



Seat 1 - Walter Martin, Vice Chairman
Seat 2 - Jerry Knoll, Supervisor
Seat 3 - Gerald Ferlisi, Supervisor
Seat 4 - Reed Panos, Supervisor
Seat 5 - Gary Kadow, Chairman

Monthly Board Meetings are held at:
Savannah Recreation Center
1545 Buena Vista Blvd.
The Villages, Florida 32162

AGENDA

July 16, 2021
8:00 AM

The District encourages citizen participation in the democratic process and recognizes and protects the right of freedom of speech afforded to all. As the Board conducts the business of the District, rules of civility shall apply. District Board Supervisors, Staff members, and members of the public are to communicate respectfully. It is preferred that persons speak only when recognized by the Board Chair and, at that time, refrain from engaging in personal attacks or derogatory or offensive language. Persons who are deemed to be disruptive and negatively impact the efficient operation of the meeting shall be subject to removal after two verbal warnings.

Notice to Public: Audience Comments on all issues will be received by the Board.

1. Call to Order
 - A. Roll Call
 - B. Pledge of Allegiance
 - C. Observation of Moment of Silence
 - D. Welcome Meeting Attendees

CONSENT AGENDA:

A motion to approve the Consent Agenda is a motion to approve all recommended actions. All matters on the Consent Agenda are considered routine and no discussion is required unless desired by a Board Supervisor or a Member of the Public.

2. Approval of the Minutes
Approval of the Minutes from the Meeting held on June 14, 2021 and the Budget Workshop held on May 18, 2021.
3. Annual Renewal of Agreement 2021-2022
Review and approval of Annual Agreement Renewal for the Village Community Development District #5 Board.
4. Resolution 21-06 Assistant Secretary
Adoption of Resolution 21-06 designating Kenneth C. Blocker as Assistant Secretary.

NEW BUSINESS:

5. Amendment Two and Renewal Two to ITB #18B-016 with Daves Fencing & Painting Inc. for Fencing – 2, 3 & 4 Board Installations, Repairs & Painting
Review and approval of Amendment Two and Renewal Two to the Agreement ITB #18B-016 between Village Community Development District #5 and Daves Fencing & Painting Inc. for Fencing – 2, 3 & 4 Board Installations, Repairs & Painting.

6. Fourth Amended and Restated Interlocal Governmental Agreement for Maintenance of Project Wide Improvements
Review and discussion pertaining to the Fourth Amended and Restated Interlocal Governmental Agreement for Maintenance of Project Wide Improvements.

OLD BUSINESS:

7. Old Business Status Update
Old Business Status Update - July 16, 2021

INFORMATIONAL ITEMS ONLY:

8. Deed Compliance Statistics
Deed Compliance Statistics March 1, 2011 through May 31, 2021.
9. Financial Statements
Financial Statements as of May 31, 2021
10. DPM Monthly Report

REPORTS AND INPUT:

11. District Manager Reports
 - A. CDD Orientation & Resident Academy
 - B. Momentum Meeting
 - C. Government Day
 - D. Community Watch Accreditation
 - E. Sumter County BOCC Fire & EMS Study Committee
12. District Counsel Reports
 - A. Fourth Amended and Restated Interlocal Governmental Agreement for Maintenance of Project Wide Improvements
13. Audience Comments
14. Supervisor Comments
 - A. Supervisor Knoll: PWAC After Agenda
15. Adjourn

HOSPITALITY * STEWARDSHIP * INNOVATION & CREATIVITY * HARD WORK

NOTICE

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based. Audio recordings of Board meetings, workshops or public hearings are available for purchase per Florida Statute 119.07 through the District Clerk for \$1.00 per CD requested. Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (352) 751-3939 at least five calendar days prior to the meeting.

The Villages®
Community Development Districts
District 5

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 5

FROM: Jennifer Farlow, District Clerk

DATE: 7/16/2021

SUBJECT: **Approval of the Minutes**

ISSUE: Approval of the Minutes from the Meeting held on June 14, 2021 and the Budget Workshop held on May 18, 2021.

ANALYSIS/INFORMATION: Staff requests approval of the Minutes from the Meeting held on June 14, 2021 and the Budget Workshop held on May 18, 2021.

STAFF RECOMMENDATION: Staff recommends approval of the Minutes from the Meeting held on June 14, 2021 and the Budget Workshop held on May 18, 2021.

MOTION: Motion to approve the Minutes from the Meeting held on June 14, 2021 and the Budget Workshop held on May 18, 2021.

ATTACHMENTS:

Description	Type
☐ Minutes - June 14, 2021	Cover Memo
☐ Minutes - May 18, 2021 BW	Cover Memo

**MINUTES OF MEETING
VILLAGE COMMUNITY
DEVELOPMENT DISTRICT NO. 5**

A meeting of the Board of Supervisors of Village Community Development District No. 5 was held on Friday, June 14, 2021 at 8:00 a.m. in the Ashley Wilkes Room at the Savannah Recreation Center, 1545 Buena Vista Blvd., The Villages, Florida, 32162.

Board members present and constituting a quorum:

Gary Kadow	Chairman
Walter Martin	Vice Chairman
Jerry Knoll	Supervisor
Jerry Ferlisi	Supervisor
Reed Panos	Supervisor

Staff Present:

Kenny Blocker	Deputy District Manager
Carrie Duckett	Assistant District Manager
Mark Brionez	District Counsel
Bruce Brown	District Property Management Director
Anne Hochsprung	Finance Director
Mark LaRock	Purchasing Director
Brittany Wilson	Director of Technology and Board Support Services
Candice Harris	Deputy District Clerk
Katie Evans	Assistant to District Clerk

FIRST ORDER OF BUSINESS: Call to Order

A. Roll Call

Chairman Kadow called the meeting to order at 8:00 a.m. and stated for the record all Supervisors were present representing a quorum.

B. Pledge of Allegiance

The Chairman led the Pledge of Allegiance.

C. Observation of Moment of Silence

The Board observed a moment of silence to acknowledge those individuals who have served our Country and community.

D. Welcome Meeting Attendees

The Board welcomed all residents in attendance.

CONSENT AGENDA:

Chairman Kadow advised the Board that a motion to approve the Consent Agenda is a motion to approve all recommended actions. All matters on the Consent Agenda are considered routine and no action is required unless desired by the Board Supervisor or a member of the public.

On MOTION by Reed Panos, seconded by Walter Martin, with all in favor, the Board took formal action on the following items included on the Consent Agenda:
SECOND ORDER OF BUSINESS: Approval of the Minutes from the Board Meeting held on May 21, 2021.
THIRD ORDER OF BUSINESS: Approval of Assignment RFP #18P-020 Disaster Debris Removal and Disposal Services (Tertiary) with Miller Pipeline, LLC and authorized the Chairman/Vice Chairman to sign the Agreement of Assignment.

FOURTH ORDER OF BUSINESS: Adoption of Resolution 21-05: Fiscal Year 2021/22 Proposed Budget

Barbara Kays, Budget Director, advised the Board has reviewed and discussed the Fiscal Year 2021/22 Recommended Budget during the public budget workshop held on May 18, 2021, where the Board directed Staff to include a 20% reduction in maintenance assessment revenue. Ms. Kays stated the change is reflected in the Proposed Budget and the tax collector fee was decreased as well. Ms. Kays advised the proposed operating budget is \$2,871,737 which is a decrease of \$571,634 or 17% from the current year original budget, mainly due to the elimination of the transfer to the General R & R and Other Roads R & R. Ms. Kays advised at this time, Staff is recommending the Board adopt Resolution 21-05 to approve the Fiscal Year 2021/22 Proposed Budget for and set the Public Hearing for adoption of the Fiscal Year 2021/22 Final Budget for September 8, 2021 at 1:30 p.m. at the Savannah Recreation Center.

On MOTION by Walter Martin, seconded by Reed Panos, with all in favor, the Board adopted Resolution 21-05 to approve the Fiscal Year 2021/22 Proposed Budget and to set the public hearing to adopt the Fiscal Year 2021/22 Final Budget for September 8, 2021 at 1:30 p.m. at the Savannah Recreation Center.

FIFTH ORDER OF BUSINESS: Old Business Status Update

Kenny Blocker, Deputy District Manager, provided an update on the following Old Business Status Update items:

- Track Deed Compliance Complaints for a one-year period: An update will be provided November 2021.
- Schedule meeting with Supervisor Panos regarding abandoned properties: The meeting was held on May 27, 2021.

Supervisor Panos advised he met with Ms. Duckett and Mark Brionez, District Counsel, to discuss the abandoned properties in District 5. Supervisor Panos had inquired if there was a way to identify abandoned homes before a complaint was received. Mr. Brionez advised the Deed Compliance Regulations would have to be changed. In response to Supervisor Panos' inquiry about an abandoned property being identified by the Utilities being turned off, Ms. Duckett advised that in working with the Finance Department it was determined that there are currently five (5) properties with the water turned off. Ms. Duckett stated Staff visited the five (5) properties and determined that none of the homes were out of compliance. They did not have overgrown grass, weeds or shrubs or mold on the home.

Mr. Blocker advised if a resident is aware of a violation or potential violation, then it should be reported to the Community Standards Department for a review to be completed.

Ms. Duckett advised at the meeting with Supervisor Panos, they discussed posting a flyer at the District 5 postal facilities in an effort to assist with educating residents. Ms. Duckett reviewed a sample of the flyer with the Board.

Supervisor Panos suggested the Board revisit the issue in six months, following distribution of the flyer at the postal facilities. Mr. Blocker advised Staff will add the item to Old Business.

Mr. Brionez advised Staff will monitor the identified five (5) properties and stated no complaint can be brought against the home owners; however, it would provide information about whether identifying the Utilities being turned off would identify abandoned homes.

Supervisor Panos stated he would visit the neighbors of the abandoned properties to see if they have any information on the home owners. Mr. Brionez cautioned Supervisor Panos, advising that during a Public Hearing, neighbors are permitted to attend and if a Supervisor has spoken to them previously that would be ex-parte communication.

Ms. Duckett advised there is a process that begins once a complaint is received by the Deed Compliance Department, which includes trying to reach the home owner or emergency contacts that might be listed. Ms. Duckett advised Staff would be making revisions to the flyer to include larger font prior to posting at the postal facilities in District 5, as well as include the flyer in the Weekly Bulletin and on the DistrictGov.org website. Staff will continue to monitor the five (5) properties with the Utilities turned off over the next few months to determine if they remain in compliance; however, will not act on any deed compliance issue, but will report the issues to the Board. Ms. Duckett advised in November Staff will review Deed Compliance complaint statistics with the Board following the elimination of anonymous complaints and will also compare if posting the Abandoned Property flyers reduced the number of complaints received by Community Standards Department.

- Provide Board with number of website hits: This was emailed to the Board.

SIXTH ORDER OF BUSINESS: Financial Statement

The Financial Statement as of April 30, 2021 was provided as information to the Board.

SEVENTH ORDER OF BUSINESS: DPM Monthly Report

The District Property Management (DPM) report was provided to the Board as information.

EIGHTH ORDER OF BUSINESS: District Manager Reports

A. COVID-19 Update

Mr. Blocker, Deputy District Manager, advised the District Offices and the recreation centers are open at 100% capacity and fully operational.

NINTH ORDER OF BUSINESS: District Counsel Reports

Mark Brionez, District Counsel, reminded the Board there will be a Supervisor only training for Ethics, Sunshine and Public Records Law on June 15, 2021 at 9:00 a.m. offered remotely via a phone or computer. Mr. Brionez requested any interested Supervisors notify the District Clerk.

TENTH ORDER OF BUSINESS: Audience Comments

No audience comments were received.

ELEVENTH ORDER OF BUSINESS: Supervisor Comments

A. Supervisor Ferlisi: PWAC After Agenda

Supervisor Ferlisi advised that the After Agenda from the Project Wide Advisory Committee (PWAC) meeting held on June 3, 2021 was provided as information to the Board and highlighted the following items addressed:

- The Committee approved multiple maintenance agreements.
- A trolley tour of the infrastructure south of SR 44 will be scheduled for the end of August.
- The Morse Boulevard Island Revetment Project will be going out for bid.
- The Committee discussed the Approval of the Fourth Amended and Restated Intergovernmental Agreement for Maintenance of Project Wide Improvements to separate into PWAC and PWAC II. The agreement will come before the Boards at the July Board meetings, where all participating Districts will review the Fourth Amended and Restated Interlocal Government Agreement for Maintenance of Project Wide Improvements.

Supervisor Ferlisi advised currently the Project Wide funds are allocated based on accessible acreage; however, he recommends the allocation be completed by total acreage, which would include parking lots that are not included in accessible acreage. Mr. Blocker advised the Fourth Amended Agreement has been approved by Sumter Landing Community Development District (SLCDD) and will appear on the Board's July meeting agenda and stated accessible acreage is utilized for bond assessments, maintenance assessments and the Project Wide Fund. Mr. Blocker advised as information, if every District does not agree to the proposed agreement, the current agreement will remain in place.

Supervisor Panos advised he would recommend allocating the funds by total acreage, changing the timeline to allow a shorter time to change the Agreements, changing Exhibit A to determine what

may be needed, and changing PWAC from an Advisory Committee a final decision-making body that would not need final approval from SLCDD.

TWELFTH ORDER OF BUSINESS: Adjourn

The meeting was adjourned at 9:08 a.m.

On MOTION by Jerry Knoll, seconded by Walter Martin, with all in favor, the Board adjourned the meeting.

Richard J. Baier
Secretary

Gary Kadow
Chairman

**MINUTES OF MEETING
VILLAGE COMMUNITY
DEVELOPMENT DISTRICT NO. 5**

A Budget Workshop of the Board of Supervisors of Village Community Development District No. 5 was held on Tuesday, May 18, 2021 at 8:00 a.m. in the Ashley Wilkes Room at the Savannah Center, 1545 N. Buena Vista Blvd., The Villages, Florida 32162.

Board members present and constituting a quorum:

Gary Kadow	Chairman
Walter Martin	Vice Chairman
Jerry Knoll	Supervisor
Jerry Ferlisi	Supervisor
Reed Panos	Supervisor

Staff Present:

Richard Baier	District Manager
Kenny Blocker	Deputy District Manager
Bruce Brown	District Property Management Director
Barbara Kays	Budget Director
Anne Hochsprung	Finance Director
Candice Harris	Deputy District Clerk

FIRST ORDER OF BUSINESS: Call to Order

A. Roll Call

Chairman Kadow called the workshop to order at 8:00 a.m. and stated for the record that all Board Supervisors were present representing a quorum.

B. Pledge of Allegiance

The Chairman led the Pledge of Allegiance.

C. Observation of Moment of Silence

The Board observed a moment of silence for those who served their Country and community.

D. Welcome Meeting Attendees

The Board welcomed all those in attendance at the Village Community Development District (VCDD) No. 5 Budget Workshop.

SECOND ORDER OF BUSINESS: Budget Review: Fiscal Year 2021/2022 Recommended Budget

Chairman Kadow read an opening statement in which he shared his thoughts about the past year and the financial struggles residents have had to overcome due to COVID-1. Chairman Kadow requested that Staff prepare three (3) budget scenarios for the Board's consideration which would provide a reduction in the District's maintenance assessment levels by 10%, 15% and 20% for Fiscal Year 2021/2022, and would not have an adverse effect on the District's financial standing. Chairman Kadow stated for the record that he would recommend the Board proceed with a 20% decrease.

Barbara Kays, Budget Director, advised that a budget packet was provided to the Board. Ms. Kays presented a PowerPoint presentation overview of the Proposed Budget for Fiscal Year 2021/2022 and highlighted the following:

Economic Forecast

Ms. Kays advised that some considerations were taken when preparing the budgets. The Consumer Price Index (CPI) in March 2021 was 2.62% and in April it was 4.16%. The CPI can impact the cost of items. Considerations of the economy include interest rate fluctuations, COVID-19 impacts, supply chain disruptions, price increases for raw materials and the shortage of supplies, as well as the continued growth of The Villages. She advised another consideration is the minimum wage increase and how it affects the contractors and vendors.

Fiscal Year 2021/2022 Revenues

- Maintenance Assessment levels have been kept at the same rate as the current fiscal year.
- An increase to the Interest/Miscellaneous revenue line of \$206,919, which is a result in the change to the budget process and providing a budget for unrealized gains.
- Total Operating Revenue has an increase of 7%, due to the unrealized gains in interest income.
- Usage of Working Capital has a decrease of \$71,963, which is due to transferring funds into the Reserves Funds.

- Usage of restricted Capital Project Phase I funds in the amount of \$76,744 and Capital Project Phase II funds in the amount of \$134,587 transferring into reserves.
- The District's total budgeted revenues are \$2,907,916.

Fiscal Year 2021/2022 Expenditures

- Project Wide Fees account for \$1,816,006 or 50% of the total budget.
- Transfers account for \$750,000 or 21% of the total budget.
- Personnel & Operating expenditures account for \$38,524 or 1% of the total budget
- Professional Services account for \$363,313 or 10% of the total budget.
- Utility Services account for \$239,176 or 6.5% of the total budget.
- Repair and Maintenance accounts for \$420,720 or 11.5% of the total budget.
- FY 2021/2022 recommended budget for appropriations is approximately a \$190,481 or a 5% increase. This is due to the transfer of \$750,000 which is an increase of \$250,000.

Fiscal Year 2021/2022 Expenditure Variances

- A 5% placeholder (\$9,591) has been budgeted for Management Fees and Tech Services.
- An increase of \$4,852 to the District's Deed Compliance Services allocation has been budgeted due to an increase in the number of Deed Restriction Complaints and Architectural Review Committee (ARC) applications submitted.
- A decrease of \$78,023 has been budgeted in Building/Structure Maintenance Services, due to the completion of wall and entry painting completed during the current year.
- An increase of \$28,022 has been budgeted for Landscape Maintenance-Recurring to address potential increases in current contracts expiring September 30, 2021.
- The transfer to the Other Roads Reserve Fund has been increased \$250,000, per board direction, utilizing surplus funds.
- Recommended Fiscal Year 2021/2022 Project Wide cost allocation is \$1,816,006, which is a decrease of .2% or \$3,695. The District 5 assessable acreage is 1,297.59 acres or 12.49% of the overall assessable acreage within the Project Wide Fund (PWF). The Project Wide Fund spreads the cost and risk of the operation and maintenance of the infrastructure and facilities that benefit all residents in the community and the cost allocations are based on assessable acreage.

Restricted Capital Funds

- Restricted funds must be spent on capital projects within the specific phase covered by the bond refunding. The restricted funds can be utilized for funding District 5 capital projects budgeted in PWF.
- The PWF cost allocation amount will remain at the same level of \$1,816,006, however, the funding sources for the PWF cost allocation amount will be adjusted.
- District 5 fence projects in the amount of \$233,838 are budgeted in the Fiscal Year 2021/2022 PWF, and are located in Phase I and Phase II. District 5 restricted funds will be utilized to pay for those projects in the PWF, reducing the overall amount utilized from the District's operating fund. \$186,723 will be utilized from the Phase I Restricted Funds and \$47,115 will be utilized from the Phase II Restricted Funds.

Five Year Capital Improvement Plan

- Fiscal Year 2021/2022 - \$440 for villa wall & entry painting.
- Fiscal Year 2022/2023 - \$90,743: \$23,622 for villa wall & entry painting and \$67,121 for road rejuvenator.
- Fiscal Year 2023/2024 - \$65,017: \$2,418 for villa wall & entry painting and \$62,600 for road rejuvenator.
- Fiscal Year 2024/2025 - \$17,215: the amount is \$17,215 for villa wall & entry painting.
- For FY 24/25, the amount is \$66,172 for villa wall & entry painting.

Working Capital and Reserve Balances

Ms. Kays advised that as part of the Fiscal Year 2021/2022 budget process, Staff is reviewing the District's Working Capital and Reserve Balances in preparation of the Board discussing the potential development of a formal policy or guidelines to establish appropriate minimum levels of Working Capital and Reserve Fund Balances. The direction provided by the District 5 Board is to maintain approximately \$2.5 million balance in Working Capital. Surplus funds up to \$350,000 would then be transferred to the General R & R Fund, and any remaining surplus funds into the Road Reserve.

Ms. Kays advised that per review of the Governmental Accounting Standards Board (GASB) Statement 34 and 54 established and further defined fund balance categories to provide users with a better understanding of the purposes for the particular funds. Currently there are three (3) categories that are utilized:

- Unassigned: Relates to the Working Capital balance. These are funds that have not been assigned to other funds, and are not restricted, committed or assigned to a specific purpose within the General Fund, which are considered to be unrestricted funds.
- Committed: The General R & R Reserve Fund balance and Road R & R Reserve balances are considered committed, as they are to be used for specific purposes as identified by the Board, which are considered to be restricted funds.
- Restricted: The funds are restricted for capital improvements only within the specific phase (Bond Refunding).

Ms. Kays stated that each year the Working Capital and Reserve Fund balances are reviewed during the annual budget process, and advised that the initial beginning balance is based on the prior year-end audited financial statements. For Fiscal Year 2021/2022 a transfer of \$350,000 is budgeted to the General R&R and a transfer of \$400,000 is budgeted for the Road R&R Reserve. Ms. Kays reviewed the definition of Working Capital and its uses and advised that it equals the current assets less the current liabilities, which are unassigned and/or unrestricted. The Working Capital estimated ending balance as of September 30, 2022 is \$4,189,229 which exceeds the recommended four (4) months of operating revenues. The General R & R Reserve Fund estimated ending balance as of September 30, 2022 is \$7.3 million and are utilized to fund emergency/unforeseen expenditures i.e. hurricane/weather damages, depression repairs etc., to fund replacement and new capital projects for sustainability, aesthetics, technology and other criteria as identified by Board of Supervisors and it places the District in better standing with Bond Rating agencies as they look at reserve levels when rating current and future debt. The Road R & R estimated ending balances as of September 30, 2022 is \$3.6 million. The Road R & R Reserves are utilized for mill and overlay of villa road capital projects. The District 5 Board approved completing mill and overlay of all villa roads (prior to the 20 year plan) using available restricted funds and road reserve funds over two fiscal years (2015/2016). Staff has reviewed Governmental Finance Officers Association best practices, and various policies for Reserves minimum levels, and provides the following options for the Board's consideration:

- Minimum reserves equal to a percentage of Net Asset Value on prior year audit: Fiscal Year 2019/2020 Net Asset Value \$1.2 million/District 5 Owned and Project Wide Maintained \$12.9 million; 10% of Net Asset Value is \$121,000/Total Combined \$1.4 million, 15% of Net Asset

Value is \$181,000/Total Combined \$2.1 million and 20% of Net Asset Value is \$241,000/\$2.8 million.

- Annually transfer an amount based on a percentage of the prior year's depreciation costs of the District's assets. Fiscal Year 2019/2020 depreciation: \$3.3 million; an annual transfer of 50% would be \$1.65 million, an annual transfer of 75% would be \$2.5 million and an annual transfer of 100% would be \$3.3 million.

Supervisor Ferlisi inquired why the District would utilize Restricted Funds when the maintenance for these items are addressed through the PWF. Ms. Kays advised that that the Restricted Funds can only be utilized for capital projects within those specific Phases. Utilizing the Restrict Funds for those capital project within the PWF will then reduce the cost allocation from the District's Operating budget. Richard Baier, District Manager, advised that District 5 is ultimately responsible for the maintenance of the infrastructure within the District. Ms. Kays reiterated that each Board directed that the reserves for PWF related projects would be maintained within the individual Districts; therefore if funding of an unforeseen PWF project became necessary, each District would be responsible for providing their proportionate share.

Ms. Kays reviewed the Working Capital & Reserve Assumptions which is based on keeping the maintenance assessments at the same rate. At the end of five (5) years there would be an ending balance of \$2.5 million in the Working Capital, an ending balance of \$8.7 million in General R & R and an ending balance of \$4.9 million in the Villa Road R & R. The Phase I Restricted Fund estimated ending balance would be \$917,118 and the Phase II Restricted Fund estimated ending balance would be \$1.7 million.

Supervisor Panos inquired if the reserve fund balances are adequate or if they should be re-evaluated.

Chairman Kadow stated that he believes the reserve fund balances are appropriate.

Supervisor Knoll inquired if consideration has been given to the potential increase in funding that might be necessary to address future projects, and requested clarification that the savings realized from the bond refundings are maintained in the Restricted Funds. Ms. Kays confirmed that the Restricted Funds are the savings realized from the bond refundings, and stated that while costs are always changing, Staff budgets conservatively and includes a 2% annual increase for expenditures.

Supervisor Ferlisi inquired when funding for the villa roads was previously reviewed. Ms. Kays advised that this Board made the decision to complete the mill and overlay of all villa road in Fiscal Year 2015/2016, which would mean that Fiscal Year 2035/2036 would be the timeframe for the future mill and overlay. Ms. Kays advised that information is prepared based on guidance, but in estimating costs, and including inflationary factors, Staff utilized the current contract and included a 7% increase every five (5) years, and after the first three (3) years of the contract assumed there is a 3% increase for the fourth and fifth years, in Fiscal Year 3035/3036 there would be Restricted Funds available to address future mill and overlay.

Maintenance Assessment Rates

Ms. Kays provided a historical overview of the District's maintenance assessment levels and advised that for each 1% decrease there is a \$29,076 of maintenance assessment revenue, a 20% decrease would result in an annual decrease of \$581,523.

Following discussion, the Board directed Staff to proceed with preparation of the Fiscal Year 2021/2022 Proposed Budget with a 20% decrease to the maintenance assessment level.

Ms. Kays stated that if the Board does not have any changes to the proposed Fiscal Year 2021/2022 budget or the proposed maintenance assessment rate as presented today, the Board will be asked to approve the Proposed Budget at the meeting held on June 4, 2021. The Proposed Budget meeting was moved to Monday, June 14, 2021 at 8 a.m. A Public Hearing will then be held on September 8, 2021 at which time the Board will formally adopt the final budget and final maintenance assessment rate.

THIRD ORDER OF BUSINESS: District Manager Reports

There were no District Manager Report.

FOURTH ORDER OF BUSINESS: District Counsel Reports

There were no District Counsel Reports.

FIFTH ORDER OF BUSINESS: Supervisor Comments:

Wayne Lock, Village of Sunset Ridge, inquired about the management of the \$14 million in the Reserve Funds.

Chairman Kadow advised that the District has an adopted Investment Policy and the funds are invested in both short and long term investments.

SIXTH ORDER OF BUSINESS: Adjourn

The meeting was adjourned at 9:31 a.m.

On MOTION by Walter Martin, seconded by Jerry Knoll, with all in favor, the Meeting was adjourned
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Richard J. Baier
Secretary

Gary Kadow
Chairman

The Villages®
Community Development Districts
District 5

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 5

FROM: Mark LaRock, Purchasing Director; Janet Mrozowski, Purchasing Operations Coordinator

DATE: 7/16/2021

SUBJECT: **Annual Renewal of Agreement 2021-2022**

ISSUE:

Review and approval of Annual Agreement Renewal for the Village Community Development District #5 Board.

ANALYSIS/INFORMATION:

The agreement listed below requires renewal for the fiscal year 2021-2022. The agreement type and annual agreement amount (**there is no price change with this renewal**) is listed for your information.

Contractor	Contract #	Type	Area/Service	Annual Agreement Amount
PFM Asset Management LLC Renewal Eleven	10P-015	Investment Advisory Services	VCDD5 (Proportional)	Proportional Pricing Per Exhibit A of Agreement

STAFF RECOMMENDATION:

Staff requests approval of above referenced Annual Agreement Renewal for fiscal year 2021-2022.

MOTION:

Motion to approve the above referenced Annual Agreement Renewal and authorize Chair/Vice Chair to sign the renewal document.

ATTACHMENTS:

Description	Type
❑ VCDD5 PFM Asset Mgmt 10P-015 Renew11	Exhibit

**RENEWAL ELEVEN TO THE AGREEMENT BETWEEN
VILLAGE COMMUNITY DEVELOPMENT DISTRICT #5
AND PFM ASSET MANAGEMENT LLC
FOR INVESTMENT ADVISORY SERVICES
RFP #10P-015**

THIS RENEWAL is entered into this 16th day of July 2021, by and between VILLAGE COMMUNITY DEVELOPMENT DISTRICT #5 (VCDD5), whose mailing address is 984 Old Mill Run, The Villages, FL 32162 and PFM ASSET MANAGEMENT LLC (CONSULTANT) whose mailing address is 300 S. Orange Avenue, Suite 1170, Orlando, FL 32801.

RECITALS

WHEREAS, VCDD5 and CONSULTANT entered into Agreement RFP #10P-015 for Investment Advisory Services (AGREEMENT) on behalf of VCDD5 dated January 15, 2010 with option to renew annually, if agreed to in writing by both parties; and

WHEREAS, VCDD5 and CONSULTANT entered into Renewal One and Amendment One to the AGREEMENT on September 2, 2011, effective October 1, 2011; and

WHEREAS, VCDD5 and CONSULTANT entered into Renewal Two to the AGREEMENT on September 7, 2012, effective October 1, 2012; and

WHEREAS, VCDD5 and CONSULTANT entered into Renewal Three to the AGREEMENT on September 6, 2013, effective October 1, 2013; and

WHEREAS, VCDD5 and CONSULTANT entered into Renewal Four to the AGREEMENT on September 5, 2014, effective October 1, 2014; and

WHEREAS, VCDD5 and CONSULTANT entered into Renewal Five to the AGREEMENT on September 3, 2015, effective October 1, 2015; and

WHEREAS, VCDD5 and CONSULTANT entered into Renewal Six to the AGREEMENT on September 13, 2016, effective October 1, 2016; and

WHEREAS, VCDD5 and CONSULTANT entered into Renewal Seven to the AGREEMENT on August 18, 2017, effective October 1, 2017; and

WHEREAS, VCDD5 and CONSULTANT entered into Renewal Eight and Amendment Two to the AGREEMENT on August 17, 2018, effective October 1, 2018; and

WHEREAS, VCDD5 and CONSULTANT entered into Renewal Nine to the AGREEMENT on July 19, 2019, effective October 1, 2019; and

WHEREAS, VCDD5 and CONSULTANT entered into Renewal Ten to the AGREEMENT on October 16, 2020, effective October 16, 2020; and

WHEREAS, VCDD5 and CONSULTANT desire to renew the existing AGREEMENT which expires on September 30, 2021, as set forth below.

**RENEWAL ELEVEN TO THE AGREEMENT BETWEEN
VILLAGE COMMUNITY DEVELOPMENT DISTRICT #5
AND PFM ASSET MANAGEMENT LLC
FOR INVESTMENT ADVISORY SERVICES
RFP #10P-015**

NOW, THEREFORE, in consideration of the foregoing Recitals and the mutual covenants and conditions contained herein, VCDD5 and CONSULTANT agree as follows:

1. The above Recitals are true and correct and are hereby incorporated into this paragraph.
2. VCDD5 and CONSULTANT hereby renew the AGREEMENT and any Amendments thereto through September 30, 2022. The AGREEMENT and all Amendments are hereby incorporated into this paragraph.
3. For the satisfactory performance of the services outlined in the AGREEMENT and this Renewal, VCDD5 agrees to pay to CONSULTANT their proportionate share of total District cost of Twenty Thousand and 00/100 Dollars (\$20,000.00) to be shared by all Village Community Development Districts.
4. VCDD5 and CONSULTANT agree that all other terms and conditions of the AGREEMENT and Amendments thereto are hereby ratified and confirmed and shall continue in full force and effect except as renewed herein.

IN WITNESS WHEREOF, said VCDD5 has caused this Renewal to be executed in its name by the Chairman of the VILLAGE COMMUNITY DEVELOPMENT DISTRICT #5, attested by the clerk of said VCDD5, and PFM ASSET MANAGEMENT LLC has caused this Renewal to be executed in its name by its authorized representative, attested to and has caused the seal of said limited liability company to be hereto attached (if applicable), all on the day and year written above.

**VILLAGE COMMUNITY
DEVELOPMENT DISTRICT #5**

By: _____

Print Name

Print Title

Date

Attest

PFM ASSET MANAGEMENT LLC

By: _____

Print Name

Print Title

Date

Attest

Distribution of PFM Annual Fee Based on Investable Balances
Monthly Payment Calculation
2021-22

District	9/30/2021 Net Investable Funds	Percent of Total, All Districts	Distribution of Annual Fee 2021-2022	Monthly Allocation	Accounting Expense Code	SL FIT
District No. 1	\$2,069,829.54	0.71%	\$142.00	\$11.82	01001 0000 000.519319	
District No. 2	\$1,629,912.65	0.56%	\$112.00	\$9.33	02001 0000 000.519319	
District No. 3	\$1,868,153.10	0.65%	\$130.00	\$10.83	03001 0000 000.519319	
District No. 4	\$3,274,574.27	1.13%	\$225.75	\$18.80	04001 0000 000.519319	
District No. 5	\$13,409,292.16	4.63%	\$925.75	\$76.15	05001 0000 000.519319	
District No. 6	\$12,694,320.24	4.38%	\$875.75	\$71.98	06001 0000 000.519319	
District No. 7	\$4,914,473.93	1.70%	\$339.75	\$28.30	07001 0000 000.519319	
District No. 8	\$8,086,398.59	2.79%	\$557.75	\$46.28	08001 0000 000.519319	
District No. 9	\$13,792,997.41	4.76%	\$951.75	\$79.11	09001 0000 000.519319	
District No. 10	\$4,306,365.53	1.49%	\$297.75	\$24.80	10001 0000 000.519319	
District No. 11	\$1,941,092.67	0.67%	\$134.00	\$11.17	11001 0000 000.519319	
District No. 12	\$2,876,403.09	0.99%	\$198.00	\$16.49	12001 0000 000.519319	
District No. 13	\$702,415.56	0.24%	\$46.00	\$3.83	13001 0000 000.519319	

Number Districts	\$71,566,228.74	25.00%	\$4,936.25	\$408.89		
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General	\$14,559,444.19	5.03%	\$1,005.75	\$84.00	20001.1011.000.512319	
VOSS	\$1,465,368.90	0.51%	\$102.00	\$8.50	20121 5051 000.539319	
Rlg Acres	\$223,989.57	0.08%	\$16.00	\$1.33	20122 5000 000.539319	
Rd Maint	\$678,946.82	0.23%	\$46.00	\$4.00	20123 5000 000.539319	
Safety	\$11,002,601.93	3.80%	\$759.75	\$63.50	20124 9091 000.522319	
Comm Stds	\$457,373.67	0.16%	\$32.00	\$2.67	20125 8082 000.514319	
RAD	\$46,016,319.79	15.89%	\$3,177.75	\$265.73	20421 1011 000.513319	
LSSA	\$17,160,363.50	5.93%	\$1,185.75	\$98.98	20422 1000 000.536319	
VCSA	\$13,662,302.01	4.72%	\$943.75	\$78.81	20423 1000 000.536319	
TEA	\$29,241.68	0.01%	\$2.00	\$0.17	20425 2000 000.578319	

VCCDD	\$105,255,952.06	36.00%	\$7,270.75	\$607.69		
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LSL	\$1,500,376.13	0.52%	\$104.00	\$8.92	30131 5051 000.539319	
Project Wide	\$7,995,147.67	2.76%	\$551.75	\$46.23	30132 5000 000.539319	
SLAD	\$59,072,081.56	20.40%	\$4,079.75	\$340.03	30431 1011 000.513319	
Fitness	\$3,474,675.73	1.20%	\$239.75	\$20.00	30434 2000 004.575319	\$4.00
					30434 2000 005.575319	\$4.00
					30434 2000 007.575319	\$4.00
					30434 2000 008.575319	\$4.00
					30434 2000 010.575319	\$4.00

SLCDD	\$72,042,281.09	25.00%	\$4,975.25	\$415.18		\$20.00
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NSU	\$33,548,198.41	11.59%	\$2,317.75	\$193.24	40442 1000 536.536319	
SSF	\$2,695,856.26	0.93%	\$186.00	\$15.50	40444 1000 534.534319	
CSU	\$1,653,065.83	0.57%	\$114.00	\$9.50	40445 1000 000.536319	

NSCUDD	\$37,897,120.50	13.00%	\$2,617.75	\$218.24		
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BROWNWOOD	\$2,801,280.75	1.00%	\$200.00	\$16.67	50151 5051 000.539319	
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FY Total	\$289,562,863.14	100.00%	\$20,000.00	\$1,666.67		
	\$0.00					

The Villages®
Community Development Districts
District 5

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 5

FROM: Richard J. Baier, District Manager

DATE: 7/16/2021

SUBJECT: **Resolution 21-06 Assistant Secretary**

ISSUE: Adoption of Resolution 21-06 designating Kenneth C. Blocker as Assistant Secretary.

ANALYSIS/INFORMATION:

District Management continually reviews the operations of the District to ensure that there is continuity in the services provided. To this end, Staff is requesting that all of the Boards appoint Kenneth C. Blocker, Deputy District Manager, as Assistant Secretary. This designation will grant Mr. Blocker signatory authority to carry out the policies of each Board in the event the Secretary to the Board is unavailable.

This action has no impact on the designation of Secretary to the Board, or the designation of the Registered Agent and District Manager.

STAFF RECOMMENDATION: Staff recommends that the Board adopt Resolution 21-06 appointing Kenneth C. Blocker as Assistant Secretary.

MOTION: Motion to adopt Resolution 21-06 appointing Kenneth C. Blocker as Assistant Secretary and authorize the Chair to execute the document.

ATTACHMENTS:

Description	Type
□ Resolution 21-06 Assistant Secretary	Cover Memo

RESOLUTION 21-06

**A RESOLUTION DESIGNATING KENNETH C. BLOCKER
AS ASSISTANT SECRETARY OF VILLAGE COMMUNITY
DEVELOPMENT DISTRICT NO. 5.**

WHEREAS, the Board of Supervisors of the Village Community Development District No. 5 desires to appoint Kenneth C. Blocker as Assistant Secretary;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD
OF SUPERVISORS OF THE VILLAGE COMMUNITY
DEVELOPMENT DISTRICT NO. 5:**

1. This Resolution is adopted pursuant to Chapter 190, Florida Statutes and other applicable provisions of law.
2. Kenneth C. Blocker is appointed Assistant Secretary effective July 16, 2021.

THIS RESOLUTION INTRODUCED and ADOPTED by the BOARD OF SUPERVISORS at their regular meeting on July 16, 2021.

ATTEST:

Village Community Development District
No. 5

Richard J. Baier, Secretary

Gary Kadow, Chair

The Villages®
Community Development Districts
District 5

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 5

FROM: Mark LaRock, Purchasing Director; Janet Mrozowski, Purchasing Operations Coordinator

DATE: 7/16/2021

SUBJECT: **Amendment Two and Renewal Two to ITB #18B-016 with Daves Fencing & Painting Inc. for Fencing – 2, 3 & 4 Board Installations, Repairs & Painting**

ISSUE:

Review and approval of Amendment Two and Renewal Two to the Agreement ITB #18B-016 between Village Community Development District #5 and Daves Fencing & Painting Inc. for Fencing – 2, 3 & 4 Board Installations, Repairs & Painting.

ANALYSIS/INFORMATION:

On May 18, 2018, Village Community Development District #5 Board and Daves Fencing & Painting Inc. entered into Agreement ITB #18B-016 for Fencing – 2, 3 & 4 Board Installations, Repairs & Painting with unit pricing for various types of fencing installed. On September 4, 2020, Amendment One added a one-time 3% increase in the 4th year of the Agreement effective October 1, 2020.

As a consequence of supply chain disruptions caused by the pandemic and the resulting escalating cost of lumber, Daves Fencing & Painting Inc. is currently unable to procure lumber at a fair market value for the extensive workload of the District. District staff requested and received “installation only” unit pricing from Contractor to be used when the District utilizes its procurement power to direct purchase lumber until supply chain disruptions are mitigated. District staff is requesting to amend these “installation only” prices to supplement the current Agreement.

The current Agreement expires September 30, 2021. Renewal Two extends the Agreement through September 30, 2022.

BUDGET IMPACT:

Utilizing the District’s procurement power, there should be limited impact to current funds budgeted for this Agreement.

STAFF RECOMMENDATION:

Staff requests approval of Amendment Two and Renewal Two to the Agreement ITB #18B-016 with Daves Fencing & Painting Inc. to supplement the unit prices as reflected in Exhibit A and to renew Agreement through September 30, 2022.

MOTION:

Motion to approve Amendment Two and Renewal Two to the Agreement ITB #18B-016 with Daves Fencing & Painting Inc. to supplement the unit prices as reflected in Exhibit A and to renew Agreement through September 30, 2022; and authorize the Chairman/Vice Chairman to sign the Amendment and Renewal.

ATTACHMENTS:

Description	Type
▣ VCDD5 Daves Fencing 18B-016 Amend2 Renew2	Exhibit

**AMENDMENT TWO AND RENEWAL TWO OF THREE TO THE AGREEMENT BETWEEN
VILLAGE COMMUNITY DEVELOPMENT DISTRICT #5
AND DAVES FENCING & PAINTING, INC. FOR
FENCING – 2, 3 & 4 BOARD INSTALLATIONS, REPAIRS AND PAINTING (RE-BID)
ITB #18B-016**

THIS AMENDMENT and RENEWAL is entered into this 16th day of July 2021, by and between VILLAGE COMMUNITY DEVELOPMENT DISTRICT #5 (VCDD5), whose mailing address is 984 Old Mill Run, The Villages, FL 32162 and DAVES FENCING & PAINTING, INC. (CONTRACTOR), whose mailing address is 9622 County Road 205, Wildwood, FL 34785.

RECITALS

WHEREAS, VCDD5 and CONTRACTOR entered into Agreement ITB #18B-016 for Fencing – 2, 3 & 4 Board Installations, Repairs and Painting Services (AGREEMENT) for properties such as those owned or operated by VCDD5, dated May 18, 2018; and

WHEREAS, VCDD5 and CONTRACTOR entered into Amendment One to the AGREEMENT on September 4, 2020 and effective October 1, 2020; and

WHEREAS, VCDD5 and CONTRACTOR entered into Renewal One to the AGREEMENT on September 4, 2020 and effective October 1, 2020; and

WHEREAS, VCDD5 and CONTRACTOR desire to amend the Agreement pursuant to unforeseen supply chain disruption caused by Covid-19; and

WHEREAS, VCDD5 and CONTRACTOR desire to renew the existing Agreement which expires September 30, 2021, as set forth below.

NOW, THEREFORE, in consideration of the foregoing Recitals and the mutual covenants and conditions contained herein, VCDD5 and CONTRACTOR agree as follows:

1. The above Recitals are true and correct and are hereby incorporated into this paragraph.
2. VCDD5 and CONTRACTOR hereby amend the Agreement under “Section 1 - SERVICES BY CONTRACTOR” to incorporate Paragraph 1.1.1 as follows:

1.1.1 CONTRACTOR, for and in consideration of the payments hereinafter, agrees to alternate unit prices for INSTALLATION ONLY for Fencing – 2, 3 & 4 Board Installation, Repairs and Painting as defined in “Exhibit A – Amendment #2” if and when lumber is purchased directly by VCDD5. The amended unit prices are effective July 16, 2021.

3. VCDD5 and CONTRACTOR hereby renew the Agreement and any Amendments thereto for a term of October 1, 2021, and ending September 30, 2022. The Agreement and all Amendments are hereby incorporated into this paragraph.

4. VCDD5 and CONTRACTOR agree that all other terms and conditions of the Agreement and Amendments thereto are hereby ratified and confirmed and shall continue in full force and effect except as renewed herein.

**AMENDMENT TWO AND RENEWAL TWO OF THREE TO THE AGREEMENT BETWEEN
VILLAGE COMMUNITY DEVELOPMENT DISTRICT #5
AND DAVES FENCING & PAINTING, INC. FOR
FENCING – 2, 3 & 4 BOARD INSTALLATIONS, REPAIRS AND PAINTING (RE-BID)
ITB #18B-016**

IN WITNESS WHEREOF, said VCDD5 has caused this Amendment and Renewal to be executed in its name by the Chairman of the VILLAGE COMMUNITY DEVELOPMENT DISTRICT #5, attested by the clerk of said VCDD5, and DAVES FENCING & PAINTING, INC. has caused this Amendment and Renewal to be executed in its name by its authorized representative, attested to and has caused the seal of said corporation to be hereto attached (if applicable), all on the day and year written above.

**VILLAGE COMMUNITY
DEVELOPMENT DISTRICT #5**

By: _____

Print Name

Print Title

Date

Attest

DAVES FENCING & PAINTING, INC.

By: _____

Print Name

Print Title

Date

Attest

**AMENDMENT #2
 BID #18B-016**

Lines	DESCRIPTION (Including all Equipment, Labor and Materials)	Amendment #2 UNIT PRICE
2 BOARD FENCING		
1	Painting of 2-board fence <u>without</u> animal wire (no spraying – brush and roller only).	\$.72 /LnFt
2	Painting of 2-board fence painted white (2 coats) , <u>without</u> animal wire per specifications (including removal of old fencing).	\$ 1.44 /LnFt
3	Installation of 2-board fence painted, <u>without</u> animal wire per specifications (including removal of old fencing).	\$ 8.74 /LnFt
4	Installation of 2-board fence painted white (2 coats) , <u>without</u> animal wire per specifications (including removal of old fencing).	\$ 9.47 /LnFt
5	*INSTALLATION ONLY of 2-board fence painted, <u>without</u> animal wire per specifications (including removal of old fencing).	\$ 6.05 /LnFt
6	*INSTALLATION ONLY of 2-board fence painted white (2 coats), <u>without</u> animal wire per specifications (including removal of old fencing).	\$ 6.78 /LnFt
3 BOARD FENCING		
7	Painting of 3-board fence <u>without</u> animal wire (no spraying – brush and roller only).	\$.98 /LnFt
8	Painting of 3-board fence painted white (2 coats) , <u>without</u> animal wire per specifications (including removal of old fencing).	\$ 1.96 /LnFt
9	Installation of 3-board fence painted, <u>without</u> animal wire per specifications (including removal of old fencing).	\$ 10.72 /LnFt
10	Installation of 3-board fence painted white (2 coats) , <u>without</u> animal wire per specifications (including removal of old fencing).	\$ 11.70 /LnFt
11	Installation of 3-board fence painted on wetland areas , <u>without</u> animal wire (no vehicle accessibility).	\$ 11.13 /LnFt
12	*INSTALLATION ONLY of 3-board fence painted, <u>without</u> animal wire per specifications (including removal of old fencing).	\$ 7.47 /LnFt
13	*INSTALLATION ONLY of 3-board fence painted white (2 coats), <u>without</u> animal wire per specifications (including removal of old fencing).	\$ 8.45 /LnFt
14	*INSTALLATION ONLY of 3-board fence painted on wetland areas , <u>without</u> animal wire (no vehicle accessibility).	\$ 7.88 /LnFt
4 BOARD FENCING		
15	Painting of 4-board fence (no spraying – brush and roller only).	\$ 1.24 /LnFt
16	Installation of 4-board fence painted, <u>with</u> animal wire per specifications (including removal of old fencing).	\$ 15.50 /LnFt
17	Installation of 4-board fence painted, <u>without</u> animal wire per specifications (including removal of old fencing).	\$ 12.93 /LnFt
18	Installation of 4-board fence painted on wetland areas , <u>without</u> animal wire (no vehicle accessibility).	\$ 13.34 /LnFt
19	*INSTALLATION ONLY of 4-board fence painted, <u>with</u> animal wire per specifications (including removal of old fencing).	\$ 11.68 /LnFt
20	*INSTALLATION ONLY of 4-board fence painted, <u>without</u> animal wire per specifications (including removal of old fencing).	\$ 9.11 /LnFt
21	*INSTALLATION ONLY of 4-board fence painted on wetland areas , <u>without</u> animal wire (no vehicle accessibility).	\$ 9.52 /LnFt
ANIMAL FENCING		
22	Installation of Animal Fencing – 2" x 4" welded wire, min. 14 gauge.	\$ 13.34 /LnFt

**AMENDMENT #2
BID #18B-016**

Additional Services (if needed)

DESCRIPTION (Including all Equipment, Labor and Materials) (As needed Only)	Amendment #2 UNIT PRICE
Post Each 5" - 6" x 7' Treated Domestic, Installed & Painted (if applicable)	\$ 23.07 /Each
*Post Each (INSTALLATION ONLY) District Supplied Lumber 5" - 6" x 7' Treated Domestic, Installed & Painted (if applicable)	\$ 12.98 /Each
Board Each 1" x 6" x 16' Treated Domestic Installed & Painted (if applicable)	\$ 17.30 /Each
*Board Each (INSTALLATION ONLY) District Supplied Lumber 1" x 6" x 16' Treated Domestic Installed & Painted (if applicable)	\$ 8.81 /Each
Labor (per hour) (To include any potential board and wire install)	\$ 25.75 /Each
Power washing of Fencing if required (by Linear Foot)	\$ 0.31 /LnFt
8" x 8" x 5' Post Installed (District 12 / Village of Fenney)	\$ 58.45 /Each
*8" x 8" x 5' Post Installed (District 12 / Village of Fenney) (INSTALLATION ONLY) District Supplied Lumber	\$ 30.00 /Each
6" x 6" x 8' Timbers Installed (District 12 / Village of Fenney)	\$ 31.57 /Each
*6" x 6" x 8' Timbers Installed (District 12 / Village of Fenney) (INSTALLATION ONLY) District Supplied Lumber	\$ 15.00 /Each

*Due to an increase in lumber costs and any future supply chain issues, the District may exercise an option to direct purchase boards and posts tax free and pay Contractor the unit prices agreed upon under Highlighted Sections for Amendment #2.

Supply and Install lines for Vendor Supplied Lumber will be temporarily put on hold until COVID Pandemic Induced Supply and Demand issues subside.

Proposer agrees to supply all other products and services at the prices proposed above in accordance with the terms, conditions and specifications contained in the Bid

Billy Ray Daves - Owner/President
Vendor Authorized Agent Name, Title (Print)

B.R. Daves 6/8/21
Authorized Signature Date

Michael Harris
District Authorized Agent Name, Title (Print)

M. Harris 6-8-21
Authorized Signature Date

Name of Proponent's Firm:

Daves Fencing & Painting, Inc.



AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 5

FROM: Richard J. Baier, District Manager

DATE: 7/16/2021

SUBJECT: **Fourth Amended and Restated Interlocal Governmental Agreement for Maintenance of Project Wide Improvements**

ISSUE:

Review and discussion pertaining to the Fourth Amended and Restated Interlocal Governmental Agreement for Maintenance of Project Wide Improvements.

ANALYSIS/INFORMATION:

At the June 3, 2021 meeting of the Sumter Landing Community Development District (SLCDD), the Board requested Staff present the Fourth Amended and Restated Interlocal Governmental Agreement for Maintenance of Project Wide Improvements (Agreement) to all participating Districts. As indicated in the formal motion by the SLCDD Board, the Agreement as presented is being offered through August 31, 2021.

The following information is included to provide a history of the development of the Agreement and associated changes;

At the January 2021 Project Wide Advisory Committee (PWAC) Meeting, District 12 Supervisor Jon Roudabush presented the concept of establishing a second Project Wide Advisory Committee for the stewardship of common infrastructure south of S.R. 44. The PWAC directed Staff to present additional information to the PWAC and SLCDD at their March 2021 meetings.

On March 8, 2021, Staff provided a comprehensive presentation to the PWAC and SLCDD regarding the concept, which was subsequently reviewed with all parties to the existing agreement. The PWAC unanimously approved proceeding with a separate Project Wide Fund (PWF)/PWAC south of SR 44 beginning October 1, 2022. Most notably, the presentation addressed that as the continued growth of The Villages proceeds south of S.R. 44, Districts 12 and 13 are being developed with notable differences to the infrastructure, design, geomorphology and maintenance characteristics compared to the Districts located between C.R. 466 and S.R. 44.

Moreover, the SLCDD Board formally approved the concept of a PWF/PWAC south of SR 44, and directed District Counsel to begin drafting the necessary documents. The SLCDD communicated that a critical element for the success of a PWF/PWAC south of S.R. 44 is that every signatory to the current Project Wide Agreement would have to unanimously approve this new structure, otherwise, the existing Project Wide Agreement from August 2019 would remain in effect. The current agreement is in effect for eighteen (18) more years with the following participating Districts; VCDD No. 5-13, Sumter Landing

Community Development District and Brownwood Community Development District.
With concurrence from the PWAC, Chairman Don Wiley developed additional recommendations for the SLCDD to consider to further refine the development of a new agreement. The recommendations included;

- 1) Exhibit A would not be changed or amended without first obtaining the recommendation from the Project Wide Advisory Committee (PWAC).
- 2) Exhibit A to be updated with maps/graphics depicting all properties currently included Exhibit A of the Project Wide Agreement in addition to its current textual content, and any future additions shall also contain the same textual and graphical information of the properties under consideration for inclusion.
- 3) The term on the agreement should be modified to 10 years with a 10-year renewal cycle.
- 4) The content and essence of SLCDD Resolution 13-5 (PWAC Establishing Resolution) be included in the updated Project Wide Agreement. Additionally, the conflict resolution agreement (section 3) of SLCDD Resolution 17-11 should be included with these additions to the Project Wide Agreement. Resolution 17-11 shall continue to stand as written.
- 5) Annually, and as situations may require, the Chairman of the SLCDD would attend a PWAC meeting to discuss any issues or concerns and provide feedback to the PWAC concerning upcoming or pending community direction and plans.

As presented, the Fourth Amended and Restated Interlocal Governmental Agreement for Maintenance of Project Wide Improvements encompasses all of the recommendations noted above. Furthermore, VCDD No. 12 and 13, and all associated infrastructure and improvements, have been removed from the Agreement.

The Districts that would remain as parties to the Agreement include VCDD No. 5-11, Sumter Landing Community Development District and Brownwood Community Development District. The cost for maintaining the infrastructure incorporated in the Agreement will continue to be allocated based upon each District's assessable acreage. In addition to the modification of the term of the Agreement, there is also language that provides the Agreement shall automatically renew for a successive ten (10) year period unless at least one party provides notice to the other parties of an intention to non-renew or request a modification to the contract at least eighteen (18) months prior to the end of any term. With respect to assignment of the Agreement, the language provides that it may not be assigned by any party except to a governmental entity.

STAFF RECOMMENDATION:

The Fourth Amended and Restated Interlocal Government Agreement for Maintenance of Project Wide Improvements reflects a cooperative effort from all participating Districts. The modifications to the Agreement effectively release VCDD No. 12 and 13, and enhance the expectations and responsibilities of all parties. The Agreement as presented is a strong work product that District Management can confidently present to each party for review and direction.

MOTION:

Staff requests the Board review, discuss and provide direction.

ATTACHMENTS:

Description	Type
❑ Fourth Amended and Restated Interlocal Agreement	Cover Memo

**FOURTH AMENDED AND RESTATED
INTERLOCAL GOVERNMENTAL AGREEMENT
FOR
MAINTENANCE OF PROJECT WIDE IMPROVEMENTS**

This **FOURTH AMENDED AND RESTATED INTERLOCAL GOVERNMENTAL AGREEMENT** (“Agreement”) is made effective October 1, 2022 (the “Effective Date”), among VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 5, VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 6, VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 7, VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 8, VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 9, VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 10, VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 11, BROWNWOOD COMMUNITY DEVELOPMENT DISTRICT and SUMTER LANDING COMMUNITY DEVELOPMENT DISTRICT (sometimes collectively referred to as the “Parties”),

GENERAL RECITALS

1. The Villages of Lake-Sumter, Inc. (“VLS”) is the developer of the Villages of Sumter and the Villages of Fruitland Park, each a mixed-use Development of Regional Impact, and other areas within Lake and Sumter Counties south of the northly right-of-way of CR466 and north of the Southerly right-of-way of SR44 (a territory referred to herein as the “Project”), all of which form parts of an larger developed area commonly known and referred to as The Villages.

2. Pursuant to the development of the Project, VLS has created Community Development Districts pursuant to Chapter 190, Florida Statutes (the “Act”).

3. Certain improvements and facilities constructed within the Project (as defined herein) extend beyond the geographic boundaries of each of the Districts geographic boundaries and benefit all of the residents of the Project (the “Project Wide Improvements”).

4. Pursuant to the Act, particularly Section 190.011(12) and pursuant to Section 163.01, Florida Statutes, Community Development Districts may provide by Interlocal Agreement for certain services to be provided by one District on behalf of another District.

5. The Districts within the Project desire to enter into this Agreement to efficiently and cooperatively provide for the maintenance of Project Wide Improvements.

RECITALS OF AGREEMENT HISTORY

6. Effective August 29, 2003, Village Community Development District No. 5 and Sumter Landing Community Development District (“SLCDD”) entered into an Interlocal Governmental Agreement for Maintenance of Project Wide Improvements, which provided for the joinder of subsequently formed districts within the Project territory which

at that time comprised the portion of the Villages of Sumter DRI from CR 466A north through CR 466.

7. On November 17, 2006, Village Community Development District No. 5 and Sumter Landing Community Development District entered into an Amended and Restated Interlocal Governmental Agreement for Maintenance of Project Wide Improvements (the "First Amended and Restated Agreement"), in which the Project territory subject to the First Amended and Restated Agreement was expanded to include the area from the southerly right-of-way of SR44 north to the northerly right-of-way of CR 466A. All other Parties subsequently joined in the Agreement as amended from time to time and in effect at the time of each respective joinder.

8. Effective May 1, 2010, all Parties in existence at that time entered into a Second Amended and Restated Interlocal Governmental Agreement for the Maintenance of Project Wide Improvements (the "Second Amended and Restated Agreement"), in which further revisions were made.

9. After the adoption of the Second Amended and Restated Agreement, VLS continued to form community development districts pursuant to the Act including Village Community Development District No. 11, Village Community Development District No. 12 and Village Community Development District No. 13. Each of these Districts executed a joinder agreement to participate in the Agreement then in effect. A Third Amended and Restated Interlocal Agreement for the Maintenance of Project Wide Improvements (the "Third Amended and Restated Agreement") was made to further expand the Project territory to incorporate those Districts and areas south of the southerly right-of-way of SR 44 developed or to be developed in the future as part of The Villages.

RECITAL OF PRESENT INTENT

10. Village Community Development District No. 12 and Village Community Development District No. 13, acting through their boards and with the consent of all Parties, have determined to terminate their participation in this Agreement and to enter into a separate interlocal agreement with SLCDD for maintenance of project wide improvements within their respective boundaries, and it is anticipated that any future community development districts established by VLS south of SR 44 will join and participate in that new interlocal agreement instead of this Agreement; accordingly, the remaining Parties desire to limit the Project territory to exclude the areas South of SR 44 and otherwise modify terms as set forth herein.

NOW THEREFORE, in consideration of the mutual covenants herein contained and other good and valuable consideration, the parties agree that the Second Amended and Restated Agreement shall be amended by restating in this Fourth Amended and Restated Interlocal Governmental Agreement for Maintenance of Project Wide Improvements as follows:

1. **AUTHORITY.** This Agreement is entered pursuant to the authority set forth in Chapters 163 and 190, Florida Statutes.

2. **DEFINITIONS.** Capitalized terms used and not otherwise defined in this Agreement shall have the meaning ascribed to such term in the Act.

3. **PROJECT WIDE IMPROVEMENTS.** For the purposes of this Agreement, Project Wide Improvements shall include those improvements specifically described and depicted on the maps and graphics attached in *Exhibit "A"*. As additional Project Wide Improvements are developed within the Project, Exhibit "A" may be modified by resolution of SLCDD, provided that the same has been considered for recommendation by the PWAC as set forth in Paragraph 6 below. The Project Wide Improvements do not include any improvements owned by Village Community Development District No. 12 or Village Community Development District No. 13.

4. **MAINTENANCE OF PROJECT WIDE IMPROVEMENTS.** SLCDD shall coordinate and supervise the maintenance of Project Wide Improvements. SLCDD shall follow the procedures set forth in Florida Statutes in requesting proposals, bidding and entering into contracts for such maintenance services.

5. **ALLOCATION OF COSTS.** The actual costs of maintaining the Project Wide Improvements shall be allocated among all of the Community Development Districts within the Project based upon the proportion of assessable acreage in each District represents to the total assessable acreage within the Project. Each District shall remit its proportionate share within ten (10) days of invoice from the Sumter Landing Community Development District.

6. **PROJECT WIDE ADVISORY COMMITTEE.** SLCDD has, by resolutions, established a Project Wide Advisory Committee ("PWAC") to provide input, explore issues and provide advice and recommendations on issues related to maintenance of Project Wide Improvements. Each Party, other than SLCDD, shall provide a Supervisor from its own board to serve on the PWAC. As they relate to Project Wide Improvements, the resolutions provide that duties of the PWAC include monitoring and recommending pertinent and significant aspects of the project wide maintenance process, and specifically to i) review and recommend an annual budget to SLCDD, review budget to actual statements and review and recommend all capital expenditures through the budget process or outside the budget process as the need develops; ii) review and recommend all contract renewals and bid and proposal awards to SLCDD; and iii) explore significant and important issues, including but not limited to any changes or amendments to Exhibit "A" as they arise and provide advice and recommendations to the board. It is the intent of SLCDD to enact, adopt, or put into place those rules, policies, procedures and other actions of the PWAC within the scope of PWAC powers and to approve and enter into those contracts and disburse those funds necessary and proper to implement the actions of the PWAC. The resolutions provide that should the SLCDD not agree with the PWAC recommendations and if a delay will not

adversely affect operations, a joint meeting shall be scheduled between SLCDD and PWAC to discuss the recommendation prior to final action of the SLCDD. Annually, and as situations may require, the Chairman of the SLCDD or the Chairman's designee shall attend a PWAC meeting to discuss any issues or concerns and provide feedback to the PWAC concerning upcoming or pending community direction and plans.

7. **TERM.** Unless earlier terminated or extended by mutual agreement of parties, this Agreement shall expire ten (10) years from the date hereof. This Agreement shall automatically renew for successive ten (10) year periods unless at least one Party provides notice to the other Parties of an intention to non-renew or request modification of the contract at least eighteen (18) months prior to the end of the initial term or any renewal term.

8. **AMENDMENT.** Except as set forth above, this Agreement may be modified in writing only by the mutual agreement of the Parties in accordance with their respective laws, rules and procedures.

9. **SEVERABILITY.** If any one of more of the covenants, agreements, or provisions of this Agreement shall be held contrary to any expressed provision of law or contrary to any policy or expressed law, although not expressly prohibited, contrary to any expressed provision of public policy, or shall for any reason whatsoever be held invalid, then such covenants, agreements, or provisions shall be null and void, and shall be deemed separate from the remaining covenants, agreements, or provisions of this Agreement.

10. **MATTERS UNAFFECTED.** No right or obligation that may currently or subsequently exist respecting the parties and their relationship one to the other shall be deemed waived or otherwise affected by this Agreement unless such right or obligation is specifically addressed herein.

11. **ASSIGNMENT.** This Agreement may not be assigned by any party except to a governmental entity.

12. **EFFECTIVE DATE.** This Agreement shall become effective on October 1, 2022.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by their duly authorized representative.

ATTEST:

Print Name: _____
Title: _____

**VILLAGE COMMUNITY
DEVELOPMENT DISTRICT NO. 5**

Print Name: _____
Title: _____

ATTEST:

Print Name: _____
Title: _____

**VILLAGE COMMUNITY
DEVELOPMENT DISTRICT NO. 6**

Print Name: _____
Title: _____

ATTEST:

Print Name: _____
Title: _____

**VILLAGE COMMUNITY
DEVELOPMENT DISTRICT NO. 7**

Print Name: _____
Title: _____

ATTEST:

Print Name: _____
Title: _____

**VILLAGE COMMUNITY
DEVELOPMENT DISTRICT NO. 8**

Print Name: _____
Title: _____

ATTEST:

Print Name: _____
Title: _____

**VILLAGE COMMUNITY
DEVELOPMENT DISTRICT NO. 9**

Print Name: _____
Title: _____

ATTEST:

Print Name: _____
Title: _____

**VILLAGE COMMUNITY
DEVELOPMENT DISTRICT NO.
10**

Print Name: _____
Title: _____

ATTEST:

Print Name: _____
Title: _____

**VILLAGE COMMUNITY
DEVELOPMENT DISTRICT NO.
11**

Print Name: _____
Title: _____

ATTEST:

Print Name: _____
Title: _____

**BROWNWOOD COMMUNITY
DEVELOPMENT DISTRICT**

Print Name: _____
Title: _____

ATTEST:

Print Name: _____
Title: _____

**SUMTER LANDING
COMMUNITY DEVELOPMENT
DISTRICT**

Print Name: _____
Title: _____

The Villages®
Community Development Districts
District 5

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 5

FROM: District Staff

DATE: 7/16/2021

SUBJECT: **Old Business Status Update**

ISSUE: Old Business Status Update - July 16, 2021

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description	Type
▣ Old Business Status Update	Cover Memo

VCDD No. 5 Old Business Status Update

ITEM	DATE ADDED	ASSIGNED DEPT	ACTION	STATUS (If Applicable)	COMPLETE
Track Deed Compliance Complaints for a one year period	10/16/20	COMMUNITYSTANDARDS	The Board requested the Staff track the number of complaints received, following the Board's action to eliminate the anonymous complaint option.	Staff will provide an update in November 2021.	
Post the abandoned property flyer at the postal facilities.	6/4/21	COMMUNITY STANDARDS	The Board requested Staff post the abandoned property flyer at the postal facilities		
Update regarding the 5 abandoned properties from the active shut off list	6/4/21	COMMUNITY STANDARDS	The Board requested Staff track the 5 abandoned properties from the active shut off list provided by Community Standards at the June meeting.	Staff will provide an update in November 2021 with the Deed Compliance Complaint tracking.	
District Counsel to review if Supervisors can speak to neighbors of abandoned properties	6/4/21	DISTRICT COUNSEL			
Non- VCDD No. 5 Items					

The Villages®
Community Development Districts
District 5

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 5

FROM: Candice N. Dennis, Community Standards Manager

DATE: 7/16/2021

SUBJECT: **Deed Compliance Statistics**

ISSUE: Deed Compliance Statistics March 1, 2011 through May 31, 2021.

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description	Type
▣ Deed Compliance Statistics	Cover Memo

District 5
Deed Compliance Complaints
3/1/11 through 5/31/21

	Complaints				Written Violations				Public Hearing	
	Total	Name Given	Anonymous		Total	Name Given	Anonymous		Name Given	Anonymous
2011 / 10 mos	442	4	338		119	2	117		1	1
2012	536	10	526		107	1	106		0	3
2013	376	4	372		92	0	92		0	0
2014	399	12	387		80	3	77		0	2
2015	411	24	387		66	5	61		0	0
2016	510	18	492		94	3	91		0	1
2017	423	18	405		63	6	57		0	1
2018	419	15	404		43	0	43		1	4
2019	407	18	389		17	1	16		0	2
2020	208	12	196		10	1	9		0	1
2021 / 5 months	95	45	50*		8	8	N/A		0	N/A
Percent of 2021 Total		47.4%	52.64%*							
Total	4,131	135	3,896		691	22	669		2	15
Percent of Total		3.3%	94.3%			3.2%	96.8%		11.8%	88.2%

*Complaints not verified or acted upon per Board policy.

1/1/2018 through 5/31/21
3 complaints or more by one individual

2018	11 individuals 4 individuals	3 - 8 complaints 9+ complaints each
2019	7 individuals 3 individuals	3 - 8 complaints 9+ complaints each
2020	2 individuals 1 individual	3 - 8 complaints 9+ complaints each
2021 / 5 months	2 individuals 1 individual	3 - 8 complaints 9+ complaints each

The Villages®
Community Development Districts
District 5

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 5

FROM: Anne Hochsprung, Finance Director

DATE: 7/16/2021

SUBJECT: **Financial Statements**

ISSUE: Financial Statements as of May 31, 2021

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description	Type
❑ Financial Statement	Cover Memo
❑ Cash & Investment Summary	Cover Memo

The Villages®

Community Development Districts

District 5

Financial Statement Summary

As of May 31, 2021

Revenues

Year-to-Date (YTD) Revenues of \$3,282,000 are greater than prior year-to-date (PYTD) revenues of \$3,109,000 and are at 100% of budgeted revenues of \$3,266,000.

- The District has collected 100% of the budgeted maintenance assessments in the amount of \$2,901,000. Sumter County collects the maintenance assessments on the annual tax bill and remits it to the District, net a 2% collection fee. The majority of assessments are collected from November through March. There was no increase in maintenance assessments levied in FY 2021.
- Investment earnings of \$380,000 (\$16,000 realized gains, \$364,000 net unrealized gains) are greater than prior year earnings of \$205,000 and compare favorably to the annual budgeted earnings of \$59,000.

The District has received 99.7% of the anticipated revenues through the county tax collections while the expenses will be incurred ratably over the 12-months. *As of May 31, 67% of the year has lapsed.*

Expenses and Other Changes

Year-to-Date Operating Expenses of \$1,797,000 are less than prior year-to-date expenses of \$1,802,000. Year to date spending is at 61% of the annual budget of \$2,943,000.

- Management and Other Professional services include Management fees, Deed Compliance, Technology Service and Tax Collection fees. Management fees increased by 5% over prior year.
- Utility Services include Electricity and Irrigation Water expenses and year to date spending is at 48% of budgeted expenses of \$239,000.
- Building, Landscape and Other Maintenance Expenses totaling \$1,417,000 are less than prior year of \$1,442,000 and are at 61% of budget. A large portion of this expense represents the Project Wide allocation totaling \$1,213,000, a slight decrease over prior year allocation.
- Other Expenses include insurance expense, legal advertising and other miscellaneous expenses.
- A total \$333,000 has been transferred to the Committed Renewal and Replacement Fund, consistent with prior year.

Change in Unreserved Net Position

Year-to-Date increase in Unreserved Net Position of \$1,152,000 is greater than prior year to date increase of \$974,000. By year end, based on the anticipated revenues and expenditures, the District will meet the budgeted decrease in Unreserved Net Position of (\$177,000).

Investment Earnings

The following table outlines the current month and year to date earnings by investment category:

	CFB	FLCLASS	FL PALM	FL-FIT	VANGUARD	FLGIT **	LTIP **
Current Month	0.00%	0.10%	0.07%	0.41%	0.00%	1.16%	3.26%
Year-to-date	0.00%	0.15%	0.11%	0.40%	0.00%	0.26%	5.78%
Prior FY 2020	0.00%	0.26%	0.29%	0.52%	N/A	0.00%	6.43%

** Rate listed is one month in arrears

The Villages®
Community Development Districts
District 5

Statement of Activity					
For the Eight Months Ending May 31, 2021 (67% of budget year)					
Original Budget	Budget % used		YTD Actual	PYTD Actual	Variance
		REVENUES:			
\$ 2,907,616	100%	Maintenance and Other Special Assessments	\$ 2,900,606	\$ 2,901,921	\$ (1,315)
300	504%	Other Income	1,512	1,524	(13)
58,981	645%	Investment Income	380,145	205,265	174,879
2,966,897	111%	Total Revenues	3,282,262	3,108,710	173,552
299,541	0%	Transfer In - Debt Service	-	-	-
\$ 3,266,438	100%	Total Available Resources:	\$ 3,282,262	\$ 3,108,710	\$ 173,552
		EXPENSES:			
17,270	36%	Personnel Services	6,265	4,121	2,144
364,218	69%	Management and Other Professional Services	251,582	248,947	2,635
239,002	48%	Utility Services	115,705	100,384	15,321
2,309,171	61%	Building, Landscape and Other Maintenance	1,416,534	1,441,956	(25,422)
13,710	49%	Other Expenses	6,681	6,461	220
2,943,371	61%	Total Operating Expenses	1,796,768	1,801,870	(5,102)
500,000	67%	Transfers out of Unrestricted Fund	333,336	333,336	-
500,000	67%	Total Other Changes	333,336	333,336	-
3,443,371	62%	Total Expenses and Other Changes	2,130,104	2,135,206	(5,102)
\$ (176,933)		Change in Unreserved Net Position	\$ 1,152,158	\$ 973,504	\$ 178,654
		Total Cash, Net of Bond Funds	\$ 17,013,649	\$ 15,821,815	\$ 1,191,834
		Fund Balance			
		Unassigned	5,648,548	5,239,855	
		Restricted - Capital Project Ph I	543,922	436,880	
		Restricted - Capital Project Ph II	814,792	644,851	
		Committed R and R General	6,825,536	6,475,536	
		Committed R and R Cart Paths & Villa Roads	3,129,875	2,979,875	
		Total Fund Balance	\$ 16,962,673	\$ 15,776,996	\$ 1,185,676

The Villages®
Community Development Districts
District 5

CASH AND INVESTMENT SUMMARY

As of May 31, 2021

Fund Code	Account Name	Bank	Balance as of 10/01/20	Current Balance	Reconciled Yes/No
GENERAL FUND					
001	Cash Operating Acct	CFB	25,272.33	64,640.93	Yes
001	FLCLASS	FLCLASS	2,622,219.49	2,209,644.61	Yes
	Sub-total Cash & Cash Equivalents		2,647,491.82	2,274,285.54	
001	Cash-FL PALM	FLPLM	784,089.74	784,653.94	Yes
001	Cash-FL-FIT	FLFIT	4,467,682.82	4,479,968.26	Yes
001	Vanguard	VANG	-	1,500,015.21	Yes
001	FLGIT	FLGIT	5,535,300.11	5,543,549.44	Yes
001	Long Term Investment	USB	2,075,571.62	2,431,176.98	Yes
	Sub-total Investments		12,862,644.29	14,739,363.83	
	TOTAL - General		15,510,136.11	17,013,649.37	

201	Revenue Fund 2013A	USB	169,514.31	221,816.54	Yes
201	Prepayment Fund 2013A	USB	309,075.74	39,682.46	Yes
201	Reserve Fund 2013A	SBA	125,000.00	125,000.00	Yes
202	Revenue Fund 2013B	USB	268,477.36	354,076.11	Yes
202	Principal PrePay 2013B	USB	307,642.96	46,166.91	Yes
202	Reserve Fund 2013B	SBA	175,000.00	175,000.00	Yes
	TOTAL - Debt service		1,354,710.37	961,742.02	

Grand Totals

16,864,846.48	17,975,391.39
----------------------	----------------------

The Villages®
Community Development Districts
District 5

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 5

FROM: DPM Staff

DATE: 7/16/2021

SUBJECT: **DPM Monthly Report**

ISSUE:

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description	Type
□ DPM Report D5	Cover Memo

The Villages®

Community Development Districts

Property Management

District 5

July 2021

LANDSCAPE DIVISION

Upcoming Projects:

1. Hialeah Villa – Doing a complete enhancement on villa. Removing old shrubs and trees, adding Magnolias, Schellings, Hawthorn, and Liriope.
2. Clifton Villas – Filling in empty spots in beds and removing declining Juniper, replacing with Hawthorn and Pringles.
3. Bellamy Villas – Filling in empty spots in beds and removing declining shrubs, replacing with Pittosporum, Pringles, and Liriope.
4. Florence Path cul-de-sac – Planting new Live Oak due to declining health of older trees.

Prior Month Project Status:

Completed Projects:

1. Plant installation of turf and shrub beds is complete at the Churchill Recreation Center.

General Maintenance:

1. Regular Monthly Maintenance
 - Mowing
 - Edging
 - Trimming
 - Weeding
2. DPM continues to mow and create SOP furrow rows around the perimeter of the water retention areas. The height of cut has been raised to slow down water sheet flow and capture any nutrients.

WATER RESOURCE DIVISION

Upcoming Projects:

Prior Month Project Status:

Completed Projects:

1. Spring Hydrilla treatment for the following basins: D5-35 (Heron Executive Course – basin with bridge)

General Maintenance:

1. Pump Station inspections, cleaning & services
2. Algae and nuisance vegetation control treatments.

Upcoming Projects:

1. Work orders have been submitted for the following locations to be pressure-washed:
 - Hickory Grove Villas
 - Lime Grove Villas
 - Mt. Pleasant Villas
 - Eagle Ridge Villas
 - Mount Vernon Villas
 - Chesterfield Villas
 - Liberty Park Entry Gate, Sign & Walls
 - Bailey Ridge Villas
 - Sullivan Villas
 - Edgefield Villas
 - Sunset Pointe Entry Gate, Sign & Walls
 - Sunset Ridge Entry Signs
 - St. Charles Entry Gate, Sign & Walls
 - Lynnhaven/Ashland Entry Gate, Sign & Walls
 - Winifred Entry Gate, Sign & Walls
 - Welcome Signs Rainey Trail / Rd 472
 - Laurel Manor Plaza Signs BVB & 466
 - Bridgeport of Lake Miona Entry Gate, Sign & Walls
 - Bridgeport of Lake Sumter Entry Gate, Sign & Walls
 - Bonnybrook Gatehouse
 - Sunset Pointe Gatehouse
 - Belvedere Entry Gate, Sign & Walls
 - Welcome Sign 466
 - Buena Vista Blvd South 466 Sign & Walls
2. Work orders have been submitted for the following locations to be mowed:
 - Liberty Park Eagle Preserve
 - West Kestrel Preserve
 - Blake Lake Unit 90
 - Unit 72 Lake Miona
 - Unit 168 Horizon Run
3. New wall caps are currently being manufactured for the following villas:
 - Hialeah Villas
 - Latrobe Villas
 - Sullivan Villas
4. The following locations have been rescheduled for painting at the end of July, pending various repairs:
 - Arlington Villas
 - Chesterfield Villas
 - Ezell Villas
 - Heritage Villas
 - Hialeah Villas
 - Inglewood Villas
 - Jasper Villas
 - Latrobe Villas
 - Sullivan Villas
 - Unit 78 (Belvedere) Wall
 - Belvedere Ent sign/wall

- Lynnhaven/Ashland/Bonnybrook Ent Sign
- Bonnybrook Ent Wall Sign
- Liberty Park Ent Wall Sign
- Bridgeport of lake Miona Ent Sign
- Broyhill Villas
- St. Charles Wall
- St. Charles Sign
- Southern Oak Villas
- Swainwood Villas

Prior Month Project Status:

1. Interior painting of tunnels B12, B14, B15, B16, B17, B18 have been postponed until October.

Completed Projects:

1. Repairs prior CIP painting have been completed for the following areas:
 - Hialeah Villas
 - Latrobe Villas
 - Sullivan Villas
 - Liberty Park Sign (Repaired damaged siding, trim, caulk, prep, and primed)
 - Bonnybrook Entry Walls (Repaired trim and siding)

General Maintenance:

1. The letter "N" was rebuilt and installed at Bonnybrook north entry wall.
2. Wall was repaired at the intersection of Belvedere and Clifton Hill Drive.
3. A new bollard was installed at the following multi-modal path locations:
 - Arnold Palmer & Buena Vista Blvd
 - SeaBreeze Rec & Buena Vista Blvd
4. Marquee lights have been repaired at the following locations:
 - Collington Villas
 - Arlington Villas
 - Southern Oak Villas
 - Ezelle Villas
 - Swainwood Villas
 - Sullivan Villas
 - Clayton Villas
 - Chesterfield villas
 - Bailey Ridge Villas
5. Ongoing inspections with repairs as needed:
 - Storm water structures
 - Roadway signage and striping
 - Tunnels and bollards
 - Fences, walls, and entry signs
 - Gate entries and guardhouses
 - Villas roadways conditions
 - Pest management



AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 5

FROM:

DATE:

SUBJECT: CDD Orientation & Resident Academy

ISSUE:

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

The Villages®
Community Development Districts
District 5

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 5

FROM:

DATE:

SUBJECT: Momentum Meeting

ISSUE:

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

The Villages®
Community Development Districts
District 5

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 5

FROM:

DATE:

SUBJECT: Government Day

ISSUE:

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description	Type
□ Save the Date	Cover Memo

SAVE THE DATE

The Villages®
Community Development Districts



GOVERNMENT



DAY



WORKING TO SERVE *you!*

November 6, 2021 • 10AM - 1PM

Eisenhower Regional Recreation Complex (3560 Buena Vista Blvd.)

Stay tuned to DistrictGov.org for more information | (352) 753-4508

The Villages®
Community Development Districts
District 5

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 5

FROM:

DATE:

SUBJECT: Community Watch Accreditation

ISSUE:

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description	Type
□ CW Accreditation	Cover Memo





AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 5

FROM:

DATE:

SUBJECT: Sumter County BOCC Fire & EMS Study Committee

ISSUE:

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:



AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 5

FROM: Mark Brionez, District Counsel

DATE: 7/1/2021

SUBJECT: **Fourth Amended and Restated Interlocal Governmental Agreement for
Maintenance of Project Wide Improvements**

ISSUE:

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

The Villages®
Community Development Districts
District 5

AGENDA REQUEST

TO: Board of Supervisors
Village Community Development District 5

FROM:

DATE:

SUBJECT: Supervisor Knoll: PWAC After Agenda

ISSUE: PWAC After Agenda

ANALYSIS/INFORMATION:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

Description	Type
□ PWAC After Agenda	Cover Memo



Project Wide Advisory Committee
Monthly Board Meetings held at:
Savannah Recreation Center
1545 Buena Vista Blvd.
The Villages, Florida 32162

District 5 - Jerry Ferlisi, Primary; Jerry Knoll, Alternate
District 6 - Peter Moeller, Primary; Tom Griffith, Alternate
District 7 - Jerry Vicenti, Primary; Steve Lapp, Alternate
District 8 - Dennis Hayes (VC), Primary; Duane Johnson, Alternate
District 9 - Steve Brown, Primary; Don Hickman, Alternate
District 10 - Don Wiley (C), Primary; Ken Lieberman, Alternate
District 11 - Don Brozick, Primary; Phil Grayber, Alternate
District 12 - Jon Roudabush, Primary; Ron McMahon, Alternate
Brownwood CDD - Ken Stoff, Primary

AFTER AGENDA

July 12, 2021
8:30 AM

The District encourages citizen participation in the democratic process and recognizes and protects the right of freedom of speech afforded to all. As the Committee conducts the business of the District, rules of civility shall apply. District Committee Members, Staff members, and members of the public are to communicate respectfully. It is preferred that persons speak only when recognized by the Committee Chair and, at that time, refrain from engaging in personal attacks or derogatory or offensive language. Persons who are deemed to be disruptive and negatively impact the efficient operation of the meeting shall be subject to removal after two verbal warnings.

Notice to Public: Audience Comments on all issues will be received by the Board.

The District Board welcomes participation during public meetings; however, in order to conduct business in an orderly fashion the Board of Supervisors requests you limit your comments to three (3) Minutes. If you have a general comment that is not included as an item on the agenda please come before the Board during the Audience Comments portion of the meeting. If your comment pertains to a specific item on the agenda, the Chairman or Vice-Chairman will request public comments when the item is addressed. Thank you for attending the meeting and for your interest in your local government.

1. Call to Order
 - A. Roll Call – **A representative from Districts 5 – 12**
 - B. Pledge of Allegiance
 - C. Observation of Moment of Silence
 - D. Welcome Meeting Attendees
 - E. Audience Comments – **No audience comments were received.**

Project Wide Fund

CONSENT AGENDA: Recommended approval of the Consent Agenda to the SLCDD Board with no discussion.

A motion to approve the Consent Agenda is a motion to approve all recommended actions. All matters on the Consent Agenda are considered routine and no discussion is required unless desired by a Board Supervisor or a member of the public.

2. Approval of the Minutes

Approval of the Minutes from the Meeting held on June 3, 2021.

3. Annual Renewal of Agreement 2021-2022

Review and approval to present Annual Agreement Renewal to the Sumter Landing Community Development District Board.

NEW BUSINESS:

4. Award of Request for Proposal (RFP) # 21P-023 District 13 Landscape and Irrigation Maintenance for Basins, Paths and Roadways – **Recommended award of RFP to the SLCDD Board with no discussion.**

Review and approval to present a recommendation of award of Request for Proposals (RFP) #21P-023 District 13 Landscape and Irrigation Maintenance for Basins, Paths and Roadways to the Sumter Landing Community District Board

5. Amendment Two and Renewal Two to ITB #18B-016 with Daves Fencing & Painting Inc. for Fencing – 2, 3 & 4 Board Installations, Repairs & Painting – **Recommended approval to the SLCDD Board following some Staff clarification.**

Review and approval to present Amendment Two and Renewal Two to the Agreement ITB #18B-016 between Sumter Landing Community Development District and Daves Fencing & Painting Inc. for Fencing – 2, 3 & 4 Board Installations, Repairs & Painting at the Sumter Landing Community Development District Board Meeting.

6. Lake Miona Walking Trail Funding Approval

The District is completing design stage of the Lake Miona Walking Trail. PWAC must decide on the final surface type and estimated revised project cost based on the chosen surface type for the Lake Miona Walking Trail so that construction and bid documents can be prepared to allow District Property Management to execute the construction phase of the Lake Miona Walking Trail. – **Following review of five (5) surface alternatives and receipt of audience comments, the Committee provided direction to proceed with the construction of the walking trail utilizing the flexi-pave surface for a total estimated project cost not to exceed \$431,000.**

OLD BUSINESS:

7. Old Business Status Update - PWF – **Staff will forwarded a few possible dates for the trolley tour to the Committee to occur in August or September.**

Old Business – PWF

8. Capital Projects Update - June 2021

INFORMATIONAL ITEMS ONLY:

9. Financial Statement

Financial Statement as of May 31, 2021

Sumter Landing Amenities Division Fund

CONSENT AGENDA: Recommended approval of the Consent Agenda to the SLCDD Board with no discussion.

A motion to approve the Consent Agenda is a motion to approve all recommended actions. All matters on the Consent Agenda are considered routine and no discussion is required unless desired by a Board Supervisor or a member of the public.

10. Annual Renewal of Agreements 2021-2022

Review and approval to present Annual Agreement Renewals to the Sumter Landing Community Development District Board.

11. Amendment Two to Colony and DeSoto Executive Golf Courses & Landscape Maintenance with ASG Solutions, LLC

Review and approval to present Amendment Two to the Agreement between Sumter Landing Community Development District and ASG Solutions, LLC for Golf Course and Landscape Maintenance for Colony and DeSoto Executive Golf Courses to the Sumter Landing Community Development District Board.

12. Amendment Two to Key Largo Executive Golf Courses & Landscape Maintenance with ASG Solutions, LLC

Review and approval to present Amendment Two to the Agreement between Sumter Landing Community Development District and ASG Solutions, LLC for Golf Course and Landscape Maintenance for Key Largo Executive Golf Courses to the Sumter Landing Community Development District Board.

13. Amendment Two and Renewal One to Sunset Pointe Executive Golf Courses & Landscape Maintenance with ASG Solutions, LLC

Review and approval to present Amendment Two and Renewal One to the Agreement between Sumter Landing Community Development District and ASG Solutions, LLC for Golf Course and Landscape Maintenance for Sunset Pointe Executive Golf Courses to the Sumter Landing Community Development District Board.

14. Amendment One and Renewal Two to Duval and Double Palm Executive Golf Courses & Landscape Maintenance with SSS Down to Earth Opco II, LLC

Review and approval to present Amendment One and Renewal Two to the Agreement with SSS Down to Earth Opco II, LLC for Golf Course and Landscape Maintenance for Duval and Double Palm Executive Golf Courses to the Sumter Landing Community Development District Board.

15. Amendment One to RFP #20P-025 Belvedere Executive Golf Courses with SSS Down to Earth Opco II, LLC

Review and approval to present Amendment One to the Agreement with SSS Down to Earth Opco II, LLC for RFP #20P-025 Belvedere Executive Golf Courses to the Sumter Landing Community Development District Board.

NEW BUSINESS:

16. Amendment Two and Renewal Two to ITB #18B-016 with Daves Fencing & Painting Inc. for Fencing – 2, 3 & 4 Board Installations, Repairs & Painting – **Recommended approval to the SLCDD Board with no discussion.**

Review and approval to present Amendment Two and Renewal Two to the Agreement ITB #18B-016 between Sumter Landing Community Development District and Daves Fencing & Painting Inc. for Fencing – 2, 3 & 4 Board Installations, Repairs & Painting at the Sumter Landing Community Development District Board Meeting.

17. Amendment One and Renewal Two to Big Cypress Executive Golf Courses & Landscape Maintenance with ASG Solutions, LLC – **Recommended approval to the SLCDD Board with no discussion.**

Review and approval to present Amendment One and Renewal Two to the Agreement between Sumter Landing Community Development District and ASG Solutions, LLC for Golf Course and Landscape Maintenance for Big Cypress Executive Golf Courses to the Sumter Landing Community Development District Board.

OLD BUSINESS:

18. Old Business Status Update - SLAD – **All Old Business items have been addressed.**

Old Business – SLAD

19. Capital Projects Update - June 2021
Capital Projects Update - June 2021

INFORMATIONAL ITEMS ONLY:

20. Financial Statement
Financial Statement as of May 31, 2021

REPORTS AND INPUT:

21. District Manager Reports
 - A. Bi-Monthly Executive Golf Update
22. District Counsel Reports
23. Supervisor Comments
Fourth Amended and Restated IGA Agreement:

- **Chairman Wiley advised that he would be making a request to the SLCDD Board to extend the timeframe to negotiate/finalize the revisions to the Agreement.**
- **Supervisor Brozick advised that the District 11 Board reviewed and concurred with the revisions suggested to the Agreement by Mark Brionez, District Counsel.**
- **Supervisor Vicenti requested that Staff forward a copy of the letter and the suggested revisions to the Agreement that have been forwarded to the SLCDD Board by District 7 Counsel, Mike Eckert.**

A. **Chairman Wiley: Consideration to change September 2, 2021 Meeting Date – The Committee changed the meeting date to Monday, August 30, 2021 at 8:30 a.m.**

24. **Adjourn – Meeting was adjourned at 10:35 a.m.**