

**MINUTES OF MEETING
NORTH SUMTER COUNTY UTILITY
DEPENDENT DISTRICT**

A Meeting of the Board of Directors of North Sumter County Utility Dependent District was held on Thursday, May 14, 2020 at 9:00 a.m. at the Savannah Recreation Center, 1545 Buena Vista Blvd., The Villages, Florida, 32162.

Board members present and constituting a quorum:

Charlie Smith	Chairman
Dom Berardi	Vice Chairman
Jerry Watts	Board Director
Thomas Hosken	Board Director
Matthew Friedland	Board Director
Richard Rademacher	Board Director
Diane Spencer	Board Director

Staff Present:

Richard Baier	District Manager
Kenny Blocker	Assistant District Manager
Lewis Stone	District Counsel
Blair Bean	District Property Management, Assistant Director
Barbara Kays	Budget Director
Anne Hochsprung	Finance Director
Mark LaRock	Purchasing Director
Jennifer McQueary	District Clerk
Candice Harris	Deputy District Clerk

FIRST ORDER OF BUSINESS: Call to Order

A. Roll Call

Chairman Smith called the meeting to order at 9:00 a.m. and stated for the record that all Board Directors were present representing a quorum.

B. Pledge of Allegiance

The Chairman led the Pledge of Allegiance.

C. Observation of Moment of Silence

The Chairman led the Board and residents in a moment of silence.

D. Welcome Meeting Attendees

The Board welcomed the meeting attendees present.

SECOND ORDER OF BUSINESS: Approval of the Minutes

On MOTION by Dom Berardi, seconded by Matt Friedland, with all in favor, the Board approved the Minutes from the Meeting held on April 18, 2020.

THIRD ORDER OF BUSINESS: Renewal of Piggyback for Pest Control Services

Mark LaRock, Purchasing Director, requested that the Board approve Renewal One to the District's agreement to piggyback the Department of Management Services (DMS) State of Florida Contract #72102103-15-1 with Florida Pest Control and Chemical Company for Pest Control Services. The initial term of that agreement was from May 3, 2015 through May 2, 2020 with up to one five (5) year renewal. Effective May 3, 2020 the original Contract was renewed between DMS and Florida Pest Control for an additional five (5) year period ending May 2, 2025. Mr. LaRock advised that Staff is requesting that the Board approve Renewal One of the Piggyback Agreement through May 2, 2025.

On MOTION by Dom Berardi, seconded by Jerry Watts, with all in favor, the Board approved Renewal One to the piggyback agreement of the Department of Management Service State of Florida Contract # 72101103-15-1 with Florida Pest Control and Chemical Company for Pest Control Services for an additional five (5) year period as listed above; and authorize the Chairman/Vice Chairman to execute the renewal document.

FOURTH ORDER OF BUSINESS: Request to Piggyback – City of Sunrise Contract No. 19099 for Roofing Maintenance and Repairs

Mr. LaRock advised that the City of Sunrise issued an Invitation to Bid (ITB) for roofing maintenance and repairs which was awarded to Advanced Roofing, Inc. District Property Management (DPM) has utilized Advanced Roofing, Inc. on several District projects in the past, and the contractor has always displayed great performance with an outstanding finished product. At this time Staff is requesting that the Board approve the piggyback of the agreement with Advanced Roofing, Inc. based on the terms and conditions outlined in the City of Sunrise contract for roofing maintenance and repairs at the District's Recreation Centers, Postal Facilities, Fire Stations, Pump Stations, Gate Houses and Golf Starter Shacks. The initial contract is for a three (3) year period with up to three (3) one year renewals. Staff responded to the Committee's inquiries.

On MOTION by Dom Berardi, seconded by Jerry Watts, with all in favor, the Board approved piggyback of the City of Sunrise Contract No. 19099 for the maintenance and repair of roofing services, on an as-needed basis, at the pricing structure identified and authorized issuance of a purchase order and the Chairman/Vice Chairman to sign the agreement.

FIFTH ORDER OF BUSINESS:

The Approval of Additional Services – Supervisory Control and Data Acquisition (SCADA) System Upgrade Program Phase 3

Kenny Blocker, Assistant District Manager, advised that Staff is requesting that the Board approve the Agreement with Operations Management International, Inc. (JACOBS/CH2MHILL/OMI) for Phase 3 of the Supervisor Control and Data Acquisition (SCADA) System Upgrade Program. The SCADA System Upgrade Program was approved as part of the current fiscal year Capital Improvement Plan (CIP), which is Phase 3 of a multi-year upgrade program. Mr. Blocker stated that the combined total for Village Center Service Area (VCSA) and Little Sumter Service Area (LSSA) is \$40,000 and the scope of work includes map features for the lift stations, water plants and irrigation stations and performance of a CyberSecurity Audit of the SCADA System.

On MOTION by Dom Berardi, seconded by Tom Hosken, with all in favor the Board approved the Additional Service Agreement – SCADA System Upgrade Program Phase 3 with Operations Management International Inc. (JACOBS/CH2M/OMI0 in the amount of \$40,000 and authorized the Chairman/Vice Chairman to execute the Agreement.

SIXTH ORDER OF BUSINESS: Financial Statements

The Financial Statements as of March 31, 2020 have been provided to the Board as information.

SEVENTH ORDER OF BUSINESS: District Manager Reports

A. District at Work

Mr. Baier advised that to date, District Management has forwarded approximately 80 emails to the Boards and Committees providing updates which addressed the closures and changes at the recreational amenities, and the adjustments made so that the District could continue providing services during the pandemic. Mr. Baier reviewed a PowerPoint presentation which highlighted projects completed during the pandemic, which included maintenance and disinfecting of recreation centers, fencing and landscape maintenance, roadwork projects and the addition of the restroom at the Shay Gate.

B. Waste/Wastewater/Solid Waste Update

Mr. Baier stated that the Board held a meeting to review the Solid Waste Management Plan (SWMP) on May 6, 2020. A copy of the PowerPoint Presentation from that meeting was provided as an attachment to today's agenda and has been provided as information.

EIGHTH ORDER OF BUSINESS: District Counsel Reports

There were no District Counsel reports.

NINTH ORDER OF BUSINESS: Director Comments

There were no Board Director comments

TENTH ORDER OF BUSINESS: Audience Comments

There were no audience comments.

ELEVENTH ORDER OF BUSINESS: Adjourn

The meeting was adjourned at 9:14 a.m.

On MOTION by Dom Berardi, seconded by Jerry Watts, with all in favor, the Board adjourned the meeting.

Richard J. Baier
Secretary

Charlie Smith
Chairman