



*Seat 1 - Michael Dollard, Supervisor  
Seat 2 - Jack Reimer, Chairman  
Seat 3 - Dan Ruehl, Supervisor  
Seat 4 - Don "Smoke" Hickman, Vice Chairman  
Seat 5 - Steve Brown, Supervisor*

***Monthly Board Meetings are held at:***

*Savannah Recreation Center  
1545 Buena Vista Blvd.  
The Villages, Florida 32162*

## **AGENDA**

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May 20, 2021  
1:30 PM

*The District encourages citizen participation in the democratic process and recognizes and protects the right of freedom of speech afforded to all. As the Board conducts the business of the District, rules of civility shall apply. District Board Supervisors, Staff members, and members of the public are to communicate respectfully. It is preferred that persons speak only when recognized by the Board Chair and, at that time, refrain from engaging in personal attacks or derogatory or offensive language. Persons who are deemed to be disruptive and negatively impact the efficient operation of the meeting shall be subject to removal after two verbal warnings.*

**Notice to Public: Audience Comments on all issues will be received by the Board.**

1. Call to Order
  - A. Roll Call
  - B. Pledge of Allegiance
  - C. Observation of Moment of Silence
  - D. Welcome Meeting Attendees
  - E. Audience Comments

2. Law Enforcement Quarterly Update

### **CONSENT AGENDA:**

*A motion to approve the Consent Agenda is a motion to approve all recommended actions. All matters on the Consent Agenda are considered routine and no discussion is required unless desired by a Board Supervisor or a Member of the Public.*

3. Approval of the Minutes  
Approval of the Minutes for the Meeting held on April 15, 2021.
4. Annual Renewal of Agreements 2021-2022  
Review and approval of Annual Agreement Renewals for the Village Community Development District #9 Board.

### **OLD BUSINESS:**

5. Old Business Status Update  
Old Business Status Update – May 20, 2021

### **PUBLIC HEARINGS:**

6. Case No. D9-02-21 VCDD No. 9 vs. Thomas Morin, 828 Journey Lane

**\*\*Support documentation for this case can be obtained from the District Clerk's Office\*\***

- A. District Counsel Overview of Public Hearing Process
- B. Swearing-In of Those Providing Evidence/Testimony
- C. Open Public Hearing
- D. Staff Presentation of the Facts
- E. Owner/Interested Party Presentation
- F. Close Public Hearing
- G. Board Discussion/Determination

**INFORMATIONAL ITEMS ONLY:**

7. Financial Statements

Financial Statements as of March 31, 2021

8. DPM Monthly Report

**REPORTS AND INPUT:**

9. District Manager Reports

- A. COVID-19 Update

10. District Counsel Reports

- A. June 15, 2021 – Supervisor Only Training for Ethics, Sunshine and Public Records Law

11. Supervisor Comments

- A. Supervisor Brown: PWAC After Agenda

12. Adjourn

**HOSPITALITY \* STEWARDSHIP \* INNOVATION & CREATIVITY \* HARD WORK**

NOTICE

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based. Audio recordings of Board meetings, workshops or public hearings are available for purchase per Florida Statute 119.07 through the District Clerk for \$1.00 per CD requested. Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (352) 751-3939 at least five calendar days prior to the meeting.

**The Villages®**  
**Community Development Districts**  
**District 9**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 9

**FROM:**

**DATE:**

**SUBJECT:** Law Enforcement Quarterly Update

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**ISSUE:**

**ANALYSIS/INFORMATION:**

**STAFF RECOMMENDATION:**

**MOTION:**

**The Villages®**  
**Community Development Districts**  
**District 9**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 9

**FROM:** Jennifer Farlow, District Clerk

**DATE:** 5/20/2021

**SUBJECT:** **Approval of the Minutes**

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**ISSUE:** Approval of the Minutes for the Meeting held on April 15, 2021.

**ANALYSIS/INFORMATION:** Staff requests approval of the Minutes for the Meeting held on April 15, 2021.

**STAFF RECOMMENDATION:** Staff recommends approval of the Minutes for the Meeting held on April 15, 2021.

**MOTION:** Motion to approve the Minutes for the Meeting held on April 15, 2021.

**ATTACHMENTS:**

Description	Type
□ April 15, 2021 Minutes	Cover Memo

**MINUTES OF MEETING  
VILLAGE COMMUNITY  
DEVELOPMENT DISTRICT NO. 9**

A Meeting of the Board of Supervisors of Village Community Development District No. 9 was held on Thursday, April 15, 2021 at 1:30 p.m. at the Savannah Recreation Center, 1545 Buena Vista Blvd., The Villages Florida, 32162.

Board members present and constituting a quorum:

Jack Reimer	Chairman
Don Hickman	Vice Chairman
Steve Brown	Supervisor
Michael Dollard	Supervisor
Dan Ruehl	Supervisor

Staff present:

Kenny Blocker	Deputy District Manager
Carrie Duckett	Assistant District Manager
Mark Brionez	District Counsel
Barbara Kays	Budget Director
Anne Hochsprung	Finance Director
Brittany Wilson	Director of Technology and Board Support Services
Bruce Brown	District Property Management Director
Jennifer Farlow	District Clerk
Katie Evans	Assistant to the District Clerk

**FIRST ORDER OF BUSINESS:**                      **Call to Order**

A.      Roll Call

Chairman Reimer called the meeting to order at 1:30 p.m. and stated for the record that all Supervisors were present representing a quorum.

B.      Pledge of Allegiance

The Chairman led the Pledge of Allegiance.

C.      Observation of a Moment of Silence

The Board and audience members in attendance observed a moment of silence for those who serve our Country and community.

D. Welcome Meeting Attendees

Chairman Reimer welcomed all those in attendance at the meeting.

E. Audience Comments

No audience comments were received.

**CONSENT AGENDA:**

Chairman Reimer advised the Board that a motion to approve the Consent Agenda is a motion to approve all recommended actions. All matters on the Consent Agenda are considered routine and no action is required unless desired by the Board Supervisor or a member of the public.

**On MOTION by Steve Brown, seconded by Dan Ruehl, with all in favor, the Board took formal action on the following items included on the Consent Agenda:**  
**SECOND ORDER OF BUSINESS: Approval of the Minutes from the Board Meeting held on March 18, 2021.**

**THIRD ORDER OF BUSINESS: Old Business Status Update**

Kenny Blocker, Deputy District Manager, provided the following Old Business Status Updates:

- Follow-up Discussion - Working Capital/Reserve Balance Discussion: Mr. Blocker advised that this item is included on the agenda.

**FOURTH ORDER OF BUSINESS: Board Discussion: Working Capital and Reserve Fund Balance Policy**

Barbara Kays, Budget Director, advised that at the May 18, 2020 Budget Workshop, the Board was provided with the Fiscal Year 2020/2021 budget, which included a draft of the five (5) year Capital Improvement Plan (CIP), the Working Capital/Reserve Balances and the annual transfer to the Road Reserve, and was formally adopted by the Board at the September 3, 2020. At the request of the Board, Staff presented a Working Capital and Reserve Policy/Guidelines Presentation at the December 17, 2020 meeting which reviewed definitions, usage, current balances of the District's Working Capital and

Reserve Funds. Ms. Kays advised that the presentation included guidelines recommended by the Government Finance Officers Association (GFOA), other local governmental entities' policies and direction that has been provided by other Districts. The Board was also provided with the Net Fixed Asset Report with an estimated breakdown of District 9 assets by areas of maintenance responsibility: District 9, Project Wide Fund (PWF) and Sumter County (roads). Ms. Kays advised that the intended purpose of this review was for the Board to discuss the development of a formal policy or provide Staff with guidelines to define the appropriate minimum levels of Working Capital and Reserve Fund Balances. Staff provided the recommendation to maintain six (6) months of budgeted operating expenses (\$1.25 million) in Working Capital. Based on the Fixed Asset Report, Staff would recommend maintaining \$13 million in the General Reserves for District 9 maintained and PWF maintained infrastructure and \$2.5 million in the Road Reserve Fund to address the estimated costs for future mill and overlay of the villa roads. Ms. Kays advised that Staff's recommendation is that the District maintain \$16,750,000 in its Working Capital and Reserve Fund balances, which is very close to the current balances of \$16,334,528. The Board can choose to transfer funds among the Working Capital, General Reserve or Road Reserve Funds or commit/de-commit Unrestricted Reserve Funds. Typically, these transfers are included as part of the annual budget process, but can also be accomplished during the course of the fiscal year through adoption of a budget resolution.

Dan Warren, Village of Gilchrist, provided the Board with a copy of his suggested Reserve Fund Policy which recommended that the Board maintain \$8 million of reserves, eliminate the recommended transfers to the Reserve Funds in Fiscal Year 2021/2022 and reduce the existing maintenance fees within District 9 by 50%. Mr. Warren stated that he believes his recommendation is ultra conservative and will gradually reduce surplus reserves.

Mr. Blocker stated that the Working Capital and Reserve Fund balances are presented to the Board as part of the annual budget process. Staff is requesting direction from the Board on how it would like to proceed with its policy for the Working Capital and Reserve Fund balances so that Staff can proceed with developing the Fiscal Year 2021/2022 budget based on that direction.

Ms. Kays provided a reminder to the Board that the decision was made by the PWF participating Districts that the PWF would not accumulate Reserve Funds. Should funds be needed for replacement

projects, as PWF infrastructure ages, or an unanticipated project should occur, the participating Districts would be responsible for providing the necessary funds.

Vice Chairman Hickman stated that he believes the Board should be proud of the District's positive financial position. Vice Chairman Hickman stated that he does believe that there are excess funds in Working Capital and some level of funds should be transferred from the Working Capital Fund to the General Reserve Fund. Vice Chairman Hickman stated that during a review of the District's CIP, the Board provided direction to transfer funds into the Villa Road Reserve to ensure the appropriate funding would be available when each villa unit's roads need to be replaced. The information that will be received as part of the GIS Asset Management System will be very beneficial. Vice Chairman Hickman advised that he believes it is premature to discuss the maintenance fee levels at this time, but stated during the upcoming budget process the Board will complete an in-depth review of the other CIP and maintenance related items, review the budget requirements and continue to build the level of reserves.

Supervisor Ruehl stated that he believes the General Reserve Fund level is approaching is maximum level and is in support of building the Villa Road Reserve Fund to ensure that funds are available to address the replacement of the villa roads when necessary. Supervisor Ruehl stated he would recommend reducing the unassigned balance at a small rate each year.

Supervisor Dollard stated that he would concur with a gradual draw down of the General Fund, as the costs relating to the District's CIP and other maintenance costs, as it relates to the District's budget. Supervisor Brown stated that the District should proceed with a policy which will include reducing the residents' maintenance fees and the overall budget.

Supervisor Brown stated that he would concur with a conservative draw down of the General Reserve Fund level.

Alan Holter, Village of Pinellas, concurred that the information provided as part of the GIS Asset Management System will be beneficial and will help the Board identify what level of Reserve Funds are necessary, in addition to the future replacement of the villa roadways. Mr. Holter stated he would be reluctant to the Board making any major change to the budget or Reserve Fund levels until additional information is available. Mr. Holter suggested that maintaining a Working Capital balance level of \$1.2 million, and anything in excess could then be transferred to the General Reserve Fund.



Chairman Reimer stated that he does not believe the current level of maintenance assessment fees are a concern and believes maintaining a greater level of reserves is more appropriate than not having enough.

Following further discussion, the Board directed Staff to utilize the recommended guidelines presented by Staff for development of the Fiscal Year 2021/2022 budget.

**FIFTH ORDER OF BUSINESS:                      Financial Statements**

The Financial Statement as of February 28, 2020 was provided to the Board as information.

**SIXTH ORDER OF BUSINESS:                      DPM Monthly Report**

The District Property Management (DPM) Monthly Report was provided as information to the Board.

**SEVENTH ORDER OF BUSINESS:                      District Manager Reports**

A.        COVID-19 Update

Mr. Blocker, Deputy District Manager, advised that District Staff has provided the Boards and the Committees with the updated District Action Plan that included the opening of the outdoor recreation amenities facilities at 100% capacity, while still encouraging social distancing. The indoor capacities remain at 50%. However, the water fountains are now open, as well as the coffee service for the Resident Lifestyle Volunteer Groups. Staff continues to work with the Sumter County Health Department and will provide updates as they become available.

B.        Wildwood Utility Dependent District

Mr. Blocker advised that the City of Wildwood passed Ordinance O2021-16 which created the Wildwood Utility Dependent District (WUDD) and on March 23, 2021 the WUDD Board held its Organizational Meeting. This Board will have similar oversight as the North Sumter County Utility Dependent District (NSCUDD) and will provide utility services to the residents residing south of SR 44, should the District receive an offer to purchase the utilities south of SR 44.

**EIGHTH ORDER OF BUSINESS: District Counsel Reports**

Mark Brionez, District Counsel, advised that Resolution 21-07 is the support and legal defense of the members of the Board of Supervisors and Committee Members. This policy will provide a greater level of legal protection to the Supervisors, as long as the Supervisors are acting within their legal authority and without malice. Mr. Brionez advised a motion would be needed to adopt Resolution 21-03: Defense and Indemnification.

**On MOTION by Dan Ruehl, seconded by Michael Dollard with all in favor, the Board adopted Resolution 21-07 establishing the District's Defense and Indemnification Policy.**

**NINTH ORDER OF BUSINESS: Supervisor Comments**

A. Supervisor Brown: PWAC After Agenda

Supervisor advised the After Agenda for the Project Wide Advisory Committee (PWAC) meeting held on April 12, 2021 has been provided to the Board.

Mr. Blocker advised two items of interest were:

- The Committee approved Phase II of the GIS Development Project.
- The Committee approved the sports court resurfacing for various areas.

**TENTH ORDER OF BUSINESS: Adjourn**

The meeting was adjourned at 2:20 p.m.

**On MOTION by Don Hickman, seconded by Steve Brown, with all in favor, the Board adjourned the meeting.**

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Richard J. Baier  
Secretary

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Jack Reimer  
Chairman

**The Villages®**  
**Community Development Districts**  
**District 9**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 9

**FROM:** Mark LaRock, Purchasing Director; Janet Mrozowski, Purchasing Operations Coordinator

**DATE:** 5/20/2021

**SUBJECT:** **Annual Renewal of Agreements 2021-2022**

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**ISSUE:**

Review and approval of Annual Agreement Renewals for the Village Community Development District #9 Board.

**ANALYSIS/INFORMATION:**

The agreements listed below require renewal for the fiscal year 2021-2022. The agreement type and annual agreement amount **(there are no price changes with these renewals)** are listed for your information.

<b>Contractor</b>	<b>Contract #</b>	<b>Type</b>	<b>Area/Service</b>	<b>Annual Agreement Amount</b>
Asphalt Paving Systems, Inc. Renewal Two of Two (FINAL)	18P-024	Maintenance (Micro Surfacing)	Roadways & Parking Lot Maintenance (Micro Surfacing / Crackfill Services)	Pricing per Exhibit A of Agreement – (Micro Surfacing / Crackfill)
Pavement Technology, Inc. Renewal Two of Two (FINAL)	18P-024	Maintenance ("Reclamite")	Roadways & Parking Lot Maintenance (Asphalt Rejuvenating Agent "Reclamite")	Pricing per Exhibit A of Agreement – Asphalt Rejuvenating Agent "Reclamite"
Tri-State Asphalt Corp. Renewal Two of Two (FINAL)	18P-024	Maintenance (Striping & Patching)	Roadways & Parking Lot Maintenance (Striping and Cut & Patch)	Pricing per Exhibit A of Agreement – Striping and Cut & Patch

**STAFF RECOMMENDATION:**

Staff requests approval of above referenced Annual Agreement Renewals for fiscal year 2021-2022.

**MOTION:**

Motion to approve the above reference Annual Agreement Renewals and authorize Chair/Vice Chair to sign the renewal documents.

**ATTACHMENTS:**

Description	Type
▣ VCDD9 Asphalt Paving Systems 18P-024 Renew2	Exhibit
▣ VCDD9 Pavement Technology 18P-024 Renew2	Exhibit
▣ VCDD9 Tri-State Asphalt 18P-024 Renew2	Exhibit

**RENEWAL TWO of TWO (FINAL) TO THE AGREEMENT BETWEEN  
VILLAGE COMMUNITY DEVELOPMENT DISTRICT #9  
AND ASPHALT PAVING SYSTEMS, INC. FOR  
ROADWAYS AND PARKING LOT MAINTENANCE [MICRO SURFACING/CRACKFILL  
SERVICES]  
RFP #18P-024**

**THIS RENEWAL** is entered into this 20<sup>th</sup> day of May 2021, by and between VILLAGE COMMUNITY DEVELOPMENT DISTRICT #9 (VCDD9), whose mailing address is 984 Old Mill Run, The Villages, FL 32162 and ASPHALT PAVING SYSTEMS, INC. (CONTRACTOR), whose mailing address is 9021 Wire Road, Zephyrhills, FL 33540.

**RECITALS**

**WHEREAS**, VCDD9 and CONTRACTOR entered into Agreement RFP #18P-024 for Roadways and Parking Lot Maintenance [Micro Surfacing/Crackfill Services] (AGREEMENT) for properties such as those owned or operated by VCDD9, dated October 18, 2018; and

**WHEREAS**, VCDD9 and CONTRACTOR entered into Renewal One to the AGREEMENT dated September 3, 2019; and

**WHEREAS**, VCDD9 and CONTRACTOR desire to renew the existing AGREEMENT which expires September 30, 2021, as set forth below.

**NOW, THEREFORE**, in consideration of the foregoing Recitals and the mutual covenants and conditions contained herein, VCDD9 and CONTRACTOR agree as follows:

1. The above Recitals are true and correct and are hereby incorporated into this paragraph.
2. VCDD9 and CONTRACTOR hereby renew the AGREEMENT and any Amendments thereto for a term of October 1, 2021, and ending September 30, 2022. The AGREEMENT and all Amendments are hereby incorporated into this paragraph.
3. VCDD9 and CONTRACTOR agree that all other terms and conditions of the AGREEMENT and Amendments thereto are hereby ratified and confirmed and shall continue in full force and effect except as renewed herein.

**RENEWAL TWO of TWO (FINAL) TO THE AGREEMENT BETWEEN  
VILLAGE COMMUNITY DEVELOPMENT DISTRICT #9  
AND ASPHALT PAVING SYSTEMS, INC. FOR  
ROADWAYS AND PARKING LOT MAINTENANCE [MICRO SURFACING/CRACKFILL  
SERVICES]  
RFP #18P-024**

**IN WITNESS WHEREOF**, said VCDD9 has caused this Renewal to be executed in its name by the Chairman of the VILLAGE COMMUNITY DEVELOPMENT DISTRICT #9, attested by the clerk of said VCDD9, and ASPHALT PAVING SYSTEMS, INC. has caused this Renewal to be executed in its name by its authorized representative, attested to and has caused the seal of said corporation to be hereto attached (if applicable), all on the day and year written above.

**VILLAGE COMMUNITY  
DEVELOPMENT DISTRICT #9**

By: \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest

**ASPHALT PAVING SYSTEMS, INC.**

By: \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest

Negotiated pricing from Asphalt Paving Systems, Inc.

**PROPOSAL FORM for RFP #18P-024**

Service Type and Project Size:		Proposal Price	
		0 - 15,000 (SQ YD)	15,001 - 30,000 (SQ YD)
<b>2. Micro Surfacing</b>			
a.	Double Micro surfacing	\$6.35	\$5.75
b.	Cape Seal	\$13.41	\$13.41
c.	Crackfill (per gallon)	\$20.00 gal	\$20.00 gal
d.	Mobilization <sup>1</sup>	\$1,500.00	\$1,500.00

<b>7. Miscellaneous (as required items)</b>			
a.	Adjust Manholes & Valves	EA	\$150.00
b.	Rubber Tire Rolling of Micro Surfaced Areas	SQ YD	\$0.20
c.	Prep-work (per specifications, per project)	EA	\$2,500.00
d.	Nighttime Premium <sup>3</sup>	-	\$5,500.00

**NOTE(S):**

- When completing your proposal, do not attach any forms which may contain terms and conditions that conflict with those listed in the District's proposal documents. Inclusion of additional terms and conditions such as those which may be on your company's standard forms may result in your proposal being declared non-responsive.
- All price information to be used in the RFP evaluation must be on this proposal form. The price shall include all labor, equipment and materials and shall be F.O.B. destination. All prices shall remain firm for the life of the contract.
- District reserves the right to adjust any quantity upward or downward as may be warranted or necessary.

*"The undersigned, as Proposer, hereby declares that he/she has informed himself/herself fully in regard to all conditions to the work to be done, and that he/she has examined the RFP and Specifications for the work and comments hereto attached. The Proposer agrees, if this proposal is accepted, to contract with the Village Community Development Districts in the form of an Agreement, to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation, labor and service necessary to complete the work covered by the RFP and Contract Documents for this Project. The Proposer agrees to accept in full compensation for each item the prices named in the schedules incorporated herein.*

*Proposer agrees to supply the products or services at the prices proposed above in accordance with the terms, conditions and specifications contained in this RFP."*

**EXHIBIT "A"**

Term

The term of this Agreement shall begin upon each Board Approval in October, 2018 through September 30, 2020, with the option to renew for two (2) additional one (1) year periods. The prices proposed by the Contractor shall remain fixed and firm through the initial term ending September 30, 2020. Following completion of the initial term each renewal period shall automatically occur on October 1 of each renewal period unless either party provides a minimum ninety (90) day written notice of non-renewal. Prior to March 1st of the end of the initial term the contractor shall meet with Purchasing and District Property Management staff to negotiate an increase or decrease to the current awarded pricing to become effective for the following October 1<sup>st</sup>. The negotiated price change at the end of the initial term shall remain firm for the remainder of the two (2) additional one (1) year renewals. No increase will exceed 5%.

Robert Capoferri, President

Authorized Agent Name, Title (Print)

  
Authorized Signature

Date 9/19/18

**Name of Proponent's Firm:** Asphalt Paving Systems, Inc.

**EXHIBIT "A"**



**RENEWAL TWO of TWO (FINAL) TO THE AGREEMENT BETWEEN  
VILLAGE COMMUNITY DEVELOPMENT DISTRICT #9  
AND PAVEMENT TECHNOLOGY, INC. FOR  
ROADWAYS AND PARKING LOT MAINTENANCE [ASPHALT REJUVENATING AGENT  
“RECLAMITE” SERVICES]  
RFP #18P-024**

**THIS RENEWAL** is entered into this 20<sup>th</sup> day of May 2021, by and between VILLAGE COMMUNITY DEVELOPMENT DISTRICT #9 (VCDD9), whose mailing address is 984 Old Mill Run, The Villages, FL 32162 and PAVEMENT TECHNOLOGY, INC. (CONTRACTOR), whose mailing address is 24144 Detroit Road, Westlake, OH 44145.

**RECITALS**

**WHEREAS**, VCDD9 and CONTRACTOR entered into Agreement RFP #18P-024 for Roadways and Parking Lot Maintenance [Asphalt Rejuvenating Agent “Reclamite” Services] (AGREEMENT) for properties such as those owned or operated by VCDD9, dated October 18, 2018; and

**WHEREAS**, VCDD9 and CONTRACTOR entered into Renewal One to the AGREEMENT dated September 3, 2019; and

**WHEREAS**, VCDD9 and CONTRACTOR desire to renew the existing AGREEMENT which expires September 30, 2021, as set forth below.

**NOW, THEREFORE**, in consideration of the foregoing Recitals and the mutual covenants and conditions contained herein, VCDD9 and CONTRACTOR agree as follows:

1. The above Recitals are true and correct and are hereby incorporated into this paragraph.
2. VCDD9 and CONTRACTOR hereby renew the AGREEMENT and any Amendments thereto for a term of October 1, 2021, and ending September 30, 2022. The AGREEMENT and all Amendments are hereby incorporated into this paragraph.
3. VCDD9 and CONTRACTOR agree that all other terms and conditions of the AGREEMENT and Amendments thereto are hereby ratified and confirmed and shall continue in full force and effect except as renewed herein.

**RENEWAL TWO of TWO (FINAL) TO THE AGREEMENT BETWEEN  
VILLAGE COMMUNITY DEVELOPMENT DISTRICT #9  
AND PAVEMENT TECHNOLOGY, INC. FOR  
ROADWAYS AND PARKING LOT MAINTENANCE [ASPHALT REJUVENATING AGENT  
"RECLAMITE" SERVICES]  
RFP #18P-024**

**IN WITNESS WHEREOF**, said VCDD9 has caused this Renewal to be executed in its name by the Chairman of the VILLAGE COMMUNITY DEVELOPMENT DISTRICT #9, attested by the clerk of said VCDD9, and PAVEMENT TECHNOLOGY, INC. has caused this Renewal to be executed in its name by its authorized representative, attested to and has caused the seal of said corporation to be hereto attached (if applicable), all on the day and year written above.

**VILLAGE COMMUNITY  
DEVELOPMENT DISTRICT #9**

By: \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest

**PAVEMENT TECHNOLOGY, INC.**

By: \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest

## PROPOSAL FORM for RFP #18P-024

Service Type and Project Size:		Proposal Price																																																																																									
		0 - 15,000 (SQ YD)	15,001 - 30,000 (SQ YD)																																																																																								
<b>1. Mill and Overlay</b>																																																																																											
a.	Mill & Overlay 1"	No Bid	No Bid																																																																																								
b.	Mill & Overlay 1.5"	No Bid	No Bid																																																																																								
c.	Curb Line Mill & Overlay 3'	No Bid	No Bid																																																																																								
d.	Curb Line Mill & Overlay 7'	No Bid	No Bid																																																																																								
e.	Overlay 1"	No Bid	No Bid																																																																																								
f.	Overlay 1.5"	No Bid	No Bid																																																																																								
g.	Mobilization <sup>1</sup>	No Bid	No Bid																																																																																								
<b>2. Micro Surfacing</b>																																																																																											
a.	Double Micro surfacing	No Bid	No Bid																																																																																								
b.	Cape Seal	No Bid	No Bid																																																																																								
c.	Crackfill (per gallon)	No Bid gal	No Bid gal																																																																																								
d.	Mobilization <sup>1</sup>	No Bid	No Bid																																																																																								
<b>3. Asphalt Rejuvenating Agent</b>																																																																																											
a.	Reclamite	\$0.92/sq. yd.	\$0.88/sq. yd.																																																																																								
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k.	6" Yellow Edge Line Striping	LF	No Bid
l.	6" White Center Lane Skip Lines	LF	No Bid
m.	6" Double Yellow Center Lane Solid Lines	LF	No Bid
n.	6" Thermoplastic Grinding/Removal	LF	No Bid
o.	Traffic Diamonds	EA	No Bid
p.	Mobilization <sup>1</sup>	LS	No Bid
<b>6. Cut and Patch</b>			
a.	Repairs - Cut & Patch 1.5"	SQ YD	No Bid
<b>7. Miscellaneous (as required items)</b>			
a.	Adjust Manholes & Valves	EA	No Bid
b.	Rubber Tire Rolling of Micro Surfaced Areas	SQ YD	No Bid
c.	Prep-work (per specifications, per project)	EA	No Bid
d.	Nighttime Premium <sup>3</sup>	-	
<b>Will your firm be able to provide a local representative for warranty issues on an "as needed basis" (Within a 60 miles radius of the District)? Where is service available?</b>		Yes. Chris Evers 5542 57th Way Vero Beach, FL 32967	
<b>Indicate any and all manufacturer and/or provider warranties for the materials proposed. You may attach separate sheets if necessary. A minimum one (1) year warranty for all materials and labor is required.</b>		Please see attached.	
<b>Please provide approximate lead time for services from receipt of District purchase order.</b>		90 days after issuance of a Purchase Order.	

<sup>1</sup> One Time Charge, Per Project, During "Normal" operating hours<sup>2</sup> To include "STOP" prior to bar when no sign is present<sup>3</sup> One Time Charge, Per Project, Outside "Normal" operating hours**NOTE(S):**

- When completing your proposal, do not attach any forms which may contain terms and conditions that conflict with those listed in the District's proposal documents. Inclusion of additional terms and conditions such as those which may be on your company's standard forms may result in your proposal being declared non-responsive.
- All price information to be used in the RFP evaluation must be on this proposal form. The price shall include all labor, equipment and materials and shall be F.O.B. destination. All prices shall remain firm for the life of the contract.
- District reserves the right to adjust any quantity upward or downward as may be warranted or necessary.


**EXHIBIT "A"**

"The undersigned, as Proposer, hereby declares that he/she has informed himself/herself fully in regard to all conditions to the work to be done, and that he/she has examined the RFP and Specifications for the work and comments hereto attached. The Proposer agrees, if this proposal is accepted, to contract with the Village Community Development Districts in the form of an Agreement, to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation, labor and service necessary to complete the work covered by the RFP and Contract Documents for this Project. The Proposer agrees to accept in full compensation for each item the prices named in the schedules incorporated herein.

Proposer agrees to supply the products or services at the prices proposed above in accordance with the terms, conditions and specifications contained in this RFP."

Susan J. Durante, Secretary/Treasurer

Authorized Agent Name, Title (Print)

 8/16/18  
Authorized Signature Date

Name of Proponent's Firm:

Pavement Technology, Inc.

***This document must be completed and returned with your Submittal***

## EXHIBIT "A"

**RENEWAL TWO of TWO (FINAL) TO THE AGREEMENT BETWEEN  
VILLAGE COMMUNITY DEVELOPMENT DISTRICT #9  
AND TRI-STATE ASPHALT CORPORATION FOR  
ROADWAYS AND PARKING LOT MAINTENANCE [STRIPING – PAINT & GLASS BEAD  
AND CUT & PATCH SERVICES]  
RFP #18P-024**

**THIS RENEWAL** is entered into this 20<sup>th</sup> day of May 2021, by and between VILLAGE COMMUNITY DEVELOPMENT DISTRICT #9 (VCDD9), whose mailing address is 984 Old Mill Run, The Villages, FL 32162 and TRI-STATE ASPHALT CORPORATION (CONTRACTOR), whose mailing address is 703 Carpenter Avenue, Leesburg, FL 34748.

**RECITALS**

**WHEREAS**, VCDD9 and CONTRACTOR entered into Agreement RFP #18P-024 for Roadways and Parking Lot Maintenance [Striping – Paint & Glass Bead and Cut & Patch Services] (AGREEMENT) for properties such as those owned or operated by VCDD9, dated October 18, 2018; and

**WHEREAS**, VCDD9 and CONTRACTOR entered into Renewal One to the AGREEMENT dated September 3, 2019; and

**WHEREAS**, VCDD9 and CONTRACTOR desire to renew the existing AGREEMENT which expires September 30, 2021, as set forth below.

**NOW, THEREFORE**, in consideration of the foregoing Recitals and the mutual covenants and conditions contained herein, VCDD9 and CONTRACTOR agree as follows:

1. The above Recitals are true and correct and are hereby incorporated into this paragraph.
2. VCDD9 and CONTRACTOR hereby renew the AGREEMENT and any Amendments thereto for a term of October 1, 2021, and ending September 30, 2022. The AGREEMENT and all Amendments are hereby incorporated into this paragraph.
3. VCDD9 and CONTRACTOR agree that all other terms and conditions of the AGREEMENT and Amendments thereto are hereby ratified and confirmed and shall continue in full force and effect except as renewed herein.

**RENEWAL TWO of TWO (FINAL) TO THE AGREEMENT BETWEEN  
VILLAGE COMMUNITY DEVELOPMENT DISTRICT #9  
AND TRI-STATE ASPHALT CORPORATION FOR  
ROADWAYS AND PARKING LOT MAINTENANCE [STRIPING – PAINT & GLASS BEAD  
AND CUT & PATCH SERVICES]  
RFP #18P-024**

**IN WITNESS WHEREOF**, said VCDD9 has caused this Renewal to be executed in its name by the Chairman of the VILLAGE COMMUNITY DEVELOPMENT DISTRICT #9, attested by the clerk of said VCDD9, and TRI-STATE ASPHALT CORPORATION has caused this Renewal to be executed in its name by its authorized representative, attested to and has caused the seal of said corporation to be hereto attached (if applicable), all on the day and year written above.

**VILLAGE COMMUNITY  
DEVELOPMENT DISTRICT #9**

By: \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest

**TRI-STATE ASPHALT CORPORATION**

By: \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest



**PROPOSAL FORM for RFP #18P-024**

<b>Service Type and Project Size:</b>		<b>Proposal Price</b>	
		<b>0 - 15,000 (SQ YD)</b>	<b>15,001 - 30,000 (SQ YD)</b>
<b>1. Mill and Overlay</b>			
a.	Mill & Overlay 1"		
b.	Mill & Overlay 1.5"		
c.	Curb Line Mill & Overlay 3'		
d.	Curb Line Mill & Overlay 7'		
e.	Overlay 1"		
f.	Overlay 1.5"		
g.	Mobilization <sup>1</sup>		
<b>2. Micro Surfacing</b>			
a.	Double Micro surfacing		
b.	Cape Seal		
c.	Crackfill (per gallon)	gal	gal
d.	Mobilization <sup>1</sup>		
<b>3. Asphalt Rejuvenating Agent</b>			
a.	Reclamite		
	<b>Service Type</b>	<b>Unit of Measure</b>	<b>Proposal Price</b>
<b>4. Striping (Paint &amp; Glass Bead) LF pricing for projects up to 500LF</b>			
a.	4" Road line Marking	LF	.22
b.	6" Road line Marking	LF	.29
c.	Parking Space lines	LF	.20
d.	24" Stop Bars <sup>2</sup>	LF	SEE DEVIATION
e.	Complete Handicap Spaces	EA	35.00
f.	Large Arrows	EA	24.00
g.	Small Arrows	EA	12.00
h.	18" Crosswalks	LF	.75
i.	24" Crosswalks	LF	1.40
j.	6" White Edge Line Striping	LF	.29
k.	6" Yellow Edge Line Striping	LF	.29
l.	6" White Center Lane Skip Lines	LF	.29
m.	6" Double Yellow Center Lane Solid Lines	LF	.29
n.	Traffic Diamonds	EA	10.00
o.	Mobilization <sup>1</sup>	LS	195.00
<b>5. Striping (Thermoplastic&amp; Glass Bead) LF pricing for projects up to 500LF</b>			
a.	4" Road line Marking	LF	
b.	6" Road line Marking	LF	
c.	Parking Space lines	LF	

**EXHIBIT "A"**



d.	24" Stop Bars <sup>2</sup>	LF	
e.	Complete Handicap Spaces	EA	
f.	Large Arrows	EA	
g.	Small Arrows	EA	
h.	18" Crosswalks	LF	
i.	24" Crosswalks	LF	
j.	6" White Edge Line Striping	LF	
k.	6" Yellow Edge Line Striping	LF	
l.	6" White Center Lane Skip Lines	LF	
m.	6" Double Yellow Center Lane Solid Lines	LF	
n.	6" Thermoplastic Grinding/Removal	LF	
o.	Traffic Diamonds	EA	
p.	Mobilization <sup>1</sup>	LS	
<b>6. Cut and Patch</b>			
a.	Repairs - Cut & Patch 1.5"	SQ YD	25.71
<b>7. Miscellaneous (as required items)</b>			
a.	Adjust Manholes & Valves	EA	SEE DEVIATION
b.	Rubber Tire Rolling of Micro Surfaced Areas	SQ YD	
c.	Prep-work (per specifications, per project)	EA	
d.	Nighttime Premium <sup>3</sup>	-	495.00
<i>Will your firm be able to provide a local representative for warranty issues on an "as needed basis" (Within a 60 miles radius of the District)? Where is service available?</i>		YES	
<i>Indicate any and all manufacturer and/or provider warranties for the materials proposed. You may attach separate sheets if necessary. A minimum one (1) year warranty for all materials and labor is required.</i>		1 YEAR MATERIAL/WORKMANSHIP	
<i>Please provide approximate lead time for services from receipt of District purchase order.</i>		2 WEEKS	

<sup>1</sup> One Time Charge, Per Project, During "Normal" operating hours

<sup>2</sup> To include "STOP" prior to bar when no sign is present

<sup>3</sup> One Time Charge, Per Project, Outside "Normal" operating hours

**NOTE(S):**

- When completing your proposal, do not attach any forms which may contain terms and conditions that conflict with those listed in the District's proposal documents. Inclusion of additional terms and conditions such as those which may be on your company's standard forms may result in your proposal being declared non-responsive.
- All price information to be used in the RFP evaluation must be on this proposal form. The price shall include all labor, equipment and materials and shall be F.O.B. destination. All prices shall remain firm for the life of the contract.
- District reserves the right to adjust any quantity upward or downward as may be warranted or necessary.

## EXHIBIT "A"

*"The undersigned, as Proposer, hereby declares that he/she has informed himself/herself fully in regard to all conditions to the work to be done, and that he/she has examined the RFP and Specifications for the work and comments hereto attached. The Proposer agrees, if this proposal is accepted, to contract with the Village Community Development Districts in the form of an Agreement, to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation, labor and service necessary to complete the work covered by the RFP and Contract Documents for this Project. The Proposer agrees to accept in full compensation for each item the prices named in the schedules incorporated herein.*

*Proposer agrees to supply the products or services at the prices proposed above in accordance with the terms, conditions and specifications contained in this RFP."*

KEITH DAVIS, VICE PRESIDENT  
Authorized Agent Name, Title (Print)

  
Authorized Signature

8/16/2018  
Date

**Name of Proponent's Firm:**

TRI-STATE ASPHALT CORP

***This document must be completed and returned with your Submittal***

**EXHIBIT "A"**

## EXCEPTIONS OR DEVIATIONS TO SPECIFICATIONS

**Note: Proposer must sign the appropriate statement below as applicable.**

- ( ) Proposer understands and agrees to all terms, conditions, requirements and specifications stated herein.

Firm: \_\_\_\_\_

Signature and Date: \_\_\_\_\_

- (X) Proposer takes exceptions to terms, conditions, requirements or specifications stated herein. (Proposer must itemize each exception below and return with the Proposal Form.)

Firm: Tri-State Asphalt Corp

Signature and Date: [Signature] 8/16/2018

24" STOP BARS TO BE PAINTED AT \$1.40 PER LF. "STOP" STENCIL \$24 EACH

MANHOLES & VALVE ADJUSTMENT TO BE PRICED PER JOB

Proposer should note that any exceptions taken from the stated terms and/or specifications may, but not necessarily will be cause for their submittal to be deemed "non-responsive", risking rejecting of the submittal.

Attached are \_\_\_\_\_ additional pages.

**Name of Proponent's Firm:**

TRI-STATE ASPHALT CORP

***This document must be completed and returned with your Submittal***

# EXHIBIT "A"

**The Villages®**  
**Community Development Districts**  
**District 9**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 9

**FROM:** District Staff

**DATE:** 5/20/2021

**SUBJECT:** **Old Business Status Update**

---

**ISSUE:**

Old Business Status Update – May 20, 2021

**ANALYSIS/INFORMATION:**

**STAFF RECOMMENDATION:**

**MOTION:**

**ATTACHMENTS:**

Description	Type
❏ Old Business Status Update	Cover Memo

VCDD No. 9 Old Business Status Update					
ITEM	DATE ADDED	ASSIGNED DEPT	ACTION	STATUS (If Applicable)	COMPLETE
Provide Board with copy of Reserve Fund PowerPoint Presentation dated April 15, 2021	4/15/21	CLERK		Forwarded to Board via email on April 15, 2021.	X
Review short-term and long-term investable balances.	4/15/21	FINANCE		Requested information forwarded to Board on April 28, 2021	X
Non- VCDD No. 9 Items					



**The Villages®**  
**Community Development Districts**  
**District 9**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 9

**FROM:** Richard Baier, District Manager

**DATE:** 5/14/2021

**SUBJECT:** **Case No. D9-02-21 VCDD No. 9 vs. Thomas Morin, 828 Journey Lane**

---

**ISSUE:**

**ANALYSIS/INFORMATION:**

When hearing and deciding alleged violations of the District's Deed Compliance Rule this Board is acting in a quasi-judicial capacity. You are acting in a similar capacity as a Judge. This means that Due Process shall govern all proceedings:

- A) Proper notice must be given to the alleged violator;
- B) The alleged violator must have an opportunity to be heard; and,
- C) The Board's decision must be made on substantial competent evidence.

Associated with quasi-judicial actions is the prohibition of ex-parte communications which means that Board Members shall not speak with the alleged violator, Staff or other interested parties or review evidence or materials related to the alleged violations outside the public hearing and without first providing notice to any adversely affected parties.

As a Board Member you should only hear and consider evidence that is presented to you at the hearing. Thus, you will note that you have not been provided with any back-up information concerning the cases that will be presented to you at the hearing. This is to avoid any allegations accusing you of receiving ex-parte communications which could result in a complaint being filed against you and the Circuit Court reversing the Board's order.

If, following the conclusion of a Public Hearing, a member of the public would like to obtain a copy of support documentation presented by Staff that information can be obtained from Community Standards Staff at (352) 751-3912.

**STAFF RECOMMENDATION:**

**MOTION:**

**The Villages®**  
**Community Development Districts**  
**District 9**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 9

**FROM:** Anne Hochsprung, Finance Director

**DATE:** 5/20/2021

**SUBJECT:** **Financial Statements**

---

**ISSUE:** Financial Statements as of March 31, 2021

**ANALYSIS/INFORMATION:**

**STAFF RECOMMENDATION:**

**MOTION:**

**ATTACHMENTS:**

Description	Type
❑ Financial Statement	Cover Memo
❑ Cash & Investment Summary	Cover Memo

# The Villages®

## Community Development Districts

### District 9

#### Financial Statement Summary

As of March 31, 2021

#### Revenues

Year-to-Date (YTD) Revenues of \$3,936,000 compare favorably to prior year-to-date (PYTD) revenues of \$3,885,000 and are at 102% of budgeted revenues of \$3,866,000.

- The District has collected 98% of the budgeted maintenance assessments in the amount of 3,746,000. Sumter County collects the maintenance assessments on the annual tax bill and remits it to the District, net a 2% collection fee. The majority of assessments are collected from November through March. There was no increase in maintenance assessments levied in FY 2021.
- Investment earnings of \$190,000 (\$12,000 realized gains and \$178,000 unrealized gains) are greater than prior year to date of \$146,000 and compare favorably to the annual budgeted earnings of \$54,000.

While the District will receive most revenues through the county tax collections during the months of November through March, the expenses will continue to be incurred ratably over the 12-months. *As of March 31, 50% of the year has lapsed.*

#### Expenses and Other Changes

Year-to-Date Operating Expenses of \$1,204,000 are greater than prior year-to-date expenses of \$1,168,000. Year to date spending is 48% of budget.

- Management and Other Professional services include Management fees, Deed Compliance, Technology Service and Tax Collector fees. Management fees increased a budgeted 4% over prior year.
- Utility Expenses are slightly below prior year level and compare favorably to budget.
- Building, Landscape and Other Maintenance Expenses totaling \$914,000 are greater than prior year and are at 48% of budget. A large portion of the expense incurred is the Project Wide allocation totaling \$828,000, a budgeted increase of less than 1%.
- Other expenses include an annual premium for property and liability insurance.
- Transfers to the Renewal & Replacement Reserves total \$750,000 to date and have been budgeted to increase \$500,000 over prior year.

#### Change in Unreserved Net Position

Year-to-Date increase in Unreserved Net Position of \$1,982,000 is less than prior year to date increase of \$2,217,000. By year-end, based on the anticipated revenues and expenditures, the District will meet the budgeted reduction in Unreserved Net Position of (\$132,000).

#### Investment Earnings

The following table outlines the current month and year to date earnings by investment category:

	CFB	FLCLASS	FL PALM	FL-FIT	FLGIT **	LTIP **
Current Month	0.00%	0.11%	0.08%	0.36%	-1.79%	1.45%
Year-to-date	0.00%	0.17%	0.12%	0.40%	0.36%	1.14%
Prior FY 2020	0.00%	0.26%	0.29%	0.52%	0.00%	6.43%

\*\* Rate listed is one month in arrears



**The Villages®**  
Community Development Districts  
District 9

Statement of Activity					
For the Six Months Ending March 31, 2021 (50% of the budget year)					
Original Budget	Budget % used		YTD Actual	PYTD Actual	Variance
		<b>REVENUES:</b>			
\$ 3,812,016	98%	Maintenance and Other Special Assessments	\$ 3,745,517	\$ 3,739,179	\$ 6,339
100	235%	Other Income	235	258	(23)
54,322	351%	Investment Income	190,423	145,845	44,578
3,866,438	102%	<b>Total Revenues:</b>	3,936,176	3,885,282	50,894
		<b>EXPENSES:</b>			
17,270	36%	Personnel Services	6,265	4,115	2,150
353,621	58%	Management and Other Professional Services	204,927	212,813	(7,886)
219,685	33%	Utility Services	72,069	79,605	(7,536)
1,898,362	48%	Building, Landscape and Other Maintenance	914,419	864,963	49,456
9,710	68%	Other Expenses	6,599	6,395	204
2,498,648	48%	<b>Total Operating Expenses</b>	1,204,280	1,167,892	36,388
1,500,000	50%	Transfers out of Unrestricted Fund	750,006	500,002	250,004
1,500,000	50%	<b>Total Other Changes</b>	750,006	500,002	250,004
3,998,648	49%	<b>Total Expenses and Other Changes:</b>	1,954,286	1,667,894	286,392
<u>\$ (132,210)</u>		<b>Change in Unreserved Net Position</b>	<u>\$ 1,981,890</u>	<u>\$ 2,217,388</u>	<u>\$ (235,498)</u>
		<b>Total Cash, Net of Bond Funds</b>	<u>\$ 18,075,635</u>	<u>\$ 16,252,168</u>	<u>\$ 1,823,467</u>
		<b>Fund Balance</b>			
		Unassigned	8,590,551	7,976,638	
		Committed R and R General	9,200,002	8,200,002	
		Committed R and R Villa Roads	250,004	-	
		<b>Total Fund Balance</b>	<u>\$ 18,040,557</u>	<u>\$ 16,176,640</u>	<u>\$ 1,863,917</u>

**The Villages®**  
Community Development Districts  
**District 9**

**CASH AND INVESTMENT SUMMARY  
AS OF MARCH 31, 2021**

Fund Code	Account Name	Bank	Balance as of 10/1/20	Current Balance	Reconciled Yes/No
<b>GENERAL FUND</b>					
001	Cash Operating Acct	CFB	41,087.96	68,535.39	Yes
001	Cash Equiv - FLCLASS	FLCLASS	8,737,431.68	9,217,908.94	Yes
001	Cash Equiv - FL PALM	FLPALM	2,471,765.10	2,473,254.10	Yes
			<b>11,250,284.74</b>	<b>11,759,698.43</b>	
001	Cash-FL-FIT	FLFIT	1,129,096.76	1,880,605.98	Yes
001	Cash FLGIT	FLGIT	1,454,703.87	1,956,871.83	Yes
001	Cash - LTIP USB	USB	1,521,679.45	2,478,459.04	Yes
	<b>Sub-total Investments</b>		<b>4,105,480.08</b>	<b>6,315,936.85</b>	
	<b>TOTAL - General</b>		<b>15,355,764.82</b>	<b>18,075,635.28</b>	
<b>DEBT SERVICE FUND</b>					
201	Revenue Fund 2011	USB	1,506,717.75	-	Yes
201	Interest Fund 2011	USB			Yes
201	Prepayment Fund 2011	USB	1,196,022.23	-	Yes
201	Reserve Fund 2011	USB	742,018.75	-	Yes
201	Sinking Fund 2011	SBA			Yes
201	Redemption Account 2011	SBA			Yes
201	Revenue Fund 2021	USB	742,018.75	661,723.35	Yes
201	Interest Fund 2021	USB			Yes
201	Prepayment Fund 2021	USB	-	849,645.12	Yes
201	Sinking Fund 2021	USB			Yes
201	COI Fund 2021	USB	-	18,314.23	Yes
201	Escrow Fund 2021	USB	-	33,892,463.93	Yes
202	Revenue Fund 2012	USB	1,173,295.74	2,925,181.40	Yes
202	Interest Fund 2012	USB			Yes
202	Prepayment Fund 2012	USB	780,272.33	838,971.69	Yes
202	Reserve Fund 2012	USB	710,607.81	710,607.81	Yes
202	Sinking Fund 2012	SBA			Yes
202	Capital Interest 2012	SBA			Yes
203	Revenue Fund 2016	USB	9,100.83	33,968.19	Yes
203	Prepayment Fund 2016	USB	49,909.08	15,564.96	Yes
203	Sinking Fund 2016	SBA	-		Yes
	<b>Sub-total Debt Service</b>		<b>6,909,963.27</b>	<b>39,946,440.68</b>	
<b>CAPITAL PROJECT FUND</b>					
301	Deferred Cost 2011	USB	27,168.75	-	Yes
302	Deferred Cost 2012	USB	21,420.32	-	Yes
	<b>Sub-total Debt Service</b>		<b>48,589.07</b>	<b>-</b>	
	<b>TOTAL - Trust</b>		<b>6,958,552.34</b>	<b>39,946,440.68</b>	

Grand Totals

**22,314,317.16**

**58,022,075.96**

**The Villages®**  
**Community Development Districts**  
**District 9**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 9

**FROM:** DPM Staff

**DATE:** 5/20/2021

**SUBJECT:** **DPM Monthly Report**

---

**ISSUE:**

**ANALYSIS/INFORMATION:**

**STAFF RECOMMENDATION:**

**MOTION:**

**ATTACHMENTS:**

Description	Type
□ D9 DPM Monthly Report	Cover Memo

# The Villages®

## Community Development Districts

### Property Management

District 9

May 2021

#### LANDSCAPE DIVISION

##### Upcoming Projects:

1. Developing plans to enhance landscape at the following sites:
  - Duke Terrace- fill in jasmine bed
  - Adrienne Way – fill in jasmine bed
  - Silk Tree Terr – fill in jasmine bed
  - Falling Tree Ct – fill in jasmine and Walters viburnum
  - Bonifay Path- replace declining jasmine with Liriope.

##### Prior Month Project Status:

1. Amber Villa entrance - replacing dead, declining and missing plant material
2. Baker Lane - remove declining Jasmine and replant Liriope.
3. Alee Lane - replace missing Juniper.
4. Keller Ct - fill in missing Jasmine.
5. Bradford Loop - fill in missing Jasmine.

##### Completed Project:

1. Remove and/or replace dying and missing plant material with new landscaping;
  - Clifford Villa entrance, wall, interior wall and overflow parking area - Installed dwarf bottlebrush, blue daze, crape myrtle and Xanadu. Filled in liriope, plumbago, muhly grass, jasmine and bulbine.

##### General Maintenance:

1. Regular Monthly Maintenance
2. Mowing
3. Edging
4. Trimming
5. Weeding
6. DPM continues to mow and create SOP furrow rows around the perimeter of the water retention areas. The height of cut has been raised to slow down water sheet flow and capture any nutrients.

## **WATER RESOURCE DIVISION**

### **Upcoming Projects:**

1. Identify basins needing spring Hydrilla treatment.

### **Prior Month Project Status:**

### **Completed Projects:**

### **General Maintenance:**

1. Pump station inspections and treatments.
2. Algae and nuisance vegetation control treatments.

## **INFRASTRUCTURE DIVISION**

### **Upcoming Projects:**

### **Prior Month Project Status:**

1. Interiors for tunnels B12, B14, B15, B16, B17, and B18 are continuing to be monitored for proper moisture before painting. Once these tunnels are complete, tunnels will continue to be painted from north to south.

### **Completed Projects:**

### **General Maintenance:**

1. Ongoing inspections with repairs as needed:
  - Storm water structures
  - Roadway signage and striping
  - Tunnels and bollards
  - Fences, walls, and entry signs
  - Gate entries and guardhouses
  - Villas roadways conditions
  - Pest management

**The Villages®**  
**Community Development Districts**  
**District 9**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 9

**FROM:**

**DATE:**

**SUBJECT:** COVID-19 Update

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**ISSUE:**

**ANALYSIS/INFORMATION:**

**STAFF RECOMMENDATION:**

**MOTION:**

**The Villages®**  
**Community Development Districts**  
**District 9**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 9

**FROM:** Mark Brionez, District Counsel

**DATE:** 5/20/2021

**SUBJECT:** **June 15, 2021 – Supervisor Only Training for Ethics, Sunshine and Public Records Law**

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**ISSUE:**

**ANALYSIS/INFORMATION:**

**STAFF RECOMMENDATION:**

**MOTION:**

**The Villages®**  
**Community Development Districts**  
**District 9**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 9

**FROM:**

**DATE:**

**SUBJECT:** Supervisor Brown: PWAC After Agenda

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**ISSUE:**

**ANALYSIS/INFORMATION:**

**STAFF RECOMMENDATION:**

**MOTION:**

**ATTACHMENTS:**

Description	Type
□ PWAC After Agenda	Cover Memo





*District 5 - Jerry Ferlisi, Primary; Jerry Knoll, Alternate*  
*District 6 - Peter Moeller, Primary; Tom Griffith, Alternate*  
*District 7 - Jerry Vicenti, Primary; Steve Lapp, Alternate*  
*District 8 - Dennis Hayes (VC), Primary; Duane Johnson, Alternate*  
*District 9 - Steve Brown, Primary; Don Hickman, Alternate*  
*District 10 - Don Wiley (C), Primary; Ken Lieberman, Alternate*  
*District 11 - Don Brozick, Primary; Phil Grayber, Alternate*  
*District 12 - Jon Roudabush, Primary; Ron McMahon, Alternate*  
*Brownwood CDD - Ken Stoff, Primary*

***Project Wide Advisory Committee***  
***Monthly Board Meetings held at:***  
*Savannah Recreation Center*  
*1545 Buena Vista Blvd.*  
*The Villages, Florida 32162*

## **AFTER AGENDA**

May 10, 2021  
8:30 AM

*The District encourages citizen participation in the democratic process and recognizes and protects the right of freedom of speech afforded to all. As the Committee conducts the business of the District, rules of civility shall apply. District Committee Members, Staff members, and members of the public are to communicate respectfully. It is preferred that persons speak only when recognized by the Committee Chair and, at that time, refrain from engaging in personal attacks or derogatory or offensive language. Persons who are deemed to be disruptive and negatively impact the efficient operation of the meeting shall be subject to removal after two verbal warnings.*

### **Notice to Public: Audience Comments on all issues will be received by the Board.**

*The District Board welcomes participation during public meetings; however, in order to conduct business in an orderly fashion the Board of Supervisors requests you limit your comments to three (3) Minutes. If you have a general comment that is not included as an item on the agenda please come before the Board during the Audience Comments portion of the meeting. If your comment pertains to a specific on the agenda, the Chairman or Vice-Chairman will request public comments when the item is addressed. Thank you for attending the meeting and for your interest in your local government.*

1. Call to Order
  - A. Roll Call – A Supervisor from Districts 5 – 12 were present.
  - B. Pledge of Allegiance
  - C. Observation of Moment of Silence
  - D. Welcome Meeting Attendees
  - E. Audience Comments – No audience comments were received.

## **Project Wide Fund**

### **CONSENT AGENDA: **Approved with no discussion.****

*A motion to approve the Consent Agenda is a motion to approve all recommended actions. All matters on the Consent Agenda are considered routine and no discussion is required unless desired by a Board Supervisor or a member of the public.*

#### **2. Approval of the Minutes**

Approval of the Minutes for the Meeting held on April 12, 2021 and March 24, 2021  
Budget Workshop Minutes.

#### **3. Recommend Approval of Annual Renewal of Agreements 2021-2022**

Review and approval to present Annual Agreement Renewals for the Sumter Landing  
Community Development District Board.

### **NEW BUSINESS:**

4. FY21-22 Budget Review - Project Wide Fund – **Staff provided an overview of the Fiscal Year 2021/2022 PWF Proposed Budget, Five Year CIP, Working Capital/Reserve Balances and the proposed decrease to the Districts' cost allocations of approximately .20%, with the exception of SLCDD Lake Sumter Landing (.79% increase) and District 13 (86% for Phase II). The Committee provided consensus to proceed with the presented proposed PWF Fiscal Year 2021/2022 Budget.**

### **OLD BUSINESS:**

5. Old Business Status Update - PWF – **Trolley tour will be scheduled in the late summer months, utilizing two trolleys to ensure social distancing.**

Old Business Status Update –Project Wide Fund

6. Capital Projects Update - April, 2021

Capital Projects Update - April, 2021

### **INFORMATIONAL ITEMS ONLY:**

7. Financial Statements

Financial Statement as of March 31, 2021

## **Sumter Landing Amenities Division Fund**

### **NEW BUSINESS:**

8. Recommend Approval of Annual Renewal of Agreements 2021-2022 – **Approved with no discussion.**

Review and approval to present Annual Agreement Renewals for the Sumter Landing  
Community Development District Board.

9. Recommend Award of Invitation to Bid (ITB) #21B-019 Bocce Court Carpet Replacement – **Approved with Committee discussion.**  
Review and approval to present a recommendation of award for Invitation to Bid (ITB) #21B-019 Bocce Court Carpet Replacement to the Sumter Landing Community Development District (SLCDD).
10. Recommend Award of Invitation to Bid (ITB) #21B-020 Greens Renovation at Sweetgum and Sandhill Executive Golf Courses – **Approved with Committee discussion.**  
Review and approval to present a recommendation of award for Invitation to Bid (ITB) #21B-020 Greens Renovation at Sweetgum and Sandhill Executive Golf Courses to the Sumter Landing Community Development District (SLCDD) Board.
11. Award of Invitation to Bid (ITB) #21B-006 Kingfisher Golf Maintenance Facility Fire Restoration and Adoption of Budget Resolution 21-07 – **Approved with Committee discussion.**  
Review and approval to present a recommendation of award for Invitation to Bid (ITB) #21B-006 Kingfisher Golf Maintenance Facility Fire Restoration and adoption of Budget Resolution 21-07 to the Sumter Landing Community Development District (SLCDD).
12. Recommend Award of Invitation to Bid (ITB) #21B-021 Pool Renovation, Resurfacing and Reconditioning for Various District Recreation Centers – Approved with Committee discussion. **Approved with Committee discussion.**  
Review and approval to present a recommendation of award for Invitation to Bid (ITB) #21B-021 Pool Renovation, Resurfacing and Reconditioning for Various District Recreation Centers to the Sumter Landing Community Development District (SLCDD).
13. FY21-22 Budget Review - SLAD/Fitness Funds  
FY21-22 Budget Review - SLAD/Fitness Funds – **Staff completed a review of the Proposed Fiscal Year 2021/2022 SLAD Fund and Fitness Fund Budgets, \$2.3 million of building/structure maintenance projects and Five Year CIP. Staff reviewed the estimated costs associated with the request received to live stream Board/Committee meetings, which is \$80,000 annually for all Boards and Committees to participate or \$800 per meeting if only certain Boards choose to proceed with the live streaming. The Committee provided concurrence to proceed with the SLAD and Fitness Fund Proposed Budgets presented. The Committee considered the costs associated with live streaming, and directed Staff not to proceed with assembling any future analysis.**

#### **OLD BUSINESS:**

14. Old Business Status Update - SLAD – **There are no Old Business items.**  
Old Business Status Update- Sumter Landing Amenities Division
15. Capital Projects Update

#### **INFORMATIONAL ITEMS ONLY:**

16. Financial Statement

Financial Statement as of March 31, 2021

**REPORTS AND INPUT:**

17. District Manager Reports

- A. COVID-19 Update
- B. Bi-Monthly Executive Golf Course Update
- C. Introduction of Hershel Wiley, Assistant Director DPM (Facilities, Construction & Town Centers)
- D. Brownwood Woodshop Update
- E. Correspondence from Chairman Wiley to Mike Berning, Chairman, SLCDD Board

18. District Counsel Reports – There were no further District Counsel Reports

19. **Supervisor Comments**

**Vice Chairman Hayes requested a review of the maintenance condition of the WRA located on Redfish Hole No. 3. Staff will review and provide update.**

**Vice Chairman Harris inquired about the communication issues relating to the AED system. Staff advised that the coding issue that existed in the 911 Dispatch communication system has been addressed.**

**Vice Chairman Hayes stated that the POA Monthly Newsletter included an article requesting that the District Boards complete a review of the Working Capital/Reserve Fund Levels; however, consideration needs to be given that the individual numbered Districts are also responsible for maintaining reserves for PWF-related items.**

**Chairman Wiley inquired if Duke Energy is responsible for replacing the turf where power poles in the Village of Chitty Chatty were replaced. Staff advised that Duke Energy is responsible for the funding of the replacement turf.**

20. Adjourn – **The meeting was adjourned at 11:49 a.m.**