



Seat 1 - Andrew Curtis, Supervisor  
Seat 2 - John Calandro, Chairman  
Seat 3 - Tom Griffith, Supervisor  
Seat 4 - Linda Grzesik, Supervisor  
Seat 5 - Peter Moeller, Vice Chairman

**Monthly Board Meetings are held at:**  
Savannah Recreation Center  
1545 Buena Vista Blvd.  
The Villages, Florida 32162

## AGENDA

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June 4, 2021  
9:30 AM

*The District encourages citizen participation in the democratic process and recognizes and protects the right of freedom of speech afforded to all. As the Board conducts the business of the District, rules of civility shall apply. District Board Supervisors, Staff members, and members of the public are to communicate respectfully. It is preferred that persons speak only when recognized by the Board Chair and, at that time, refrain from engaging in personal attacks or derogatory or offensive language. Persons who are deemed to be disruptive and negatively impact the efficient operation of the meeting shall be subject to removal after two verbal warnings.*

**Notice to Public: Audience Comments on all issues will be received by the Board.**

1. Call to Order
  - A. Roll Call
  - B. Pledge of Allegiance
  - C. Observation of Moment of Silence
  - D. Welcome Meeting Attendees

### **CONSENT AGENDA:**

*A motion to approve the Consent Agenda is a motion to approve all recommended actions. All matters on the Consent Agenda are considered routine and no discussion is required unless desired by a Board Supervisor or a Member of the Public.*

2. Approval of the Minutes  
Approval of the Minutes for the Meeting held on May 21, 2021.
3. Request for Approval of Assignment of Agreement RFP #18P-020 for Hamlet Underground, LLC to Miller Pipeline, LLC for Disaster Debris Removal and Disposal Services (Tertiary)  
Review and approval of Assignment of Agreement RFP #18P-020 between Village Community Development District #6 (VCDD #6) and Hamlet Underground, LLC for Disaster Debris Removal and Disposal Services (Tertiary) to Miller Pipeline, LLC.

### **NEW BUSINESS:**

4. Adoption of Resolution 21-04: FY2021-22 Proposed Budget  
Adoption of Resolution 21-04 to approve the Fiscal Year 2021-22 Proposed Budget and to set the public hearing to adopt the Fiscal Year 2021-22 Final Budget.

### **OLD BUSINESS:**

5. Old Business Status Update

**PUBLIC HEARINGS:**

6. Case No. D6-02-21 VCDD No. 6 vs. Ronald Kwasnik, 1528 Gifford Court
  - \*\*Support documentation for this case can be obtained through the District Clerk's Office\*\*
  - A. District Counsel Overview of Public Hearing Process
  - B. Administer Swearing-In of Those Providing Evidence/Testimony
  - C. Open Public Hearing
  - D. Staff Presentation of the Facts
  - E. Owner/Interested Party Presentation
  - F. Close Public Hearing
  - G. Board Discussion/Determination

**INFORMATIONAL ITEMS ONLY:**

7. Financial Statements
  - Financial Statements as of April 30, 2021
8. DPM Monthly Report

**REPORTS AND INPUT:**

9. District Manager Reports
  - A. COVID-19 Update
10. District Counsel Reports
11. Supervisor Comments
  - A. Supervisor Moeller: PWAC After Agenda
12. Audience Comments
13. Adjourn

**HOSPITALITY \* STEWARDSHIP \* INNOVATION & CREATIVITY \* HARD WORK**

NOTICE

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based. Audio recordings of Board meetings, workshops or public hearings are available for purchase per Florida Statute 119.07 through the District Clerk for \$1.00 per CD requested. Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (352) 751-3939 at least five calendar days prior to the meeting.

**The Villages®**  
**Community Development Districts**  
**District 6**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 6

**FROM:** Jennifer Farlow, District Clerk

**DATE:** 6/4/2021

**SUBJECT:** **Approval of the Minutes**

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**ISSUE:** Approval of the Minutes for the Meeting held on May 21, 2021.

**ANALYSIS/INFORMATION:** Staff requests approval of the Minutes for the Meeting held on May 21, 2021.

**STAFF RECOMMENDATION:** Staff recommends approval of the Minutes for the Meeting held on May 21, 2021.

**MOTION:** Motion to approve the Minutes from the Meeting held on May 21, 2021.

**ATTACHMENTS:**

Description	Type
☐ May 21, 2021 Minutes	Cover Memo

**MINUTES OF MEETING  
VILLAGE COMMUNITY  
DEVELOPMENT DISTRICT NO. 6**

A Meeting of the Board of Supervisors of Village Community Development District 6 was held on Friday, May 21, 2021 at 9:30 a.m. in the Savannah Recreation Center, 1545 Buena Vista Boulevard, The Villages Florida, 32162.

Board members present and constituting a quorum:

John Calandro	Chairman
Peter Moeller	Vice Chairman
Linda Grzesik	Supervisor
Andy Curtis	Supervisor

Staff Present:

Kenny Blocker	Deputy District Manager
Carrie Duckett	Assistant District Manager
Mark Brionez	District Counsel
Bruce Brown	District Property Management Director
Anne Hochsprung	Finance Director
Candice Harris	Deputy District Clerk
Katie Evans	Assistant to the District Clerk

**FIRST ORDER OF BUSINESS:                      Call to Order**

A.     Roll Call

Chairman Calandro called the meeting to order at 9:30 a.m. and stated for the record that four (4) Supervisors were present representing a quorum. Tom Griffith was absent.

B.     Pledge of Allegiance

The Chairman led the Pledge of Allegiance.

C.     Observation of a Moment of Silence

The Board and residents observed a moment of silence for those who have served our Country and community.

D. Welcome Meeting Attendees

The Board welcomed the meeting attendees who were present.

E. Audience Comments

No audience comments were received.

**SECOND ORDER OF BUSINESS: Law Enforcement Quarterly Update**

Lieutenant Siemer, Sumter County Sheriff's Office, advised that there have been a large number of catalytic converters that have been stolen from vehicles in the tri-county area recently, and requested that if someone views someone under a vehicle to please report it to local law enforcement. Traffic enforcement is being increased for speeding and the unmanned SCSO cars have a speed sign which records vehicle speeds, and the time of day, which assists in the placement of manned SCSO vehicle to complete traffic enforcement. Lieutenant Siemer advised that the SCSO has been awarded a grant that only five (5) departments in the United States have received which provides either a GPS watch or GEO Bit that assists in locating loved ones who wander away from home, at no cost to the individual. With an estimated 10% of the population of The Villages having Alzheimer's or dementia, it is important to be able to locate residents quickly. Lieutenant Siemer responded to the inquiries of the Board.

**CONSENT AGENDA:**

Chairman Calandro advised the Board that a motion to approve the Consent Agenda is a motion to approve all recommended actions. All matters on the Consent Agenda are considered routine and no discussion is required unless desired by a Board Supervisor or a member of the public.

**On MOTION by Linda Grzesik, seconded by Peter Moeller, with all in favor, the Board approved the following items included on the Consent Agenda:**

**THIRD ORDER OF BUSINESS: Approval of the Minutes from the Board Meeting held on April 16, 2021.**

**FOURTH ORDER OF BUSINESS: Approval of the following Annual Renewal Agreements: Asphalt Paving Systems, Inc., Renewal 2 of 2, Contract #18P-024, Pavement Technology Inc., Renewal 2 of 2, Contract #18P-024 and Tri-State Asphalt Corp., Renewal 2 of 2, Contract #18P-024 and authorized the Chairman/Vice Chairman to execute the Agreements.**

**FIFTH ORDER OF BUSINESS:                    Old Business Status Update**

Kenny Blocker, Deputy District Manager, provided the following Old Business Status Update:

- Cost Comparison for District 6 Project Wide Fund with and without District 12 and District 13 - Staff will provide once the information is available.

**SIXTH ORDER OF BUSINESS:                    Financial Statement**

The Financial Statement as of March 31, 2021 was provided as information to the Board.

**SEVENTH ORDER OF BUSINESS:            DPM Monthly Report**

The District Property Management (DPM) report was provided to the Board as information.

Chairman Calandro requested clarification on the work occurring on the Executive Golf Courses. Mr. Blocker advised that Staff would provide the Board with a copy of the Bi-Monthly Executive Golf presentation presented to the Project Wide Advisory Committee (PWAC).

**EIGHTH ORDER OF BUSINESS:            District Manager Reports**

A.     COVID-19 Update

Mr. Blocker advised that District Management continues to follow the guidance set forth by the Centers of Disease Control and Prevention (CDC) and the local Health Departments and will be reviewing the utilization of the recreation centers and re-opening of the District Offices to identify when District facilities can resume 100% occupancy.

**NINTH ORDER OF BUSINESS:            District Counsel Reports**

A. June 15, 2021 – Supervisor Only Training for Ethics, Sunshine and Public Records Law

Mark Brionez, District Counsel, advised there will be a Supervisor only training for Ethics, Sunshine and Public Records Law on June 15, 2021 at 9:00 a.m. offered remotely via a phone or computer. Mr. Brionez requested any interested Supervisors notify the District Clerk.

Mr. Brionez provided the following Legislative Update: As information, the COVID-19 Civil Liability Protection Bill was signed into law by the governor which will protect local governmental entities from lawsuits being brought against a governmental entity from an individual that claims they

contracted COVID-19 while visiting a governmental facility, so long as the governmental entity utilized good faith efforts to comply with governmental orders. The Prompt Payment Act, if passed, will increase the late payment interest from 1% to 2%. House Bill 853 that was proposing that CDD Supervisors must complete four (4) hours of Ethics Training did not pass.

**TENTH ORDER OF BUSINESS:           Supervisor Comments**

A.     Vice Chairman Moeller: PWAC After Agenda

Vice Chairman Moeller advised the PWAC After Agenda from the Meeting held on May 10, 2021 was provided.

**ELEVENTH ORDER OF BUSINESS:   Audience Comments**

No additional audience comments were received.

Chairman Calandro advised that the next regular scheduled Board meeting will be held on Friday, June 4, 2021 to review and approve the Fiscal Year 2021/2022 Proposed Budget.

**TWELFTH ORDER OF BUSINESS:   Adjourn**

The meeting was adjourned at 9:53 a.m.

**On MOTION by Linda Grzesik, seconded by Andy Curtis, with all in favor, the Board adjourned the meeting.**

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Richard J. Baier  
Secretary

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John Calandro  
Chairman

**The Villages®**  
**Community Development Districts**  
**District 6**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 6

**FROM:** Mark LaRock, Purchasing Director; Melissa Schaar, Purchasing Manager

**DATE:** 6/4/2021

**SUBJECT:** **Request for Approval of Assignment of Agreement RFP #18P-020 for Hamlet Underground, LLC to Miller Pipeline, LLC for Disaster Debris Removal and Disposal Services (Tertiary)**

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**ISSUE:**

Review and approval of Assignment of Agreement RFP #18P-020 between Village Community Development District #6 (VCDD #6) and Hamlet Underground, LLC for Disaster Debris Removal and Disposal Services (Tertiary) to Miller Pipeline, LLC.

**ANALYSIS/INFORMATION:**

On July 20, 2018, VCDD #6 and Hamlet Underground, LLC entered into Agreement RFP #18P-020 for Disaster Debris Removal and Disposal Services (Tertiary). The services to be provided include debris removal and disposal services for as needed services for various disaster events such as hurricanes, tornadoes, fires, floods, etc. The agreement will ensure proper reimbursement documentation, as required by the Federal Highway Administration (FHWA), Federal Emergency Management Agency (FEMA) and any other federal natural disaster response agency.

On April 21, 2021, Hamlet Underground, LLC contacted the District regarding a business acquisition (see attached press release) and the necessity to assign their Disaster Debris Removal and Disposal Services (Tertiary) Agreements to the new entity, Miller Pipeline, LLC.

This Assignment will be effective June 4, 2021 and continue through the initial term expiring September 30, 2021, with the options to renew for three (3) additional one (1) year periods. There is no price change with this Assignment.

**STAFF RECOMMENDATION:**

Staff requests approval of Assignment of Agreement RFP #18P-020 Disaster Debris Removal and Disposal Services (Tertiary) with Miller Pipeline, LLC.

**MOTION:**

Motion to approve Assignment of Agreement RFP #18P-020 Disaster Debris Removal and Disposal Services (Tertiary) with Miller Pipeline, LLC; and authorize the Chairman/Vice Chairman to sign the

Agreement for Assignment.

**ATTACHMENTS:**

Description	Type
▣ D6 18P-020 Agreement for Assignment_Miller Pipeline (tertiary)	Exhibit
▣ Notice of Acquisition	Backup Material
▣ VCDD6 18P-020 Hamlet (Original)	Backup Material

**AGREEMENT FOR CONSENT TO ASSIGNMENT  
BETWEEN VILLAGE COMMUNITY DEVELOPMENT DISTRICT #6,  
HAMLET UNDERGROUND, LLC AND MILLER PIPELINE, LLC  
FOR DISASTER DEBRIS REMOVAL AND DISPOSAL SERVICES (TERTIARY)**

**RFP #18P-020**

**THIS AGREEMENT** is entered into this 4<sup>th</sup> day of June 2021, by and between **VILLAGE COMMUNITY DEVELOPMENT DISTRICT #6 (DISTRICT)** whose address is 984 Old Mill Run, The Villages, FL 32162, **HAMLET UNDERGROUND, LLC (ASSIGNOR) AND MILLER PIPELINE, LLC (ASSIGNEE)**, whose address is 4260 NE 35th Street, Ocala, FL 34479

**RECITALS**

**WHEREAS**, DISTRICT and ASSIGNOR entered into the Agreement to provide Disaster Debris Removal and Disposal Services (AGREEMENT) dated July 20, 2018; and

**WHEREAS**, the ASSIGNEE desires to acquire the rights and is willing to assume the obligations of the ASSIGNOR thereunder; and

**WHEREAS**, the ASSIGNOR's obligations under the AGREEMENT is not delegable without the written consent of DISTRICT, but DISTRICT is willing to give such consent on the terms set forth herein; and

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements contained herein and other valuable consideration the receipt and sufficiency of which are hereby acknowledged:

1. Subject to the conditions set forth herein, DISTRICT consents to the Assignment of the AGREEMENT by ASSIGNOR to ASSIGNEE.
2. The ASSIGNEE hereby assumes and covenants to perform all the obligations of the ASSIGNOR under the AGREEMENT and shall further be responsible for the prior acts of ASSIGNOR in connection with its performance or nonperformance under AGREEMENT. ASSIGNEE shall indemnify DISTRICT and hold DISTRICT harmless for any claims arising from the actions or inactions of ASSIGNOR in connection with the AGREEMENT. DISTRICT, by its consent hereunder, does not intend to release ASSIGNOR from any obligation.
3. The ASSIGNEE represents that it is familiar with each and every representation of ASSIGNOR contained in the AGREEMENT (the "Agreement Representations"). The ASSIGNEE hereby represents that the Agreement Representations are true as to ASSIGNEE as of the date of this AGREEMENT.
4. The ASSIGNEE represents that it has insurance in place in the kinds and amounts required by the AGREEMENT and that the scope of coverage includes claims which may be made after the date of this AGREEMENT but which arise from the prior acts of ASSIGNEE or ASSIGNOR in connection with AGREEMENT. DISTRICT shall be immediately named as additional insured and certificates of insurance shall be provided to the District within 15 days of the execution of this Agreement.

**AGREEMENT FOR CONSENT TO ASSIGNMENT  
BETWEEN VILLAGE COMMUNITY DEVELOPMENT DISTRICT #6,  
HAMLET UNDERGROUND, LLC AND MILLER PIPELINE, LLC  
FOR DISASTER DEBRIS REMOVAL AND DISPOSAL SERVICES (TERTIARY)**

**RFP #18P-020**

5. This AGREEMENT shall be effective June 4, 2021 and continue through the initial term expiring September 30, 2021, with the options to renew for three (3) additional one (1) year periods per language of original AGREEMENT.
6. There is no price change with this Assignment.

**IN WITNESS WHEREOF**, said DISTRICT has caused this Agreement to be executed in its name by the Chairman of the **VILLAGE COMMUNITY DEVELOPMENT DISTRICT #6**, attested by the clerk of said DISTRICT, and **HAMLET UNDERGROUND, LLC** and **MILLER PIPELINE, LLC** has caused this Agreement to be executed in its name by its authorized representative, attested to and has caused the seal of said corporation to be hereto attached (if applicable), all on the day and year written above.

**VILLAGE COMMUNITY  
DEVELOPMENT DISTRICT #6**

By: \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest

**HAMLET UNDERGROUND, LLC  
(ASSIGNOR)**

By: \_\_\_\_\_

  
\_\_\_\_\_  
**Charles D. Bell**

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
**Vice President**

\_\_\_\_\_  
Print Title

\_\_\_\_\_  
**5-17-21**

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Attest

**MILLER PIPELINE, LLC  
(ASSIGNEE)**

By: \_\_\_\_\_

  
\_\_\_\_\_  
**Charles D. Bell**

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
**Engineering Manager**

\_\_\_\_\_  
Print Title

\_\_\_\_\_  
**5-17-21**

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Attest

[Corporate](#) February 11, 2019

## **Miller Pipeline to Acquire Ocala-Based Hamlet Construction**

### **Hamlet acquisition affords Miller Pipeline expanded territory in central Florida**

INDIANAPOLIS – Miller Pipeline is pleased to announce the acquisition of Hamlet Construction, based in Ocala, Florida. Founded in 1973, Hamlet has grown from a small family business to an organization known for its detail-oriented project planning and execution. Hamlet specializes in natural gas mains and services, water and sewer lines, fire hydrants, and reclaimed water lines. Miller is a leader in providing a comprehensive range of pipeline contracting and rehabilitation services for natural gas, liquids, water, and wastewater pipelines.

“For several years we have wanted to expand our natural gas operations in Florida, and the opportunity to join forces with Hamlet’s top-notch team is a huge step in that direction,” said Chad Davis, Vice President of South Region Construction for Miller Pipeline. “Their core values of honesty, hard work, doing a quality job and building long-term relationships align closely with Miller Pipeline’s four core values of safety, quality, commitment, and reputation. We feel our companies could not be a better match for one another.”

For Miller Pipeline, the acquisition adds 100 construction professionals to an existing roster of 3,300 employees across the country.

Day-to-day operations will continue to be coordinated by Harvey Vandeven, General Manager of Florida Operations, who will report to Davis.

“Hamlet is consistently viewed as a top contractor around central Florida, and we are excited to have them join our team,” said MVerge CEO Doug Banning. “The Florida gas construction market is a relatively new market for us. The Hamlet team brings local expertise and resources to help us expand our customer base. We are committed to providing the same level of customer service, safety, and quality work to customers. We look forward to the new employees adopting our culture built around our core values, making safety personal, and our core purpose of ‘Building Infrastructure; Building Relationships.’”

About Miller Pipeline: Miller Pipeline, an MVerge Company, is a wholly-owned subsidiary of CenterPoint Energy. Based in Indianapolis, Indiana, Miller Pipeline has been in business since 1953 and currently operates in 21 states. They have been a leader in building and maintaining America’s infrastructure for over 65 years. Their workforce is comprised of highly trained and skilled employees totaling more than 3,000, with office locations in over 20 states around the United States.

MVerge is an infrastructure services division offering turnkey solutions to customers in the pipeline construction market and is comprised of Miller Pipeline and Minnesota Limited. By collaborating, they can bring individual strengths together as one company striving to provide comprehensive solutions to the pipeline construction market. For more information, visit [www.millerpipeline.com](http://www.millerpipeline.com)

*This news release includes forward-looking statements within the meaning of the Private Securities Litigation Reform Act of 1995. These forward-looking statements, which include the ability of Miller Pipeline to access new markets and customer segments, their footprint and expanded capabilities and customer growth and the impact on future operations, are based upon assumptions of management which are believed to be reasonable at the time made and are subject to significant risks and uncertainties. Actual events and results may differ materially from those expressed or implied by these forward-looking statements. Any statements in this news release regarding growth and performance and any other statements that are not historical facts are forward-looking statements. Each forward-looking statement contained in this news release speaks only as of the date of this release. Factors that could affect actual results include (1) factors related to our business and the economy, (2) the performance of the companies, (3) competitive conditions in the industry, (4) state and federal legislative and regulatory actions or developments affecting various aspects of the businesses and (5) other factors discussed in reports CenterPoint Energy or its subsidiaries may file from time to time with the Securities and Exchange Commission.*

AN ARTERA COMPANY (<https://www.millerpipeline.com>)SERVICES (<https://www.millerpipeline.com/services/>)PRODUCTS (<https://www.millerpipeline.com/encapsel>)ABOUT (<https://www.millerpipeline.com/about/>)CAREERS (<https://www.millerpipeline.com/careers/>)CONTACT (<https://www.millerpipeline.com/contact/>)

# MILLER PIPELINE TO ACQUIRE OCALA-BASED HAMLET CONSTRUCTION

## Miller Pipeline to Acquire Ocala-Based Hamlet Construction (<https://www.millerpipeline.com/miller-pipeline-to-acquire-ocala-based-hamlet-construction/>)

Corporate (<https://www.millerpipeline.com/author/laura-morrowmillerpipeline.com/>)

February 11, 2019

### Hamlet acquisition affords Miller Pipeline expanded territory in central Florida

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"For several years we have wanted to expand our natural gas operations in Florida, and the opportunity to join forces with Hamlet's top-notch team is a huge step in that direction," said Chad Davis, Vice President of South Region Construction for Miller Pipeline. "Their core values of honesty, hard work, doing a quality job and building long-term relationships align closely with Miller Pipeline's four core values of safety, quality, commitment, and reputation. We feel our companies could not be a better match for one another."

For Miller Pipeline, the acquisition adds 100 construction professionals to an existing roster of 3,300 employees across the country. Day-to-day operations will continue to be coordinated by Harvey Vandeven, General Manager of Florida Operations, who will report to Davis.

"Hamlet is consistently viewed as a top contractor around central Florida, and we are excited to have them join our team," said Artera CEO Doug Banning. "The Florida gas construction market is a relatively new market for us. The Hamlet team brings local expertise and resources to help us expand our customer base. We are committed to providing the same level of customer service, safety, and quality work to customers. We look forward to the new employees adopting our culture built around our core values, making safety personal, and our core purpose of 'Building Infrastructure; Building Relationships.'"

About Miller Pipeline: Miller Pipeline, an Artera Company, is a wholly-owned subsidiary of CenterPoint Energy. Based in Indianapolis, Indiana, Miller Pipeline has been in business since 1953 and currently operates in 21 states. They have been a leader in building and maintaining America's infrastructure for over 65 years. Their workforce is comprised of highly trained and skilled employees totaling more than 3,000, with office locations in over 20 states around the United States.

Artera is an infrastructure services division offering turnkey solutions to customers in the pipeline construction market and is comprised of Miller Pipeline and Artera. By collaborating, they can bring individual strengths together as one company striving to provide comprehensive solutions to the pipeline construction market. For more information, visit [www.millerpipeline.com](http://www.millerpipeline.com)

*This news release includes forward-looking statements within the meaning of the Private Securities Litigation Reform Act of 1995. These forward-looking statements, which include the ability of Miller Pipeline to access new markets and customer segments, their footprint and expanded capabilities and customer growth and the impact on future operations, are based upon assumptions of management which are believed to be reasonable at the time made and are subject to significant risks and uncertainties. Actual events and results may differ materially from those expressed or implied by these forward-looking statements. Any statements in this news release regarding growth and performance and any other statements that are not historical facts are forward-looking statements. Each forward-looking statement contained in this news release speaks only as of the date of this release. Factors that could affect actual results include (1) factors related to our business and the economy, (2) the performance of the companies, (3) competitive conditions in the industry, (4) state and federal legislative and regulatory actions or developments affecting various aspects of the businesses and (5) other factors discussed in reports CenterPoint Energy or its subsidiaries may file from time to time with the Securities and Exchange Commission.*

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Categories: Employee News (<https://www.millerpipeline.com/category/employee-news/>) Tags: acquisition (<https://www.millerpipeline.com/tag/acquisition/>), expansion (<https://www.millerpipeline.com/tag/expansion/>), hamlet (<https://www.millerpipeline.com/tag/hamlet/>), miller pipeline (<https://www.millerpipeline.com/tag/miller-pipeline/>)

← 2019 Leading With Our Values Awards (<https://www.millerpipeline.com/2019-leading-with-our-values-awards/>)  
Brooks Scott named 2018 DCA Safety Person of the Year → (<https://www.millerpipeline.com/brooks-scott-named-2018-dca-safety-person-of-the-year/>)

**TERTIARY  
AGREEMENT FOR SERVICES  
BETWEEN VILLAGE COMMUNITY DEVELOPMENT DISTRICT #6  
AND HAMLET UNDERGROUND, LLC FOR DISASTER DEBRIS REMOVAL AND  
DISPOSAL SERVICES  
RFP #18P-020**

THIS AGREEMENT is made this 20<sup>th</sup> day of July 2018, by and between VILLAGE COMMUNITY DEVELOPMENT DISTRICT #6 (hereafter referred to as "DISTRICT"), whose address is 984 Old Mill Run, The Villages, Florida 32162, The Villages, Florida 32162, and HAMLET UNDERGROUND, LLC (hereafter referred to as "CONTRACTOR"), whose address is 4260 NE 35<sup>th</sup> Street, Ocala, FL 34479

**RECITALS**

WHEREAS, the DISTRICT owns or operates certain real property which may require necessary and expedited Disaster Debris Removal and Disposal Services, and wishes to enter into an agreement with a party capable of providing suitable services; and

WHEREAS, CONTRACTOR provides Disaster Debris Removal and Disposal Services for properties such as those owned or operated by the DISTRICT, and wishes to enter into a contract whereby the CONTRACTOR performs Disaster Debris Removal and Disposal Services for the DISTRICT in consideration of payments from the DISTRICT to the CONTRACTOR;

WHEREAS, the DISTRICT has taken competitive proposals and shall award three (3) contracts to the offerors submitting the three most advantageous proposals for RFP #18P-020.

WHEREAS, the DISTRICT shall award the primary agreement to Ceres Environmental Services, Inc., a secondary agreement to Phillips and Jordan, Inc. and a tertiary agreement to Hamlet Underground, LLC, for the amounts proposed (Exhibit A) and negotiated (Exhibits B-D) herein.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, it is agreed as follows:

**1. SERVICES BY CONTRACTOR**

- 1.1 CONTRACTOR, for and in consideration of the payments hereinafter specified and agreed to be made by DISTRICT, hereby covenants and agrees to furnish and deliver all materials, to do and perform all the work and labor required to be furnished and delivered for RFP #18P-020 Disaster Debris Removal and Disposal Services, Request for Proposals (RFP) #18P-020, hereinafter referred to as RFP. Specifications and other Agreement Documents, as defined in said RFP, and all other related documents cited in the above stated RFP and CONTRACTOR's submitted proposal documents are hereby made part of this Agreement as fully and with the same effect as if the same has been set forth at length in the body of this Agreement.
- 1.2 The CONTRACTOR will provide the name(s) of the supervisor(s) liaison officer(s) who will be primarily responsible for the CONTRACTOR providing the required Services.
- 1.3 Before the Notice-To-Proceed is issued, CONTRACTOR will deliver to the DISTRICT a performance bond in the amount to be reasonably determined by the DISTRICT based on the amount of debris that is generated from the event after an assessment by District Property Management but shall not be less than a combined total of \$1,000,000.00 for all Districts under agreement with CONTRACTOR for Disaster Debris Removal and Disposal Services.
- 1.4 CONTRACTOR acknowledges that the DISTRICT has engaged primary, secondary and tertiary contractors to provide services described in RFP #18P-020 and that the DISTRICT shall give preference to the primary CONTRACTOR when assigning the services.
- 1.5 Secondary and/or tertiary contractors may be deployed at the sole discretion of the DISTRICT in the event that the DISTRICT determines that the primary CONTRACTOR has failed to deliver said services on time and according to all of the terms and provisions of the agreement. CONTRACTOR confirms the understanding and agreement that the DISTRICT has the sole discretion to authorize the primary,

secondary and/or tertiary CONTRACTOR to perform services.

- 1.6 Upon deployment of services where two (2) or more contractors are deemed necessary by the sole discretion of the DISTRICT, an average or median price shall be utilized to ensure universal pricing is established for all DISTRICTS entered in an agreement for RFP #18P-020 Disaster Debris Removal and Disposal Services with CONTRACTOR (Exhibits, B, C & D).
- 1.7 All maintenance and repair of equipment shall be the responsibility of the CONTRACTOR, and such maintenance and repairs shall not interfere with completion of required services to be provided pursuant to this Agreement.
- 1.8 The CONTRACTOR shall promptly notify the DISTRICT of any conditions beyond which negatively affect the nature or character of the Property, growth conditions, or that in any way prevent or hinder the maintenance obligations of the CONTRACTOR required by this Agreement. CONTRACTOR agrees to provide 24 hour a day emergency service, including contacts, phone numbers, e-mail address or other available contact information.
- 1.9 The CONTRACTOR shall collect and dispose of all trash, litter, debris, refuse and discarded materials resulting from CONTRACTOR's operations, including site clean-up and policing on a daily basis. The CONTRACTOR shall remove or contract for the removal of debris and refuse in such a manner that no unsightly, unsanitary, or hazardous accumulations occur. The CONTRACTOR shall ensure that all handling and disposal of refuse materials performed pursuant to this Agreement is performed in compliance with all local, state and federal regulations. The CONTRACTOR shall provide CONTRACTOR's own dumpster(s) for the storage of such material, which shall be located in approved areas designated by the DISTRICT. The use of DISTRICT's dumpster(s) for any refuse disposal by the CONTRACTOR is strictly prohibited.
- 1.10 All CONTRACTOR and Sub-CONTRACTOR personnel shall wear personal protective equipment in the performance of their duties to include safety vests, protective eye wear or face shields, respiratory protection as necessary, gloves and protective clothing.
- 1.11 CONTRACTOR shall be responsible for adhering to all local, state and federal safety guidelines and observe all safety precautions when performing services on DISTRICT property, roadways and right-of-ways to include safe location of parked vehicles, signage, use of safety cones, flag personnel as necessary, use of safety vests on all personnel and vehicles which are clearly identifiable as belonging to the CONTRACTOR. When on DISTRICT property a failure to fully comply with this section will result in penalties up to and including contract termination.
- 1.12 CONTRACTOR acknowledges that the public may associate the CONTRACTOR as an employee of the DISTRICT while the CONTRACTOR performs services on the DISTRICT's property. CONTRACTOR agrees to conduct its services and supervise its employees in a way not detrimental to the DISTRICT's business operation. DISTRICT reserves the right to approve dress codes for the CONTRACTOR's employees.
- 1.13 CONTRACTOR shall comply with all applicable governmental statutes, rules, regulations and orders and any amendments and modifications thereto.
- 1.14 As per State of Florida Executive Order Number 11-116, the CONTRACTOR identified in this Agreement shall utilize the U.S. Department of Homeland Security's E-Verify system to verify employment eligibility of: all persons employed during the Agreement term by the CONTRACTOR to perform employment duties pursuant to the Agreement, within Florida; and all persons, including subcontractors, assigned by the CONTRACTOR to perform work pursuant to the Agreement with the DISTRICT. (<http://www.uscis.gov/e-verify>) Additionally, the CONTRACTOR shall include a provision in all subcontracts that requires all subcontractors to utilize the U.S. Department of Homeland Security's E-Verify system to verify employment eligibility of: all persons employed during the Agreement term by the CONTRACTOR to perform work or provide services pursuant to this Agreement with the DISTRICT.

**2. PAYMENT**

- 2.1 In consideration of the services provided by the CONTRACTOR pursuant to this Agreement, DISTRICT agrees to pay to CONTRACTOR rates submitted by CONTRACTOR as a result of CONTRACTOR's response Exhibit "A" or negotiated rates Exhibits "B-D" to RFP #18P-020 as provided for in this Agreement. All pricing submitted shall remain fixed and firm for the duration of the initial term agreement.
- 2.2 Each District is a separate local government with individual budgets, policies and procedures. The individual Districts are responsible for payment of expenditures for work completed in their individual District location. All work completed in the individual District must be tracked and billed independent of other Districts by CONTRACTOR. In some cases, some Districts may need separate invoices based on multiple funds within a District. Each District will approve and sign an Agreement for Services, issue a Notice to Proceed, and a Purchase Order. Additionally, each invoice may need to be invoiced by date of service within the invoice time period based on reimbursement rates as determined by FEMA, State of Florida, etc.
- 2.3 The hourly rates for labor stated on the Compensation Schedule may be increased by the Boards after the Agreement has been in effect for a minimum of 24 months, if and when it is determined to be in the best interest of the DISTRICT to do so. Any such increases will be determined by the appropriate price index as approved by both parties.
- 2.4 Invoices shall be submitted no later than the fifteenth (15<sup>th</sup>) of the month for the services performed the preceding month. Per Chapter 218.74(1), an invoice from the CONTRACTOR shall be considered as received when it has been stamped as such at the Finance Department, 984 Old Mill Run, The Villages, Florida 32162. Payment by the DISTRICT will be made no later than forty-five (45) days after the invoice has been received by the DISTRICT per the "Local Government Prompt Payment Act", Florida Statutes, Chapter 218, part VII.
- 2.5 If payment is not made by the DISTRICT to the CONTRACTOR within forty-five (45) days, CONTRACTOR may assess a late charge for the lesser of 1% per month, or the maximum rate permitted by law.
- 2.6 The DISTRICT agrees to pay the CONTRACTOR for additional work performed by the CONTRACTOR pursuant to written orders placed by the DISTRICT, at a rate equal to component unit costs of labor and equipment charged by the CONTRACTOR under the terms of this Agreement.

**3. AGREEMENT DOCUMENTS**

The Agreement Documents, which comprise the entire Agreement between DISTRICT and CONTRACTOR and which are made part hereof by this reference, consist of the following:

- 3.1 Request for Proposals
- 3.2 Instructions, Terms, and Conditions
- 3.3 Proposal Forms
- 3.4 Proposer's Certification
- 3.5 Statement of Terms and Conditions
- 3.6 Drug Free Workplace Certificate
- 3.7 Statement of CONTRACTOR's Experience, Equipment & Personnel
- 3.8 E-Verify CONTRACTOR/SubCONTRACTOR Affidavit
- 3.9 Chapter 119 Requirements
- 3.10 Scope of Work / Specifications
- 3.11 Plans / Drawings
- 3.12 Agreement
- 3.13 Permits / Licenses
- 3.14 All Addenda Issued Prior to Proposal Opening
- 3.15 All Modifications and Change Orders Issued
- 3.16 Notice of Award / Notice to Proceed

**4. TERM**

4.1 The term of this Agreement shall be July 20, 2018 through September 30, 2021, with the option to renew the contract for three (3) additional one (1) year periods. The prices proposed by the CONTRACTOR shall remain fixed and firm for the initial term of the contract. CONTRACTOR will meet with Purchasing and District Property Management 60 days prior to the end of the initial term to consider a possible renewal and increase or decrease to the current awarded pricing. Subsequent annual increases shall be based on CPI or 3%, whichever is lower, in any year that an increase is requested. A CPI increase shall be based on the percentage change of the CPI for All Urban Consumers, Not Seasonally Adjusted, U.S. DISTRICT Average, All Items (Series ID CUUROOOOSAO) from April of the previous year to the April immediately prior to the beginning of the period for which the increase is being requested. No increase will exceed 3%.

**5. INSURANCE**

5.1 **General Liability.** CONTRACTOR shall obtain, and maintain throughout the life of the Agreement, General Liability Insurance in an amount no less than \$1,000,000 per occurrence and \$2,000,000 general aggregate for Bodily Injury and Property Damage. Insurance shall protect the CONTRACTOR, sub consultants and subcontractors from claims for damage for personal injury, including accidental death, as well as claims for property damages which may arise from operations under the Agreement. DISTRICT(s) shall be named as Additional Insured.

5.2 **Automobile Liability Insurance** covering all automobiles and trucks the CONTRACTOR may use in connection with this Agreement. The limit of liability for this coverage shall be a minimum combined single limit of \$500,000 per occurrence for bodily injury and property damage. This is to include owned, hired, and non-owned vehicles. DISTRICT(s) shall be named as Additional Insured.

5.3 **Excess Liability Insurance (Umbrella Policy)** may compensate for a deficiency in general liability or automobile insurance coverage limits.

5.4 **Waiver of Subrogation:** By entering into any agreement as a result of this RFP , CONTRACTOR agrees to a Waiver of Subrogation for each policy required above.

5.5 **Workers' Compensation Insurance, as required by the State of Florida.** As required by the State of Florida. CONTRACTOR and any sub consultants or subcontractors shall comply fully with the Florida Worker's Compensation Law. CONTRACTOR must provide certificate of insurance showing Worker's Compensation coverage.

5.6 **Certificate(s) shall be dated and show:**

5.6.1 The name of the insured CONTRACTOR, the specified job by name and/or RFP number, the name of the insurer, the number of the policy, its effective date and its termination date.

5.6.2 Statement that the insurer will mail notice to the DISTRICT at least thirty (30) days prior to any material changes in provisions or cancellation of the policy.

5.6.3 Subrogation of Waiver clause.

5.6.4 The Village Community Development Districts and any other governmental agencies using this Agreement in cooperation with the DISTRICT shall be a named additional insured on Public Liability Insurance and Automobile Liability Insurance.

5.6.5 The CONTRACTOR shall require of each its sub consultants and/or subcontractors to procure and maintain during the life of its subcontract, insurance of the type specified above or insure the activities of its sub consultants and/or subcontractors in its policy as described above.

5.6.6 All insurance policies shall be written on companies authorized to do business in the State of Florida.

**6. SELF HELP BY DISTRICT**

- 6.1 Within three (3) calendar days (72 hours) after being notified by DISTRICT in writing of defective or unacceptable work, if the CONTRACTOR fails to correct such work, DISTRICT may cause the unacceptable or defective work to be corrected. If the DISTRICT corrects the work, the DISTRICT shall be entitled to deduct from any monies due, or which may become due to CONTRACTOR, the reasonable cost of remedying the defective or unacceptable work. Provided, however, if the corrective work cannot reasonably be completed within such three (3) day period, and the CONTRACTOR immediately begins corrective work, and DISTRICT reasonably determines that the CONTRACTOR is diligently pursuing the completion of such corrective work, DISTRICT agrees to allow CONTRACTOR to complete correction of the defective or unacceptable work. In addition, if the CONTRACTOR, for any reason, fails to perform any portion of the services required by the CONTRACTOR pursuant to this Agreement, the DISTRICT shall be entitled to deduct from any monies due or which may become due to CONTRACTOR the actual expenditures that are necessary to complete the services not performed.
- 6.2 All costs and expenses incurred by DISTRICT pursuant to this section shall be deducted from monies due, or which may become due to CONTRACTOR for its obligations herein.
- 6.3 The provisions of this paragraph are cumulative to all other provisions of the Agreement and it is not intended that any deductions in payment taken pursuant to this paragraph shall diminish or waive DISTRICT's right to declare the CONTRACTOR in default in accordance with applicable provisions of the Agreement.
- 6.4 DISTRICT may, without terminating this Agreement or taking over the services, furnish the necessary materials, equipment, supplies and/or help necessary to remedy the situation, at the expense of CONTRACTOR.

**7. TERMINATION BY THE DISTRICT FOR CAUSE**

- 7.1 The performance of work under this Agreement and detailed in RFP #18P-020 may be terminated by the DISTRICT in accordance with this clause in whole or from time to time in part, whenever the DISTRICT determines that CONTRACTOR is in default of the terms of this Agreement such as, but limited to, the following:
- 7.1.1 CONTRACTOR shall meet with the DISTRICT a minimum of forty-eight (48) hours prior to a hurricane event and immediately upon the occurrence of a debris-generating incident within the District for which there is no advance warning.
- 7.1.2 Post disaster, DISTRICT will contact the primary and secondary and tertiary CONTRACTOR holding a Disaster Debris Removal and Disposal contract to advise them of the DISTRICT intent to activate the primary contractor for removal and disposal of disaster debris and as determined by the size and type of event the DISTRICT may activate the secondary and tertiary contractors. Before work begins, the District must issue a written Notice to Proceed.
- 7.1.3 Within eight (8) hours of receiving the Notice to Proceed, CONTRACTOR will send a management team to report to the DISTRICT to begin planning for the operations and mobilizing the personnel and equipment as necessary to perform the work.
- 7.1.4 CONTRACTOR will be responsible for providing DISTRICT with a written plan of sufficient detail which conforms to the District's Disaster Debris Removal Plan and contains the Contractors means and methods for addressing the debris removal. Elements of the plan should include an assessment of equipment controlled by the Contractor, schedule and other features pertinent to the expeditious removal of debris.
- 7.1.5 Mobilization by CONTRACTOR shall begin within twenty-four (24) hours of notification by the DISTRICT. Within seventy-two (72) hours of receipt of the Notice to Proceed, the Contractor shall be fully established and continue debris removal operations. The Contractor shall make every effort to be at the disaster site within the stated time frame. The removal and disposal work must be conducted in a systematic and predictable manner.

7.2 Any such termination shall be effected by delivery to CONTRACTOR a Notice of Termination specifying the extent to which performance or work under the Agreement is terminated, and the date the termination becomes effective. In the event, of such termination, the DISTRICT may proceed to complete the services in any manner deemed proper by the DISTRICT.

7.3 After receipt of a Notice of Termination, and except as otherwise directed, CONTRACTOR shall:

- 7.3.1 Stop work under this Agreement on the date and to the extent specified in the Notice of Termination.
- 7.3.2 Place no further orders or subcontract for materials, services, or facilities except as may be necessary for completion of such portions of work under this Agreement.
- 7.3.3 Terminate all orders and subcontracts to the extent that they relate to the performance of work terminated by the Notice of Termination.
- 7.3.4 Settle all outstanding liabilities and all claims arising out of such termination or orders and subcontracts, and request the approval or ratification by the DISTRICT to the extent CONTRACTOR may require, which approval or ratification shall be final for all purposes of this clause.
- 7.3.5 Continue to perform under the terms of the Agreement as to that portion of the work not terminated by the Notice of Termination.

7.4 After receipt of a Notice of Termination, CONTRACTOR shall submit to DISTRICT, the CONTRACTOR's termination claim in satisfactory form. Such claim shall be submitted promptly, but in no event later than one month from the effective date of termination unless one or more extensions in writing are granted by DISTRICT. No claim will be allowed for any expense incurred by CONTRACTOR to after the receipt of the Notice of Termination and CONTRACTOR shall be deemed to waive any right to any further compensation.

7.5 CONTRACTOR and DISTRICT may agree upon the whole or any part of the amount or amounts to be paid to CONTRACTOR by reason of the total or partial termination of work pursuant to this clause, provided that such agreed amount or amounts, exclusive of settlement costs shall not exceed the total Agreement price as reduced by the expenditures necessary to complete the job covered by this Agreement.

7.6 DISTRICT may, for any reason, terminate performance under this Agreement by the CONTRACTOR for convenience upon thirty (30) days written notice. DISTRICT will not be held responsible for any loss incurred by CONTRACTOR as a result of DISTRICT's election to terminate this Agreement pursuant to this paragraph.

## **8. OTHER MATTERS**

8.1 CONTRACTOR shall not utilize, nor store, any drums of material exceeding 5-gallon containers on any of the DISTRICT's property.

8.2 CONTRACTOR shall maintain complete and current printed Material Safety Data Sheets (MSDS) readily accessible to employees when they are in their work areas, during their work shifts. The CONTRACTOR acknowledges that the DISTRICT shall have no responsibility for making any disclosures to CONTRACTOR's employees or agents.

8.3 The obligations of the CONTRACTOR under this Agreement may not be delegated without the prior written consent of the DISTRICT. The DISTRICT may freely assign this Agreement to any entity acquiring the real estate which is subject to this Agreement.

8.4 In the event of default by any party to this Agreement, the prevailing party shall be entitled to recover from the defaulting party, all costs and expenses, including a reasonable attorney's fee, whether suit be

instituted or not, and at the trial court and appellate court level incurred by the prevailing party enforcing its right hereunder.

- 8.5 The venue for the enforcement, construction or interpretation of this Agreement, shall be the County or Circuit Court for Sumter County, Florida, and CONTRACTOR does hereby specifically waive any "venue privilege" and/or "diversity of citizenship privilege" which it has now, or may have in the future, in connection with the Agreement, or its duties, obligations, or responsibilities or rights hereunder.
- 8.6 CONTRACTOR does hereby specifically promise and agree to "hold harmless", defend and indemnify the DISTRICT and the agents, servants, employees, officers, and officials thereof from and against any and all liability or responsibility for damage to property or person that may arise in connection with the services to be provided hereunder, including reasonable attorney fees and expenses.
- 8.7 CONTRACTOR shall not be construed to be the agent, servant or employee of the DISTRICT or of any elected or appointed official thereof, for any purpose whatsoever, and further CONTRACTOR shall have no express or implied authority of any kind or nature whatsoever, to incur any liability, either in contract or on a tort, as the agent, servant or employee of the DISTRICT.
- 8.8 These Agreement Documents constitute the entire understanding and Agreement between the Parties and supersedes any and all written and oral representations, statements, negotiations, or contracts/agreements previously existing between the Parties with respect to the subject matters of this Agreement. The CONTRACTOR recognizes that any representations, statements, or negotiations made by DISTRICT staff do not suffice to legally bind the DISTRICT in a contractual relationship unless they have been reduced to writing and signed by an authorized DISTRICT representative. This Agreement shall inure to the benefit of and be binding upon the Parties, their respective assigns, and successors in interest.
- 8.9 It may become necessary that additional areas are to be routinely maintained under the same specifications, or as amended by the management or its representative. It is the intent to be able to add or delete areas as necessary with the related cost increases or decreases to be handled through the execution of an amendment to this Agreement. Cost increases or decreases will be based on the unit prices proposed by the CONTRACTOR as provide for in Exhibits "A-D" to this Agreement.
- 8.10 No amendment to this Agreement shall be effective except those agreed to in writing and signed by both of the parties to this Agreement.
- 8.11 Time is of the essence in the performance of this Agreement. The CONTRACTOR specifically agrees that it will commence operations on the date specified in the Notice to Proceed and that all work to be performed under the provisions of this Agreement shall be done according to specifications, subject only to delays caused through no fault of the CONTRACTOR.
- 8.12 In the event of a declared emergency or disaster, CONTRACTOR shall assist the DISTRICT if requested and approved by the DISTRICT's Emergency Disaster Debris CONTRACTOR.
- 8.13 **SUBSTITUTION OF PERSONNEL** – The DISTRICT has absolute discretion over what personnel are initially assigned pursuant to the contract. It is the intention of the DISTRICT that the CONTRACTOR's personnel proposed for the contract will be available for the term of the contract. In the event the CONTRACTOR wishes to substitute personnel, they shall propose personnel of equal or higher qualifications and all replacement personnel are subject to DISTRICT approval. In the event that the original or substituted personnel are not found to be satisfactory to the District and the matter cannot be resolved to the satisfaction of the DISTRICT, the DISTRICT reserves the right to terminate the contract for cause.
- 8.14 Debris removal vehicles dismissed from the project must have their issued placard removed and returned to the DISTRICT.

**9. CONTRACTOR'S REPRESENTATIONS**

9.1 CONTRACTOR makes the following representations:

9.2 CONTRACTOR has familiarized himself with the nature and extent of the Agreement Documents, work, locality, and all local conditions, and federal, state, and local laws, ordinances, rules, and regulations that in any manner may affect cost, progress, or performance of work.

9.3 CONTRACTOR declares that he has visited and examined the site of the work and informed himself fully in regard to all conditions pertaining to the place where the work is to be done, that he has examined the plans for the work and other Agreement Documents relative thereto and has read all the addenda furnished prior to the bid opening, and that CONTRACTOR has satisfied himself relative to the work to be performed.

9.4 CONTRACTOR has investigated and is fully informed of the construction and labor conditions, of obstructions to be encountered, of the character, quality and quantities of work to be performed, materials to be furnished, and requirements of the plans and other Agreement Documents.

9.5 CONTRACTOR has given the DISTRICT written notice of all conflicts, errors, or discrepancies that he has discovered in the Agreement Documents.

9.6 CONTRACTOR declares that submission of a proposal/bid for the work constitutes an incontrovertible representation that the CONTRACTOR has complied with every requirement of this Section, and that the Agreement Documents are sufficient in scope and detail to indicate and convey understanding of all terms and conditions for performance of work.

9.7 Equal Opportunity: CONTRACTOR assures that no person shall be discriminated against on the grounds of race, color, creed, national origin, handicap, age or sex, in any activity under this Agreement.

9.8 Public Entity Crimes: In accordance with Section 287.133, Florida Statutes, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a proposal/bid on a contract/agreement with a public entity for the construction or repair of a public building or public work, may not submit proposals/bids on leases or real property to a public entity, may not be awarded or perform work as a CONTRACTOR, supplier, subcontractor, or consultant with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for Category Two for a period of 36 months from the date of being placed on the convicted vendor list. CONTRACTOR affirmatively represents that neither it nor its owners, subcontractor are nor will be on the convicted vendor list during the term of this Agreement.

9.9 Public Records Act/Chapter 119 Requirements: The DISTRICT is a public agency subject to Chapter 119, Florida Statutes. The CONTRACTOR shall comply with Florida's Public Records law. Specifically, the CONTRACTOR shall:

1. Keep and maintain public records that ordinarily and necessarily would be required by the public agency in order to perform this service;
2. Provide the agency access to public records at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law;
3. Ensure that public records that are exempt or that are confidential and exempt from public record requirements are not disclosed except as authorized by law; and
4. Meet all requirements for retaining public records and transfers to the DISTRICT, at no cost, all public records in possession of the CONTRACTOR upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt. All records stored electronically must be provided to the DISTRICT in a format that is compatible with the current information technology systems of the DISTRICT.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119,  
FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING  
TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

JENNIFER MCQUEARY, DISTRICT CLERK  
984 OLD MILL RUN, THE VILLAGES FL 32162  
PHONE: 352-751-3939  
EMAIL: jennifer.mcqueary@DISTRICTgov.org

IN WITNESS WHEREOF, said DISTRICT has caused this Agreement to be executed in its name by the Chairman  
/ Vice Chairman of the VILLAGE COMMUNITY DEVELOPMENT DISTRICT #6, attested by the clerk of said  
DISTRICT, and HAMLET UNDERGROUND, LLC has caused this Agreement to be executed in its name by its  
authorized representative, attested to and has caused the seal of said corporation to be hereto attached (if  
applicable), all on the day and year written above.

VILLAGE COMMUNITY

HAMLET UNDERGROUND, LLC

DEVELOPMENT DISTRICT #6

By: Sally Moss  
Print Name Sally Moss  
Print Title Chairman  
Date 7/20/18  
Attest [Signature]

By: [Signature]  
Print Name CHARLES D. BELL  
Print Title Vice President  
Date 7/21/18  
Attest [Signature]

**PROPOSAL FORM**

SCHEDULE 1 - HOURLY LABOR, EQUIPMENT AND MATERIAL PRICE SCHEDULE			
EQUIPMENT TYPE WITH OPERATOR CATEGORY	Estimated Hours	Hourly Labor Rate	Total Extended Price
50' Bucket Truck	140	150.00	21,000.00
Crash Truck w/impact Attenuator	70	100.00	7,000.00
Dozer, Tracked, D3 or Equivalent	70	80.00	5,600.00
Dozer, Tracked, D4 or Equivalent	70	80.00	5,600.00
Dozer, Tracked, D5 or Equivalent	70	90.00	6,300.00
Dozer, Tracked, D6 or Equivalent	70	120.00	8,400.00
Dump Truck, 16 +/- CY	70	65.00	4,550.00
Dump Truck, 20 +/- CY	70	70.00	4,900.00
Dump Truck, 35 +/- CY	70	100.00	7,000.00
Generator, 5.5 KW, List KW Capacity	70	10.00	700.00
Generator, 200 KW, List KW Capacity	70	60.00	4,200.00
Generator, 2,600 KW, List KW Capacity	70	260.00	18,200.00
Light Plant with Fuel and Support	140	15.00	2,100.00
Graders w/12' Blade (Min. 30,000 LB)	70	100.00	7,000.00
Hydraulic Excavator, 1.5 CY	70	100.00	7,000.00
Hydraulic Excavator, 2.5 CY	70	120.00	8,400.00
Kunelaboom Loader	140	200.00	28,000.00
Lowboy Trailer w/ Tractor	70	150.00	10,500.00
Mobil Crane up to 15 Ton	70	150.00	10,500.00
Pump, 95 HP (Minimum 25' Intake and 200' Discharge to Include Fuel and Support Personnel)	70	40.00	2,800.00
Pump, 200 HP (Minimum 25' Intake and 200' Discharge to Include Fuel and Support Personnel)	70	60.00	4,200.00
Pump, 650 HP (Minimum 26' Intake and 200' Discharge to Include Fuel and Support Personnel)	70	180.00	12,600.00
Vac Truck (List Capacity), List Capacity	70	150.00	10,500.00
Pickup Truck, 1 Ton	70	40.00	2,800.00
Skid-Steer Loader, 1,500 LB Operating Capacity (w/ utility grapple)	70	65.00	4,550.00
Skid-Steer Loader, 2,500 LB Operating Capacity (w/ utility grapple)	70	75.00	5,250.00
Compact Track Loader, 1,500 LB Operating Capacity (w/ utility grapple)	70	65.00	4,550.00
Compact Track Loader, 2,500 LB Operating Capacity (w/ utility grapple)	70	75.00	5,250.00
Tub Grinder, 800 to 1,000 HP	140	400.00	56,000.00
Hydraulic Excavator, 1.5 cy (w/ thumb)	70	100.00	7,000.00
Hydraulic Excavator, 2.5 cy (w/ thumb)	70	120.00	8,400.00
Truck, Flatbed	70	40.00	2,800.00
Articulated, Telescoping Scissor Lift for Tower, 16 hp / 37 ft. lift	140	20.00	2,800.00
Water Truck, 2,500 gal (Non-Potable, Dust Control and Pavement Maintenance)	140	100.00	14,000.00
Wheel Loader, 3 CY, 152 HP	70	100.00	7,000.00
Wheel Loader, 4.0 CY, 200 HP	70	120.00	8,400.00
Wheel Loader, 1.5 CY, 95 HP	70	75.00	5,250.00
<b>EQUIPMENT WITH OPERATOR GRAND TOTAL EXTENDED PRICE:</b>			<b>331,100.00</b>
OTHERS NOT LISTED IN LABOR CATEGORY - PLEASE LIST BELOW			
SCHEDULE 1 - HOURLY LABOR, EQUIPMENT AND MATERIAL PRICE SCHEDULE (continued)			

LABOR CATEGORY	Estimated Hours	Hourly Labor Rate	Total Extended Price
Operations Manager w/ Cell Phone and .5 Ton Pickup Truck	70	50.00	3,500.00
Crew Foreman w/Cell Phone & 1 Ton Equip, Truck w/ small tools and misc supplies in support of crew	70	40.00	2,800.00
Tree Climber/ Chainsaw and Gear	140	50.00	7,000.00
Laborer w/ Chainsaw and Gear	140	35.00	4,900.00
Laborer w/ Small Tools, Traffic Control, or Flag Person	140	25.00	3,500.00
Bonded and Certified Security Personnel	70	50.00	3,500.00
<b>LABOR CATEGORY GRAND TOTAL EXTENDED PRICE</b>			<b>25,200.00</b>
OTHERS NOT LISTED IN LABOR CATEGORY - PLEASE LIST BELOW			
CREW CATEGORY	Estimated Hours	Hourly Labor Rate	Total Extended Price
Wheel loader, 2.5 CY, 950 or similar w/ Operator, Foreman with Support Vehicle and Small Equipment, Laborer w/ Chain Saw, and 2 Laborers w/ Small Tools.		300.00	
OTHERS NOT LISTED IN CREW CATEGORY - PLEASE LIST BELOW			

SCHEDULE 2 - UNIT RATE PRICE SCHEDULE			
If a Vendor elects to "No Proposal" individual service offerings their proposal may be considered non-responsive by the District. Items 9-12 are Ancillary Services. Vendors are requested to provide a cost for ancillary items; however these costs will not be used for evaluative purposes.			
<b>1 Vegetative Debris Removal</b> Work consists of the collection and transportation of eligible vegetative debris on the ROW or public property to a District approved debris management site (DMS) or District approved final disposal site.	<b>Estimated Quantity (CY)</b>	<b>\$ Per Cubic Yard</b>	<b>Total</b>
Removing debris from public property and ROW and hauling to DMS	300,000	10.00	3,000,000.00
<b>2 C&amp;D Debris Removal</b> Work consists of the collection and transportation of eligible C&D on the ROW or public property to a District approved final disposal site.	<b>Estimated Quantity (CY)</b>	<b>\$ Per Cubic Yard</b>	<b>Total</b>
Removing C&D debris from ROW or public property and hauling to DMS	100,000	10.00	1,000,000.00
<b>3 Debris Removal from Canals / Waterways</b> Work consists of the collection and transportation of eligible debris from District maintained canals and waterways to a District approved final disposal site.	<b>Estimated Quantity (CY)</b>	<b>\$ Per Cubic Yard</b>	<b>Total</b>
Removing debris from District maintained canals/waterways and hauling to DMS	100,000	4.00	400,000.00
<b>4 DMS Operation and Reduction Through Grinding</b> Work consists of managing and operating DMS for acceptance and reduction of eligible vegetative disaster related debris through grinding. The costs associated with acquiring, preparing, leasing, renting, operating, and remedialting land used as DMS is reflected in this proposal	<b>Estimated Quantity (CY)</b>	<b>\$ Per Cubic Yard</b>	<b>Total</b>
	200,000	4.00	800,000.00
<b>5 Haul-out of Reduced Debris to a District Approved Final Disposal Site</b> Work consists of loading and transporting reduced eligible disaster related debris at a District approved DMS to a District designated final disposal site.	<b>Estimated Quantity (CY)</b>	<b>\$ Per Cubic Yard</b>	<b>Total</b>
	68,250	5.00	281,250.00

<b>6 Removal of Hazardous Trees and Limbs</b>			
Work consists of removing eligible hazardous trees or limbs and placing them on the safest possible location on the District ROW for collection under the terms and conditions of Scope of Services, Vegetative Debris Removal.	<b>Estimated Quantity</b>	<b>\$ Per Tree</b>	<b>Total</b>
8 inch to 12.99 inch diameter	160	100.00	16,000.00
13 inch to 24.99 inch diameter	75	200.00	15,000.00
25 inch to 36.99 inch diameter	10	350.00	3,500.00
37 inch to 48.99 inch diameter	5	1,000.00	5,000.00
49 inch and larger diameter	1	1,500.00	1,500.00
Hanger Removal (per Tree)	1,000	80.00	152,000.00
<b>7 Removal of Hazardous Stumps</b>			
Work consists of removing eligible hazardous stumps and transporting resulting debris from the ROW to a District approved DMS. Rate includes removal, backfill of stump hole, reduction, and final disposal.	<b>Estimated Quantity</b>	<b>\$ Per Stump</b>	<b>Total</b>
24.1 inch to 36.99 inch diameter	20	350.00	7,000.00
37 inch to 48.99 inch diameter	10	500.00	5,000.00
49 inch and larger diameter	1	1,000.00	1,000.00
<b>8 ROW White Goods Debris Removal</b>			
Work consists of the removal of eligible White Goods from the ROW to a District approved DMS site or District approved facility for recycling. Contractor shall be responsible for recovering/disposing refrigerants as required by law as well as unit decontamination in a contained area. The Contractor shall also be responsible for the transportation of eligible White Goods from the District approved DMS to a District approved facility for recycling.	<b>Estimated Quantity</b>	<b>\$ Per Unit</b>	<b>Total</b>
AC Units, Refrigerators and freezers requiring refrigerant recovery and decontamination	10	60.00	600.00
Washers, dryers, stoves, ovens, and hot water heaters	25	30.00	750.00
<b>Total</b>	<b>\$</b>		<b>5,888,600.00</b>
<b>SCHEDULE 2 (REVISED) - UNIT RATE PRICE SCHEDULE CONTINUED</b>			
Ancillary Options - The Following Items are not included in the Price Evaluation			
<b>9 Household Hazardous Waste Removal, Transport, and Disposal</b>			
Work consists of the collection, transportation, and disposal of household hazardous waste from the ROW to a District approved permitted hazardous waste facility or MSW type I landfill.	<b>Estimated Quantity</b>	<b>\$ Per Pound</b>	<b>Total</b>
		5.00	
<b>10 E-Waste Removal</b>			
Work consists of the recovery and disposal of televisions, computers, computer monitors, and microwaves unless otherwise specified in writing by the District.	<b>Estimated Quantity</b>	<b>\$ Per Unit</b>	<b>Total</b>
		30.00	
<b>11 Abandoned Vehicle Removal</b>			
Work consists of the removal and transport of eligible abandoned vehicles.	<b>Estimated Quantity</b>	<b>\$ Per Unit</b>	<b>Total</b>
Passenger Car		150.00	
Single Axle		200.00	
Double Axle		250.00	
<b>12 Dead Animal Carcasses</b>			
Work consists of the recovery and disposal of dead animal carcasses.	<b>Estimated Quantity</b>	<b>\$ Per Pound</b>	<b>Total</b>
		5.00	



RANKS	SECONDARY	TERTIARY	Average Pricing
Areas by Contractor	Phillips and Jordan, Inc.	Hamlet Underground, LLC	Primary & Tertiary
<b>SCHEDULE 1 UNIT RATE PRICE SCHEDULE</b>			
SCHEDULE 1 EQUIPMENT WITH OPERATOR GRAND TOTAL EXTENDED PRICE	\$ 338,940.00	\$ 331,100.00	\$ 335,020.00
SCHEDULE 1 LABOR CATEGORY GRAND TOTAL EXTENDED PRICE	\$ 37,800.00	\$ 25,200.00	\$ 31,500.00
SCHEDULE 1 CREW CATEGORY (hourly rate)	\$ 300.00	\$ 300.00	\$ 300.00
<b>SCHEDULE 1 - HOURLY LABOR, EQUIPMENT AND MATERIAL GRAND TOTAL</b>	<b>\$ 377,040.00</b>	<b>\$ 356,600.00</b>	<b>\$ 366,820.00</b>
<b>SCHEDULE 2 UNIT RATE PRICE SCHEDULE</b>			
1 Vegetative Debris Removal	\$ 10.50	\$ 10.00	\$ 10.25
2 C&D Debris Removal	\$ 10.50	\$ 10.00	\$ 10.25
3 Debris Removal from Canals / Waterways	\$ 38.00	\$ 4.00	\$ 21.00
4 DMS Operation and Reduction Through Grinding	\$ 5.50	\$ 4.00	\$ 4.75
5 Haul-out of Reduced Debris to a District Approved Final Disposal Site	\$ 8.25	\$ 5.00	\$ 6.63
6 Removal of Hazardous Trees and Limbs			
6 inch to 12.99 inch diameter	\$ 60.00	\$ 100.00	\$ 80.00
13 inch to 24.99 inch diameter	\$ 90.00	\$ 200.00	\$ 145.00
25 inch to 36.99 inch diameter	\$ 140.00	\$ 350.00	\$ 245.00
37 inch to 48.99 inch diameter	\$ 250.00	\$ 1,000.00	\$ 625.00
49 inch and larger diameter	\$ 400.00	\$ 1,500.00	\$ 950.00
Hanger Removal (per Tree)	\$ 125.00	\$ 80.00	\$ 102.50
7 Removal of Hazardous Stumps			
24.1 inch to 36.99 inch diameter	\$ 400.00	\$ 350.00	\$ 375.00
37 inch to 48.99 inch diameter	\$ 550.00	\$ 500.00	\$ 525.00
49 inch and larger diameter	\$ 750.00	\$ 1,000.00	\$ 875.00
8 ROW White Goods Debris Removal			
AC Units, Refrigerators and freezers requiring refrigerant recovery and decontamination	\$80.00	\$ 60.00	\$ 70.00
Washers, dryers, stoves, ovens, and hot water heaters	\$50.00	\$ 30.00	\$ 40.00
<b>SCHEDULE 2 - UNIT PRICING (1-8) GRAND TOTAL</b>	<b>\$ 2,967.75</b>	<b>\$ 5,203.00</b>	<b>\$ 4,085.38</b>
<b>Schedule 1 &amp; 2 Grand Total</b>	<b>\$ 380,007.75</b>	<b>\$ 361,803.00</b>	<b>\$ 370,905.38</b>

EXHIBIT B

RANKS	PRIMARY	TERTIARY	Average Pricing
Areas by Contractor	Ceres Environmental Services, Inc.	Hamlet Underground, LLC	Primary & Tertiary
<b>SCHEDULE 1 UNIT RATE PRICE SCHEDULE</b>			
SCHEDULE 1 EQUIPMENT WITH OPERATOR GRAND TOTAL EXTENDED PRICE	\$ 496,269.90	\$ 331,100.00	\$ 413,684.95
SCHEDULE 1 LABOR CATEGORY GRAND TOTAL EXTENDED PRICE	\$ 31,522.40	\$ 25,200.00	\$ 28,361.20
SCHEDULE 1 CREW CATEGORY (hourly rate)	\$ 295.00	\$ 300.00	\$ 297.50
<b>SCHEDULE 1 - HOURLY LABOR, EQUIPMENT AND MATERIAL GRAND TOTAL</b>	<b>\$ 528,087.30</b>	<b>\$ 356,600.00</b>	<b>\$ 442,343.65</b>
<b>SCHEDULE 2 UNIT RATE PRICE SCHEDULE</b>			
(per cubic yard)			
1 Vegetative Debris Removal	\$ 9.95	\$ 10.00	\$ 9.98
2 C&D Debris Removal	\$ 9.25	\$ 10.00	\$ 9.63
3 Debris Removal from Canals / Waterways	\$ 11.98	\$ 4.00	\$ 7.99
4 DMS Operation and Reduction Through Grinding	\$ 4.95	\$ 4.00	\$ 4.48
5 Haul-out of Reduced Debris to a District Approved Final Disposal Site	\$ 5.25	\$ 5.00	\$ 5.13
(per tree)			
6 Removal of Hazardous Trees and Limbs			
6 inch to 12.99 inch diameter	\$ 40.00	\$ 100.00	\$ 70.00
13 inch to 24.99 inch diameter	\$ 100.00	\$ 200.00	\$ 150.00
25 inch to 36.99 inch diameter	\$ 250.00	\$ 350.00	\$ 300.00
37 inch to 48.99 inch diameter	\$ 450.00	\$ 1,000.00	\$ 725.00
49 inch and larger diameter	\$ 750.00	\$ 1,500.00	\$ 1,125.00
Hanger Removal (per Tree)	\$ 95.00	\$ 80.00	\$ 87.50
(per stump)			
7 Removal of Hazardous Stumps			
24.1 inch to 36.99 inch diameter	\$ 350.00	\$ 350.00	\$ 350.00
37 inch to 48.99 inch diameter	\$ 650.00	\$ 500.00	\$ 575.00
49 inch and larger diameter	\$ 995.00	\$ 1,000.00	\$ 997.50
(per unit)			
8 ROW White Goods Debris Removal			
AC Units, Refrigerators and freezers requiring refrigerant recovery and decontamination	\$90.00	\$ 60.00	\$ 75.00
Washers, dryers, stoves, ovens, and hot water heaters	\$49.00	\$ 30.00	\$ 39.50
<b>SCHEDULE 2 - UNIT PRICING (1-8) GRAND TOTAL</b>	<b>\$ 3,860.38</b>	<b>\$ 5,203.00</b>	<b>\$ 4,531.69</b>
<b>Schedule 1 &amp; 2 Grand Total</b>	<b>\$ 531,947.68</b>	<b>\$ 361,803.00</b>	<b>\$ 446,875.34</b>

EXHIBIT C

RANKS	PRIMARY	SECONDARY	TERTIARY	MEDIAN PRICING
Areas by Contractor	Ceres Environmental Services, Inc.	Phillips and Jordan, Inc.	Hamlet Underground, LLC	Primary, Secondary & Tertiary
<b>SCHEDULE 1 UNIT RATE PRICE SCHEDULE</b>				
SCHEDULE 1 EQUIPMENT WITH OPERATOR GRAND TOTAL EXTENDED PRICE	\$ 496,269.90	\$ 338,940.00	\$ 331,100.00	\$ 338,940.00
SCHEDULE 1 LABOR CATEGORY GRAND TOTAL EXTENDED PRICE	\$ 31,522.40	\$ 37,800.00	\$ 25,200.00	\$ 31,522.40
SCHEDULE 1 CREW CATEGORY (hourly rate)	\$ 295.00	\$ 300.00	\$ 300.00	\$ 300.00
<b>SCHEDULE 1 - HOURLY LABOR, EQUIPMENT AND MATERIAL GRAND TOTAL</b>	<b>\$ 528,087.30</b>	<b>\$ 377,040.00</b>	<b>\$ 356,600.00</b>	<b>\$ 377,040.00</b>
<b>SCHEDULE 2 UNIT RATE PRICE SCHEDULE</b>				
(per cubic yard)				
1 Vegetative Debris Removal	\$ 9.95	\$ 10.50	\$ 10.00	\$ 10.00
2 C&D Debris Removal	\$ 9.25	\$ 10.50	\$ 10.00	\$ 10.00
3 Debris Removal from Canals / Waterways	\$ 11.98	\$ 38.00	\$ 4.00	\$ 11.98
4 DMS Operation and Reduction Through Grinding	\$ 4.95	\$ 5.50	\$ 4.00	\$ 4.95
5 Haul-out of Reduced Debris to a District Approved Final Disposal Site	\$ 5.25	\$ 8.25	\$ 5.00	\$ 5.25
6 Removal of Hazardous Trees and Limbs	(per tree)			
6 inch to 12.99 inch diameter	\$ 40.00	\$ 60.00	\$ 100.00	\$ 60.00
13 inch to 24.99 inch diameter	\$ 100.00	\$ 90.00	\$ 200.00	\$ 100.00
25 inch to 36.99 inch diameter	\$ 250.00	\$ 140.00	\$ 350.00	\$ 250.00
37 inch to 48.99 inch diameter	\$ 450.00	\$ 250.00	\$ 1,000.00	\$ 450.00
49 inch and larger diameter	\$ 750.00	\$ 400.00	\$ 1,500.00	\$ 750.00
Hanger Removal (per Tree)	\$ 95.00	\$ 125.00	\$ 80.00	\$ 95.00
7 Removal of Hazardous Stumps	(per stump)			
24.1 inch to 36.99 inch diameter	\$ 350.00	\$ 400.00	\$ 350.00	\$ 350.00
37 inch to 48.99 inch diameter	\$ 650.00	\$ 550.00	\$ 500.00	\$ 550.00
49 inch and larger diameter	\$ 995.00	\$ 750.00	\$ 1,000.00	\$ 995.00
8 ROW White Goods Debris Removal	(per unit)			
AC Units, Refrigerators and freezers requiring refrigerant recovery and decontamination	\$90.00	\$ 80.00	\$ 60.00	\$ 80.00
Washers, dryers, stoves, ovens, and hot water heaters	\$49.00	\$ 50.00	\$ 30.00	\$ 49.00
<b>SCHEDULE 2 - UNIT PRICING (1-8) GRAND TOTAL</b>	<b>\$ 3,860.38</b>	<b>\$ 2,967.75</b>	<b>\$ 5,203.00</b>	<b>\$ 3,860.38</b>
<b>Schedule 1 &amp; 2 Grand Total</b>	<b>\$ 531,947.68</b>	<b>\$ 380,007.75</b>	<b>\$ 361,803.00</b>	<b>\$ 380,900.38</b>

EXHIBIT D

**The Villages®**  
**Community Development Districts**  
**District 6**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 6

**FROM:** Barbara E. Kays, Budget Director

**DATE:** 6/4/2021

**SUBJECT:** **Adoption of Resolution 21-04: FY2021-22 Proposed Budget**

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**ISSUE:**

Adoption of Resolution 21-04 to approve the Fiscal Year 2021-22 Proposed Budget and to set the public hearing to adopt the Fiscal Year 2021-22 Final Budget.

**ANALYSIS/INFORMATION:**

In accordance with Chapter 190, the District must approve by June 15<sup>th</sup> a proposed budget, proposed maintenance assessment rates, and adopt a resolution to set the public hearing for the budget adoption. Once approved, the Proposed Budget will be submitted to Sumter County for a 60-day review and comment period prior to the budget adoption. The approved Proposed Budget will also be made available on the District's website and at the Village Community Development District Administration Office.

The Board of Supervisors has reviewed and discussed the Fiscal Year 2021-22 Recommended Budget during the public budget workshop held on May 18, 2021. The attached proposed operating budget of \$3,675,535 is an increase of \$50,560 or 1% from the current year original budget due mainly to increasing the General R&R transfer from \$500,000 to \$600,000 for Fiscal Year 2021-22.

The maintenance assessment rates will remain the same as current year with NO increase for Fiscal Year 2021-22.

Also attached are the proposed budgets for the Debt Service Funds. These budgets reflect the interest and principal along with other bond-related expenditures in addition to the revenue received from bond assessment payments.

**STAFF RECOMMENDATION:**

Staff recommends adoption of the resolution that approves the proposed budget and sets the public hearing to approve the final budget.

**MOTION:**

Move to adopt of Resolution 21-04 to approve the Fiscal Year 2021-22 Proposed Budget and to set the

public hearing to adopt the Fiscal Year 2021-22 Final Budget for September 3, 2021, 9:30 a.m. at the Savannah Recreation Center.

**ATTACHMENTS:**

Description	Type
□ Resolution 21-04	Cover Memo



Adopted this 4th day of June, 2021.

VILLAGE COMMUNITY  
DEVELOPMENT DISTRICT NO. 6

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John P. Calandro, Chair

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Richard J. Baier, Secretary

FISCAL YEAR 2021-22 BUDGET REPORT

Fund: 06.001 GENERAL FUND

ACCOUNT	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 04/30/21	2021-22 PROPOSED BUDGET
ESTIMATED REVENUES					
325.211 MAINTENANCE ASSESSMENT	3,177,284	3,168,731	3,168,731	3,143,988	3,168,731
334.901 ST FEMA CLAIM REIM	97,632	0	0	0	0
341.908 ELECTRIC REIMBURSEMENT	857	0	0	996	0
341.999 MISCELLANEOUS REVENUE	438	500	500	296	500
354.001 DEED COMPLIANCE FINES	0	0	0	1,800	0
361.101 INT INCOME - CFB	2,007	0	0	0	0
361.102 INT INCOME - CASH EQUIV	69,784	52,568	52,568	5,902	10,800
361.105 INTEREST INCOME-TAX COLLECTOR	3,151	0	0	0	0
361.306 FLGIT-UNREALIZED GAIN/LOSS	142,549	0	0	1,533	6,200
361.307 LTP UNREALIZED GAIN/LOSS	156,996	0	0	225,559	197,800
361.309 FLFIT-UNREALIZED GAIN/LOSS	1,861	0	0	(744)	0
361.409 FLFIT-REALIZED GAIN/LOSS	37,743	0	0	6,289	5,500
381.002 TRANSFER IN - DEBT SERVICE	540,696	556,077	556,077	0	547,421
669.901 (ADD)/USE-WORKING CAPITAL	0	403,176	403,176	0	286,004
669.907 (ADD)/USE-CAP PROJ PHASE I	0	(434,467)	(434,467)	0	(427,263)
669.909 (ADD)/USE-CAP PROJ PHASE II	0	(121,610)	(121,610)	0	(120,158)
TOTAL ESTIMATED REVENUES	4,230,998	3,624,975	3,624,975	3,385,619	3,675,535

APPROPRIATIONS

111 EXECUTIVE SALARIES	5,600	12,800	12,800	3,600	9,600
211 SOCIAL SECURITY TAXES	319	794	794	223	595
212 MEDICARE TAXES	110	186	186	52	139
241 WORKER'S COMPENSATION	18	37	37	21	16
311 MANAGEMENT FEES	178,620	195,194	195,194	113,864	204,954
312 ENGINEERING SERVICES	4,720	7,500	7,247	3,278	5,500
313 LEGAL SERVICES	5,882	6,000	6,000	2,150	6,000
314 TAX COLLECTOR FEES	63,546	66,016	66,016	62,880	66,016
316 DEED COMPLIANCE SVCS	76,601	61,201	61,201	35,701	94,045
318 TECHNOLOGY SERVICES	7,070	0	0	0	0
319 OTHER PROFESSIONAL SVCS	8,342	9,285	9,538	3,601	9,848
322 AUDITING SERVICES	9,500	9,500	9,500	7,125	9,500
343 SYSTEMS MGMT SUPPORT	825	1,325	1,325	409	3,034
344 PAYROLL SERVICES	0	162	162	207	352
349 MISC CONTRACTUAL SVCS	3,788	0	0	0	0
431 ELECTRICITY	217,775	262,778	262,778	110,290	262,778
434 IRRIGATION WATER	33,250	38,732	38,732	19,861	41,073
442 EQUIPMENT RENTAL	0	500	500	0	0
451 CASUALTY & LIABILITY INSUR	5,895	5,860	5,860	5,895	6,650
461 EQUIPMENT MAINTENANCE	0	500	500	0	0
462 BUILDING/STRUCTURE MAINT	32,389	89,511	89,511	35,383	46,536
463 LANDSCAPE MAINT-RECURRING	183,987	188,528	188,528	88,222	197,027
464 LANDSCAPE MAINT-NON RECURRING	55,904	68,750	68,750	44,085	34,300
468 IRRIGATION REPAIR	8,839	17,404	17,404	3,664	9,787
469 OTHER MAINTENANCE	32,327	60,545	60,545	7,200	48,381
471 PRINTING & BINDING	0	500	500	0	500
491 BANK CHARGES	12	0	0	0	0
493 PERMITS & LICENSES	175	250	250	175	250

FISCAL YEAR 2021-22 BUDGET REPORT

Fund: 06.001 GENERAL FUND

ACCOUNT	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 04/30/21	2021-22 PROPOSED BUDGET
497 LEGAL ADVERTISING	1,050	1,500	1,500	325	1,500
498 PROJECT WIDE FEES	2,023,421	2,019,117	2,019,117	1,177,822	2,016,654
522 OPERATING SUPPLIES	0	500	500	0	500
633 INFRASTRUCTURE	32,956	0	0	0	0
911 TRANS TO GENERAL R&R	500,000	500,000	500,000	291,670	600,000
TOTAL APPROPRIATIONS	3,492,921	3,624,975	3,624,975	2,017,703	3,675,535

**VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 6  
ANNUAL MAINTENANCE ASSESSMENT**

Maintenance Assessment Billed					FY2019-20	FY2020-21	FY2021-22
					0%	0%	0%
Unit	Village Name	Acres	# of Lots		\$ 3,300,761	\$ 3,300,761	\$ 3,300,761
<b>Phase #1</b>							
101	Tall Trees	46.62	191	\$	559.37	\$	559.37
104	Tall Trees	27.75	124		512.86		512.86
105	Bridgeport @ Lake Sumter	120.48	246		1,122.37		1,122.37
106	Virginia Trace	27.47	126		499.63		499.63
107	Virginia Trace	39.37	167		540.27		540.27
108	Virginia Trace	33.62	145		531.36		531.36
108 Rec Trac A	Virginia Trace	0.47	1		1,077.10		1,077.10
109	Virginia Trace	31.06	146		487.54		487.54
110	Caroline	29.65	133		510.89		510.89
111	Caroline	32.29	144		513.88		513.88
111 Rec Trac C	Caroline	0.50	1		1,145.85		1,145.85
112	Caroline	33.35	169		452.24		452.24
113	Caroline	10.83	42		590.93		590.93
114	Caroline	27.72	127		500.20		500.20
115	Mallory Square	71.24	327		499.27		499.27
116	Mallory Square	38.04	183		476.37		476.37
116 Rec Trac A	Mallory Square	0.46	1		1,054.18		1,054.18
117	Mallory Square	31.06	143		497.76		497.76
118	Sabal Chase	42.74	211		464.21		464.21
118 Rec Trac A	Sabal Chase	0.46	1		1,054.18		1,054.18
119	Sabal Chase	16.44	85		443.24		443.24
120	Sabal Chase	32.79	152		494.37		494.37
121	Sabal Chase	27.34	131		478.28		478.28
123	Largo	20.81	90		529.89		529.89
125	Caroline	30.58	122		574.43		574.43
Alexa	Mallory Square	9.29	66		322.57		322.57
Carlton	Sabal Chase	10.30	76		310.59		310.59
Cherry Vale	Tall Trees	9.35	68		315.11		315.11
Elizabeth	Caroline	10.52	75		321.45		321.45
Emmalee	Mallory Square	12.38	109		260.29		260.29
Hampton	Sabal Chase	10.54	75		322.06		322.06
Janeann	Mallory Square	8.30	57		333.70		333.70
Katherine	Caroline	10.71	89		275.78		275.78
Kaylee	Caroline	8.31	71		268.23		268.23
Natalie	Mallory Square	9.84	75		300.67		300.67
Newport	Largo	10.43	74		323.01		323.01
Newport Rec Trac A	Rec Trac A	0.58	1		1,329.19		1,329.19
Oak Bend	Tall Trees	9.42	83		260.09		260.09
Oleander	Sabal Chase	11.37	101		257.99		257.99
Richmond	Virginia Trace	10.61	79		307.78		307.78
Stillwater	Virginia Trace	10.18	78		299.10		299.10
Tanglewood	Sabal Chase	9.02	67		308.52		308.52
Virginia Vine	Virginia Trace	8.03	58		317.28		317.28
Lake Shore	Bridgeport @ Lake Shore Cottages	10.15	48		484.60		484.60
Lake Shore Cottages Trac D	Rec Trac D	0.15	1		343.76		343.76
Edgewater Bungalows	Bridgeport @ Creekside Landing	16.76	87		441.48		441.48
	<b>Total Phase #1</b>	969.38	4,646				
<b>Phase #2</b>							
122	Largo	70.50	341	\$	473.80	\$	473.80
124	Largo	17.25	67		590.03		590.03
126	Mallory Square	60.85	283		492.76		492.76
127	Amelia	65.81	300		502.72		502.72
128	Amelia	40.57	181		513.67		513.67
129	Amelia	53.77	253		487.05		487.05
130	Amelia	31.60	147		492.64		492.64
131	Amelia	42.46	209		465.58		465.58
171	Bridgeport @ Miona Shores	69.84	145		1,103.81		1,103.81
171 Rec Trac D	Bridgeport @ Miona Shores	0.19	1		435.42		435.42
678 Madison	Mallory Square	7.70	55		320.84		320.84
700 Audrey	Amelia	10.39	76		313.30		313.30
	<b>Total Phase #2</b>	470.93	2,058				
	<b>Grand Total</b>	<b>1,440.31</b>	<b>6,704</b>				
	<b>Budget - Revenue (96%)</b>				<b>\$ 3,168,731</b>	<b>\$ 3,168,731</b>	<b>\$ 3,168,731</b>
	Tax Collector (2%)						\$ 66,016

FISCAL YEAR 2021-22 BUDGET REPORT  
Fund: 06.201 DEBT SERVICE 1 - 2013 BONDS

ACCOUNT	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 04/30/21	2021-22 PROPOSED BUDGET
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ESTIMATED REVENUES

325.111 DEBT SERVICE ASSESSMENT(REG)	3,080,711	2,985,276	2,985,276	2,916,931	4,992,458
325.112 DEBT SERVICE ASSESSMENT(PRE-PA)	1,123,549	750,000	750,000	611,474	650,000
361.103 INT INCOME - USB	24,540	0	0	1,897	3,100
669.901 (ADD)/USE-WORKING CAPITAL	0	231,068	231,068	0	(1,848,189)

TOTAL ESTIMATED REVENUES	4,228,800	3,966,344	3,966,344	3,530,302	3,797,369
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APPROPRIATIONS

314 TAX COLLECTOR FEES	61,614	62,194	62,194	58,339	104,010
321 ACCOUNTING SERVICES	0	1,000	1,000	0	1,000
323 TRUSTEE SERVICES	8,620	14,258	14,258	8,620	8,620
710 PRINCIPAL	1,475,000	1,520,000	1,520,000	0	1,510,000
715 PRINCIPAL PREPAYMENT	1,055,000	750,000	750,000	620,000	650,000
720 INTEREST	1,238,331	1,183,425	1,183,425	581,850	1,095,476
730 MISC BOND EXPENSES	2,000	1,000	1,000	500	1,000
918 TRANS TO GENERAL FUND	366,998	434,467	434,467	0	427,263

TOTAL APPROPRIATIONS	4,207,563	3,966,344	3,966,344	1,269,309	3,797,369
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FISCAL YEAR 2021-22 BUDGET REPORT  
Fund: 06.202 DEBT SERVICE 2 - 2017 BONDS

ACCOUNT	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 04/30/21	2021-22 PROPOSED BUDGET
<b>ESTIMATED REVENUES</b>					
325.111 DEBT SERVICE ASSESSMENT(REG)	2,199,668	2,148,448	2,148,448	2,089,905	3,088,974
325.112 DEBT SERVICE ASSESSMENT(PRE-PA)	942,543	500,000	500,000	442,720	500,000
361.103 INT INCOME - USB	24,407	0	0	1,987	3,400
669.901 (ADD)/USE-WORKING CAPITAL	0	55,454	55,454	0	(944,190)
<b>TOTAL ESTIMATED REVENUES</b>	<b>3,166,618</b>	<b>2,703,902</b>	<b>2,703,902</b>	<b>2,534,612</b>	<b>2,648,184</b>
<b>APPROPRIATIONS</b>					
314 TAX COLLECTOR FEES	43,993	44,760	44,760	41,798	64,354
321 ACCOUNTING SERVICES	0	1,000	1,000	0	1,000
323 TRUSTEE SERVICES	8,521	11,707	11,707	0	8,522
324 ARBITRAGE SERVICES	0	0	0	0	2,400
710 PRINCIPAL	1,010,000	1,050,000	1,050,000	0	1,055,000
715 PRINCIPAL PREPAYMENT	645,000	500,000	500,000	730,000	500,000
720 INTEREST	1,022,238	973,825	973,825	482,313	895,750
730 MISC BOND EXPENSES	2,000	1,000	1,000	500	1,000
918 TRANS TO GENERAL FUND	173,698	121,610	121,610	0	120,158
<b>TOTAL APPROPRIATIONS</b>	<b>2,905,450</b>	<b>2,703,902</b>	<b>2,703,902</b>	<b>1,254,611</b>	<b>2,648,184</b>

# FOR INFORMATION ONLY

Board Supervisors,

Attached are additional items for your information:

1) The Budget Reports with the Requested, Recommended, and Proposed columns which reflect the changes made throughout the budget process thus far. Also shown are the dollar/percentage variance columns comparing the FY21-22 Proposed Budget column to the FY20-21 Original Budget column.

2) Working Capital and Reserve spreadsheets.

Please feel free to contact me if you have any questions!

Barbara

FISCAL YEAR 2021-22 BUDGET REPORT

Fund: 06.001 GENERAL FUND

ACCOUNT	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 04/30/21	2021-22 REQUESTED BUDGET	2021-22 RECMD BUDGET	2021-22 PROPOSED BUDGET	2021-22 PROPOSED AMT CHANGE	2021-22 PROPOSED % CHANGE
<b>ESTIMATED REVENUES</b>									
325.211 MAINTENANCE ASSESSMENT	3,177,284	3,168,731	3,168,731	3,143,988	3,168,731	3,168,731	3,168,731	0	0%
334.901 ST FEMA CLAIM REIM	97,632	0	0	0	0	0	0	0	
341.908 ELECTRIC REIMBURSEMENT	857	0	0	996	0	0	0	0	
341.999 MISCELLANEOUS REVENUE	438	500	500	296	500	500	500	0	0%
354.001 DEED COMPLIANCE FINES	0	0	0	1,800	0	0	0	0	
361.101 INT INCOME - CFB	2,007	0	0	0	0	0	0	0	
361.102 INT INCOME - CASH EQUIV	69,784	52,568	52,568	5,902	10,800	10,800	10,800	(41,768)	(79)%
361.105 INTEREST INCOME-TAX COLLECTOR	3,151	0	0	0	0	0	0	0	
361.306 FLGIT-UNREALIZED GAIN/LOSS	142,549	0	0	1,533	6,200	6,200	6,200	6,200	
361.307 LTP UNREALIZED GAIN/LOSS	156,996	0	0	225,559	197,800	197,800	197,800	197,800	
361.309 FLFIT-UNREALIZED GAIN/LOSS	1,861	0	0	(744)	0	0	0	0	
361.409 FLFIT-REALIZED GAIN/LOSS	37,743	0	0	6,289	5,500	5,500	5,500	5,500	
381.002 TRANSFER IN - DEBT SERVICE	540,696	556,077	556,077	0	547,421	547,421	547,421	(8,656)	(2)%
669.901 (ADD)/USE-WORKING CAPITAL	0	403,176	403,176	0	286,004	286,004	286,004	(117,172)	(29)%
669.907 (ADD)/USE-CAP PROJ PHASE I	0	(434,467)	(434,467)	0	(427,263)	(427,263)	(427,263)	7,204	(2)%
669.909 (ADD)/USE-CAP PROJ PHASE II	0	(121,610)	(121,610)	0	(120,158)	(120,158)	(120,158)	1,452	(1)%
<b>TOTAL ESTIMATED REVENUES</b>	<b>4,230,998</b>	<b>3,624,975</b>	<b>3,624,975</b>	<b>3,385,619</b>	<b>3,675,535</b>	<b>3,675,535</b>	<b>3,675,535</b>	<b>50,560</b>	<b>1%</b>

<b>APPROPRIATIONS</b>									
111 EXECUTIVE SALARIES	5,600	12,800	12,800	3,600	9,600	9,600	9,600	(3,200)	(25)%
211 SOCIAL SECURITY TAXES	319	794	794	223	595	595	595	(199)	(25)%
212 MEDICARE TAXES	110	186	186	52	139	139	139	(47)	(25)%
241 WORKER'S COMPENSATION	18	37	37	21	16	16	16	(21)	(57)%
311 MANAGEMENT FEES	178,620	195,194	195,194	113,864	204,954	204,954	204,954	9,760	5%
312 ENGINEERING SERVICES	4,720	7,500	7,247	3,278	5,500	5,500	5,500	(2,000)	(27)%
313 LEGAL SERVICES	5,882	6,000	6,000	2,150	6,000	6,000	6,000	0	0%
314 TAX COLLECTOR FEES	63,546	66,016	66,016	62,880	66,016	66,016	66,016	0	0%
316 DEED COMPLIANCE SVCS	76,601	61,201	61,201	35,701	94,045	94,045	94,045	32,844	54%
318 TECHNOLOGY SERVICES	7,070	0	0	0	0	0	0	0	
319 OTHER PROFESSIONAL SVCS	8,342	9,285	9,538	3,601	9,848	9,848	9,848	563	6%
322 AUDITING SERVICES	9,500	9,500	9,500	7,125	9,500	9,500	9,500	0	0%
343 SYSTEMS MGMT SUPPORT	825	1,325	1,325	409	3,034	3,034	3,034	1,709	129%
344 PAYROLL SERVICES	0	162	162	207	352	352	352	190	117%
349 MISC CONTRACTUAL SVCS	3,788	0	0	0	0	0	0	0	
431 ELECTRICITY	217,775	262,778	262,778	110,290	262,778	262,778	262,778	0	0%
434 IRRIGATION WATER	33,250	38,732	38,732	19,861	41,073	41,073	41,073	0	
442 EQUIPMENT RENTAL	0	500	500	0	0	0	0	(500)	(100)%
451 CASUALTY & LIABILITY INSUR	5,895	5,860	5,860	5,895	6,650	6,650	6,650	790	13%
461 EQUIPMENT MAINTENANCE	0	500	500	0	0	0	0	(500)	(100)%
462 BUILDING/STRUCTURE MAINT	32,389	89,511	89,511	35,383	46,536	46,536	46,536	(42,975)	(48)%
463 LANDSCAPE MAINT-RECURRING	183,987	188,528	188,528	88,222	197,027	197,027	197,027	8,499	5%
464 LANDSCAPE MAINT-NON RECURRING	55,904	68,750	68,750	44,085	34,300	34,300	34,300	(34,450)	(50)%
468 IRRIGATION REPAIR	8,839	17,404	17,404	3,664	9,787	9,787	9,787	(7,617)	(44)%
469 OTHER MAINTENANCE	32,327	60,545	60,545	7,200	48,381	48,381	48,381	(12,164)	(20)%
471 PRINTING & BINDING	0	500	500	0	500	500	500	0	0%
491 BANK CHARGES	12	0	0	0	0	0	0	0	
493 PERMITS & LICENSES	175	250	250	175	250	250	250	0	0%
497 LEGAL ADVERTISING	1,050	1,500	1,500	325	1,500	1,500	1,500	0	0%
498 PROJECT WIDE FEES	2,023,421	2,019,117	2,019,117	1,177,822	2,016,654	2,016,654	2,016,654	(2,463)	(0)%
522 OPERATING SUPPLIES	0	500	500	0	500	500	500	0	0%
633 INFRASTRUCTURE	32,956	0	0	0	0	0	0	0	
911 TRANS TO GENERAL R&R	500,000	500,000	500,000	291,670	600,000	600,000	600,000	100,000	20%
<b>TOTAL APPROPRIATIONS</b>	<b>3,492,921</b>	<b>3,624,975</b>	<b>3,624,975</b>	<b>2,017,703</b>	<b>3,675,535</b>	<b>3,675,535</b>	<b>3,675,535</b>	<b>50,560</b>	<b>1%</b>

## DISTRICT 6 - WORKING CAPITAL & R & R FUNDS BALANCES

Working Capital (Unassigned)	Amended					
	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Beginning Balance	3,503,534	3,100,358	2,814,354	2,473,700	2,069,381	1,844,016
Deposits	3,221,799	3,389,531	3,389,531	3,389,531	3,389,531	3,389,531
Expenditures - Operating	2,977,930	3,023,165	3,053,397	3,083,931	3,114,770	3,145,918
Plant Replacements Non-Recurring	68,750	34,300	0	0	0	0
Capital Improv Plan Expenditures	78,295	18,070	76,789	109,919	126	27,301
Transfer to R & R	500,000	600,000	600,000	600,000	500,000	500,000
Ending Balance	3,100,358	2,814,354	2,473,700	2,069,381	1,844,016	1,560,328

### RESERVES

General R & R (Committed)	Amended					
	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Beginning Balance	8,091,753	8,591,753	9,191,753	9,791,753	10,391,753	10,891,753
Deposits	500,000	600,000	600,000	600,000	500,000	500,000
Capital Improv Plan Expenditures	0	0	0	0	0	0
Ending Balance	8,591,753	9,191,753	9,791,753	10,391,753	10,891,753	11,391,753

<b>Working Capital/Resv Grand Total</b>	<b>11,692,111</b>	<b>12,006,107</b>	<b>12,265,453</b>	<b>12,461,134</b>	<b>12,735,769</b>	<b>12,952,081</b>
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Restricted Capital Project 2013 - Phase I Excess Revenue	Amended					
	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Beginning Balance	2,282,799	2,717,266	3,144,529	3,563,792	3,974,157	4,374,623
Deposits	434,467	427,263	419,263	410,365	400,466	389,547
Capital Improv Plan Expenditures	0	0	0	0	0	0
Project Wide Fund Expenditures	0	0	0	0	0	0
Ending Balance	2,717,266	3,144,529	3,563,792	3,974,157	4,374,623	4,764,170

Note: Expenditures include PW fence replacements, utilizing the restricted funds, and reducing the amount funded by working capital.

Restricted Capital Project 2017 - Phase II Excess Revenue	Amended					
	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Beginning Balance	508,128	629,738	749,896	840,253	958,549	1,076,407
Deposits	121,610	120,158	119,062	118,296	117,858	113,257
Capital Improv Plan Expenditures	0	0	0	0	0	0
Project Wide Fund Expenditures	0	0	28,705	0	0	0
Ending Balance	629,738	749,896	840,253	958,549	1,076,407	1,189,664

Note: Expenditures include PW fence replacements, utilizing the restricted funds, and reducing the amount funded by working capital.

FY20-21 Operating Budget	\$ 3,046,680
3 Months	\$ 761,670
4 Months	\$ 1,015,560

Board Direction:

Maintain a \$1.5M working capital balance at end of 5 year CIP with surplus going into General Reserves.

## DISTRICT #6 - 2013 BOND RESERVE

<b>Debt Service</b>	<b>2020-21 Amended Budget</b>	<b>2021-22 Requested Budget</b>	<b>2021-22 Recommd. Budget</b>	<b>2021-22 Proposed Budget</b>
Beginning Balance	1,313,615	1,082,547	1,082,547	1,082,547
Deposits	3,735,276	5,645,558	5,645,558	5,645,558
Expenditures	3,966,344	3,797,369	3,797,369	3,797,369
Ending Balance	1,082,547	2,930,736	2,930,736	2,930,736

## DISTRICT #6 - 2017 BOND RESERVE

<b>Debt Service</b>	<b>2020-21 Amended Budget</b>	<b>2021-22 Requested Budget</b>	<b>2021-22 Recommd. Budget</b>	<b>2021-22 Proposed Budget</b>
Beginning Balance	1,868,821	1,813,367	1,813,367	1,813,367
Deposits	2,648,448	3,592,374	3,592,374	3,592,374
Expenditures	2,703,902	2,648,184	2,648,184	2,648,184
Ending Balance	1,813,367	2,757,557	2,757,557	2,757,557

**The Villages®**  
Community Development Districts  
District 6

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 6

**FROM:** District Staff

**DATE:** 6/4/2021

**SUBJECT:** **Old Business Status Update**

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**ISSUE:** Old Business Status Update - June 4, 2021

**ANALYSIS/INFORMATION:**

**STAFF RECOMMENDATION:**

**MOTION:**

**ATTACHMENTS:**

Description	Type
▣ Old Business Status Update	Cover Memo

**VCDD No. 6 Old Business Status Update**

ITEM	DATE ADDED	ASSIGNED DEPT	ACTION	STATUS (If Applicable)	COMPLETE
Provide cost comparison for District 6 PWF cost allocation with District 12 and District 13 versus without District 12 and District 13	3/19/21	BUDGET		Information to be developed by Staff.	
<b>Non-VCDD No. 6 Items</b>					
Include SCSO flyer at postal facilities	5/14/21	ADMIN			
Provide May Executive Golf Update to Board	5/14/21	CLERK		Provided via email on May 14, 2021.	X

**The Villages®**  
**Community Development Districts**  
**District 6**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 6

**FROM:** Richard Baier, District Manager

**DATE:** 6/3/2021

**SUBJECT:** **Case No. D6-02-21 VCDD No. 6 vs. Ronald Kwasnik, 1528 Gifford Court**

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**ISSUE:**

**ANALYSIS/INFORMATION:**

When hearing and deciding alleged violations of the District's Deed Compliance Rule this Board is acting in a quasi-judicial capacity. You are acting in a similar capacity as a Judge. This means that Due Process shall govern all proceedings:

- A) Proper notice must be given to the alleged violator;
- B) The alleged violator must have an opportunity to be heard; and,
- C) The Board's decision must be made on substantial competent evidence.

Associated with quasi-judicial actions is the prohibition of ex-parte communications which means that Board Members shall not speak with the alleged violator, Staff or other interested parties or review evidence or materials related to the alleged violations outside the public hearing and without first providing notice to any adversely affected parties.

As a Board Member you should only hear and consider evidence that is presented to you at the hearing. Thus, you will note that you have not been provided with any back-up information concerning the cases that will be presented to you at the hearing. This is to avoid any allegations accusing you of receiving ex-parte communications which could result in a complaint being filed against you and the Circuit Court reversing the Board's order.

If, following the conclusion of a Public Hearing, a member of the public would like to obtain a copy of support documentation presented by Staff that information can be obtained from Community Standards Staff at (352) 751-3912.

**STAFF RECOMMENDATION:**

**MOTION:**

**The Villages®**  
**Community Development Districts**  
**District 6**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 6

**FROM:** Anne Hochsprung, Finance Director

**DATE:** 6/4/2021

**SUBJECT:** **Financial Statements**

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**ISSUE:**

Financial Statements as of April 30, 2021

**ANALYSIS/INFORMATION:**

**STAFF RECOMMENDATION:**

**MOTION:**

**ATTACHMENTS:**

Description	Type
▣ Financial Statement	Cover Memo
▣ Cash & Investment Summary	Cover Memo

# The Villages®

## Community Development Districts

### District 6

#### Financial Statement Summary

As April 30, 2021

#### Revenues

Year-to-Date (YTD) revenues of \$3,386,000 are greater than prior year-to-date (PYTD) revenues of \$3,284,000 and are at 90% of budgeted revenues of \$3,778,000.

- The District has collected 99% of the budgeted maintenance assessments in the amount of \$3,146,000. Sumter County collects the maintenance assessments on the annual tax bill and remits it to the District, net a 2% collection fee. The majority of assessments are collected from November through March. There was no increase in maintenance assessments levied in FY 2021.
- Prior year other income includes receipt of FEMA funds for Hurricane Irma relief.
- Investment earnings of \$238,000 (\$12,000 realized gains and \$226,000 unrealized gains) are greater than prior year to date of \$44,000 and compare favorably to the annual budgeted earnings of \$53,000.

The District has received 99% of the anticipated revenues through the county tax collections, while the expenses will continue to be incurred ratably over the 12-months. *As of April 30, 58% of the year has lapsed.*

#### Expenses and Other Changes

Year-to-Date Operating Expenses of \$1,743,000 are greater than prior year-to-date expenses of \$1,691,000. Year to date spending is at 56% of budgeted expenses of \$3,125,000.

- Management and Other Professional services include Management fees and Deed Compliance fees. Management fees increased a budgeted 5% over prior year.
- Utility Services include Electricity and Irrigation Water expenses and year to date spending is at 49% of budgeted expenses of \$302,000.
- Building, Landscape and Other Maintenance Expenses are greater than prior year to date. A large portion of this expense is the Project Wide allocation totaling \$1,178,000, a budgeted 0.2% decrease over prior year. The Project Wide allocation for the current month is \$168,000.
- Other Expenses include annual insurance expense.
- A total of \$292,000 has been transferred to Committed Renewal and Replacement; no change from prior year.

#### Change in Unreserved Net Position

Year-to-Date increase in Unreserved Net Position of \$1,351,000 is greater than prior year to date increase of \$1,301,000. By year-end, based on the anticipated revenues and expenditures, the District will meet the budgeted increase in Unreserved Net Position of \$153,000.

#### Investment Earnings:

The following table outlines the current month and year to date earnings by investment category:

	CFB	FLCLASS	FL PALM	FL-FIT	VANGUARD	FLGIT **	LTIP **
<b>Current Month</b>	0.00%	0.10%	0.07%	0.39%	0.00%	-1.16%	1.28%
<b>Year-to-date</b>	0.00%	0.16%	0.11%	0.40%	0.00%	0.11%	2.44%
<b>Prior FY 2020</b>	0.00%	0.26%	0.29%	0.52%	N/A	0.00%	6.43%

\*\* Rate listed is one month in arrears

**The Villages®**  
**Community Development Districts**  
**District 6**

**Statement of Activity**  
**For the Seven Months Ending April 30, 2021 (58% of budget year)**

Original Budget	Budget % used		YTD Actual	PYTD Actual	Variance
<b>REVENUES:</b>					
\$ 3,168,731	99%	Maintenance and Other Special Assessments	\$ 3,145,788	\$ 3,140,716	\$ 5,072
500	258%	Other Income	1,292	98,751	(97,459)
<u>52,568</u>	454%	Investment Income	<u>238,542</u>	<u>44,438</u>	<u>194,105</u>
3,221,799	105%	<b>Total Revenues</b>	3,385,623	3,283,905	101,718
<u>556,077</u>	<u>0%</u>	Transfer In - Debt Service	<u>-</u>	<u>-</u>	<u>-</u>
<u>\$ 3,777,876</u>	90%	<b>Total Available Resources:</b>	<u>\$ 3,385,623</u>	<u>\$ 3,283,905</u>	<u>\$ 101,718</u>
<b>EXPENSES:</b>					
13,817	28%	Personnel Services	3,896	2,387	1,510
356,183	64%	Management and Other Professional Services	229,240	234,996	(5,756)
301,510	49%	Utility Services	146,818	129,604	17,214
2,444,355	55%	Building, Landscape and Other Maintenance	1,356,377	1,318,004	38,373
<u>9,110</u>	<u>70%</u>	Other Expenses	<u>6,395</u>	<u>6,471</u>	<u>(76)</u>
3,124,975	56%	<b>Total Operating Expenses</b>	1,742,727	1,691,461	51,266
-	0%	Capital Outlay - Infrastructure and FFE	-	-	-
<u>500,000</u>	<u>58%</u>	Transfers out of Unrestricted Fund	<u>291,670</u>	<u>291,670</u>	<u>-</u>
<u>500,000</u>	<u>58%</u>	<b>Total Other Changes</b>	<u>291,670</u>	<u>291,670</u>	<u>-</u>
<u>3,624,975</u>	56%	<b>Total Expenses and Other Changes</b>	<u>2,034,397</u>	<u>1,983,131</u>	<u>51,266</u>
<u>\$ 152,901</u>		<b>Change in Unreserved Net Position</b>	<u>\$ 1,351,226</u>	<u>\$ 1,300,774</u>	<u>\$ 50,452</u>
<b>Total Cash, Net of Bond Funds</b>					
			<u>\$ 16,120,253</u>	<u>\$ 14,777,187</u>	<u>\$ 1,343,066</u>
<b>Fund Balance</b>					
		Unassigned	4,854,760	4,573,970	
		Restricted - Capital Project Ph I	2,282,799	1,915,801	
		Restricted - Capital Project Ph II	508,128	367,386	
		Committed R and R General	8,383,423	7,163,938	
		Committed R and R Villa Roads	<u>-</u>	<u>719,485</u>	
		<b>Total Fund Balance</b>	<u>\$ 16,029,110</u>	<u>\$ 14,740,580</u>	<u>\$ 1,288,530</u>

**The Villages®**  
**Community Development Districts**  
**District 6**

**CASH AND INVESTMENT SUMMARY**  
**As of April 30, 2021**

Fund Code	Account Name	Bank	Balance as of 10/01/20	Current Balance	Reconciled Yes/No
<b>GENERAL FUND</b>					
001	Cash Operating Acct	CFB	39,794.15	76,965.94	Yes
001	FLCLASS	FLCLASS	4,437,492.01	3,240,437.92	Yes
001	FL Palm	FLPALM	1,440,191.63	1,441,147.91	Yes
	<b>Sub-total Cash &amp; Cash Equivalents</b>		<b>5,917,477.79</b>	<b>4,758,551.77</b>	
001	FLFIT	FLFIT	2,702,635.73	2,708,180.86	Yes
001	VANGUARD	VAN	-	2,150,003.53	Yes
001	FLGIT	FLGIT	4,114,000.87	4,115,533.66	Yes
001	Long Term Investment	USB	1,702,424.04	2,387,982.89	Yes
	<b>Sub-total Investments</b>		<b>8,519,060.64</b>	<b>11,361,700.94</b>	
<b>TOTAL - General</b>			<b>14,436,538.43</b>	<b>16,120,252.71</b>	

201	Revenue Fund 2013	USB	587,301.12	2,766,632.90	Yes
201	Interest Fund 2013	USB	-	-	Yes
201	Prepayment Fund 2013	USB	625,984.38	707,976.04	Yes
201	Reserve Fund 2013	USB	100,000.01	100,000.01	Yes
201	Sinking Fund 2013	USB	-	-	Yes

202	Interest Fund 2017	USB	-	-	Yes
202	Principal Fund 2017	USB	-	-	Yes
202	Sinking Fund 2017	USB	-	-	Yes
202	Prepayment Fund 2017	USB	726,545.19	473,799.18	Yes
202	Reserve Fund 2017	USB	100,000.00	100,000.00	Yes
202	Revenue Fund 2017	USB	487,882.77	2,035,101.21	Yes
202	Rstrd Rev Sub Fund 2017	USB	539,921.55	539,921.55	Yes
<b>TOTAL - Debt service</b>			<b>3,167,635.02</b>	<b>6,723,430.89</b>	

**Grand Totals**

**17,604,173.45**

**22,843,683.60**

**The Villages®**  
**Community Development Districts**  
**District 6**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 6

**FROM:** DPM Staff

**DATE:** 6/4/2021

**SUBJECT:** **DPM Monthly Report**

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**ISSUE:**

**ANALYSIS/INFORMATION:**

**STAFF RECOMMENDATION:**

**MOTION:**

**ATTACHMENTS:**

Description	Type
□ D6 DPM Monthly Report	Cover Memo

# The Villages®

## Community Development Districts

# Property Management

District 6

June 2021

### LANDSCAPE DIVISION

#### Upcoming Projects:

1. Identified a line of sight issue on cart path. Hard cut shrubs to correct issue temporarily. Work order is in place and has been approved to have Liriope installed to fill area back in once shrubs have been removed. A Purchase Order has been issued and has an expected start the beginning of June.
2. Coconut Cove Recreation Center has a Purchase Order in place and is expected to start of June 2<sup>nd</sup>.
3. Remove old shrubs on the Bonita district 6 buffer and replace with Viburnum.
4. Remove remaining Pitts behind the Kaylee villas entrance sign and replace with Hawthorne.

#### Prior Month Project Status:

#### Completed Projects:

#### General Maintenance:

1. Regular Monthly Maintenance
  - Mowing
  - Edging
  - Trimming
  - Weeding
2. DPM continues to mow and create SOP furrow rows around the perimeter of the water retention areas. The height of cut has been raised to slow down water sheet flow and capture any nutrients.

### WATER RESOURCE DIVISION

#### Upcoming Projects:

1. Spring Hydrilla treatment for the following basins: D6-7 (Banberry Ct)

#### Prior Month Project Status:

#### Completed Projects:

#### General Maintenance:

1. Pump Station inspections, cleaning & services
2. Algae and nuisance vegetation control treatments.

## INFRASTRUCTURE DIVISION

### **Upcoming Projects:**

1. Work Order was written on April 29<sup>th</sup> to Kimley Horn for PCP replacement in newly paved villas.

### **Prior Month Project Status:**

1. Interiors for tunnels B12, B14, B15, B16, B17, B18 are continuing to be monitored for proper moisture before painting. Once these tunnels are completed, all tunnels will continue to be painted from north to south.

### **Completed Projects:**

### **General Maintenance:**

1. Marquee lights were repaired at Madison Villas.
2. Ongoing inspections with repairs as needed:
  - Storm water structures
  - Roadway signage and striping
  - Tunnels and bollards
  - Fences, walls, and entry signs
  - Gate entries and guardhouses
  - Villas roadways conditions
  - Pest management

**The Villages®**  
Community Development Districts  
District 6

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 6

**FROM:**

**DATE:**

**SUBJECT:** COVID-19 Update

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**ISSUE:**

**ANALYSIS/INFORMATION:**

**STAFF RECOMMENDATION:**

**MOTION:**

**The Villages®**  
**Community Development Districts**  
**District 6**

**AGENDA REQUEST**

**TO:** Board of Supervisors  
Village Community Development District 6

**FROM:**

**DATE:**

**SUBJECT:** Supervisor Moeller: PWAC After Agenda

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**ISSUE:**To be provided

**ANALYSIS/INFORMATION:**

**STAFF RECOMMENDATION:**

**MOTION:**