

Monthly Board Meetings are held at: Savannah Recreation Center 1545 Buena Vista Blvd. The Villages, Florida 32162 Seat 1 - Walter Martin, Vice Chairman Seat 2 - Jerry Knoll, Supervisor Seat 3 - Gerald Ferlisi, Supervisor Seat 4 - Reed Panos, Supervisor Seat 5 - Gary Kadow, Chairman

AGENDA

May 21, 2021 8:00 AM

The District encourages citizen participation in the democratic process and recognizes and protects the right of freedom of speech afforded to all. As the Board conducts the business of the District, rules of civility shall apply. District Board Supervisors, Staff members, and members of the public are to communicate respectfully. It is preferred that persons speak only when recognized by the Board Chair and, at that time, refrain from engaging in personal attacks or derogatory or offensive language. Persons who are deemed to be disruptive and negatively impact the efficient operation of the meeting shall be subject to removal after two verbal warnings.

Notice to Public: Audience Comments on all issues will be received by the Board.

- 1. Call to Order
 - A. Roll Call
 - B. Pledge of Allegiance
 - C. Observation of Moment of Silence
 - D. Welcome Meeting Attendees
- 2. Law Enforcement Quarterly Update

CONSENT AGENDA:

A motion to approve the Consent Agenda is a motion to approve all recommended actions. All matters on the Consent Agenda are considered routine and no discussion is required unless desired by a Board Supervisor or a Member of the Public.

3. Approval of the Minutes

Approval of the Minutes for the Meeting held on March 19, 2021 and April 16, 2021.

4. Annual Renewal of Agreements 2021-2022

Review and approval of Annual Agreement Renewals for the Village Community Development District #5 Board.

OLD BUSINESS:

Old Business Status Update
 Old Business Status Update – May 21, 2021

INFORMATIONAL ITEMS ONLY:

6. Financial Statements Financial Statements as of March 31, 2021

7. DPM Monthly Report

REPORTS AND INPUT:

- 8. District Manager Reports
 - A. COVID-19 Update
- 9. District Counsel Reports
 - A. June 15, 2021 Supervisor Only Training for Ethics, Sunshine and Public Records Law
- 10. Audience Comments
- 11. Supervisor Comments
 - A. Supervisor Ferlisi: PWAC After Agenda
- 12. Adjourn

HOSPITALITY * STEWARDSHIP * INNOVATION & CREATIVITY * HARD WORK

<u>NOTICE</u>

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based. Audio recordings of Board meetings, workshops or public hearings are available for purchase per Florida Statute 119.07 through the District Clerk for \$1.00 per CD requested. Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (352) 751-3939 at least five calendar days prior to the meeting.



AGENDA REQUEST

TO:	Board of Supervisors
	Village Community Development District 5

FROM:

DATE:

SUBJECT: Law Enforcement Quarterly Update

ISSUE:

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:



AGENDA REQUEST

TO:	Board of Supervisors Village Community Development District 5	
FROM:	Jennifer Farlow, District Clerk	
DATE:	5/21/2021	
SUBJECT:	Approval of the Minutes	

ISSUE:Approval of the Minutes for the Meeting held on March 19, 2021 and April 16, 2021.

ANALYSIS/INFORMATION:Staff requests approval of the Minutes from the Meetings held on March 19, 2021 and April 16, 2021.

<u>STAFF RECOMMENDATION</u>: Staff recommends approval of the Minutes for the Meetings held on March 19, 2021 and April 16, 2021.

MOTION: Motion to approve the Minutes for the Meetings held on March 19, 2021 and April 16, 2021.

ATTACHMENTS:

Description

- March 19, 2021 Minutes
- □ April 16, 2021 Minutes

Type Cover Memo Cover Memo

MINUTES OF MEETING VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 5

A meeting of the Board of Supervisors of Village Community Development District No. 5 was held on Friday, March 19, 2021 at 8:00 a.m. in the Ashley Wilkes Room at the Savannah Recreation Center, 1545 Buena Vista Blvd., The Villages Florida, 32162.

Board members present and constituting a quorum:

Gary Kadow	Chairman
Walter Martin	Vice Chairman
Jerry Knoll	Supervisor
Reed Panos	Supervisor

Staff Present:

Kenny Blocker	Deputy District Manager
Carrie Duckett	Assistant District Manager
Mark Brionez	District Counsel
Mike Harris	District Property Management Assistant Director
Barbara Kays	Budget Director
Anne Hochsprung	Finance Director
Mark LaRock	Purchasing Director
Jennifer Farlow	District Clerk
Jennifer Farlow	District Clerk
Candice Harris	Deputy District Clerk

FIRST ORDER OF BUSINESS:

Call to Order

A. Roll Call

Chairman Kadow called the meeting to order at 8:00 a.m. and stated for the record that four (4) Supervisors were present representing a quorum. Jerry Ferlisi was absent.

B. Pledge of Allegiance

The Chairman led the Pledge of Allegiance.

C. Observation of Moment of Silence

The Board observed a moment of silence to acknowledge those individuals who have served our Country and community.

D. Welcome Meeting Attendees

The Board welcomed all residents in attendance.

CONSENT AGENDA:

Chairman Kadow advised the Board that a motion to approve the Consent Agenda is a motion to approve all recommended actions. All matters on the Consent Agenda are considered routine and no discussion is required unless desired by a Board Supervisor or a member of the public.

The Board addressed the Consent Agenda items on an individual basis.

SECOND ORDER OF BUSINESS: Approval of the Minutes

On MOTION by Walter Martin, seconded by Reed Panos, with all in favor, the Board approved the Minutes for the Board Meeting held on February 19, 2021.

THIRD ORDER OF BUSINESS:

Annual Renewal of Agreement 2021-2022 – Bond Counsel

On MOTION by Jerry Knoll, seconded by Walter Martin, with all in favor, the Board approved the annual renewal with GrayRobinson, P.A. and Nixon Peabody, LLC, Contract #16Q-014 and authorized the Chairman/Vice Chairman to sign the renewal document.

FOURTH ORDER OF BUSINESS: Old Business Status Update

Kenny Blocker, Deputy District Manager, advised that the Board requested the number of Deed Compliance complaints be tracked for a one year period. Staff will provide the requested update in November 2021.

FIFTH ORDER OF BUSINESS: Financial Statement

The Financial Statement as of January 31, 2021 was provided to the Board as information.

SIXTH ORDER OF BUSINESS: DPM Monthly Report

The District Property Management (DPM) report was provided to the Board as information.

Mr. Blocker advised that the Board was provided with an email advising that Blair Bean, DPM Director, was no longer with the District, and wanted to advised that Bruce Brown, DPM Assistant Director, has been promoted to DPM Director effective March 22, 2021.

SEVENTH ORDER OF BUSINESS: District Manager Reports

A. COVID-19 Update

Mr. Blocker advised that District Staff has provided the Boards and the Committees with a copy of Executive Order 21-47 issued by the Governor's Office, in which those who are eligible to receive the COVID-19 vaccine has been expanded. At this time the District is not changing any of its internal operations, but continues to work with the Sumter County Health Department, and will provide updates as they become available.

B. Deed Compliance Statistics

Carrie Duckett, Assistant District Manager, advised quarterly statistics regarding the Deed Compliance Complaints have been provided to the Board as requested. Ms. Duckett stated through the end of 2020 there were a total of 473 complaints received. A total of 41 written violations were issued and only one was brought to this Board during a public hearing. Ms. Duckett reviewed the complaints received for November 2020 through February 2021 advising with the four (4) months combined, there was a total of 34 complaints received. Of those complaints, 25 provided a name, while 9 remained anonymous. A total of 2 written violations were issued following those 34 complaints. Ms. Duckett responded to the inquiries of the Board.

Supervisor Panos inquired if the Board can take a more aggressive approach regarding abandoned properties. Mark Brionez, District Counsel, advised it is a complaint driven process; therefore, there is no way for Staff to know if the property is abandoned until there is a potential

violation, at which time the process begins. The Board requested Staff provide an information piece to the public encouraging residents to report violations.

Lee Gilpin, Village of Liberty Park, requested clarification on why Community Watch cannot report violations if they believe a house is abandoned. Ms. Duckett advised the Board has elected to follow a complaint driven process. Based on the Board direction and policy, Community Standards Staff, or Community Watch Staff, actively look for violations. Community Watch is funded through the amenity fees, not through the maintenance assessments. Mr. Blocker advised Staff will prepare a public information piece as information to the residents.

C. Project Wide – South of SR 44 Presentation

Mr. Blocker advised that Barbara Kays, Budget Director, would review the PowerPoint presentation that was presented to the Project Wide Advisory Committee (PWAC) at their meeting held on Monday, March 8, 2021. Following review of the presentation, the PWAC unanimously approved the concept of proceeding with a separate Project Wide Fund (PWF)/PWAC south of SR 44 beginning October 1, 2022. The PWAC directed Chairman Wiley to attend the Sumter Landing Community Development District (SLCDD) Board Meeting to present the information to the SLCDD Board. Mr. Blocker advised that the SLCDD Board did formally approve the concept of establishing a PWF/PWAC south of SR 44, and directed District Counsel to begin drafting the documents that will be necessary to establish a PWAC south of SR 44. At this time, Ms. Kays will proceed with the PowerPoint presentation for the benefit of the Board.

Ms. Kays stated that the purpose and benefits of the PWF model is to provide a uniform set of maintenance standards for the community, it allows the Districts to share the risk of the infrastructure that benefit all residents of the community, it assures the consistent design and flow of the community, in addition to providing staff efficiencies. Ms. Kays provided a historical overview of the infrastructure maintenance responsibility that is addressed individually by Districts 1 - 4; and advised that as The Villages grew, the concept for maintenance of the common infrastructure south of CR 466 changed. The initial thought process to establishing a PWF would include the maintenance of the common infrastructure of Districts 5 through 11, would allow the Districts to share the maintenance costs, allow the Districts to share the risk and provide a uniform method of maintenance standards for the infrastructure, which provides a benefit to all residents. The first Agreement for Project Wide

Maintenance was entered into between the SLCDD and District 5 in 2003. Ms. Kays advised that with the change to addressing maintenance on a Project Wide basis, the Districts' Engineers Report addressed the benefits to the District for the specific infrastructure funded through the issuance of the District's bonds, but also contemplated the maintenance of certain infrastructure throughout the boundaries of Districts 5-11. As the expected continued growth of The Villages proceeds south of SR 44, Districts 12 and 13 are being developed with a more natural Florida appearance, and include many differences to the infrastructure, design, geomorphology and maintenance aspects. The hardscape includes stonework fences and entry features, multi-modal path and separate walking trails, guard rails along certain roadways and different lighting products and levels have been utilized. The softscape includes the natural landscape, natural wetlands, shallow pond basins with aerators and more canopy trees have been left in place. Ms. Kays stated that consideration was given to whether there were too few Districts to create a new PWF, but the original PWF was established with the knowledge that other Districts would follow, which is also anticipated south of SR 44. Another consideration was whether a separate PWF would create a new boundary within The Villages, but currently The Villages is one community with various governments, oversight and funding sources, and SR 44 provides a natural demarcation for the new PWF. Additionally, the establishment of a second PWF would provide the residents south of SR 44 with local oversight and representation, greater accessibility to the meetings and a greater knowledge of the Districts. Ms. Kays stated that although it is anticipated that an additional commercial District will be established south of SR 44, at this time the SLCDD Board would be the parent Board for the second PWF/PWAC, and would utilize the same assessable acreage allocation methodology. As previously stated by Mr. Blocker, following completion of the presentation and discussion among the Committee, the PWAC unanimously approved the concept of establishing a second PWF/PWAC south of SR 44 to begin in October 1, 2022.

Supervisor Panos stated that while the landscaping south of SR 44 is different than that north of SR 44 he does not see a benefit in creating a separate PWF/PWAC and suggested that any further action not occur until the District 12 Board is turned over to the residents and the true impact this would have on Districts 5 - 11 can be identified. Mr. Blocker reiterated that following review of the presentation and discussion among the Committee, the PWAC unanimously approved the concept of establishing a second PWF/PWAC south of SR 44 beginning in October 1, 2022, to allow an opportunity for residents

of District 13 to run for the three (3) landowner seats that will be up for election. Mr. Blocker requested that Jennifer Farlow, District Clerk, provide clarification of the District 12 elected Supervisors. Ms. Farlow advised that per Florida State Statute two (2) Supervisors were elected by qualified electors in 2020, two (2) additional seats will be elected via qualified electors in 2022, with the remaining one landowner seat to be elected via qualified electors in 2024. Ms. Farlow clarified that currently four (4) of the five (5) Supervisors on the District 12 Board are residents of District 12.

Supervisor Panos ? Ferlisi was absent. requested that a review of the pros and cons be provided. Ms. Kays advised that the requested information was reviewed as part of the presentation and stated that the one con consideration was whether there were enough Districts to establish a second PWF/PWAC at this time.

Supervisor Panos stated that not proceeding with establishing the second PWF/PWAC until 2022 will allow time to complete necessary revisions to the language of the Third Amended and Restated Interlocal Agreement that are necessary, specifically the 20 year term of the agreement. Mr. Blocker stated that the term of the Third Amended and Restated Interlocal Agreement was recommended by the PWAC, and approved by this Board and all participating District Boards.

Supervisor Knoll advised that he was present when the PWAC discussed establishing the second PWF/PWAC south of SR 44, and will be in attendance at the upcoming Preliminary Budget Workshop, and will advise the Committee of Supervisor Panos' concerns. Supervisor Knoll stated that the request to establish a PWF/PWAC south of SR 44 was brought to the PWAC by the District 12 Representative because of the differences in infrastructure, landscape, etc. which will result in different maintenance responsibilities.

Supervisor Panos stated he believes reducing the size of the PWF/PWAC by establishing a second PWF/PWAC will negatively impact the economy of scale to the Districts and the insurance that the PWF provides to all Districts.

EIGHTH ORDER OF BUSINESS: District Counsel Reports

Mark Brionez, District Counsel, provided the following Legislative Update: As information, Senate Bill 60 which addresses anonymous complaints in municipalities, not Community Development Districts (CDDs), would prohibit Code Enforcement Officers from accepting anonymous complaints. Additionally, Senate Bill 1678 proposes to increase the Sovereign immunity of governments from \$200,000 to \$500,000 per person and \$300,000 to \$1 million per incident. House Bill 853 is proposing that CDD Supervisors complete four (4) hours of Ethics Training annually. As information becomes available on these and other Bills that are being reviewed, a status update will be provided to the Board.

Mr. Brionez advised District 7 has recently hired another District Counsel which has led to conversations regarding individual Board member liability. As a result, the District 7 District Counsel presented a Defense and Indemnification Resolution, which states defense will be provided to an individual Board member who is named as a defendant in a claim, and will not provide the insurance defense or defense of the claim if the Board member was acting outside of the scope of their position as a Board member. Mr. Brionez advised the Board currently has Public Officials Liability insurance; however, the Defense and Indemnification Resolution would provide another layer of security. The Board provided concurrence for the Resolution to be placed on the April agenda for discussion and adoption.

NINTH ORDER OF BUSINESS: Audience Comments

There were no additional audience comments.

TENTH ORDER OF BUSINESS: Supervisor Comments

A. Supervisor Ferlisi: PWAC After Agenda

Supervisor Knoll advised he attended the recent PWAC meeting held on March 8, 2021 and stated the Committee reviewed the Project Wide – South of SR 44 Presentation and the after agenda from that meeting has been provided as information to the Board. Supervisor Knoll advised the PWAC will hold a budget workshop on Wednesday, March 24, 2021 at 2:00 p.m. at the Savannah Recreation Center.

ELEVENTH ORDER OF BUSINESS: Adjourn

The meeting was adjourned at 9:15 a.m.

On MOTION by Walter Martin, seconded by Jerry Knoll, with all in favor, the Board adjourned the meeting.

Richard J. Baier Secretary Gary Kadow Chairman

MINUTES OF MEETING VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 5

A meeting of the Board of Supervisors of Village Community Development District No. 5 was held on Friday, April 16, 2021 at 8:00 a.m. in the Ashley Wilkes Room at the Savannah Recreation Center, 1545 Buena Vista Blvd., The Villages Florida, 32162.

Board members present and constituting a quorum:

Gary Kadow	Chairman
Walter Martin	Vice Chairman
Jerry Ferlisi	Supervisor
Jerry Knoll	Supervisor
Reed Panos	Supervisor

Staff Present:

Kenny Blocker	Deputy District Manager
Carrie Duckett	Assistant District Manager
Mark Brionez	District Counsel
Bruce Brown	District Property Management Director
Barbara Kays	Budget Director
Anne Hochsprung	Finance Director
Mark LaRock	Purchasing Director
Brittany Wilson	Director of Technology & Board Support Services
Candice Harris	Deputy District Clerk
Katie Evans	Assistant to District Clerk

FIRST ORDER OF BUSINESS: Call to Order

A. Roll Call

Chairman Kadow called the meeting to order at 8:00 a.m. and stated for the record that all Supervisors were present representing a quorum.

B. Pledge of Allegiance

The Chairman led the Pledge of Allegiance.

C. Observation of Moment of Silence

The Board observed a moment of silence to acknowledge those individuals who have served our Country and community.

D. Welcome Meeting Attendees

The Board welcomed all residents in attendance.

SECOND ORDER OF BUSINESS: Approval of Minutes

Supervisor Panos requested that the Minutes from the meeting held on March 19, 2021 be tabled and the audio reviewed to include additional discussion that occurred among the Board as it pertained to the presentation made regarding the establishment of a second Project Wide Fund (PWF)/Project Wide Advisory Committee (PWAC). Supervisor Panos stated that he recommended against establishing a second PWF/PWAC which was not included in the Minutes, and believes that the public that review the Minutes should be able to gain a sense of the discussion that occurred.

Chairman Kadow advised that the March 19, 2021 Minutes would be tabled until the May 21 2021 meeting and requested that Supervisor Panos advise what information he would like included in the Minutes.

Supervisor Panos stated he would like the comments he made against the establishment of the second PWF/PWAC included.

Mark Brionez, District Counsel, advised that Florida Law requires that a brief summary of events that transpired during the meeting being included in the Minutes. Mr. Brionez stated that in the future, if a Supervisor wants to ensure that a specific discussion is reflected in the Minutes that they ensure to request that during the meeting.

Supervisor Panos advised that the law provides a minimum of what must be included, but that does not reflect what the Board may want included in the Minutes, and stated that he believes that it is important for the Minutes to be detailed to the point that when the public reviews the Minutes, they will have a sense of the discussion that occurred.

Kenny Blocker, Deputy District Manager, stated that the Minutes have been prepared in the same manner since the District has been in existence, and advised that the meetings are open to the public and VCDD 5 – Meeting Minutes April 16, 2021 Page 3

the audio from all meetings are available. Additionally, Staff has not received any issues regarding the preparation of the Minutes at any previous meeting.

Chairman Kadow advised it is his understanding that anyone can request an audio CD from the meeting. Mr. Blocker advised that is correct, and there is a \$1.00 fee per state statutes. Chairman Kadow stated if there are certain topics that Supervisors feel strongly about, it should be included in detail and requested that Supervisor Panos provide Staff with the specific items he would like additional detail provided on.

Supervisor Ferlisi stated that there should have also been discussion included pertaining to the pros and cons of establishing a second PWF/PWAC.

THIRD ORDER OF BUSINESS: Old Business Status Update

Mr. Blocker provided an update on the following Old Business Status Update items:

- Track Deed Compliance Complaints for a one year period: An update will be provided November 2021
- Prepare Public Information Flyer encouraging residents to contact Community Standards to address exterior maintenance of abandoned properties: That flyer is currently under production and development.

FOURTH ORDER OF BUSINESS: Financial Statement

The Financial Statement as of February 28, 2021 was provided as information to the Board.

FIFTH ORDER OF BUSINESS: DPM Monthly Report

The District Property Management (DPM) report was provided to the Board as information.

SIXTH ORDER OF BUSINESS: District Manager Reports

A. COVID-19 Update

Mr. Blocker advised that District Staff has provided the Boards and the Committees with the updated District Action Plan that included the opening of the outdoor recreation amenities facilities at 100% capacity, while still encouraging social distancing. The indoor capacities remain at 50%.

However, the water fountains are now open as well as the coffee service for the Resident Lifestyle Volunteer Groups. Staff continues to work with the Sumter County Health Department, and will provide updates as they become available.

Chairman Kadow advised that the Board is following the recommended COVID-19 protocol and wearing masks; however, because all District 5 Board Supervisors have been fully vaccinated, he requested that Staff review the current recommendations to determine if an alternate protocol could be achieved. Mr. Blocker advised that the District takes guidance and recommendations from the local Health Department, as well as the Center for Disease Control (CDC), and stated that the safety of everyone is paramount.

Chairman Kadow advised that he concurs, and stated that as masks are only requested, they are not mandatory.

B. Wildwood Utility Dependent District

Mr. Blocker advised that the City of Wildwood passed Ordinance O2021-16 which created the Wildwood Utility Dependent District (WUDD) and on March 23, 2021 the WUDD Board held its Organizational Meeting. This Board will have similar oversight as the North Sumter County Utility Dependent District (NSCUDD) and will provide utility services to the residents residing south of SR 44, should the District receive an offer to purchase the utilities south of SR 44.

SEVENTH ORDER OF BUSINESS: District Counsel Reports

A. Adoption of Resolution 21-04: Defense and Indemnification

Mr. Brionez advised that Resolution 21-04 is the support and legal defense of the members of the Board of Supervisors and Committee Members. Adoption of the policy would provide a greater level of legal protection to the Supervisors, as long as the Supervisors are acting within the legal authority and without malice. Mr. Brionez advised following Board approval, the document will be provided to the Board correcting the spacing issues within the document.

Supervisor Panos stated that a letter was sent to the District 7 Board from the Sumter Landing Community Development District (SLCDD) threatening litigation if the Board did not pass a Resolution to increase their budget to fund the annual PWF fees, and that an additional letter was written by Mr. Brionez which advised that a suit could be brought against the Supervisors individually, which is why the District 7 demanded that the Defense and Indemnification Resolution be written. Mr. Blocker clarified that the District 7 Board did not request that the Resolution be written, the Defense and Indemnification Resolution is routinely presented to all the Community Development Districts (CDDs) that Hopping, Green & Sams represents.

Chairman Kadow requested that this discussion be included within the Minutes.

Mr. Brionez stated the memo presented to the District 7 Board, Brionez + Brionez legal representation, did not threaten litigation, the memo provided a legal opinion to the Board that there was a potential for legal action if the Board chose to take a certain course of action.

Supervisor Panos advised that he is in favor of the Board adopting the Resolution presented, but requested the following language be included on Page 3, Item 6B:

"iii. Direct the defense and settle or compromise the action or claim with indemnity approval; and"

Mr. Brionez stated that the District referenced within the Resolution is the Board of Supervisors. The Board would make the final decision, which is how the insurance coverage addresses legal action as well.

On MOTION by Reed Panos, seconded by Jerry Ferlisi, with all in favor, the Board adopted Resolution 21-04: Defense and Indemnification as amended to include the additional language as stated.

Supervisor Panos requested clarification of the relationship Mr. Brionez has with the SLCDD. Mr. Brionez clarified that he does not represent the SLCDD Board. The issue was that the District 7 Board was considering how District 7 could be removed as a participating District to the Third Amended and Restated Interlocal Governmental Agreement to provide Project Wide Fund maintenance, which could possibly result in the District breaching that contract. Mr. Brionez stated that because he represents the other numbered Districts who are a party to that Agreement, and who could be affected if the District 7 Board chose to no longer contribute to the PWF, he had to advise the District 7 Board that he would have a legal conflict on this matter.

EIGHTH ORDER OF BUSINESS: Supervisor Comments

A. Supervisor Ferlisi: PWAC After Agenda

The After Agenda from the PWAC meeting held on April 12, 2021 was provided as information to the Board. Supervisor Ferlisi provided the following highlights:

- The Committee recommended approval to proceed with Phase II of the Asset Management and GIS Development Project to the SLCDD Board, as the project is currently nine (9) months ahead of schedule.
- The Committee recommended adoption of the Resolution amending the Fiscal Year 2020/2021 Sumter Landing Amenities Division (SLAD) Fund Budget for the Brownwood Woodshop project costs.
- The Committee recommended approval for the Nova Sports Court Resurfacing product purchase and delivery for the resurfacing of various areas.

Supervisor Panos stated that he had heard that there had been an issue with the contractor who was selected to complete the work for the Sports Court resurfacing. Mr. Blocker provided an overview of the Invitation to Bid (ITB) process and advised that Staff has met with the contractor and is comfortable that the contractor can complete the work.

Supervisor Panos inquired if DPM completes ongoing evaluation reviews to ensure the contractor is completing the work as expected. Mr. Blocker advised that installation is managed through DPM, to ensure that the work is being completed per the contract.

Supervisor Panos requested clarification about the Morse Island Revetment Project. Bruce Brown, DPM Director, advised that the GEOWEB installation will be completed to stabilize the entire shoreline of the island. The GEOWEB is a mesh product that has stone and rock compacted within it, which will essentially be layered across the shoreline and have vegetation on top. Mr. Brown stated that depending on the water levels and weather permitting, Staff anticipates the project beginning in the fall of 2021.

NINTH ORDER OF BUSINESS: Audience Comments

No audience comments were received.

VCDD 5 – Meeting Minutes April 16, 2021 Page 7

TENTH ORDER OF BUSINESS: Adjourn

The meeting was adjourned at 8:57 a.m.

On MOTION by Jerry Knoll, seconded by Walter Martin, with all in favor, the Board adjourned the meeting.

Richard J. Baier Secretary Gary Kadow Chairman



AGENDA REQUEST

SUBJECT:	Annual Renewal of Agreements 2021-2022
DATE:	5/21/2021
FROM:	Mark LaRock, Purchasing Director; Janet Mrozowski, Purchasing Operations Coordinator
TO:	Board of Supervisors Village Community Development District 5

ISSUE:

Review and approval of Annual Agreement Renewals for the Village Community Development District #5 Board.

ANALYSIS/INFORMATION:

The agreements listed below require renewal for the fiscal year 2021-2022. The agreement type and annual agreement amount **(there are no price changes with these renewals)** are listed for your information.

Contractor	Contract #	Туре	Area/Service	Annual Agreement Amount
Asphalt Paving Systems, Inc. Renewal Two of Two (FINAL)	18P-024	Maintenance (Micro Surfacing)	Roadways & Parking Lot Maintenance (Micro Surfacing / Crackfill Services)	Pricing per Exhibit A of Agreement – (Micro Surfacing / Crackfill)
Pavement Technology, Inc. Renewal Two of Two (FINAL)	18P-024	Maintenance ("Reclamite")	Roadways & Parking Lot Maintenance (Asphalt Rejuvenating Agent "Reclamite")	Pricing per Exhibit A of Agreement – Asphalt Rejuvenating Agent "Reclamite"
Tri-State Asphalt Corp. Renewal Two of Two (FINAL)	18P-024	Maintenance (Striping & Patching)	Roadways & Parking Lot Maintenance (Striping and Cut & Patch)	Pricing per Exhibit A of Agreement – Striping and Cut & Patch

STAFF RECOMMENDATION:

Staff requests approval of above referenced Annual Agreement Renewals for fiscal year 2021-2022.

MOTION:

Motion to approve the above reference Annual Agreement Renewals and authorize Chair/Vice Chair to sign the renewal documents.

ATTACHMENTS:

	Description	Туре
D	VCDD5 Asphalt Paving Systems 18P-024 Renew2	Exhibit
D	VCDD5 Pavement Technology 18P-024 Renew2	Exhibit
D	VCDD5 Tri-State Asphalt 18P-024 Renew2	Exhibit

RENEWAL TWO of TWO (FINAL) TO THE AGREEMENT BETWEEN VILLAGE COMMUNITY DEVELOPMENT DISTRICT #5 AND ASPHALT PAVING SYSTEMS, INC. FOR ROADWAYS AND PARKING LOT MAINTENANCE [MICRO SURFACING/CRACKFILL SERVICES] RFP #18P-024

THIS RENEWAL is entered into this <u>21st</u> day of <u>May 2021</u>, by and between VILLAGE COMMUNITY DEVELOPMENT DISTRICT #5 (VCDD5), whose mailing address is 984 Old Mill Run, The Villages, FL 32162 and ASPHALT PAVING SYSTEMS, INC. (CONTRACTOR), whose mailing address is 9021 Wire Road, Zephyrhills, FL 33540.

RECITALS

WHEREAS, VCDD5 and CONTRACTOR entered into Agreement RFP #18P-024 for Roadways and Parking Lot Maintenance [Micro Surfacing/Crackfill Services] (AGREEMENT) for properties such as those owned or operated by VCDD5, dated October 19, 2018; and

WHEREAS, VCDD5 and CONTRACTOR entered into Renewal One to the AGREEMENT dated September 4, 2019; and

WHEREAS, VCDD5 and CONTRACTOR desire to renew the existing AGREEMENT which expires September 30, 2021, as set forth below.

NOW, THEREFORE, in consideration of the foregoing Recitals and the mutual covenants and conditions contained herein, VCDD5 and CONTRACTOR agree as follows:

1. The above Recitals are true and correct and are hereby incorporated into this paragraph.

2. VCDD5 and CONTRACTOR hereby renew the AGREEMENT and any Amendments thereto for a term of October 1, 2021, and ending September 30, 2022. The AGREEMENT and all Amendments are hereby incorporated into this paragraph.

3. VCDD5 and CONTRACTOR agree that all other terms and conditions of the AGREEMENT and Amendments thereto are hereby ratified and confirmed and shall continue in full force and effect except as renewed herein.

RENEWAL TWO of TWO (FINAL) TO THE AGREEMENT BETWEEN VILLAGE COMMUNITY DEVELOPMENT DISTRICT #5 AND ASPHALT PAVING SYSTEMS, INC. FOR ROADWAYS AND PARKING LOT MAINTENANCE [MICRO SURFACING/CRACKFILL SERVICES] RFP #18P-024

IN WITNESS WHEREOF, said VCDD5 has caused this Renewal to be executed in its name by the Chairman of the VILLAGE COMMUNITY DEVELOPMENT DISTRICT #5, attested by the clerk of said VCDD5, and ASPHALT PAVING SYSTEMS, INC. has caused this Renewal to be executed in its name by its authorized representative, attested to and has caused the seal of said corporation to be hereto attached (if applicable), all on the day and year written above.

VILLAGE COMMUNITY DEVELOPMENT DISTRICT #5	ASPHALT PAVING SYSTEMS, INC.
Ву:	Ву:
Print Name	Print Name
Print Title	Print Title
Date	Date
Attest	Attest

Negotiated pricing from Asphalt Paving Systems, Inc.

PROPOSAL FORM for RFP #18P-024

		Proposal Price		
Service Type and Project Size:		0 - 15,000 (SQ YD)	15,001 - 30,000 (SQ YD)	
2. Micro Surfaci)g			
a .	Double Micro surfacing	\$6.35	\$5.75	
b,	Cape Seal	\$13.41	\$13.41	
C,	Crackfill (per galion)	\$20.00 ^{gal}	\$20.00 ^{gal}	
ď.	Mobilization ¹	\$1,500.00	\$1,500.00	

7. Miscellaned	ous (as required items)		
а.	Adjust Manholes & Valves	EA	\$150.00
b,	Rubber Tire Rolling of Micro Surfaced Areas	SQ YD	\$0.20
¢.	Prep-work (per specifications, per project)	EA	\$2,500.00
d,	Nighttime Premium ³	-	\$5,500.00

NOTE(S):

- When completing your proposal, do not attach any forms which may contain terms and conditions that conflict with those listed in the District's proposal documents. Inclusion of additional terms and conditions such as those which may be on your company's standard forms may result in your proposal being declared non-responsive.
- All price information to be used in the RFP evaluation must be on this proposal form. The price shall include all labor, equipment and
 materials and shall be F.O.B. destination. All prices shall remain firm for the life of the contract.
- District reserves the right to adjust any quantity upward or downward as may be warranted or necessary.

.

"The undersigned, as Proposer, hereby declares that he/she has informed himself/herself fully in regard to all conditions to the work to be done, and that he/she has examined the RFP and Specifications for the work and comments hereto attached. The Proposer agrees, if this proposal is accepted, to contract with the Village Community Development Districts in the form of an Agreement, to furnish all necessary materials, equipment, machinery, tools, opparatus, means of transportation, labor and service necessary to complete the work covered by the RFP and Contract Documents for this Project. The Proposer agrees to accept in full compensation for each item the prices named in the schedules incorporated herein.

Proposer agrees to supply the products or services at the prices proposed above in accordance with the terms, conditions and specifications contained in this RFP."

EXHIBIT "A"

Page 1 of 2

Term

The term of this Agreement shall begin upon each Board Approval in October, 2018 through September 30, 2020, with the option to renew for two (2) additional one (1) year periods. The prices proposed by the Contractor shall remain fixed and firm through the initial term ending September 30, 2020. Following completion of the initial term each renewal period shall automatically occur on October 1 of each renewal period unless either party provides a minimum ninety (90) day written notice of non-renewal. Prior to March 1st of the end of the initial term the contractor shall meet with Purchasing and District Property Management staff to negotiate an increase or decrease to the current awarded pricing to become effective for the following October 1st. The negotiated price change at the end of the initial term shall remain firm for the remainder of the two (2) additional one (1) year renewals. No increase will exceed 5%.

Robert Capoferri, President

Authorized Agent Name, Title (Print)

Authorized Signature

Date 9/19/18

Asphalt Paving Systems, Inc. Name of Proponent's Firm:

EXHIBIT "A"

RENEWAL TWO of TWO (FINAL) TO THE AGREEMENT BETWEEN VILLAGE COMMUNITY DEVELOPMENT DISTRICT #5 AND PAVEMENT TECHNOLOGY, INC. FOR ROADWAYS AND PARKING LOT MAINTENANCE [ASPHALT REJUVENATING AGENT "RECLAMITE" SERVICES] RFP #18P-024

THIS RENEWAL is entered into this <u>21st</u> day of <u>May 2021</u>, by and between VILLAGE COMMUNITY DEVELOPMENT DISTRICT #5 (VCDD5), whose mailing address is 984 Old Mill Run, The Villages, FL 32162 and PAVEMENT TECHNOLOGY, INC. (CONTRACTOR), whose mailing address is 24144 Detroit Road, Westlake, OH 44145.

RECITALS

WHEREAS, VCDD5 and CONTRACTOR entered into Agreement RFP #18P-024 for Roadways and Parking Lot Maintenance [Asphalt Rejuvenating Agent "Reclamite" Services] (AGREEMENT) for properties such as those owned or operated by VCDD5, dated October 19, 2018; and

WHEREAS, VCDD5 and CONTRACTOR entered into Renewal One to the AGREEMENT dated September 4, 2019; and

WHEREAS, VCDD5 and CONTRACTOR desire to renew the existing AGREEMENT which expires September 30, 2021, as set forth below.

NOW, THEREFORE, in consideration of the foregoing Recitals and the mutual covenants and conditions contained herein, VCDD5 and CONTRACTOR agree as follows:

1. The above Recitals are true and correct and are hereby incorporated into this paragraph.

2. VCDD5 and CONTRACTOR hereby renew the AGREEMENT and any Amendments thereto for a term of October 1, 2021, and ending September 30, 2022. The AGREEMENT and all Amendments are hereby incorporated into this paragraph.

3. VCDD5 and CONTRACTOR agree that all other terms and conditions of the AGREEMENT and Amendments thereto are hereby ratified and confirmed and shall continue in full force and effect except as renewed herein.

RENEWAL TWO of TWO (FINAL) TO THE AGREEMENT BETWEEN VILLAGE COMMUNITY DEVELOPMENT DISTRICT #5 AND PAVEMENT TECHNOLOGY, INC. FOR ROADWAYS AND PARKING LOT MAINTENANCE [ASPHALT REJUVENATING AGENT "RECLAMITE" SERVICES] RFP #18P-024

IN WITNESS WHEREOF, said VCDD5 has caused this Renewal to be executed in its name by the Chairman of the VILLAGE COMMUNITY DEVELOPMENT DISTRICT #5, attested by the clerk of said VCDD5, and PAVEMENT TECHNOLOGY, INC. has caused this Renewal to be executed in its name by its authorized representative, attested to and has caused the seal of said corporation to be hereto attached (if applicable), all on the day and year written above.

VILLAGE COMMUNITY DEVELOPMENT DISTRICT #5	PAVEMENT TECHNOLOGY, INC.		
Ву:	Ву:		
Print Name	Print Name		
Print Title	Print Title		
Date	Date		
Attest	Attest		

		DRM for RFP #18P-024 Proposal Price		
Se	Service Type and Project Size:		15,001 - 30,000 (SQ YD)	
	Il and Overlay	0 - 15,000 (SQ YD)	10,001 - 30,00	
a.		No Bid	No Bid	
b.		No Bid	No Bid	
C.		No Bid		
d.		No Bid	No Bid No Bid	
e.		No Bid	No Bid	
f.		No Bid	No Bid	
g.	Mobilization ¹	No Bid	No Bid	
	cro Surfacing			
а.	Double Micro surfacing	No Bid	No Bid	
b.	Cape Seal	No Bid	No Bid	
C.		No Bid gal	No Bid	ga
d.	Mobilization ¹	No Bid	No Bid	ga
	phalt Rejuvenating Agent		Ho Bid	
a.	Reclamite	\$0.92/sq. yd.	\$0.88/sq.	vd
	Reclamite	\$0.02/04. yu.		yu.
	Service Ty		Unit of Measure	Proposal
4. St				Price
4. 5	riping (Paint & Glass Bead	LF pricing for projects		
a. b.	4" Road line Marking		LF LF	No Bid
C.	6" Road line Marking Parking Space lines		LF	No Bid
d.	24" Stop Bars ²		LF	No Bid
e.			EA	No Bid
f.	Complete Handicap Spaces Large Arrows		EA	No Bid
 g.	Small Arrows		EA	No Bid No Bid
<u>9</u> . h.	18" Crosswalks		LF	A CONTRACTOR OF
i	24" Crosswalks			No Bid
			IF	No Did
i.			LF	No Bid
j. k	6" White Edge Line Striping		LF	No Bid
j. k.	6" White Edge Line Striping 6" Yellow Edge Line Striping		LF LF	No Bid No Bid
l.	6" White Edge Line Striping 6" Yellow Edge Line Striping 6" White Center Lane Skip Lir		LF LF LF	No Bid No Bid No Bid
l. m.	6" White Edge Line Striping 6" Yellow Edge Line Striping 6" White Center Lane Skip Lin 6" Double Yellow Center Lane		LF LF LF LF	No Bid No Bid No Bid No Bid
l. m. n.	6" White Edge Line Striping 6" Yellow Edge Line Striping 6" White Center Lane Skip Lin 6" Double Yellow Center Lane Traffic Diamonds		LF LF LF LF EA	No Bid No Bid No Bid No Bid No Bid
l. m. n. 0.	6" White Edge Line Striping 6" Yellow Edge Line Striping 6" White Center Lane Skip Lin 6" Double Yellow Center Lane Traffic Diamonds Mobilization ¹	e Solid Lines	LF LF LF EA LS	No Bid No Bid No Bid No Bid No Bid No Bid
l. m. n. o. 5. St	6" White Edge Line Striping 6" Yellow Edge Line Striping 6" White Center Lane Skip Lin 6" Double Yellow Center Lane Traffic Diamonds Mobilization ¹ riping (Thermoplastic& Gla	e Solid Lines	LF LF LF EA LS or projects up to 500L	No Bid No Bid No Bid No Bid No Bid No Bid
l. m. n. o. 5. St a.	6" White Edge Line Striping 6" Yellow Edge Line Striping 6" White Center Lane Skip Lin 6" Double Yellow Center Lane Traffic Diamonds Mobilization ¹ riping (Thermoplastic& Gla 4" Road line Marking	e Solid Lines	LF LF LF EA LS or projects up to 500L LF	No Bid No Bid No Bid No Bid No Bid No Bid F No Bid
l. m. 0. 5. St a. b.	6" White Edge Line Striping 6" Yellow Edge Line Striping 6" White Center Lane Skip Lin 6" Double Yellow Center Lane Traffic Diamonds Mobilization ¹ riping (Thermoplastic& Gla 4" Road line Marking 6" Road line Marking	e Solid Lines	LF LF LF EA LS or projects up to 500L LF LF	No Bid No Bid No Bid No Bid No Bid F No Bid No Bid
l. m. n. o. 5. St a.	6" White Edge Line Striping 6" Yellow Edge Line Striping 6" White Center Lane Skip Lin 6" Double Yellow Center Lane Traffic Diamonds Mobilization ¹ riping (Thermoplastic& Gla 4" Road line Marking	e Solid Lines	LF LF LF EA LS or projects up to 500L LF	No Bid No Bid No Bid No Bid No Bid No Bid F No Bid

PROPOSAL FORM for RFP #18P-024

Village Community Development Districts Purchasing Departmer

Page 35 of 62

Complete Handicap Spaces	EA	No Bid	
Large Arrows	EA	No Bid	
Small Arrows	EA	No Bid	
18" Crosswalks	LF	No Bid	
24" Crosswalks	LF	No Bid	
6" White Edge Line Striping	LF	No Bid	
6" Yellow Edge Line Striping	LF	No Bid	
6" White Center Lane Skip Lines	LF	No Bid	
6" Double Yellow Center Lane Solid Lines	LF	No Bid	
6" Thermoplastic Grinding/Removal	LF	No Bid	
Traffic Diamonds	EA	No Bid	
Mobilization ¹	LS	No Bid	
t and Patch			
Repairs - Cut & Patch 1.5"	SQ YD	No Bid	
scellaneous (as required items)	······································		
Adjust Manholes & Valves	EA	No Bid	
Rubber Tire Rolling of Micro Surfaced Areas	SQ YD	No Bid	
Prep-work (per specifications, per project)	EA	No Bid	
Nighttime Premium ³	-		
Will your firm be able to provide a local representative for warranty issues on an "as needed basis" (Within a 60 miles radius of the District)? Where is service available?		Yes. Chris Evers 5542 57th Way Vero Beach, FL 32967	
Indicate any and all manufacturer and/or provider warranties for the materials proposed. You may attach separate sheets if necessary. A minimum one (1) year warranty for all materials and labor is required.		Please see attached.	
Please provide approximate lead time for services from receipt of District purchase order.		90 days after issuance of a Purchase Order.	
	Large Arrows Small Arrows 18" Crosswalks 24" Crosswalks 6" White Edge Line Striping 6" Yellow Edge Line Striping 6" White Center Lane Skip Lines 6" Double Yellow Center Lane Solid Lines 6" Thermoplastic Grinding/Removal Traffic Diamonds Mobilization ¹ t and Patch Repairs - Cut & Patch 1.5" scellaneous (as required items) Adjust Manholes & Valves Rubber Tire Rolling of Micro Surfaced Areas Prep-work (per specifications, per project) Nighttime Premium ³ able to provide a local representative for warranty needed basis" (Within a 60 miles radius of the is service available? all manufacturer and/or provider warranties for the ed. You may attach separate sheets if necessary. A year warranty for all materials and labor is	Large ArrowsEASmall ArrowsEA18" CrosswalksLF24" CrosswalksLF6" White Edge Line StripingLF6" White Center Lane Skip LinesLF6" White Center Lane Skip LinesLF6" Double Yellow Center Lane Solid LinesLF6" Thermoplastic Grinding/RemovalLF7 Traffic DiamondsEAMobilization1LSt and PatchSQ YDScellaneous (as required items)Adjust Manholes & ValvesAdjust Manholes & ValvesEARubber Tire Rolling of Micro Surfaced AreasSQ YDPrep-work (per specifications, per project)EANighttime Premium3-able to provide a local representative for warranty Is service available?Yes. Chris Evers 5542 57th Way Vero Beach, FL 3all manufacturer and/or provider warranties for the ed. You may attach separate sheets if necessary. A year warranty for all materials and labor is90 days after issu-	

¹ One Time Charge, Per Project, During "Normal" operating hours

² To include "STOP" prior to bar when no sign is present

^a One Time Charge, Per Project, Outside "Normal" operating hours

NOTE(S):

- When completing your proposal, do not attach any forms which may contain terms and conditions that conflict with those listed in the District's proposal documents. Inclusion of additional terms and conditions such as those which may be on your company's standard forms may result in your proposal being declared non-responsive.
- All price information to be used in the RFP evaluation must be on this proposal form. The price shall include all labor, equipment and materials and shall be F.O.B. destination. All prices shall remain firm for the life of the contract.
- District reserves the right to adjust any quantity upward or downward as may be warranted or necessary.

EXHIBIT "A"

Village Community Development Districts Purchasing Department "The undersigned, as Proposer, hereby declares that he/she has informed himself/herself fully in regard to all conditions to the work to be done, and that he/she has examined the RFP and Specifications for the work and comments hereto attached. The Proposer agrees, if this proposal is accepted, to contract with the Village Community Development Districts in the form of an Agreement, to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation, labor and service necessary to complete the work covered by the RFP and Contract Documents for this Project. The Proposer agrees to accept in full compensation for each item the prices named in the schedules incorporated herein.

Proposer agrees to supply the products or services at the prices proposed above in accordance with the terms, conditions and specifications contained in this RFP."

8/16/18 Authorized Signatu Date

Susan J. Durante, Secretary/Treasurer Authorized Agent Name, Title (Print)

Name of Proponent's Firm:

Pavement Technology, Inc.

This document must be completed and returned with your Submittal

EXHIBIT "A"

Village Community Development Districts Purchasing Department

Page 37 of 62

RENEWAL TWO of TWO (FINAL) TO THE AGREEMENT BETWEEN VILLAGE COMMUNITY DEVELOPMENT DISTRICT #5 AND TRI-STATE ASPHALT CORPORATION FOR ROADWAYS AND PARKING LOT MAINTENANCE [STRIPING – PAINT & GLASS BEAD AND CUT & PATCH SERVICES] RFP #18P-024

THIS RENEWAL is entered into this <u>21st</u> day of <u>May 2021</u>, by and between VILLAGE COMMUNITY DEVELOPMENT DISTRICT #5 (VCDD5), whose mailing address is 984 Old Mill Run, The Villages, FL 32162 and TRI-STATE ASPHALT CORPORATION (CONTRACTOR), whose mailing address is 703 Carpenter Avenue, Leesburg, FL 34748.

RECITALS

WHEREAS, VCDD5 and CONTRACTOR entered into Agreement RFP #18P-024 for Roadways and Parking Lot Maintenance [Striping – Paint & Glass Bead and Cut & Patch Services] (AGREEMENT) for properties such as those owned or operated by VCDD5, dated October 19, 2018; and

WHEREAS, VCDD5 and CONTRACTOR entered into Renewal One to the AGREEMENT dated September 4, 2019; and

WHEREAS, VCDD5 and CONTRACTOR desire to renew the existing AGREEMENT which expires September 30, 2021, as set forth below.

NOW, THEREFORE, in consideration of the foregoing Recitals and the mutual covenants and conditions contained herein, VCDD5 and CONTRACTOR agree as follows:

1. The above Recitals are true and correct and are hereby incorporated into this paragraph.

2. VCDD5 and CONTRACTOR hereby renew the AGREEMENT and any Amendments thereto for a term of October 1, 2021, and ending September 30, 2022. The AGREEMENT and all Amendments are hereby incorporated into this paragraph.

3. VCDD5 and CONTRACTOR agree that all other terms and conditions of the AGREEMENT and Amendments thereto are hereby ratified and confirmed and shall continue in full force and effect except as renewed herein.

RENEWAL TWO of TWO (FINAL) TO THE AGREEMENT BETWEEN VILLAGE COMMUNITY DEVELOPMENT DISTRICT #5 AND TRI-STATE ASPHALT CORPORATION FOR ROADWAYS AND PARKING LOT MAINTENANCE [STRIPING – PAINT & GLASS BEAD AND CUT & PATCH SERVICES] RFP #18P-024

IN WITNESS WHEREOF, said VCDD5 has caused this Renewal to be executed in its name by the Chairman of the VILLAGE COMMUNITY DEVELOPMENT DISTRICT #5, attested by the clerk of said VCDD5, and TRI-STATE ASPHALT CORPORATION has caused this Renewal to be executed in its name by its authorized representative, attested to and has caused the seal of said corporation to be hereto attached (if applicable), all on the day and year written above.

VILLAGE COMMUNITY DEVELOPMENT DISTRICT #5

TRI-STATE ASPHALT CORPORATION

 By:
 By:

 Print Name
 Print Name

 Print Title
 Print Title

Date

Attest

Attest

Date

PROPOSAL FORM for RFP #18P-024

	-	Proposal Price			
Sei	vice Type and Project Size:	0 - 15,000 (SQ YD)	15,001 - 30	5,001 - 30,000 (SQ YD)	
	II and Overlay	anna an			
a.	Mill & Overlay 1"				
b.	Mill & Overlay 1.5"				
C.	Curb Line Mill & Overlay 3'				
d.	Curb Line Mill & Overlay 7'				
e.	Overlay 1"			7 - 19 - 19 - 19 - 19 - 19 - 19 - 19 - 1	
f.	Overlay 1.5"	,			
g.	Mobilization ¹				
	cro Surfacing				
a.	Double Micro surfacing		Rei den el construir d'arte de la construir d'arte de la construir de la construir de la construir de la const		
b.	Cape Seal				
C.	Crackfill (per gallon)	gal		ga	
d.	Mobilization ¹	0		5	
3. As	phalt Rejuvenating Agent			······································	
a.	Reclamite				
	Service Ty		Unit of	Proposal	
		De l	Measure	Prico	
4. St			Measure	Price	
4. St a.	riping (Paint & Glass Bead		up to 500LF		
	riping (Paint & Glass Bead 4" Road line Marking		up to 500LF LF	.22	
a.	riping (Paint & Glass Bead 4" Road line Marking 6" Road line Marking		up to 500LF LF LF	.22 .29	
a. b.	riping (Paint & Glass Bead 4" Road line Marking		up to 500LF LF	.22 .29 .20	
a. b.	riping (Paint & Glass Bead 4" Road line Marking 6" Road line Marking		up to 500LF LF LF	.22 .29	
a. b. c.	riping (Paint & Glass Bead 4" Road line Marking 6" Road line Marking Parking Space lines		up to 500LF LF LF LF	.22 .29 .20 SEE	
a. b. c. d.	riping (Paint & Glass Bead 4" Road line Marking 6" Road line Marking Parking Space lines 24" Stop Bars ²		up to 500LF LF LF LF LF	.22 .29 .20 SEE DEVIATION	
a. b. c. d. e.	riping (Paint & Glass Bead 4" Road line Marking 6" Road line Marking Parking Space lines 24" Stop Bars ² Complete Handicap Spaces Large Arrows Small Arrows		up to 500LF LF LF LF LF EA	.22 .29 .20 SEE DEVIATION 35.00	
a. b. c. d. e. f.	riping (Paint & Glass Bead 4" Road line Marking 6" Road line Marking Parking Space lines 24" Stop Bars ² Complete Handicap Spaces Large Arrows		up to 500LF LF LF LF LF LF EA EA	.22 .29 .20 SEE DEVIATION 35.00 24.00	
a. b. c. d. e. f. g.	riping (Paint & Glass Bead 4" Road line Marking 6" Road line Marking Parking Space lines 24" Stop Bars ² Complete Handicap Spaces Large Arrows Small Arrows		up to 500LF LF LF LF EA EA EA EA	.22 .29 .20 SEE DEVIATION 35.00 24.00 12.00	
a. b. c. d. e. f. g.	riping (Paint & Glass Bead 4" Road line Marking 6" Road line Marking Parking Space lines 24" Stop Bars ² Complete Handicap Spaces Large Arrows Small Arrows 18" Crosswalks		up to 500LF	.22 .29 .20 SEE DEVIATION 35.00 24.00 12.00 .75	
a. b. c. d. e. f. g.	riping (Paint & Glass Bead 4" Road line Marking 6" Road line Marking Parking Space lines 24" Stop Bars ² Complete Handicap Spaces Large Arrows Small Arrows 18" Crosswalks 24" Crosswalks		up to 500LF LF LF LF EA EA EA LF LF LF	.22 .29 .20 SEE DEVIATION 35.00 24.00 12.00 .75 1.40	
a. b. c. d. d. e. f. g. h. i. j.	riping (Paint & Glass Bead 4" Road line Marking 6" Road line Marking Parking Space lines 24" Stop Bars ² Complete Handicap Spaces Large Arrows Small Arrows 18" Crosswalks 24" Crosswalks 6" White Edge Line Striping) LF pricing for projects	up to 500LF	.22 .29 .20 SEE DEVIATION 35.00 24.00 12.00 .75 1.40 .29	
a. b. c. d. d. e. f. g. h. i. j.	riping (Paint & Glass Bead 4" Road line Marking 6" Road line Marking Parking Space lines 24" Stop Bars ² Complete Handicap Spaces Large Arrows Small Arrows 18" Crosswalks 24" Crosswalks 6" White Edge Line Striping 6" Yellow Edge Line Striping) LF pricing for projects	up to 500LF LF LF EA EA EA LF LF LF LF LF LF	.22 .29 .20 SEE DEVIATION 35.00 24.00 12.00 .75 1.40 .29 .29	
a. b. c. d. e. f. g. h. i. j. k. l.	riping (Paint & Glass Bead 4" Road line Marking 6" Road line Marking Parking Space lines 24" Stop Bars ² Complete Handicap Spaces Large Arrows Small Arrows 18" Crosswalks 24" Crosswalks 6" White Edge Line Striping 6" Yellow Edge Line Striping 6" White Center Lane Skip Lir) LF pricing for projects	up to 500LF	.22 .29 .20 SEE DEVIATION 35.00 24.00 12.00 .75 1.40 .29 .29 .29	
a. b. c. d. e. f. g. h. i. j. k. l. m.	riping (Paint & Glass Bead 4" Road line Marking 6" Road line Marking Parking Space lines 24" Stop Bars ² Complete Handicap Spaces Large Arrows Small Arrows 18" Crosswalks 24" Crosswalks 6" White Edge Line Striping 6" Yellow Edge Line Striping 6" White Center Lane Skip Line 6" Double Yellow Center Lane) LF pricing for projects	up to 500LF LF LF EA EA EA LF LF LF LF LF LF LF LF LF	.22 .29 .20 SEE DEVIATION 35.00 24.00 12.00 .75 1.40 .29 .29 .29 .29 .29 .29 10.00	
a. b. c. d. e. f. g. h. i. j. k. l. m. n. o.	riping (Paint & Glass Bead 4" Road line Marking 6" Road line Marking Parking Space lines 24" Stop Bars ² Complete Handicap Spaces Large Arrows Small Arrows 18" Crosswalks 24" Crosswalks 6" White Edge Line Striping 6" Yellow Edge Line Striping 6" White Center Lane Skip Lir 6" Double Yellow Center Lane Traffic Diamonds Mobilization ¹) LF pricing for projects	<i>up to 500LF</i> LF LF EA EA EA LF LF LF LF LF LF LF LF LF L	.22 .29 .20 SEE DEVIATION 35.00 24.00 12.00 .75 1.40 .29 .29 .29 .29 .29 .29 .29 .29 .29 .29	
a. b. c. d. e. f. g. h. i. j. k. l. m. n. o.	riping (Paint & Glass Bead 4" Road line Marking 6" Road line Marking Parking Space lines 24" Stop Bars ² Complete Handicap Spaces Large Arrows Small Arrows 18" Crosswalks 24" Crosswalks 6" White Edge Line Striping 6" White Center Lane Skip Lir 6" Double Yellow Center Lane Traffic Diamonds Mobilization ¹ riping (Thermoplastic& Gla) LF pricing for projects	<i>up to 500LF</i> LF LF EA EA EA LF LF LF LF LF LF LF LF LF L	.22 .29 .20 SEE DEVIATION 35.00 24.00 12.00 .75 1.40 .29 .29 .29 .29 .29 .29 .29 .29 .29 .29	
a. b. c. d. e. f. g. h. i. j. k. l. k. l. m. n. o. 5. St	riping (Paint & Glass Bead 4" Road line Marking 6" Road line Marking Parking Space lines 24" Stop Bars ² Complete Handicap Spaces Large Arrows Small Arrows 18" Crosswalks 24" Crosswalks 6" White Edge Line Striping 6" Yellow Edge Line Striping 6" White Center Lane Skip Lir 6" Double Yellow Center Lane Traffic Diamonds Mobilization ¹) LF pricing for projects	up to 500LF LF LF LF EA EA EA LF LF LF LF LF LF LF LF LF LF	.22 .29 .20 SEE DEVIATION 35.00 24.00 12.00 .75 1.40 .29 .29 .29 .29 .29 .29 .29 .29 .29 .29	

EXHIBIT "A"

d.	24" Stop Bars ²	LF	
e.	Complete Handicap Spaces	EA	
f.	Large Arrows	EA	
g.	Small Arrows	EA	
h.			
i.	i. 24" Crosswalks		
j.	j. 6" White Edge Line Striping		
k.	6" Yellow Edge Line Striping	LF	
l.	6" White Center Lane Skip Lines	LF	
m.	6" Double Yellow Center Lane Solid Lines	LF	
n.	6" Thermoplastic Grinding/Removal	LF	
0.	Traffic Diamonds	EA	
р.	Mobilization ¹	LS	
6. Cu	t and Patch		
a.	Repairs - Cut & Patch 1.5"	SQ YD	25.71
7. Mi	scellaneous (as required items)		
			SEE
a.	Adjust Manholes & Valves	EA	DEVIATION
b.	Rubber Tire Rolling of Micro Surfaced Areas	SQ YD	
C.	Prep-work (per specifications, per project)	EA	
d.	Nighttime Premium ³	-	495.00
issues on an "as	able to provide a local representative for warranty needed basis" (Within a 60 miles radius of the is service available?	YES	
Indicate any and all manufacturer and/or provider warranties for the materials proposed. You may attach separate sheets if necessary. A minimum one (1) year warranty for all materials and labor is required.		1 YEAR MATERIAL/WORKMANSHIP	
Please provide a District purchase	oproximate lead time for services from receipt of order.	2 WE	EKS

¹ One Time Charge, Per Project, During "Normal" operating hours

² To include "STOP" prior to bar when no sign is present

³ One Time Charge, Per Project, Outside "Normal" operating hours

NOTE(S):

- When completing your proposal, do not attach any forms which may contain terms and conditions that conflict with those listed in the District's proposal documents. Inclusion of additional terms and conditions such as those which may be on your company's standard forms may result in your proposal being declared non-responsive.
- All price information to be used in the RFP evaluation must be on this proposal form. The price shall include all labor, equipment and materials and shall be F.O.B. destination. All prices shall remain firm for the life of the contract.
- District reserves the right to adjust any quantity upward or downward as may be warranted or necessary.

EXHIBIT "A"

"The undersigned, as Proposer, hereby declares that he/she has informed himself/herself fully in regard to all conditions to the work to be done, and that he/she has examined the RFP and Specifications for the work and comments hereto attached. The Proposer agrees, if this proposal is accepted, to contract with the Village Community Development Districts in the form of an Agreement, to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation, labor and service necessary to complete the work covered by the RFP and Contract Documents for this Project. The Proposer agrees to accept in full compensation for each item the prices named in the schedules incorporated herein.

Proposer agrees to supply the products or services at the prices proposed above in accordance with the terms, conditions and specifications contained in this RFP."

_KEITH DAVIS, VICE PRESIDENT____ Authorized Agent Name, Title (Print)

1

Authorized Signature

Date

Name of Proponent's Firm:

TRI-STATE ASPHALT CORP

This document must be completed and returned with your Submittal

EXCEPTIONS OR DEVIATIONS TO SPECIFICATIONS

Note: Proposer must sign the appropriate statement below as applicable.

() Proposer understands and agrees to all terms, conditions, requirements and specifications stated herein.

Firm:

Signature and Date:

(X) Proposer takes exceptions to terms, conditions, requirements or specifications stated herein. (Proposer must itemize each exception below and return with the Proposal Form.)

Firm: Tri-State Asphalt Corp 8/16 Signature and Date: 12018

24" STOP BARS TO BE PAINTED AT \$1.40 PER LF. "STOP" STENCIL \$24 EACH

MANHOLES & VALVE ADJUSTMENT TO BE PRICED PER JOB

Proposer should note that any exceptions taken from the stated terms and/or specifications <u>may</u>, but not necessarily will be cause for their submittal to be deemed "non-responsive", risking rejecting of the submittal.

Attached are _____ additional pages.

Name of Proponent's Firm:

TRI-STATE ASPHALT CORP

This document must be completed and returned with your Submittal

EXHIBIT "A"



TO:	Board of Supervisors Village Community Development District 5
FROM:	District Staff

DATE: 5/21/2021

SUBJECT: Old Business Status Update

ISSUE:

Old Business Status Update - May 21, 2021

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description

D Old Business Status Update

Public Information Flyer

Type Cover Memo Cover Memo



г

	V	CDD No. 5 Old Busi	ness Status Update		
ITEM	DATE ADDED	ASSIGNED DEPT	ACTION	STATUS (If Applicable)	COMPLETE
Track Deed Compliance Complaints for a one year period	10/16/20	COMMUNITYSTANDARDS	The Board requested the Staff track the number of complaints received, following the Board's action to eliminate the anonymous complaint option.	Staff will provide an update in November 2021.	
Prepare Public Information Flyer encouraging residents to contact Community Standards to address exterior maintenance of abandoned properties	3/11/21	COMMUNITYSTANDARDS			X
Revise March 18, 2021 Minutes to include additional detail.	4/16/21	CLERK		Revised Minutes have been provided.	х
Amend Resolution 21-04 to include requested revisions.	4/16/21	DISTRICT COUNSEL		Revised Resolution has been provided for Chairman signature.	X
	[Non-VCDD	No. 5 Items		

The Villages® Community Development Districts Community Standards

Procedures for Deed Compliance

- Staff receives a complaint.
- The Deed Compliance Officer visits the property to verify a complaint and if the violation is verified, the Deed Compliance Officer will attempt to contact the owner.
- If no contact is made out in the field, the Deed Compliance Officer will call the owner once they return to the office. If contact is made and the owner advises they will comply, staff works with them to achieve voluntary compliance.
- If no contact is made or the owner is not agreeable to bring his property into compliance, staff researches utility records to see if the utilities are delinquent or turned off. If they are, staff researches the property records to see if the property is in foreclosure and if it is, staff works with the property preservation department throughout the process to ensure work orders are being submitted for the maintenance to be completed. Staff also researches family members and emergency contacts to determine who may be responsible for the upkeep of the property as the mortgage company is not the owner of the property until the property transfers ownership through auction or quick claim deed.
- An initial letter is sent which gives a specific time frame to bring the property into compliance (Between 3 and 15 business days depending on the type of violation).
- If the property is not brought into compliance within the specified time frame, a second letter is written which provides 15 days to bring the property into compliance.
- If the property is still not brought into compliance within those 15 days, a third letter is sent indicating the date, time and location of a Public Hearing to be held before the respective Board of Supervisors to hear the facts of the case. The third letter also provides a statement that the Owner has a right to attend, present testimony, evidence and witnesses on their behalf in regards to the allegations, fines and charges against them and a statement advising that staff may be recommending that the Board find the Owner in violation, impose fines, initiate a lawsuit, seeking an injunction against the Owner and placing a lien against the property.



SUBJECT:	Financial Statements
DATE:	5/21/2021
FROM:	Anne Hochsprung, Finance Director
TO:	Board of Supervisors Village Community Development District 5

ISSUE:Financial Statements as of March 31, 2021

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description

- **D** Financial Statement
- **D** Cash & Investment Summary

Туре

Cover Memo Cover Memo



Financial Statement Summary As of March 31, 2021

Revenues

Year-to-Date (YTD) Revenues of \$3,074,000 are greater that than prior year-to-date (PYTD) revenues of \$3,013,000 and are at 94% of budgeted revenues of \$3,266,000.

- The District has collected 97% of the budgeted maintenance assessments in the amount of \$2,814,000. Sumter County collects the maintenance assessments on the annual tax bill and remits it to the District, net a 2% collection fee. The majority of assessments are collected from November through March. There was no increase in maintenance assessments levied in FY 2021.
- Investment earnings of \$259,000 (\$12,000 realized gains, \$247,000 net unrealized gains) are greater than prior year earnings of \$188,000 and compare favorably to the annual budgeted earnings of \$59,000.

The District has received 97% of the anticipated revenues through the county tax collections while the expenses will be incurred ratably over the 12-months. As of March 31, 50% of the year has lapsed.

Expenses and Other Changes

Year-to-Date Operating Expenses of \$1,312,000 are less than prior year-to-date expenses of \$1,344,000. Year to date spending is at 45% of the annual budget of \$2,943,000.

- Management and Other Professional services include Management fees, Deed Compliance, Technology Service and Tax Collection fees. Management fees increased by 5% over prior year.
- Utility Services include Electricity and Irrigation Water expenses and year to date spending is at 35% of budgeted expenses of \$239,000.
- Building, Landscape and Other Maintenance Expenses totaling \$1,016,000 are less than prior year of \$1,053,000 and are at 44% of budget. A large portion of this expense represents the Project Wide allocation totaling \$910,000, a slight decrease over prior year allocation.
- Other Expenses include insurance expense, legal advertising and other miscellaneous expenses.
- A total \$250,000 has been transferred to the Committed Renewal and Replacement Fund, consistent with prior year.

Change in Unreserved Net Position

Year-to-Date increase in Unreserved Net Position of \$1,512,000 is greater than prior year to date of \$1,419,000. By year end, based on the anticipated revenues and expenditures, the District will meet the budgeted decrease in Unreserved Net Position of (\$177,000).

Investment Earnings

The following table outlines the current month and year to date earnings by investment category:

			FL			
	CFB	FLCLASS	PALM	FL-FIT	FLGIT **	LTIP **
Current Month	0.00%	0.11%	0.08%	0.36%	-1.79%	1.45%
Year-to-date	0.00%	0.17%	0.12%	0.40%	0.36%	1.14%
Prior FY 2020	0.00%	0.26%	0.29%	0.52%	0.00%	6.43%

** Rate listed is one month in arrears

The Villages Community Development Districts District 5

al Budget 2,907,616 300 58,981 2,966,897 299,541 3,266,438	Budget % used 97% 485% 439% 104% 0% 94%	For the Six Months Ending March 31, 2021 REVENUES: Maintenance and Other Special Assessments Other Income Investment Income Total Revenues	(50%	YTD Actual 2,813,634		PYTD Actual		Variance
2,907,616 300 58,981 2,966,897 299,541	used 97% 485% 439% 104% <u>0%</u>	Maintenance and Other Special Assessments Other Income Investment Income Total Revenues	\$	2,813,634		יאס Actual	,	Variance
300 58,981 2,966,897 299,541	485% <u>439</u> % 104% <u>0%</u>	Maintenance and Other Special Assessments Other Income Investment Income Total Revenues	\$		Ś			
300 58,981 2,966,897 299,541	485% <u>439</u> % 104% <u>0%</u>	Other Income Investment Income Total Revenues	\$		Ś			
58,981 2,966,897 299,541	<u>439</u> % 104% <u>0%</u>	Investment Income Total Revenues		1 450	Ŷ	2,823,538	\$	(9,904)
2,966,897 299,541	104% <u>0%</u>	Total Revenues		1,456		1,356		100
299,541	<u>0%</u>			258,948		188,366		70,581
299,541				3,074,038		3,013,260		60,778
8,266,438	94%	Transfer In - Debt Service		-		-		-
		Total Available Resources:	\$	3,074,038	\$	3,013,260	\$	60,778
		EXPENSES:						
17,270	30%	Personnel Services		5,189		4,121		1,068
364,218	55%	Management and Other Professional Services 200,077		200,107		(30)		
239,002	35%	Utility Services 84,282			80,869		3,412	
,309,171	44%	Building, Landscape and Other Maintenance 1,016,018 1,0		1,052,683		(36,665)		
13,710	47%	Other Expenses 6,476		6,388		88		
2,943,371	45%	Total Operating Expenses1,312,0421,3		1,344,169		(32,126)		
500.000	50%	Transfers out of Unrestricted Fund		250.004		250.004		-
500,000	50%	Total Other Changes		250,004		250,004		-
3,443,371	45%	Total Expenses and Other Changes		1,562,046		1,594,173		(32,126)
(176,933)		Change in Unreserved Net Position	\$	1,511,992	<u>\$</u>	1,419,087	\$	92,904
		Total Cash, Net of Bond Funds	<u>\$</u>	17,249,169	<u>\$</u>	16,142,967	<u>\$</u>	1,106,202
		Fund Balance						
				6.008.382		5.685.438		
		Committed R and R Cart Paths & Villa Roads						
		Total Fund Balance	\$		Ś		Ś	1,099,927
5 5 5,4	943,371 500,000 500,000 143,371	943,371 45% 500,000 50% 500,000 50% 443,371 45%	D43,371 45% Total Operating Expenses 500,000 50% Transfers out of Unrestricted Fund 500,000 50% Total Other Changes 143,371 45% Total Expenses and Other Changes 143,371 45% Total Expenses and Other Changes 143,371 45% Change in Unreserved Net Position 176,933) Change in Unreserved Net Position 176,933) Total Cash, Net of Bond Funds 176,933 Fund Balance 176,933 Restricted - Capital Project Ph I 176,933 Restricted - Capital Project Ph I 176,933 Change in Unreserved Net Position	043,371 45% Total Operating Expenses	D43,371 45% Total Operating Expenses 1,312,042 500,000 50% Transfers out of Unrestricted Fund 250,004 500,000 50% Total Other Changes 250,004 600,000 50% Total Other Changes 250,004 600,000 50% Total Other Changes 250,004 600,000 50% Total Expenses and Other Changes 1,562,046 600,000 50% Change in Unreserved Net Position \$ 1,511,992 600,000 50% Total Cash, Net of Bond Funds \$ 17,249,169 600,000 50% Fund Balance 6,008,382 700,000 Fund Balance 100,000 543,922 8 Experised - Capital Project Ph I 543,922 9 Restricted - Capital Project Ph I 543,922 9 Restricted - Capital Project Ph II 814,792 10 Committed R and R General 6,767,204 10 Committed R and R General 6,767,204 10 Committed R and R Cart Paths & Villa Roads 3,104,875	043,371 45% Total Operating Expenses 1,312,042 000,000 50% Transfers out of Unrestricted Fund 250,004 000,000 50% Total Other Changes 250,004 000,000 50% Total Other Changes 250,004 000,000 50% Total Other Changes 1,562,046 000,000 50% Total Expenses and Other Changes 1,562,046 000,000 50% Change in Unreserved Net Position \$ 1,511,992 176,933) Change in Unreserved Net Position \$ 1,511,992 \$ 176,933) Total Cash, Net of Bond Funds \$ 17,249,169 \$ 176,933 Fund Balance 10 10 10 1000 Unassigned 6,008,382 10 10 1010 Restricted - Capital Project Ph I 543,922 10 10 1011 Restricted - Capital Project Ph II 814,792 10 10 1011 Restricted - Capital Project Ph II 814,792 10 10 10 1011 Restricted - Capital Project Ph II 814,792 10 10 10 <t< td=""><td>A43,371 45% Total Operating Expenses 1,312,042 1,344,169 500,000 50% Transfers out of Unrestricted Fund 250,004 250,004 500,000 50% Total Other Changes 250,004 250,004 443,371 45% Total Expenses and Other Changes 1,562,046 1,594,173 443,371 45% Total Expenses and Other Changes 1,511,992 \$ 1,419,087 176,933) Change in Unreserved Net Position \$ 1,511,992 \$ 1,419,087 176,933) Change in Unreserved Net Position \$ 1,511,992 \$ 16,142,967 176 Interserved Net Position \$ 17,249,169 \$ 16,142,967 177 Interserved Net Position \$ 17,249,169 \$ 16,142,967 177 Interserved Net Position \$ 17,249,169 \$ 16,142,967 177 Interserved Net of Bond Funds \$ 17,249,169 \$ 16,142,967 178 Interserved Net of Bond Funds \$ 17,249,169 \$ 16,142,967 178 Interserved Net of Bond Funds \$ 17,249,169 \$ 16,142,967 179 Interserved Net of Bond Funds \$ 17,249,169 \$ 16,142,967</td><td>A43,371 45% Total Operating Expenses 1,312,042 1,344,169 500,000 <u>50%</u> Transfers out of Unrestricted Fund 250,004 250,004 500,000 <u>50%</u> Total Other Changes 250,004 250,004 443,371 45% Total Other Changes 1,562,046 1,594,173 443,371 45% Total Expenses and Other Changes 1,562,046 1,594,173 176,933) Change in Unreserved Net Position \$ 1,511,992 \$ 1,419,087 \$ 176,933) Change in Unreserved Net Position \$ 1,511,992 \$ 1,6,142,967 \$ 176,933) Change in Unreserved Net Position \$ 17,249,169 \$ 16,142,967 \$ 176,933) Fund Balance Image: State St</td></t<>	A43,371 45% Total Operating Expenses 1,312,042 1,344,169 500,000 50% Transfers out of Unrestricted Fund 250,004 250,004 500,000 50% Total Other Changes 250,004 250,004 443,371 45% Total Expenses and Other Changes 1,562,046 1,594,173 443,371 45% Total Expenses and Other Changes 1,511,992 \$ 1,419,087 176,933) Change in Unreserved Net Position \$ 1,511,992 \$ 1,419,087 176,933) Change in Unreserved Net Position \$ 1,511,992 \$ 16,142,967 176 Interserved Net Position \$ 17,249,169 \$ 16,142,967 177 Interserved Net Position \$ 17,249,169 \$ 16,142,967 177 Interserved Net Position \$ 17,249,169 \$ 16,142,967 177 Interserved Net of Bond Funds \$ 17,249,169 \$ 16,142,967 178 Interserved Net of Bond Funds \$ 17,249,169 \$ 16,142,967 178 Interserved Net of Bond Funds \$ 17,249,169 \$ 16,142,967 179 Interserved Net of Bond Funds \$ 17,249,169 \$ 16,142,967	A43,371 45% Total Operating Expenses 1,312,042 1,344,169 500,000 <u>50%</u> Transfers out of Unrestricted Fund 250,004 250,004 500,000 <u>50%</u> Total Other Changes 250,004 250,004 443,371 45% Total Other Changes 1,562,046 1,594,173 443,371 45% Total Expenses and Other Changes 1,562,046 1,594,173 176,933) Change in Unreserved Net Position \$ 1,511,992 \$ 1,419,087 \$ 176,933) Change in Unreserved Net Position \$ 1,511,992 \$ 1,6,142,967 \$ 176,933) Change in Unreserved Net Position \$ 17,249,169 \$ 16,142,967 \$ 176,933) Fund Balance Image: State St



CASH AND INVESTMENT SUMMARY As of March 31, 2021

Fund			Balance	Current	Reconciled
Code	Account Name	Bank	as of 10/01/20	Balance	Yes/No
		GENERAL FUN	ID		
001	Cash Operating Acct	CFB	25,272.33	56,356.93	
001	FLCLASS	FLCLASS	2,622,219.49	4,074,143.56	
	Sub-total Cash & Cash Equivalents		2,647,491.82	4,130,500.49	
001	Cash-FL PALM	FLFIT	784,089.74	784,562.07	
001	Cash-FL-FIT	FLFIT	4,467,682.82	4,473,867.09	
001	FLGIT	FLGIT	5,535,300.11	5,543,549.44	
001	Long Term Investment	USB	2,075,571.62	2,316,689.46	
	Sub-total Investments		12,862,644.29	13,118,668.06	
	TOTAL - General		15,510,136.11	17,249,168.55	

	TOTAL - Debt service		1,354,710.37	3,040,944.10
202	Reserve Fund 2013B	SBA	175,000.00	175,000.00
202	Principal PrePay 2013B	USB	307,642.96	272,191.05
202	Revenue Fund 2013B	USB	268,477.36	1,350,240.96
201	Reserve Fund 2013A	SBA	125,000.00	125,000.00
201	Prepayment Fund 2013A	USB	309,075.74	224,141.45
201	Revenue Fund 2013A	USB	169,514.31	894,370.64

Grand Totals

16,864,846.48 20,290,112.65



TO:	Board of Supervisors Village Community Development District 5
FROM:	DPM Staff

DATE: 5/21/2021

SUBJECT: DPM Monthly Report

ISSUE:

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description

D D5 DPM Monthly Report

Type Cover Memo



District 5

May 2021

LANDSCAPE DIVISION

Upcoming Projects:

Prior Month Project Status:

1. Work order has been written for Unit 75 & 81, cul-de-sacs to finish up year 2 of 5 year plan. Plantings are still ongoing.

Completed Projects:

1. Hialeah Villas - New plant material installed at Villa entry

General Maintenance:

- 1. Regular Monthly Maintenance
 - Mowing
 - Edging
 - Trimming
 - Weeding
- 2. DPM continues to mow and create SOP furrow rows around the perimeter of the water retention areas. The height of cut has been raised to slow down water sheet flow and capture any nutrients.

WATER RESOURCE DIVISION

Upcoming Projects:

1. Identify basins needing spring Hydrilla treatment.

Prior Month Project Status:

Completed Projects:

General Maintenance:

- 1. Algae and nuisance vegetation control treatments.
- 2. Inspections, cleaning and maintenance to all Pump Stations within the District.

INFRASTRUCTURE DIVISION

Upcoming Projects:

- 1. Work orders for asphalt cut-and-patch were submitted for the following locations:
 - Bridgeport of Lake Sumter Entry
 - Golf Cart Path BVB East between Ternbery Forest Dr and Lake Miona Dr
 - Golf Cart Path BVB East between Lake Miona Dr and Rainey Trail / Rd 472
 - Golf Cart Path BVB West between Rainey Trail / Rd 472 and Belvedere
 - Golf Cart Path BVB East between Old Mill Run and Ternberry Forest Dr
- 2. The following locations have been rescheduled for painting at the end of July, pending various repairs:
 - Arlington Villas
 - Chesterfield Villas
 - Ezell Villas
 - Heritage Villas
 - Hialeah Villas
 - Inglewood Villas
 - Jasper Villas
 - Latrobe Villas
 - Sullivan Villas
 - Unit 78 (Belvedere) Wall
 - Belvedere Ent sign/wall
 - Lynnhaven/Ashland/Bonnybrook Ent Sign
 - Bonnybrook Ent Wall Sign
 - Liberty Park Ent Wall Sign
 - Bridgeport of lake Miona Ent Sign
 - Broyhill Villas
 - St. Charles Wall
 - St. Charles Sign
 - Southern Oak Villas
 - Swainwood Villas

Prior Month Project Status:

- 1. Interiors for tunnels B12, B14, B15, B16, B17, B18 are continuing to be monitored for proper moisture before painting.
- 2. Wall repairs that began on March 29, 2021 are continuing at the following locations:
 - Hialeah Villas
 - Ashland and Lynnhaven Walls
 - Bonnybrook Entry
 - Latrobe Villas
 - Bridgeport of Lake Miona
 - Liberty Park Sign
 - Sullivan Villas
 - Heritage Villa entry

Completed Projects:

1. The concrete curb at Liberty Park gate was repaired on April 16, 2021.

General Maintenance:

- 1. Ongoing inspections with repairs as needed:
 - Storm water structures
 - Roadway signage and striping
 - Tunnels and bollards

- Fences, walls, and entry signs
- Gate entries and guardhouses
- Villas roadways conditions
- Pest management



TO:Board of SupervisorsVillage Community Development District 5

FROM:

DATE:

SUBJECT: COVID-19 Update

ISSUE:

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:



то:	Board of Supervisors Village Community Development District 5
FROM:	Mark Brionez, District Counsel
DATE:	5/21/2021
SUBJECT:	June 15, 2021 – Supervisor Only Training for Ethics, Sunshine and Public Records Law

ISSUE:

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:



TO:	Board of Supervisors
	Village Community Development District 5

FROM:

DATE:

SUBJECT: Supervisor Ferlisi: PWAC After Agenda

ISSUE:

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description

D PWAC After Agenda

Type Cover Memo



Project Wide Advisory Committee Monthly Board Meetings held at: Savannah Recreation Center 1545 Buena Vista Blvd. The Villages, Florida 32162

District 5 - Jerry Ferlisi, Primary; Jerry Knoll, Alternate District 6 - Peter Moeller, Primary; Tom Griffith, Alternate District 7 - Jerry Vicenti, Primary; Steve Lapp, Alternate District 8 - Dennis Hayes (VC), Primary; Duane Johnson, Alternate District 9 - Steve Brown, Primary; Don Hickman, Alternate District 10 - Don Wiley (C), Primary; Ken Lieberman, Alternate District 11 - Don Brozick, Primary; Phil Grayber, Alternate District 12 - Jon Roudabush, Primary; Ron McMahon, Alternate Brownwood CDD - Ken Stoff, Primary

AFTER AGENDA

May 10, 2021 8:30 AM

The District encourages citizen participation in the democratic process and recognizes and protects the right of freedom of speech afforded to all. As the Committee conducts the business of the District, rules of civility shall apply. District Committee Members, Staff members, and members of the public are to communicate respectfully. It is preferred that persons speak only when recognized by the Committee Chair and, at that time, refrain from engaging in personal attacks or derogatory or offensive language. Persons who are deemed to be disruptive and negatively impact the efficient operation of the meeting shall be subject to removal after two verbal warnings.

Notice to Public: Audience Comments on all issues will be received by the Board.

The District Board welcomes participation during public meetings; however, in order to conduct business in an orderly fashion the Board of Supervisors requests you limit your comments to three (3) Minutes. If you have a general comment that is not included as an item on the agenda please come before the Board during the Audience Comments portion of the meeting. If your comment pertains to a specific on the agenda, the Chairman or Vice-Chairman will request public comments when the item is addressed. Thank you for attending the meeting and for your interest in your local government.

- 1. Call to Order
 - A. Roll Call A Supervisor from Districts 5 12 were present.
 - B. Pledge of Allegiance
 - C. Observation of Moment of Silence
 - D. Welcome Meeting Attendees
 - E. Audience Comments No audience comments were received.

Project Wide Fund

CONSENT AGENDA: Approved with no discussion.

A motion to approve the Consent Agenda is a motion to approve all recommended actions. All matters on the Consent Agenda are considered routine and no discussion is required unless desired by a Board Supervisor or a member of the public.

2. Approval of the Minutes

Approval of the Minutes for the Meeting held on April 12, 2021 and March 24, 2021 Budget Workshop Minutes.

3. Recommend Approval of Annual Renewal of Agreements 2021-2022

Review and approval to present Annual Agreement Renewals for the Sumter Landing Community Development District Board.

NEW BUSINESS:

4. FY21-22 Budget Review - Project Wide Fund – Staff provided an overview of the Fiscal Year 2021/2022 PWF Proposed Budget, Five Year CIP, Working Capital/Reserve Balances and the proposed decrease to the Districts' cost allocations of approximately .20%, with the exception of SLCDD Lake Sumter Landing (.79% increase) and District 13 (86% for Phase II). The Committee provided consensus to proceed with the presented proposed PWF Fiscal Year 2021/2022 Budget.

OLD BUSINESS:

 Old Business Status Update - PWF – Trolley tour will be scheduled in the late summer months, utilizing two trolleys to ensure social distancing.

Old Business Status Update - Project Wide Fund

Capital Projects Update - April, 2021
 Capital Projects Update - April, 2021

INFORMATIONAL ITEMS ONLY:

Financial Statements
 Financial Statement as of March 31, 2021

Sumter Landing Amenities Division Fund

NEW BUSINESS:

8. Recommend Approval of Annual Renewal of Agreements 2021-2022 – Approved with no discussion.

Review and approval to present Annual Agreement Renewals for the Sumter Landing Community Development District Board.

9. Recommend Award of Invitation to Bid (ITB) #21B-019 Bocce Court Carpet Replacement – **Approved with Committee discussion.**

Review and approval to present a recommendation of award for Invitation to Bid (ITB) #21B-019 Bocce Court Carpet Replacement to the Sumter Landing Community Development District (SLCDD).

10. Recommend Award of Invitation to Bid (ITB) #21B-020 Greens Renovation at Sweetgum and Sandhill Executive Golf Courses – Approved with Committee discussion.

Review and approval to present a recommendation of award for Invitation to Bid (ITB) #21B-020 Greens Renovation at Sweetgum and Sandhill Executive Golf Courses to the Sumter Landing Community Development District (SLCDD) Board.

 Award of Invitation to Bid (ITB) #21B-006 Kingfisher Golf Maintenance Facility Fire Restoration and Adoption of Budget Resolution 21-07 – Approved with Committee discussion.

Review and approval to present a recommendation of award for Invitation to Bid (ITB) #21B-006 Kingfisher Golf Maintenance Facility Fire Restoration and adoption of Budget Resolution 21-07 to the Sumter Landing Community Development District (SLCDD).

12. Recommend Award of Invitation to Bid (ITB) #21B-021 Pool Renovation, Resurfacing and Reconditioning for Various District Recreation Centers – Approved with Committee discussion. Approved with Committee discussion.

Review and approval to present a recommendation of award for Invitation to Bid (ITB) #21B-021 Pool Renovation, Resurfacing and Reconditioning for Various District Recreation Centers to the Sumter Landing Community Development District (SLCDD).

13. FY21-22 Budget Review - SLAD/Fitness Funds

FY21-22 Budget Review - SLAD/Fitness Funds – Staff completed a review of the Proposed Fiscal Year 2021/2022 SLAD Fund and Fitness Fund Budgets, \$2.3 million of building/structure maintenance projects and Five Year CIP. Staff reviewed the estimated costs associated with the request received to live stream Board/Committee meetings, which is \$80,000 annually for all Boards and Committees to participate or \$800 per meeting if only certain Boards choose to proceed with the live streaming. The Committee provided concurrence to proceed with the SLAD and Fitness Fund Proposed Budgets presented. The Committee considered the costs associated with live streaming, and directed Staff not to proceed with assembling any future analysis.

OLD BUSINESS:

- Old Business Status Update SLAD There are no Old Business items.
 Old Business Status Update- Sumter Landing Amenities Division
- 15. Capital Projects Update

INFORMATIONAL ITEMS ONLY:

16. Financial StatementFinancial Statement as of March 31, 2021

REPORTS AND INPUT:

- 17. District Manager Reports
 - A. COVID-19 Update
 - B. Bi-Monthly Executive Golf Course Update
 - C. Introduction of Hershel Wiley, Assistant Director DPM (Facilities, Construction & Town Centers)
 - D. Brownwood Woodshop Update
 - E. Correspondence from Chairman Wiley to Mike Berning, Chairman, SLCDD Board
- 18. District Counsel Reports There were no further District Counsel Reports

19. Supervisor Comments

Vice Chairman Hayes requested a review of the maintenance condition of the WRA located on Redfish Hole No. 3. Staff will review and provide update. Vice Chairman Harris inquired about the communication issues relating to the AFD

Vice Chairman Harris inquired about the communication issues relating to the AED system. Staff advised that the coding issue that existed in the 911 Dispatch communication system has been addressed.

Vice Chairman Hayes stated that the POA Monthly Newsletter included an article requesting that the District Boards complete a review of the Working Capital/Reserve Fund Levels; however, consideration needs to be given that the individual numbered Districts are also responsible for maintaining reserves for

PWF-related items.

Chairman Wiley inquired if Duke Energy is responsible for replacing the turf where power poles in the Village of Chitty Chatty were replaced. Staff advised that Duke Energy is responsible for the funding of the replacement turf.

20. Adjourn - The meeting was adjourned at 11:49 a.m.