.7 mm (Burial Depth is 6-12')	Linear Ft	1	\$85.00	\$85.00
25	CIPP 24" Pipe x 10.1 mm (Burial Depth is 0-6')	Linear Ft	1	\$96.00	\$96.00
26	CIPP 24" Pipe x 12.4 mm (Burial Depth is 6-12')	Linear Ft	1	\$105.00	\$105.00
27	CIPP 30" Pipe x 13.5 mm (Burial Depth is 0-6')	Linear Ft	1	\$121.00	\$121.00
28	CIPP 30" Pipe x 15.4 mm (Burial Depth is 6-12')	Linear Ft	1	\$126.00	\$126.00
29	CIPP 36" Pipe x 17.2 mm (Burial Depth is 0-6')	Linear Ft	1	\$146.00	\$146.00
30	CIPP 36" Pipe x 18.1 mm (Burial Depth is 6-12')	Linear Ft	1	\$162.00	\$162.00
31	CIPP 42" Pipe x 20.9 mm (Burial Depth is 0-6')	Linear Ft	1	\$210.00	\$210.00
32	CIPP 42" Pipe x 20.6 mm (Burial Depth is 6-12')	Linear Ft	1	\$210.00	\$210.00
33	CIPP 48" Pipe x 25.2 mm (Burial Depth is 0-6')	Linear Ft	1	\$258.00	\$258.00
34	CIPP 48" Pipe x 22.6 mm (Burial Depth is 6-12')	Linear Ft	1	\$259.00	\$259.00
35	CIPP 54" Pipe x 28.2 mm (Burial Depth is 0-6')	Linear Ft	1	\$431.00	\$431.00
36	CIPP 54" Pipe x 24.7 mm (Burial Depth is 6-12')	Linear Ft	1	\$431.25	\$431.25
37	CIPP 60" Pipe x 30.3 mm (Burial Depth is 0-6')	Linear Ft	1	\$573.00	\$573.00
38	CIPP 60" Pipe x 27.3 mm (Burial Depth is 6-12')	Linear Ft	1	\$550.00	\$550.00
39	CIPP 66" Pipe x 31.6 mm (Burial Depth is 0-6')	Linear Ft	1	\$671.00	\$671.00
40	CIPP 66" Pipe x 29.1 mm (Burial Depth is 6-12')	Linear Ft	1	\$661.00	\$661.00
41	CIPP 72" Pipe x 30.4 mm Linear Ft	Linear Ft	1	\$772.00	\$772.00
42	CIPP 84" Pipe x 35.5 mm Linear Ft	Linear Ft	1	\$895.00	\$895.00



**PRICE PROPOSAL FORM (ATTACHMENT E)**  
**Broward College RFP-2018-167-EH**  
**Storm Drain Cleaning, Repairs and Maintenance**

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE (to two decimal places)	TOTAL
43	CIPP 96" Pipe x 40.6 mm Linear Ft	Linear Ft	1	\$1,100.00	\$1,100.00
<b>PIPE CLEANING</b>					
<b>Pipe Cleaning and Sediment removal (Light Cleaning)</b>					
44	Cleaning and Sediment Removal 15" Pipe	Linear Ft	1	\$0.50	\$0.50
45	Cleaning and Sediment Removal 18" Pipe	Linear Ft	1	\$0.75	\$0.75
46	Cleaning and Sediment Removal 24" Pipe	Linear Ft	1	\$1.00	\$1.00
47	Cleaning and Sediment Removal 30" Pipe	Linear Ft	1	\$1.25	\$1.25
48	Cleaning and Sediment Removal 36" Pipe	Linear Ft	1	\$1.50	\$1.50
49	Cleaning and Sediment Removal 42" Pipe	Linear Ft	1	\$2.00	\$2.00
50	Cleaning and Sediment Removal 48" Pipe	Linear Ft	1	\$2.50	\$2.50
51	Cleaning and Sediment Removal 54" Pipe	Linear Ft	1	\$2.75	\$2.75
52	Cleaning and Sediment Removal 60" Pipe	Linear Ft	1	\$3.00	\$3.00
53	Cleaning and Sediment Removal 66" Pipe	Linear Ft	1	\$4.00	\$4.00
54	Cleaning and Sediment Removal 72" Pipe	Linear Ft	1	\$5.00	\$5.00
55	Cleaning and Sediment Removal 84" Pipe	Linear Ft	1	\$6.00	\$6.00
56	Cleaning and Sediment Removal 96" Pipe	Linear Ft	1	\$7.00	\$7.00
<b>Pipe Cleaning and Sediment Removal (Medium Cleaning)</b>					
57	Cleaning and Sediment Removal 15" Pipe	Linear Ft	1	\$1.00	\$1.00
58	Cleaning and Sediment Removal 18" Pipe	Linear Ft	1	\$1.25	\$1.25
59	Cleaning and Sediment Removal 24" Pipe	Linear Ft	1	\$1.50	\$1.50
60	Cleaning and Sediment Removal 30" Pipe	Linear Ft	1	\$2.00	\$2.00
61	Cleaning and Sediment Removal 36" Pipe	Linear Ft	1	\$2.50	\$2.50
62	Cleaning and Sediment Removal 42" Pipe	Linear Ft	1	\$3.25	\$3.25
63	Cleaning and Sediment Removal 48" Pipe	Linear Ft	1	\$3.50	\$3.50
64	Cleaning and Sediment Removal 54" Pipe	Linear Ft	1	\$4.00	\$4.00
65	Cleaning and Sediment Removal 60" Pipe	Linear Ft	1	\$7.00	\$7.00
66	Cleaning and Sediment Removal 66" Pipe	Linear Ft	1	\$8.00	\$8.00



**PRICE PROPOSAL FORM (ATTACHMENT E)**  
**Broward College RFP-2018-167-EH**  
**Storm Drain Cleaning, Repairs and Maintenance**

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE (to two decimal places)	TOTAL
67	Cleaning and Sediment Removal 72" Pipe	Linear Ft	1	\$10.00	\$10.00
68	Cleaning and Sediment Removal 84" Pipe	Linear Ft	1	\$15.00	\$15.00
69	Cleaning and Sediment Removal 96" Pipe	Linear Ft	1	\$35.00	\$35.00
<b>Pipe Cleaning and Sediment Removal (Heavy Cleaning)</b>					
70	Cleaning and Sediment Removal 15" Pipe	Linear Ft	1	\$5.50	\$5.50
71	Cleaning and Sediment Removal 18" Pipe	Linear Ft	1	\$6.25	\$6.25
72	72 Cleaning and Sediment Removal 24" Pipe	Linear Ft	1	\$7.00	\$7.00
73	73 Cleaning and Sediment Removal 30" Pipe	Linear Ft	1	\$9.00	\$9.00
74	74 Cleaning and Sediment Removal 36" Pipe	Linear Ft	1	\$10.25	\$10.25
75	75 Cleaning and Sediment Removal 42" Pipe	Linear Ft	1	\$17.00	\$17.00
76	76 Cleaning and Sediment Removal 48" Pipe	Linear Ft	1	\$19.00	\$19.00
77	77 Cleaning and Sediment Removal 54" Pipe	Linear Ft	1	\$19.00	\$19.00
78	78 Cleaning and Sediment Removal 60" Pipe	Linear Ft	1	\$20.00	\$20.00
79	79 Cleaning and Sediment Removal 66" Pipe	Linear Ft	1	\$21.00	\$21.00
80	80 Cleaning and Sediment Removal 72" Pipe	Linear Ft	1	\$23.00	\$23.00
81	81 Cleaning and Sediment Removal 84" Pipe	Linear Ft	1	\$27.00	\$27.00
82	82 Cleaning and Sediment Removal 96" Pipe	Linear Ft	1	\$38.00	\$38.00
<b>Pipe Cleaning and Sediment Removal (Specialty Cleaning)</b>					
83	Cleaning and Sediment Removal 15" Pipe	Linear Ft	1	\$10.00	\$10.00
84	Cleaning and Sediment Removal 18" Pipe	Linear Ft	1	\$10.00	\$10.00
85	Cleaning and Sediment Removal 24" Pipe	Linear Ft	1	\$10.00	\$10.00
86	Cleaning and Sediment Removal 30" Pipe	Linear Ft	1	\$12.00	\$12.00
87	Cleaning and Sediment Removal 36" Pipe	Linear Ft	1	\$15.00	\$15.00
88	Cleaning and Sediment Removal 42" Pipe	Linear Ft	1	\$20.00	\$20.00
89	Cleaning and Sediment Removal 48" Pipe	Linear Ft	1	\$30.00	\$30.00
90	Cleaning and Sediment Removal 54" Pipe	Linear Ft	1	\$35.00	\$35.00
91	Cleaning and Sediment Removal 60" Pipe	Linear Ft	1	\$40.00	\$40.00



**PRICE PROPOSAL FORM (ATTACHMENT E)**  
**Broward College RFP-2018-167-EH**  
**Storm Drain Cleaning, Repairs and Maintenance**

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE (to two decimal places)	TOTAL
92	Cleaning and Sediment Removal 66" Pipe	Linear Ft	1	\$45.00	\$45.00
93	Cleaning and Sediment Removal 72" Pipe	Linear Ft	1	\$50.00	\$50.00
94	Cleaning and Sediment Removal 84" Pipe	Linear Ft	1	\$60.00	\$60.00
95	Cleaning and Sediment Removal 96" Pipe	Linear Ft	1	\$70.00	\$70.00
<b>Open Cut / Headwall Repairs &amp; Other Services</b>					
96	Construction Foreman	Hour	1	\$55.00	\$55.00
97	Equipment Operator	Hour	1	\$150.00	\$150.00
98	Laborer	Hour	1	\$35.00	\$35.00
99	Pipe Layer	Hour	1	\$37.00	\$37.00
100	Welding (Above & Below Water)	Hour	1	\$75.00	\$75.00
101	Diving Crew (3 Man Team) Certified	Hour	1	\$450.00	\$450.00
102	Crane 100 Ton & Below	Hour	1	\$80.00	\$80.00
103	Track or Wheeled Excavator	Hour	1	\$50.00	\$50.00
104	Stick Tracked Excavator (60' or Greater)	Hour	1	\$60.00	\$60.00
105	Wheel Loader	Hour	1	\$40.00	\$40.00
106	Backhoe Loader	Hour	1	\$30.00	\$30.00
107	Bulldozer	Hour	1	\$15.00	\$15.00
108	Double Drum Compactor	Hour	1	\$15.00	\$15.00
109	Vibratory Plate Compactor Hr.	Hour	1	\$15.00	\$15.00
110	100 CFM Air Compressor with Hammer	Hour	1	\$30.00	\$30.00
111	De-Watering	Hour	1	\$85.00	\$85.00
112	Asphalt Pavement Replacement	Tons	1	\$170.00	\$170.00
113	Lime Rock	Tons	1	\$50.00	\$50.00
114	Dirt	Tons	1	\$25.00	\$25.00
115	Driveway Restoration (4" thick) Removal and Installation	Sq. Ft.	1	\$25.00	\$25.00
116	Driveway Restoration (6" thick) Removal and Installation	Sq. Ft.	1	\$30.00	\$30.00
117	Mitered Ends	Sq. Ft.	1	\$45.00	\$45.00



**PRICE PROPOSAL FORM (ATTACHMENT E)**  
**Broward College RFP-2018-167-EH**  
**Storm Drain Cleaning, Repairs and Maintenance**

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE (to two decimal places)	TOTAL
118	Pressure Grout Injection	Joints	1	\$225.00	\$225.00
119	Bahia Sod	Sq. Ft.	1	\$1.30	\$1.30
120	Floratan Sod	Sq. Ft.	1	\$1.50	\$1.50
121	Rip Rap Rubble 6" - 12"	Tons	1	\$75.00	\$75.00
122	Rip Rap Bag (80 lb. Bags)	Each	1	\$12.00	\$12.00
123	Concrete Pillow Blanket slope protection	Square Yard	1	\$55.00	\$55.00
124	Silt Screen Installation & Removal per 100 ft.	Each	1	\$400.00	\$400.00
125	Mobilization Fee	Each	1	\$300.00	\$300.00
	Material Mark Up %				
	-Cost Plus Percentage may not exceed 10%.				
126	-A percentage of 0 or net cost is acceptable.	%	1	10	\$10.00
<b>GRAND TOTAL:</b>					<b>\$13,334.30</b>



## AMENDMENT NO. 1 ("AMENDMENT") TO CONTRACT FOR SERVICES

This Amendment is made and entered into on \_\_\_\_\_, to the Contract for Services ("Contract") entered into on November 27, 2018 by and between the District Board of Trustees of Broward College, Florida ("College") and Shenandoah General Construction Company ("Vendor") (Collectively the "Parties").

WHEREAS, Section 14 of the Contract provides that the Contract may be amended only when reduced to writing and signed by both Parties;

WHEREAS, the Parties each desire to amend the Contract as follows:

- 1) Add Item 127 to Contract Exhibit A-1. The Description is "Dump Truck With Operator", Unit is "Hour", Quantity is "1", Unit Price is "\$70.00" and Total is "\$70.00).

WHEREAS, all other terms and conditions of the Contract remain unchanged.

IN WITNESS WHEREOF, the Parties have executed this Amendment as of the dates appearing under their signatures.

### VENDOR



Signature  
Danny DiMura

Name  
VP

Title  
11/15/2019

Date

### COLLEGE

DocuSigned by:  
  
Signature

John Dunnuck

Name

Chief Operating Officer

Title  
1/19/2020

Date

### EXHIBIT A



**The Villages®**  
**Community Development Districts**  
**District 4**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 4

**FROM:** Mark LaRock, Purchasing Director; Janet Mrozowski, Purchasing Operations  
Coordinator

**DATE:** 7/9/2021

**SUBJECT:** **Amendment Two and Renewal Two to ITB #18B-016 with Daves Fencing & Painting Inc. for Fencing – 2, 3 & 4 Board Installations, Repairs & Painting**

---

**ISSUE:**

Review and approval of Amendment Two and Renewal Two to the Agreement ITB #18B-016 between Village Community Development District #4 and Daves Fencing & Painting Inc. for Fencing – 2, 3 & 4 Board Installations, Repairs & Painting.

**ANALYSIS/INFORMATION:**

On June 8, 2018, Village Community Development District #4 Board and Daves Fencing & Painting Inc. entered into Agreement ITB #18B-016 for Fencing – 2, 3 & 4 Board Installations, Repairs & Painting with unit pricing for various types of fencing installed. On September 11, 2020, Amendment One added a one-time 3% increase in the 4th year of the Agreement effective October 1, 2020.

As a consequence of supply chain disruptions caused by the pandemic and the resulting escalating cost of lumber, Daves Fencing & Painting Inc. is currently unable to procure lumber at a fair market value for the extensive workload of the District. District staff requested and received “installation only” unit pricing from Contractor to be used when the District utilizes its procurement power to direct purchase lumber until supply chain disruptions are mitigated. District staff is requesting to amend these “installation only” prices to supplement the current Agreement.

The current Agreement expires September 30, 2021. Renewal Two extends the Agreement through September 30, 2022.

**BUDGET IMPACT:**

Utilizing the District’s procurement power, there should be limited impact to current funds budgeted for this Agreement.

**STAFF RECOMMENDATION:**

Staff requests approval of Amendment Two and Renewal Two to the Agreement ITB #18B-016 with Daves Fencing & Painting Inc. to supplement the unit prices as reflected in Exhibit A and to renew Agreement through September 30, 2022.



**MOTION:**

Motion to approve Amendment Two and Renewal Two to the Agreement ITB #18B-016 with Daves Fencing & Painting Inc. to supplement the unit prices as reflected in Exhibit A and to renew Agreement through September 30, 2022; and authorize the Chairman/Vice Chairman to sign the Amendment and Renewal.

**ATTACHMENTS:**

Description	Type
▣ VCDD4 Daves Fencing 18B-016 Amend2 Renew2	Exhibit



**AMENDMENT TWO AND RENEWAL TWO OF THREE TO THE AGREEMENT BETWEEN  
VILLAGE COMMUNITY DEVELOPMENT DISTRICT #4  
AND DAVES FENCING & PAINTING, INC. FOR  
FENCING – 2, 3 & 4 BOARD INSTALLATIONS, REPAIRS AND PAINTING (RE-BID)  
ITB #18B-016**

**THIS AMENDMENT and RENEWAL** is entered into this 9<sup>th</sup> day of July 2021, by and between VILLAGE COMMUNITY DEVELOPMENT DISTRICT #4 (VCDD4), whose mailing address is 984 Old Mill Run, The Villages, FL 32162 and DAVES FENCING & PAINTING, INC. (CONTRACTOR), whose mailing address is 9622 County Road 205, Wildwood, FL 34785.

**RECITALS**

**WHEREAS**, VCDD4 and CONTRACTOR entered into Agreement ITB #18B-016 for Fencing – 2, 3 & 4 Board Installations, Repairs and Painting Services (AGREEMENT) for properties such as those owned or operated by VCDD4, dated June 8, 2018; and

**WHEREAS**, VCDD4 and CONTRACTOR entered into Amendment One to the AGREEMENT on September 11, 2020 and effective October 1, 2020; and

**WHEREAS**, VCDD4 and CONTRACTOR entered into Renewal One to the AGREEMENT on September 11, 2020 and effective October 1, 2020; and

**WHEREAS**, VCDD4 and CONTRACTOR desire to amend the Agreement pursuant to unforeseen supply chain disruption caused by Covid-19; and

**WHEREAS**, VCDD4 and CONTRACTOR desire to renew the existing Agreement which expires September 30, 2021, as set forth below.

**NOW, THEREFORE**, in consideration of the foregoing Recitals and the mutual covenants and conditions contained herein, VCDD4 and CONTRACTOR agree as follows:

1. The above Recitals are true and correct and are hereby incorporated into this paragraph.
2. VCDD4 and CONTRACTOR hereby amend the Agreement under “Section 1 - SERVICES BY CONTRACTOR” to incorporate Paragraph 1.1.1 as follows:

1.1.1 CONTRACTOR, for and in consideration of the payments hereinafter, agrees to alternate unit prices for INSTALLATION ONLY for Fencing – 2, 3 & 4 Board Installation, Repairs and Painting as defined in “Exhibit A – Amendment #2” if and when lumber is purchased directly by VCDD4. The amended unit prices are effective July 9, 2021.

3. VCDD4 and CONTRACTOR hereby renew the Agreement and any Amendments thereto for a term of October 1, 2021, and ending September 30, 2022. The Agreement and all Amendments are hereby incorporated into this paragraph.

4. VCDD4 and CONTRACTOR agree that all other terms and conditions of the Agreement and Amendments thereto are hereby ratified and confirmed and shall continue in full force and effect except as renewed herein.



**AMENDMENT TWO AND RENEWAL TWO OF THREE TO THE AGREEMENT BETWEEN  
VILLAGE COMMUNITY DEVELOPMENT DISTRICT #4  
AND DAVES FENCING & PAINTING, INC. FOR  
FENCING – 2, 3 & 4 BOARD INSTALLATIONS, REPAIRS AND PAINTING (RE-BID)  
ITB #18B-016**

**IN WITNESS WHEREOF**, said VCDD4 has caused this Amendment and Renewal to be executed in its name by the Chairman of the VILLAGE COMMUNITY DEVELOPMENT DISTRICT #4, attested by the clerk of said VCDD4, and DAVES FENCING & PAINTING, INC. has caused this Amendment and Renewal to be executed in its name by its authorized representative, attested to and has caused the seal of said corporation to be hereto attached (if applicable), all on the day and year written above.

**VILLAGE COMMUNITY  
DEVELOPMENT DISTRICT #4**

By: \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest

**DAVES FENCING & PAINTING, INC.**

By: \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest



**AMENDMENT #2  
 BID #18B-016**

<b>Lines</b>	<b>DESCRIPTION (Including all Equipment, Labor and Materials)</b>	<b>Amendment #2 UNIT PRICE</b>
<b>2 BOARD FENCING</b>		
1	Painting of 2-board fence <u>without</u> animal wire (no spraying – brush and roller only).	\$ .72 /LnFt
2	Painting of 2-board fence painted <b>white (2 coats)</b> , <u>without</u> animal wire per specifications (including removal of old fencing).	\$ 1.44 /LnFt
3	Installation of 2-board fence painted, <u>without</u> animal wire per specifications (including removal of old fencing).	\$ 8.74 /LnFt
4	Installation of 2-board fence painted <b>white (2 coats)</b> , <u>without</u> animal wire per specifications (including removal of old fencing).	\$ 9.47 /LnFt
5	<b>*INSTALLATION ONLY</b> of 2-board fence painted, <u>without</u> animal wire per specifications (including removal of old fencing).	\$ 6.05 /LnFt
6	<b>*INSTALLATION ONLY</b> of 2-board fence painted white (2 coats), <u>without</u> animal wire per specifications (including removal of old fencing).	\$ 6.78 /LnFt
<b>3 BOARD FENCING</b>		
7	Painting of 3-board fence <u>without</u> animal wire (no spraying – brush and roller only).	\$ .98 /LnFt
8	Painting of 3-board fence painted <b>white (2 coats)</b> , <u>without</u> animal wire per specifications (including removal of old fencing).	\$ 1.96 /LnFt
9	Installation of 3-board fence painted, <u>without</u> animal wire per specifications (including removal of old fencing).	\$ 10.72 /LnFt
10	Installation of 3-board fence painted <b>white (2 coats)</b> , <u>without</u> animal wire per specifications (including removal of old fencing).	\$ 11.70 /LnFt
11	Installation of 3-board fence painted on <b>wetland areas</b> , <u>without</u> animal wire (no vehicle accessibility).	\$ 11.13 /LnFt
12	<b>*INSTALLATION ONLY</b> of 3-board fence painted, <u>without</u> animal wire per specifications (including removal of old fencing).	\$ 7.47 /LnFt
13	<b>*INSTALLATION ONLY</b> of 3-board fence painted white (2 coats), <u>without</u> animal wire per specifications (including removal of old fencing).	\$ 8.45 /LnFt
14	<b>*INSTALLATION ONLY</b> of 3-board fence painted on <b>wetland areas</b> , <u>without</u> animal wire (no vehicle accessibility).	\$ 7.88 /LnFt
<b>4 BOARD FENCING</b>		
15	Painting of 4-board fence (no spraying – brush and roller only).	\$ 1.24 /LnFt
16	Installation of 4-board fence painted, <u>with</u> animal wire per specifications (including removal of old fencing).	\$ 15.50 /LnFt
17	Installation of 4-board fence painted, <u>without</u> animal wire per specifications (including removal of old fencing).	\$ 12.93 /LnFt
18	Installation of 4-board fence painted on <b>wetland areas</b> , <u>without</u> animal wire (no vehicle accessibility).	\$ 13.34 /LnFt
19	<b>*INSTALLATION ONLY</b> of 4-board fence painted, <u>with</u> animal wire per specifications (including removal of old fencing).	\$ 11.68 /LnFt
20	<b>*INSTALLATION ONLY</b> of 4-board fence painted, <u>without</u> animal wire per specifications (including removal of old fencing).	\$ 9.11 /LnFt
21	<b>*INSTALLATION ONLY</b> of 4-board fence painted on <b>wetland areas</b> , <u>without</u> animal wire (no vehicle accessibility).	\$ 9.52 /LnFt
<b>ANIMAL FENCING</b>		
22	Installation of Animal Fencing – 2" x 4" welded wire, min. 14 gauge.	\$ 13.34 /LnFt



**AMENDMENT #2  
BID #18B-016**

Additional Services (if needed)

DESCRIPTION (Including all Equipment, Labor and Materials) (As needed Only)	Amendment #2 UNIT PRICE
Post Each 5" - 6" x 7' Treated Domestic, Installed & Painted (if applicable)	\$ 23.07 /Each
*Post Each (INSTALLATION ONLY) District Supplied Lumber 5" - 6" x 7' Treated Domestic, Installed & Painted (if applicable)	\$ 12.98 /Each
Board Each 1" x 6" x 16' Treated Domestic Installed & Painted (if applicable)	\$ 17.30 /Each
*Board Each (INSTALLATION ONLY) District Supplied Lumber 1" x 6" x 16' Treated Domestic Installed & Painted (if applicable)	\$ 8.81 /Each
Labor (per hour) (To include any potential board and wire install)	\$ 25.75 /Each
Power washing of Fencing if required (by Linear Foot)	\$ 0.31 /LnFt
8" x 8" x 5' Post Installed (District 12 / Village of Fenney)	\$ 58.45 /Each
*8" x 8" x 5' Post Installed (District 12 / Village of Fenney) (INSTALLATION ONLY) District Supplied Lumber	\$ 30.00 /Each
6" x 6" x 8' Timbers Installed (District 12 / Village of Fenney)	\$ 31.57 /Each
*6" x 6" x 8' Timbers Installed (District 12 / Village of Fenney) (INSTALLATION ONLY) District Supplied Lumber	\$ 15.00 /Each

\*Due to an increase in lumber costs and any future supply chain issues, the District may exercise an option to direct purchase boards and posts tax free and pay Contractor the unit prices agreed upon under Highlighted Sections for Amendment #2.

Supply and Install lines for Vendor Supplied Lumber will be temporarily put on hold until COVID Pandemic Induced Supply and Demand issues subside.

Proposer agrees to supply all other products and services at the prices proposed above in accordance with the terms, conditions and specifications contained in the Bid

Billy Ray Daves - Owner/President  
Vendor Authorized Agent Name, Title (Print)

B.R. Daves 6/8/21  
Authorized Signature Date

Michael Harris  
District Authorized Agent Name, Title (Print)

M. Harris 6-8-21  
Authorized Signature Date

Name of Proponent's Firm:

**Daves Fencing & Painting, Inc.**



**The Villages®**  
**Community Development Districts**  
**District 4**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 4

**FROM:**

**DATE:**

**SUBJECT:** Supervisor Deakin: AAC After Agenda

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**ISSUE:**

**ANALYSIS/INFORMATION:**

**STAFF RECOMMENDATION:**

**MOTION:**

**ATTACHMENTS:**

Description	Type
□ AAC After Agenda	Cover Memo





*District 1 - Carl Bell  
District 2 - Ann Forrester  
District 3 - Donna Kempa  
District 4 - Don Deakin, Chairman  
Lady Lake/Lake Co. - Sandy Mott  
VCCDD Board - IV Chandler*

***Amenity Authority Committee  
Monthly Board Meetings are held at:  
Savannah Recreation Center  
1545 Buena Vista Blvd.  
The Villages, Florida 32162***

## **AFTER AGENDA**

July 7, 2021  
9:00 AM

*The District encourages citizen participation in the democratic process and recognizes and protects the right of freedom of speech afforded to all. As the Committee conducts the business of the District, rules of civility shall apply. District Committee Members, Staff members, and members of the public are to communicate respectfully. It is preferred that persons speak only when recognized by the Committee Chair and, at that time, refrain from engaging in personal attacks or derogatory or offensive language. Persons who are deemed to be disruptive and negatively impact the efficient operation of the meeting shall be subject to removal after two verbal warnings.*

### **Notice to Public: Audience Comments on all issues will be received by the Board.**

*The District Board welcomes participation during public meetings; however, in order to conduct business in an orderly fashion the Board of Supervisors requests you limit your comments to three (3) Minutes. If you have a general comment that is not included as an item on the agenda please come before the Board during the Audience Comments portion of the meeting. If your comment pertains to a specific on the agenda, the Chairman or Vice-Chairman will request public comments when the item is addressed. Thank you for attending the meeting and for your interest in your local government.*

#### **1. Call to Order**

- A. Roll Call – Four Committee Members were present.
- B. Pledge of Allegiance
- C. Observation of Moment of Silence
- D. Welcome Meeting Attendees
- E. Audience Comments – No audience comments were received.

### **CONSENT AGENDA: Agenda Item Nos. 3 and 5 were pulled, the remaining Consent Agenda item was recommended for approval with no discussion.**

*A motion to approve the Consent Agenda is a motion to approve all recommended actions. All matters on the Consent Agenda are considered routine and no discussion is required unless desired by a Board Supervisor or a Member of the Public.*



2. Approval of the Minutes  
Approval of the Minutes from the Meeting held on June 9, 2021
3. Annual Renewal of Agreement 2021-2022 – **Staff responded to the Committee Member inquiries, and following that clarification, the Committee recommended approval of the Agreement.**  
Review and approval to present Annual Agreement Renewal to the Village Center Community Development District Board.
4. Amendment One to RFP #17P-033 Saddlebrook Golf & Softball Fields Maintenance with SSS Down to Earth Opco II, LLC  
Review and approval to present Amendment One to the Agreement with SSS Down to Earth Opco II, LLC for RFP #17P-033 Saddlebrook Golf & Softball Fields Maintenance to the Village Center Community Development District Board.
5. Amendment Two and Renewal Two to the Agreement with Pool Control, Inc. for RFP #18P-040 Maintenance of Various Pools, Spas and Fountains - **Staff responded to the Committee Member inquiries, and following that clarification, the Committee recommended approval of the Agreement.**  
Review and approval to present Amendment Two and Renewal Two of Three with Pool Control, Inc. for RFP #18P-040 Maintenance of Various Pools, Spas and Fountains to the Village Center Community Development District Board.
6. Amendment Three to RFP #14P-012 Landscape and Irrigation Maintenance for Lindsey Lane Executive Golf, Knudson Softball Field and Rio Grande Lawn Bowling Courts with SSS Down to Earth Opco II, LLC  
Review and approval to present Amendment Three to the Agreement with SSS Down to Earth Opco II, LLC for RFP #14P-012 Landscape and Irrigation Maintenance for Lindsey Lane Executive Golf, Knudson Softball Field and Rio Grande Lawn Bowling Courts to the Village Center Community Development District Board.

#### **NEW BUSINESS:**

7. Amendment Two and Renewal Two to ITB #18B-016 with Daves Fencing & Painting Inc. for Fencing – 2, 3 & 4 Board Installations, Repairs & Painting – **The Committee recommended approval following minor discussion.**  
Review and approval to present Amendment Two and Renewal Two to the Agreement ITB #18B-016 between Village Center Community Development District and Daves Fencing & Painting Inc. for Fencing – 2, 3 & 4 Board Installations, Repairs & Painting at the Village Center Community Development District Board Meeting.
8. Award of Invitation to Bid (ITB) #21B-035 Purchase, Installation and Disposal of Billiards Tables for Silver Lake Recreation Center - **Staff responded to the Committee Member inquiries, and following that clarification, the Committee recommended approval of the Agreement.**  
Review and approval to present a recommendation of award for Invitation to Bid (ITB) #21B-035 Purchase, Installation and Disposal of Billiards Tables for Silver Lake Recreation Center to the Village Center Community Development District Board.



9. Amendment Four to the Amended and Restated Management Agreement with The Villages Land Operating Company, LLC – **This item was pulled at the request of Staff. This item will brought back to the Committee for consideration at the August meeting.**

Review and approval to present Amendment Four to the Reassigned Amended and Restated Management GMS Agreement with The Villages Land Operating Company, LLC to the Village Center Community Development District Board.

#### **OLD BUSINESS:**

10. Old Business Status Update – **The item included on Old Business will be addressed under the Twelfth Order of Business.**

Old Business Status Update - July 7, 2021

11. Capital Projects Update - June 2021

Capital Projects Update - June 2021

12. Committee Consideration: Installation of Irrigation along Springdale Trail – **Staff's recommendation was to proceed with the installation/overseeding of Bahia turf in sparse areas in the Spring of 2022, if needed. No irrigation will be installed. Following discussion, the Committee directed Staff to proceed with the recommendation to proceed with installation/overseeding of Bahia turf in Spring 2022, if needed, and requested that the item remain on the Old Business Status Update until the installation/overseeding has been completed.**

#### **INFORMATIONAL ITEMS ONLY:**

13. Financial Statement

Financial Statement as of May 31, 2021

#### **REPORTS AND INPUT:**

14. District Manager Reports

- A. Bi-Monthly Executive Golf Update
- B. CDD Orientation & Resident Academy
- C. Momentum Meeting
- D. Government Day
- E. Community Watch Accreditation
- F. Sumter County BOCC Fire & EMS Study Committee

15. District Counsel Reports

16. Committee Member Comments

17. Adjourn – **The meeting was adjourned at 10:25.**







**The Villages®**  
**Community Development Districts**  
**District 4**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 4

**FROM:** District Staff

**DATE:** 7/9/2021

**SUBJECT:** **Old Business Status Update**

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**ISSUE:** Old Business Status Update - July 9, 2021

**ANALYSIS/INFORMATION:**

**STAFF RECOMMENDATION:**

**MOTION:**

**ATTACHMENTS:**

Description	Type
□ Old Business Status Update	Cover Memo



**VCDD No. 4 Old Business Status Update**

ITEM	DATE ADDED	ASSIGNED DEPT	ACTION	STATUS (If Applicable)	COMPLETE
Update on Mistwood Pipe Repair project	5/14/21	DPM		Project was completed on June 25, 2021. The total cost of the project was \$19,500	X
Soulliere Villa Roadway Maintenance	5/14/21	DPM		Update forwarded to the Board on Thursday, July 1, 2021. DPM is working with Civil Engineer on the proposed installation of a partial underdrain system.	
Trimming of bamboo behind Creekside Circle.	6/11/21	DPM		DPM will maintain, as directed by the Board in 202 at approximately 6' height. This will be addressed as needed.	X
Place Holiday Decoration Information flyer at postal facilities	6/11/21	ADMIN			
<b>Non-VCDD No. 4 Items</b>					
Provide update re: recent broken pipe on Legacy Lane.	6/11/21	DPM		Repair completed. This was a potable water line and not District 4 infrastructure.	X



**The Villages®**  
**Community Development Districts**  
**District 4**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 4

**FROM:** Anne Hochsprung, Finance Director

**DATE:** 7/9/2021

**SUBJECT:** **Financial Statements**

---

**ISSUE:** Financial Statements as of May 31, 2021

**ANALYSIS/INFORMATION:**

**STAFF RECOMMENDATION:**

**MOTION:**

**ATTACHMENTS:**

Description	Type
❑ Financial Statement	Cover Memo
❑ Cash & Investment Summary	Cover Memo



# The Villages®

## Community Development Districts

### District 4

#### Financial Statement Summary

As of May 31, 2021

#### Revenues and Other Available Resources

Year-to-Date (YTD) Revenues of \$2,783,000 are less than prior year-to-date (PYTD) revenues of \$2,809,000 and are in excess of 100% of budgeted revenues of \$2,769,000.

- The District has collected just under 100% of the budgeted maintenance assessments in the amount of \$2,607,000. Marion County collects the maintenance assessments on the annual tax bill and remits it to the District, net a 2% collection fee. The majority of assessments are collected from November through March. There was no increase in maintenance assessments levied in FY 2021.
- Other income includes the Marion County Hwy 42 Agreement revenue; \$39,000 has been collected to date. Prior year revenue includes \$41,000 from FEMA for Hurricane Irma relief.
- Investment earnings of \$134,000 (\$6,000 realized gains and \$128,000 unrealized gains) compare favorably to the prior year to date earnings of \$43,000 and to the annual budgeted earnings of \$16,000.

The District has received just under 100% of the revenues through the county tax collections while the expenses will be incurred ratably over the 12-months. *As of May 31, 67% of the year has lapsed.*

#### Expenses and Other Changes

Year-to-Date Operating Expenses of \$1,309,000 are greater than prior year-to-date expenses of \$1,210,000. Year to date spending is at 55% of budgeted expenses of \$2,371,000.

- Management and Other Professional services include Management fees, Deed Compliance, and Tax Collector fees. Management fees increased a budgeted 7% over prior year.
- Utility Services include Electricity and Irrigation Water expenses and year to date spending is at 60% of budgeted expenses of \$253,000.
- Building, Landscape and Other Maintenance Expenses totaling \$835,000 are greater than prior year to date and compare favorably to the amended budget of \$1,571,000.
  - Recurring Landscape Maintenance makes up 50% of the budget, or \$788,000. The District spent a total \$477,000, or 60% of the budget to date and anticipate spending 100% of the budget on routine monthly landscape upkeep.
  - Building/Structure Maintenance makes up 26% of the budget, or \$416,000. To date the District has spent \$116,000 or 28% of the budget. This includes storm pipe inspections and repairs scheduled through the fiscal year. We anticipate spending the budget dollars by year-end.
  - Other maintenance makes up 8% of the budget, or \$125,000. The District has spent a total \$104,000 or 83% of the budget to date. This includes routine tree trimming, pressure washing, light sweeps, all a part of monthly routine maintenance expected to be spent in full by year-end.



[illegible]



**The Villages®**  
Community Development Districts  
District 4

Statement of Activity						
For the Eight Months Ending May 31, 2021 (67% of the budget year)						
Original Budget	Amended Budget	Budget % used		YTD Actual	PYTD Actual	Variance
			<b>REVENUES:</b>			
\$ 2,633,935	\$ 2,633,935	99%	Maintenance and Other Special Assessments	\$ 2,606,851	\$ 2,619,435	\$ (12,584)
82,619	82,619	51%	Other Income	42,079	140,037	(97,958)
15,864	15,864	842%	Investment Income	133,611	42,630	90,981
2,732,418	2,732,418	102%	<b>Total Revenues:</b>	2,782,541	2,802,102	(19,561)
36,968	36,968	0%	Transfer In - Debt Service	-	6,865	(6,865)
2,769,386	2,769,386	100%	<b>Total Available Resources:</b>	2,782,541	2,808,967	(26,426)
			<b>EXPENSES:</b>			
17,270	17,270	50%	Personnel Services	8,633	7,560	1,073
516,150	516,650	60%	Management and Other Professional Services	307,906	297,427	10,479
252,657	252,657	60%	Utility Services	150,358	144,164	6,194
1,571,331	1,571,081	53%	Building, Landscape and Other Maintenance	835,473	754,182	81,291
13,260	13,010	53%	Other Expenses	6,865	6,822	43
2,370,668	2,370,668	55%	<b>Total Operating Expenses</b>	1,309,235	1,210,154	99,081
605,566	793,972	0%	Capital Outlay - Infrastructure and FFE	-	194,708	(194,708)
375,000	375,000	67%	Transfers out of Unrestricted Fund	250,000	316,668	(66,668)
980,566	1,168,972	21%	<b>Total Other Changes</b>	250,000	511,376	(261,376)
3,351,234	3,539,640	44%	<b>Total Expenses and Other Changes:</b>	1,559,235	1,721,530	(162,294)
<u>\$ (581,848)</u>	<u>\$ (770,254)</u>		<b>Change in Unreserved Net Position</b>	<u>\$ 1,223,306</u>	<u>\$ 1,087,437</u>	<u>\$ 135,868</u>
			<b>Total Cash, Net of Bond Funds</b>	<u>\$ 5,128,764</u>	<u>\$ 4,491,234</u>	<u>\$ 637,530</u>
			<b>Fund Balance</b>			
			Unassigned	2,906,751	2,244,663	
			Restricted - Capital Project, Phase I	33,092	17,379	
			Restricted - Capital Project, Phase II	-	79,601	
			Committed R and R General	309,216	392,892	
			Committed R and R Villa Roads	1,467,791	1,359,415	
			Committed R and R Ph III	282,904	254,167	
			<b>Total Fund Balance</b>	<u>\$ 4,999,754</u>	<u>\$ 4,348,117</u>	<u>\$ 651,637</u>



District #4 Capital Expenditures  
2020/21

as of May 2021

Project	Funding Source	Original Budget		Carryforward/ Fund Transfer	Current Budget		Current Month	YTD Actuals		(Over)/ Under
04.001-50.00.600-539.633										
Unit 66 - Mill & Overlay	Road R&R	209,994.00			209,994.00					209,994.00
	Restrict Cap Ph II	28,792.00			28,792.00					28,792.00
Belle Meade W - Mill & Overlay	Road R&R	351,521.00			351,521.00					351,521.00
	Restrict Cap Ph I	15,259.00			15,259.00					15,259.00
Irrigation System Upgrade	General R&R			188,406.00	188,406.00					188,406.00
TOTAL CAPITAL		605,566.00		188,406.00	793,972.00		-	-		793,972.00



**The Villages®**  
Community Development Districts  
**District 4**

**CASH AND INVESTMENT SUMMARY  
AS OF MAY 31, 2021**

<b>Fund Code</b>	<b>Account Name</b>	<b>Bank</b>	<b>Balance as of 10/1/20</b>	<b>Current Balance</b>	<b>Reconciled Yes/No</b>
<b>GENERAL FUND</b>					
001	Cash Operating Acct	CFB	61,334.88	81,340.20	Yes
001	Cash Equiv - SBA LGIP	SBA		-	Yes
001	Cash Equiv - FLCLASS	FLCLASS	1,456,088.20	1,782,723.97	Yes
001	Cash Equiv - FL PALM	FLPALM	4,308.39	379,362.51	Yes
	<b>Sub-total Cash &amp; Cash Equivalents</b>		<b>1,521,731.47</b>	<b>2,243,426.68</b>	
001	Cash-FL-FIT	FLFIT	1,098,358.69	1,101,378.98	Yes
001	Cash - VANGUARD	VAN	-	200,001.87	Yes
001	FMIvT 1-3 Yr	FMIvT	-	-	Yes
001	FLGIT	FLGIT	715,818.99	716,885.78	Yes
001	Long Term Investment	USB	740,243.33	867,071.10	Yes
	<b>Sub-total Investments</b>		<b>2,554,421.01</b>	<b>2,885,337.73</b>	
			<b>4,076,152.48</b>	<b>5,128,764.41</b>	

<b>DEBT SERVICE FUND - TRUST ACCOUNTS</b>					
201	Principal PrePay 2010	USB-SBA	117,515.34	-	Yes
201	Revenue - 2010	USB-SBA	140,995.14	-	Yes
201	DSRF 2010	USB-SBA	374,770.00	-	Yes
201	Principal PrePay 2021	USB-SBA	-	30,021.97	Yes
201	Revenue Fund 2021	USB-SBA	-	99,904.05	Yes
201	COI 2021	USB-SBA	-	12,828.46	Yes
201	Escrow 2021	USB-SBA	-	-	Yes
202	Revenue Fund 2012	USB-SBA	66,404.34	76,246.63	Yes
202	Reserve 2012	USB-SBA	25,000.00	25,000.00	Yes
202	Prepayment 2012	USB-SBA	99,697.84	29,554.75	Yes
202	Sinking Fund 2012	USB-SBA	-	-	Yes
204	Revenue Fund 2016	USB-SBA	69,539.24	56,100.97	Yes
204	Interest 2016	USB-SBA	55,457.18	-	Yes
204	Principal PrePay 2016	USB-SBA	-	833.01	Yes
204	Sinking Fund 2016	USB-SBA	-	-	Yes
			<b>316,098.60</b>	<b>330,489.84</b>	

<b>CAPITAL PROJECTS FUND</b>					
304	Acq & Construction Acct 2016	USB-SBA	471,877.65	-	Yes
304	Deferred Cost Acct 2016	USB-SBA	-	-	Yes
304	Cost of Issuance Acct 2016	USB-SBA	-	-	Yes
			<b>471,877.65</b>	<b>-</b>	

**Grand Totals**

<b>4,864,128.73</b>	<b>5,459,254.25</b>
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**The Villages®**  
**Community Development Districts**  
**District 4**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 4

**FROM:** Candice N. Dennis, Community Standards Manager

**DATE:** 7/9/2021

**SUBJECT:** **Deed Compliance Statistics**

---

**ISSUE:** Deed Compliance Statistics January 1, 2016 through May 31, 2021.

**ANALYSIS/INFORMATION:**

**STAFF RECOMMENDATION:**

**MOTION:**

**ATTACHMENTS:**

Description	Type
▣ Deed Compliance Statistics	Cover Memo



**District 4**  
**Deed Compliance Complaints**  
**1/1/16 through 5/31/21**

	Complaints				Written Violations				Public Hearing	
	Total	Name Given	Anonymous		Total	Name Given	Anonymous		Name Given	Anonymous
2016	334	16	318		77	6	71		1	4
2017	399	19	380		86	6	80		0	4
2018	414	20	394		31	0	31		0	3
2019	365	19	346		27	3	24		1	5
2020	474	37	437		32	7	25		0	3
2021 / 5 months	113	13	100		13	1	12		1	2
<b>Total</b>	<b>1,986</b>	<b>111</b>	<b>1,875</b>		<b>871</b>	<b>22</b>	<b>231</b>		<b>2</b>	<b>19</b>
<b>Percent of Total</b>		<b>5.6%</b>	<b>94.4%</b>			<b>8.7%</b>	<b>91.3%</b>		<b>9.5%</b>	<b>90.5%</b>

**1/1/18 through 5/31/21**

**3 complaints or more by one individual**

2018	10 individuals 3 individuals	3 - 8 complaints each 9+ complaints
2019	8 individuals 1 individual	3 - 8 complaints each 9+ complaints
2020	3 individual	3 - 8 complaints each 9+ complaints
2021 / 5 months	1 individual	3 - 8 complaints each 9+ complaints



**The Villages®**  
**Community Development Districts**  
**District 4**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 4

**FROM:** DPM Staff

**DATE:** 7/9/2021

**SUBJECT:** **DPM Monthly Report**

---

**ISSUE:**

**ANALYSIS/INFORMATION:**

**STAFF RECOMMENDATION:**

**MOTION:**

**ATTACHMENTS:**

Description	Type
□ DPM Report D4	Cover Memo



# The Villages®

## Community Development Districts

### Property Management

**District 4**

**July 2021**

#### **LANDSCAPE DIVISION**

##### **Upcoming Projects:**

1. To avoid undue stress on new plantings, planting is on hold due to upcoming maxicom irrigation project.

##### **Prior Month Project Status:**

##### **Completed Projects:**

1. Lifted trees on Calumet Dr. **Done.**
2. Planted on Brookhaven cul-de-sac damage from large truck. **Done.**
3. Replaced buffer on Belle Meade at Argyll St. due to car crash. **Done.**

##### **General Maintenance:**

1. Regular Monthly Maintenance:
  - Mowing
  - Edging
  - Trimming
  - Weeding
2. DPM continues to mow and create SOP furrow rows around the perimeter of the water retention areas. The height of cut has been raised to slow down water sheet flow and capture any nutrients.

#### **WATER RESOURCE DIVISION**

##### **Upcoming Projects:**

##### **Prior Month Project Status:**

##### **Completed Projects:**

##### **General Maintenance:**

1. Inspections, cleaning and maintenance to all Pump Stations within the District.
2. Algae and nuisance vegetation control treatments.



# The Villages®

## Community Development Districts

### Property Management

#### INFRASTRUCTURE DIVISION

**Upcoming Projects:**

1. Villa wall and sign painting rescheduled for late July:
  - Fairlawn Villa
  - Sherwood Villa signs
  - Bromley Villa signs
  - Merry Oak signs
  - Villages Welcome sign
  - Woodbury sign wall
  - Springdale sign wall
  - Ivystone Villa signs
  - Pinecrest Villa signs
  - Sunnyside Villa signs

**Prior Month Project Status:****Completed Projects:**

1. Pressure-washing has been completed at the following locations:
  - Ashleigh Villas
  - Birchbrook Villas
  - Briar Meadow north entry
  - Briar Meadow south & Chatham entry
  - Buena Vista stack block wall
  - Calumet entry
  - Calumet/Chatham sign & walls
  - Cameron Villas
  - Chadwick Villas
  - Chatham/Piedmont sign & walls
  - Forsyth Villas
  - Greenbriar Villas
  - Greenwood Villas
  - Legacy Villas
  - Legacy tunnel
  - Mayfield Villas sign
  - Median stack block
  - Morningview Villas
  - Mulberry Tunnel
  - Quail Ridge Villas
  - Springdale & Piedmont entry
  - Springdale tunnel
  - Waverly Villas signs
  - Woodbury/Briar Meadow sign & walls



**General Maintenance:**

1. Broken bollard on Mulberry Lane & Buena Vista Blvd was replaced.
2. Ongoing inspections with repairs as needed:
  - Storm water structures
  - Roadway signage and striping
  - Tunnels and bollards
  - Fences, walls, and entry signs
  - Gate entries and guardhouses
  - Villas roadways conditions
  - Pest management



**The Villages®**  
**Community Development Districts**  
**District 4**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 4

**FROM:**

**DATE:**

**SUBJECT:** CDD Orientation & Resident Academy

---

**ISSUE:**

**ANALYSIS/INFORMATION:**

**STAFF RECOMMENDATION:**

**MOTION:**



**The Villages®**  
**Community Development Districts**  
**District 4**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 4

**FROM:**

**DATE:**

**SUBJECT:** **Momentum Meeting**

---

**ISSUE:**

**ANALYSIS/INFORMATION:**

**STAFF RECOMMENDATION:**

**MOTION:**



**The Villages®**  
**Community Development Districts**  
**District 4**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 4

**FROM:**

**DATE:**

**SUBJECT:** Government Day

---

**ISSUE:**

**ANALYSIS/INFORMATION:**

**STAFF RECOMMENDATION:**

**MOTION:**

**ATTACHMENTS:**

Description	Type
□ Save the Date	Cover Memo



SAVE THE DATE

The Villages®  
Community Development Districts



GOVERNMENT



DAY



WORKING TO SERVE *you!*

November 6, 2021 • 10AM - 1PM

Eisenhower Regional Recreation Complex (3560 Buena Vista Blvd.)

Stay tuned to [DistrictGov.org](https://DistrictGov.org) for more information | (352) 753-4508



**The Villages®**  
**Community Development Districts**  
**District 4**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 4

**FROM:**

**DATE:**

**SUBJECT:** Community Watch Accreditation

---

**ISSUE:**

**ANALYSIS/INFORMATION:**

**STAFF RECOMMENDATION:**

**MOTION:**

**ATTACHMENTS:**

Description	Type
□ CW Accreditation	Cover Memo







**The Villages®**  
**Community Development Districts**  
**District 4**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 4

**FROM:**

**DATE:**

**SUBJECT:** Sumter County BOCC Fire & EMS Study Committee

---

**ISSUE:**

**ANALYSIS/INFORMATION:**

**STAFF RECOMMENDATION:**

**MOTION:**