

**MINUTES OF MEETING
VILLAGE COMMUNITY
DEVELOPMENT DISTRICT NO. 11**

A Meeting of the Board of Supervisors of Village Community Development District 11 was held on Thursday, September 10, 2020 at 11:00 a.m. in the Ashley Wilkes Room at the Savannah Center, 1545 N. Buena Vista Blvd., The Villages, Florida 32162.

Board members present and constituting a quorum:

Don Brozick	Chairman
Phil Grayber	Vice Chairman
Jim Covert	Supervisor
Patty Hoxie	Supervisor

Staff Present:

Richard Baier	District Manager
Kenny Blocker	Deputy District Manager
Carrie Duckett	Assistant District Manager
Mark Brionez	District Counsel
Barbara Kays	Budget Director
Anne Hochsprung	Finance Director
Mark LaRock	Purchasing Director
Brittany Wilson	Director of Technology and Board Support Services
Jennifer McQueary	District Clerk
Candice Harris	Deputy District Clerk

FIRST ORDER OF BUSINESS: Call to Order

A. Roll Call

Chairman Brozick called the meeting to order at 11:06 a.m. and stated for the record that four (4) Supervisors were present representing a quorum. Matt Hoopfer was absent.

B. Pledge of Allegiance.

The Chairman led the Pledge of Allegiance.

C. Observation of a Moment of Silence.

The Board and audience members in attendance observed a moment of silence for those who serve our Country and community.

D. Welcome Meeting Attendees

The Board welcomed all those in attendance at the meeting.

E. Audience Comments

There were no Audience Comments.

SECOND ORDER OF BUSINESS: Approval of the Minutes

On MOTION by Jim Covert, seconded by Patty Hoxie, with all in favor, the Board approved the Minutes for the Meeting held on August 13, 2020.

THIRD ORDER OF BUSINESS: Annual Renewal of Agreements 2020-2021

Mark LaRock, Purchasing Director, advised that Staff is requesting that the Board approve the annual renewal agreements with Asphalt Paving Systems, Inc. Renewal One of Two (Contract #18P-024), Pavement Technology, Inc. Renewal One of Two (Contract #18P-024), Tri-State Asphalt Corp. Renewal One of Two (Contract #18P-024) and Volkert, Inc. Renewal One of Two (Contract 17B-037) for Fiscal Year 2020/2021. The renewal agreements reflect no change to the current contract price.

On MOTION by Patty Hoxie, seconded by Jim Covert, with all in favor, the Board approved the following annual renewal agreements: Asphalt Paving Systems, Inc. Renewal One of Two (Contract #18P-024), Pavement Technology, Inc. Renewal One of Two (Contract #18P-024), Tri-State Asphalt Corp. Renewal One of Two (Contract #18P-024) and Volkert, Inc. Renewal One of Two (Contract #17B-037) and authorized Chairman/Vice Chairman to execute the renewal documents.

FOURTH ORDER OF BUSINESS: Amendment One and Renewal One to the ITB #18B-016 with Daves Fencing & Painting, Inc. Fencing – 2, 3 & 4 Board Installations, Repairs & Painting

Mr. LaRock advised that on May 10, 2018, the Board entered into an agreement with Daves Fencing & Painting for ITB #18B-016 for Fencing – 2, 3 & 4 Board Installations, Repairs & Painting for various types of fencing on as needed basis. Mr. LaRock advised that Amendment One to the Agreement adds a one-time 3% increase in the 4th year of the Agreement to be effective October 1, 2020 and stated approval of the Amendment will extend the Agreement through September 30, 2021.

On MOTION by Jim Covert, seconded by Patty Hoxie, with all in favor, the Board approved the approval of Amendment One and Renewal One to the Agreement ITB #18B-016 with Daves Fencing & Painting, Inc. to increase the unit prices by 3% and authorized Chairman/Vice Chairman to execute the Agreement.

FIFTH ORDER OF BUSINESS: **Assignment of Piggyback Agreement for Groundtek of Central Florida, LLC, Amendment One and Renewal Two to the ITB #14B-011 with Aero Groundtek, LLC for Bi-Annual Pine Straw Application**

Mr. LaRock advised that on July 21, 2020 Groundtek of Central Florida, LLC contacted the District regarding the sale of the business and the necessity to assign their agreement to the new entity, Aero Groundtek, LLC. Mr. LaRock stated that Staff is requesting approval of the Amendment which will extend the Agreement through September 30, 2021.

On MOTION by Jim Covert, seconded by Patty Hoxie, with all in favor, the Board approved the Assignment of Agreement, Amendment One and Renewal Two to Piggyback Agreement #14B-011 with Aero Groundtek, LLC; and authorized the Chairman/Vice-Chairman to execute the Assignment and Agreement.

SIXTH ORDER OF BUSINESS: **Old Business Status Update**

There were no Old Business items to be addressed.

SEVENTH ORDER OF BUSINESS: **Adopt Resolution 20-06: FY 20-21 Final Budget**

A. Staff Presentation of Fiscal Year 2020-21 Final Budget

Barbara Kays, Budget Director, advised that the Board reviewed and discussed the Fiscal Year 2020/2021 budget during their public budget workshop held on May 18th. The Board provided direction to Staff to prepare a proposed budget with no change to maintenance assessments rates. The Board of Supervisors approved the Fiscal Year 2020/2021 proposed budget and proposed maintenance assessment rates at the June 11, 2020 meeting. The Proposed Budget was submitted to the local governing authority for a period of 60 days prior to adoption for public review and comment. Staff continued to work on the budget over the past few months, updating line item amounts and the final cost allocations. Ms. Kays advised that the Fiscal Year 2020/2021 final operating budget is \$1,370,409, which is a \$7,604 decrease over the current original budget. Ms. Kays advised that the cost allocation adjustments resulted in a decrease of \$8,657 among the allocated accounts and the Technology Services allocation is now combined with the Management Fees allocation which provided a net reduction of \$5,465. The Project Wide Fund final cost allocation reflects a decrease of \$2,061 from the current year allocation amount. Ms. Kays advised that the Fiscal Year 2020/2021 final operating budget is \$1,370,409.

B. Open Public Hearing

Chairman Brozick opened the public hearing at 11:15 a.m. and stated for the record that the Fiscal Year 2020/2021 budget totals are as follows: General Fund \$1,370,409; 2014-Debt Service Fund \$4,207,720. There is no change to the maintenance assessment rates.

C. Close Public Hearing

Receiving no public comment, Chairman Brozick closed the Public Hearing at 11:16 a.m.

D. Adoption of Resolution 20-06 approving the Fiscal Year 2020-21 Final Budget

<p>On MOTION by Jim Covert, seconded by Patty Hoxie, with all in favor, the Board adopted Resolution 20-06 approving the Fiscal Year 2020-21 Final Budget in the amount of General Fund: \$1,370,409 and the 2014-Debt Service Fund \$4,207,720.</p>

EIGHTH ORDER OF BUSINESS: DPM Monthly Report

The DPM Monthly Report was provided as information to the Board.

NINTH ORDER OF BUSINESS: Financial Statements

The Financial Statements as of July 31, 2020 was provided as information to the Board.

TENTH ORDER OF BUSINESS: District Manager Reports

A. Location of District Board and Committee Meetings through December 31, 2020

Mr. Baier advised that due to the CDC Social Distancing Guidelines, the remainder of the calendar year meetings will take place at the Savannah Regional Recreation Center in the Ashley Wilkes and Atlanta Rooms.

B. National Night Out – October 6, 2020

Mr. Baier advised that National Night Out will occur on October 6, 2020 and will provide residents with an opportunity to show their appreciation for our first responders as a caravan of local law enforcement and public safety travel through the Spanish Springs Square beginning at 4:00 p.m., then on to Lake Sumter Landing and finishing the caravan at Brownwood Paddock Square.

C. Solid Waste Information

Kenny Blocker, Deputy District Manager, advised that effective October 1, 2020 the District is making a major change to the waste collection in The Villages. The change will result in all household recycling and yard waste being picked up on the same day, twice per week. Following a route customization review by the District's waste hauler, only 3,000 residents will have a change to their trash pick-up schedule. Mr. Baier provided the Board with a sample of the door hanger that will be used to communicate the change in pick-up schedule to those residents. Mr. Blocker advised that changes to the waste collection will be communicated to the residents in the District Weekly Bulletin, the monthly utility bill, via E-notification and posted at the postal facility bulletin boards.

Chairman Brozick advised that he discussed the changes to the solid waste collection with residents and found that most residents were supportive and understood the new approach.

ELEVENTH ORDER OF BUSINESS: District Counsel Reports

There were no District Counsel Reports.

TWELFTH ORDER OF BUSINESS: Supervisor Comments

A. District 11 Chairman Brozick: PWAC After Agenda

Chairman Brozick advised that the After Agenda from the Project Wide Advisory Committee (PWAC) meeting held on August 31, 2020 has been provided and highlighted the following items addressed:

- The Committee reviewed and recommended approval of various annual renewal agreements.
- The Committee recommended approval of the FY 2020-2021 Project Wide Fund (PWF) and Sumter Landing Amenities Division (SLAD) Fund Budget to the SLCDD.

Vice Chairman Grayber inquired in the future, what portion of funds are anticipated to fall under the review of the PWAC. Ms. Kays provided an overview of the responsibilities of the PWAC as it pertains to the PWF and SLAD Funds and advised funding for maintenance is based on the five-year Capital Improvement Plan (CIP) which is being currently in the process of being updated to include the recommendations that were received from the facilities assessment report completed.

Chairman Brozick advised a major benefit of participating in the PWF is that each of the District 5 – 13 participate to fund the maintenance of the common infrastructure and also provides a type of “insurance policy” that should a catastrophic event occur in any one of those Districts that the repair would be funded through the PWF and not be one individual District.

THIRTEENTH ORDER OF BUSINESS: Audience Comments

Harlan Thrailkill advised that the Community Improvement Council (CIC) has received several concerns about the condition of the curbing along Moyer Loop and Drake Drive. The residents are responsible for maintaining the gutters, but not all are completing that necessary maintenance and requested that the Board consider maintaining the curbing and gutters. Mr. Baier advised that that the residents are responsible for the maintenance of the curbing up to the paved surface. Any additional concerns should be brought to the attention of the City of Fruitland Park.

FOURTEENTH ORDER OF BUSINESS: Adjourn

The meeting was adjourned at 11:44 a.m.

On MOTION by Jim Covert, seconded by Patty Hoxie, with all in favor, the Meeting was adjourned.

Richard J. Baier
Secretary

Don Brozick
Chairman